



Back to
Village 2
Nadigun
B2V2
Governance at the Doorstep

November 25-30, 2019

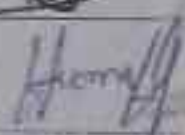
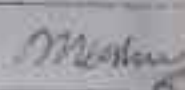
Government of Jammu & Kashmir

Model BMC Resolution at Gram Panchayat Level
FORMATION OF BIODIVERSITY MANAGEMENT COMMITTEES AT GRAM PANCHAYAT

Resolution No PJT/40/19/36 Date 25-11-2019
 Name of the Gram Panchayat Nadigam Block Imamsahab
 Tehsil Shopian District Shopian
 _____ 0 _____

The Gram Panchayat Meeting was held on 25-11-2019 at 12:10 AM/PM.
Govt. High School, Nadigam Gram Panchayat office. Under the chairman ship
 Sh. Mudasir Ah. Dar the president and with the consent of all the
 members' Huma, Sharneema, M. Ashraf, Azad Biