

Grampanchayat Name : Saharan

District Name : Jammu

Details Of Reporting Officer

First Name	RAJESH
Middle Name	
Last Name	KACHROO
Designation	ASSISTANT EXECUTIVE ENGINEER
Department	PHE IRRIGATION AND FLOOD CONTROL DEPARTMENT PHE
Place of posting	JAMMU
Email Id	rajeshkachroo68@yahoo.co.in
Mobile No.	9086085454
Home District	Jammu
Dates Of Visit Day One	27-November-2019
Dates Of Visit Day Two	28-November-2019

Locational Details of GP

Name of the Gram Panchayat (GP)	SAHARAN
Local Government Directory (LGD) code of the GP	240664
Name of CD Block	MARH
Name of Tehsil	MARH
Name of District	Jammu

Panchayat Profile

No. of revenue villages in the Panchayat	5
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No. of hamlets in the GP	7
No. of households in the GP	354
Population (approx) of the GP	2207

Officers present during visit

Frontline Officers/Officials Who are present during visit

1 Education Department	ANUPAMA SHARMA TEACHER
2 Agriculture Department	SURRESH KUMAR AEA
3 PHE Irrigation and Flood Control Department PHE	SUBASH CHANDER JE
4 Revenue Department	RAMPAL PATWARI
5 Social Welfare Department	JYOTI SUPERVISOR
6 Health and Medical Education Department	SUREKHA KAMLESH FMPHW

Functionality of The GP

Whether Panchayat Ghar is available in the
Panchayat Yes

If yes, whether functioning in

If no, whether land is available for construction of
the Panchayat Ghar

Whether the BDC office has been established (in
case the officer visits block Panchayat): Yes

Yes/No/Not applicable

If not, whether the building for BDC office has
been identified

Facilities available in the Panchayati Raj Institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes	Yes	
Computer/printer	No	No	NO COMPUTER AND PRINTER
Telephone Facility	No	No	TELEPHONE AND INTERNET FACILITY TO BE PROVIDED IMMEDIATELY

**In case Panchayat has not been constituted,
whether Administrator has been appointed** Yes

**Whether Infrastructure and Assets Register has
been prepared: Yes/No (Visiting Officer to
physically check the register)** Yes

**If no, Visiting Officer to get the register prepared
in his/her presence and confirm
visit_ofcr_confirm_remark**

**Whether Gram Panchayat meeting is being held
regularly on monthly basis** Yes

Date of last meeting held 2019-11-22

**Whether Gram Sabha meeting is being held
regularly on quarterly basis** Yes

Date of last meeting held 2019-11-22

**Whether the Karwai register is being maintained
by the Panchayat Secretary** Yes

**Whether the Sarpanch/Administrator/Panchayat
Secretary have digital signatures** Ye

Bank Account opening and receipt of funds

Name of the Scheme	Separate Bank account opened	Official signatory other than sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commision	Yes	VLW/Secretary Panchayat	Yes	19.88	No
ICDS (Nutrition)	Yes	Superviser	Yes	0.40410	Yes
ICDS (Honorarium)	Yes	Superviser	Yes	0.01	Yes
Mid Day Meals(MDM)	Yes	Teacher/master	Yes	0.01	Yes
Own resources of panchayat	No		No		
NIL	No		No		

**Whether Panchayat Biodiversity Committee has
been constituted** Yes

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm

biodiversity_comit_constituted_remark

Whether 4 year Action Plan 2016-20 has been prepared Yes

Whether the detailed estimates for all works have been prepared Yes

No. of works for which estimates have been prepared 3

Percent of works for which estimates have been prepared 100

Whether Action Plan has been approved by the DDC Yes

If no, reason thereof

Whether the works have been started Yes

No. of works started 2

Percent of works started 1

If no, reason thereof

Who is issuing work order for works being executed under FC Sarpanch

Others (specify)

Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi No

Centres of the Panchayat

If no, reason thereof NOTHING PURCHASE TILL DATE

Also mention if it is being purchased by someone else NUTRITION ITEMS BEING PURCHASED BY ICDS

Is nutrition being provided to Anganwadi Centres in the Panchayat Yes

If no, reason thereof	
Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level	No
If no, reason thereof	NOT PAID TO ANY BODY YET TOTAL AWW- 8 NO
Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat	Yes
Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools	Yes
If no, reason thereof	
Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat	No
If no, reason thereof	MIDDAY MEAL PROVIDED BY SCHOOL ADMIN
Also mention if it is being provided by someone else	BEING PROVIDED BY SCHOOL ADMIN
Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat	Yes
Whether MGNREGA Plan 2019-20 has been approved	Yes
Funds allocated to the Panchayat	11
No. of works approved	3
Whether works identified in B2V1 have been started	3
No of works completed	3
No of Job Card holders in the Panchayat	205
No. of man days generated	791

Whether the Action Plan for funds on account of

Own Resources of the Panchayat is being prepared No

If yes, whether approved by the Gram Sabha

If no, reason thereof NO RESOURCES AVAILABLE

Whether subjects have been assigned by the Sarpanch to the Panchs Yes

Subjects Assigned During Visit

Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDD	Yes	-
VLW	RDD	Yes	-
JE	RDD	Yes	-
CDPO	Social Welfare	Yes	-
TSWO	Social Welfare	Yes	-
Anganwadi Supervisor	Social Welfare	Yes	-
Headmaster/Principal/ZEO	School Education	Yes	-
l/c MDM	School Education	Yes	-
BMO	Health	Yes	-
Tehsildar/Naib-Tehsildar	Revenue	Yes	-
Patwari	Revenue	Yes	-
Agriculture Extension Official	Agriculture	Yes	-
Horticulture Extension Official	Horticulture	No	NO OFFICIAL OF HORTICULTURE AVAILABLE
Village functionaries	Youth Services and Sports Department	Yes	-
NIL	Youth Services and Sports Department	No	

Non co-operation by officials No

If yes, who

Non disclosure of funds available/schemes by officials No

Delay in preparation of estimates/technical sanctions by engineering staff No

Delay in administrative approval by officers Yes

If yes, how long: (specify number of days) 90

Officers not sharing details of guidelines/lists of beneficiaries

No

Any other difficulty, give details

INSUFFICIENT FUND BEING THE MAIN REASON FOR DELAY IN COMPLETION OF PROJECT

Follow Up of Back to Village-1

Whether the construction work of playground

inaugurated/started during the visit of the officer No

in B2V1 has been completed

If not, likely date of completion

2020-02-26

Whether any other works started during Back to

Village-1 have been completed

Yes

If not, list of such works and date by which they are likely to be completed

Whether any funds have been released for works identified in B2V1

No

If yes, amount released (Rs. in lakh)

0

works_started_b2v1

No

Likely date of completion

2019-12-31

Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
Rural Development Department	RD FROM SSANJECHAK TO SHAMSHAN GHAT	No	TO BE COMPLETED BY 31-12-2019
Doctors/Paramedics/other Health staff		Yes	
Teachers/ReT Teachers		Yes	
Anganwari Workers/Helpers		Yes	
RDD staff		Yes	
JEs/other engineering staff		Yes	

Agriculture/Horticulture staff	Yes
Animal Husbandry/Sheep Husbandry staff	Yes
In case any particular department has shown improvement, please specify	
Department	Nature of improvement
Agriculture Department	-
Any department whose staff is absent most of the time	["Public Works Department", "", ""]
Any department whose officers/officials has not visited the Panchayat even once since B2V1	["Public Works Department", "Power Development Department", ""]
Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1	

Areas of major complaints brought to notice

Major area of complaint	Department	Resolution of Complaint	Remarks
LINK ROAD FROM T-WELL TO SAHARAN	Public Works Department	No	-
ROAD FROM PANCHAYAT GHAR TO SHAMSHAN GHAT	Rural Development Department	No	-
ROAD FROM SANJECHAK TO SHAMSHAN GHAT	Rural Development Department	No	-

Major problems confronting the people

Major problem highlighted during B2VI	Department	Resolution of Complaint	Remarks
OLD HT AND LT WIRE TO BE REPAIRED WHICH ARE HANGING 5 FEET ABOVE GROUND LEVEL	Power Development Department	No	-
ZAMINDAR NALLAH TO BE DISMANTLED AND CONSTRUCTION NEW DESILTING TO BE DONE ON REGULAR BASIS	Rural Development Department	No	-
3 NOS OF CULVERTS NEED TO BE CONSTRUCTION AT SAHARAN	Rural Development Department	No	-
2 NOS OF CULVERTS NEED TO BE CONSTRUCTION AT BULLEYCHAK	Rural Development Department	No	-

Planning, Execution & Trainings

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20 No

If no, reason thereof	LACK OF INFORMATION TO SARPANCH ANA PANCH
Whether the schemes and activities approved under GPDP for 2019-20 are under implementation	No
Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers	No
If no, reason thereof	NOT YET DECIDED
Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place	No
If no, the officer should get it installed and confirm whether_public_information_board_confirm_reason	
Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21	No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm whether_the_meeting_schedule_confirm_reason	GRAMS SABHA MEET ON 4TH 20TH 30TH OF EVERY MONTH
Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings	No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings	
1st Meeting Date ()	2nd Meeting Date ()
If no, reason thereof	AGRICULTURE AND RDD OFFICIAL MEET OCCASIONALLY WITH SARPANCH AND PANCH
Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting	Yes
If no, Reason thereof	

Whether the GPDP Plans are being approved by the Gram Sabha				Yes
If no, reason thereof				
Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal				No
If no, reason thereof				NOT AVAILABILITY OF INTERNET CONNECTION
Whether the critical gaps indentified in the Panchayat during Mission Antyodaya Survey, 201 9 are being bridged while preparing GPDP plan for 2020-21				Yes
If no, reason thereof				
Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit				Yes
If no, reason thereof				
Is the Social Audit Committee framed in B2V1 conducting social audit				Yes
Whether the issues raised during the audit are being redressed by the department concerned				No
If no, reason thereof				
Whether, the capacity building and training has been imparted to the elected representatives				Yes
If yes, provide details				
No of Elected Representatives trained	Place of training	Theme of training	No of days	
8	PANCHAYAT BHAWAN	AWARENESS OF VARIOUS SCHEMES	6	
Quality Of Training				Satisfactory

**Whether any exposure visit within J&K/outside has
been conducted**

No

**If yes, Visiting Officer to record the
experiences/views of the elected representatives
about the visit**

**Whether any digital literacy training has been
conducted for Sarpanches**

Yes

If yes, quality of training

Average

Elected representatives

Poor

General Public

Poor

Individual Beneficiary Oriented Schemes

Visiting Officer to fill approximate number beneficiaries covered and approximate number left out

Schemes / Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	31	0	-	0
Scholarship for Minority students	0	0	-	0
Pension - Old Age	41	50	NON AVAILABILITY OF FUNDS O	0
Pension - Widow	11	12	NON AVAILABILITY OF FUNDS	0
Pension - Disability	11	0	-	0
PM Kissan Nidhi	348	0	-	0
Ayushman Bharat	12680	0	-	0
PM Jeevan Jyoti Bima Yojana	486	60	PEOPLE NOT AWARE OF THIS SCHEME	0
PM Surakhsha Bima Yojana	860	30	PEOPLE NOT AWARE OF THIS SCHEME	0
PM Awas Yojana Grameen	7	7	NON AVAILABILITY OF FUNDS	0
State Marriage Assistance Scheme	10	10	NON AVAILABILITY OF FUNDS	0
NREGA Job Card	205	20	NEW APPLICATION	0
Ladli Beti	23	13	NON AVAILABILITY OF FUNDS	0
Swachh Bharat Mission - Individual Household Toilets	267	30	NON AVAILABILITY OF FUNDS	0
PM Ujjwala Yojana	200	0	-	0
Ujala	0	0	NO RECORD AVAILABLE	0
Jandhan Account	2200	0	JK BANK OPEN IN GAJANSOO	0
PM Matru Vandana Yojana	16	16	DUE TO NON AVAILABILITY OF INTERNET COULD NOT PROCESS THE CASES	0

Visiting Officer to fill number of cases pending and fresh demands

Schemes / Services	No. of cases pending	Reasons for pendency	Fresh demand/applications submitted (Nos.)
Piped Water Connection	0	-	0
Electricity Connection	0	-	0

Doubling Farmers Income

Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi

Plain

Major sources of irrigation

Canal

Others (please specify)

Status of adequacy of irrigation facility in the Panchayat

Sufficient

Are there any un-tapped irrigation sources in the Panchayat

No

If yes, please specify

Any other water body

Is there any area which can be developed by way of water conservation measures for irrigation purposes

No

If yes, please specify

Whether the Panchayat has potential for drips/sprinkler irrigation

No

No. of farmers who use drip/sprinkler irrigation in the Panchayat

0

No. of farmers who intend to use drip/sprinkler irrigation

0

Any suggestions to improve irrigation facilities in the Panchayat

By the construction of proper irrigation canal in addition to the existing irrigation canal

Farmers using High Yielding Variety seeds	69
(Approx.%age)	
Are adequate HYV seeds available to the farmers	Yes
If no, reasons thereof	
No. of farmers without Kissan Credit Card	14
No. of farmers who have availed loan facility through KCC during 2019(Nos.)	440
No. of farmers who applied for KCC Loan but not provided so far (Nos.)	50
Problems being faced by farmers in availing KCC loan	Any other problem, please specify,
Any other problem, please specify	Application rejected because of forms were not filled properly and missing reqd information
Suggestions for improving the process of availing loan under KCC	Nil
How is agriculture/horticulture produce sold	Through_organized_market_mandi
Any other, please specify	
If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing	Surplus product is being disposed of in open field no proper storage facilities available
Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce	Proper storage facilities be provided in every gram panchayat
Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat	Yes
If yes, please specify	
Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department	Satisfactory
Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units	

Suggestions for encouraging more

Farmer seem to be inclined toward the traditional techniques of farming

households/farmers to set-up new units

List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

village have land scattered in different places of the said panchayat Sarpanch and panch desire that their land Scatlered in different area be clubbed so that they are able to use modern techniques of farmer and are able to increase

there production with the result increase in there income

nil

nil

Public Grievances & Good Governance

Whether Aadhaar card has been provided to all people in the Panchayat

Yes

If no, the number of people in the Panchayat yet to get Aadhaar card

0

Overall satisfaction level of the people about the ration shops

Satisfactory

Irregular opening

No

Inadequate Stock

No

Overcharging

No

Rude behaviour of store owner

No

Long distance to be covered to reach the store

No

Non-display of rates

No

POS machine not working

Yes

Any other

No

Other Problem Specify

Number of FIRs registered in last 3 months

3

Are people generally satisfied by response of Police to complaints

Yes

Is copy of FIR given to people

Yes

Are people satisfied about the overall security situation in Panchayat Yes

Any suggestions SATISFIED

Are departmental staff available Good

Are departmental staff responsive Poor

Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks / Details, if any
Revenue	Within 1 Month	
Social Welfare	More than 1 month	
Police Station	Within 1 Month	
PHE	Never	
PDD	Never	
Array		

Any specific observation or complaint regarding any particular department

Department	Observation/complaint
Public Works Department	DEPARTMENTS NOT ATTENDING -RESOLVING THE GENUINE GRIEVANCES OF SAHARAN PANCHAYAT
PHE Irrigation and Flood Control Department PHE	DEPARTMENTS NOT ATTENDING -RESOLVING THE GENUINE GRIEVANCES OF SAHARAN PANCHAYAT
Power Development Department	DEPARTMENTS NOT ATTENDING -RESOLVING THE GENUINE GRIEVANCES OF SAHARAN PANCHAYAT

Others

Whether land has been identified within

Panchayat for collection and disposal of plastic waste No

Whether Panchayat Plastic Collection and Disposal plan is ready No

Number of children in the age group of 4-14 years in the Panchayat 250

Number of children in the age group of 4-14 years enrolled in the schools 219

Is there any High/Higher Secondary school with more than 40% girl students

No

If yes, details of schools

Whether RDD has provided Sanitary Napkin

Vending Machines in any of the above Schools

If yes, whether the machine is functional

Whether RDD has provided Sanitary Napkin

Incinerator in the above Schools

If yes, whether the incinerator is functional

General Assessment of the Visiting Officer

Urgent public requirements in order of priority

Sno	Department	
1	Power Development Department	HT And LT wire of PDD department to be realigned in some places conductors were seen laid at a height of 5 feet A serious issue and any accident can happen
2	PHE Irrigation and Flood Control Department PHE	Leakage in water supply pipeline to be plugged immediately A main cause of water borne diseases
3	Rural Development Department	Construction of culverts at Saharan
4	Rural Development Department	Construction of culvert at bulley chak
5	Power Development Department	Repairs of drains to be taken up immediately stagnant water seen in most of the places
6	Public Works Department	Road in bad shape Repairs of road to be taken up

Any major complaint brought to notice of the visiting officer

Sno	Department	
1	Rural Development Department	People interested but not able to start fish farming because of high investment and less subsidy villagers request to increase subsidy from 40per to 100 per

Overall assessment of visit (Public Services)

People not happy with the functioning of PDD PWD School welfare and PHE department

Overall assessment of visit and Suggestions

Involvement of sarpanch panchs in deciding old age and widow pension cases Outlet for seed pesticides of agriculture deptt may be opened in Saharan panchayat shop shall be provided by the panchayat Development of raja mandlik temple known for the treatment of skin diseases can be developed as a religious pilgrimage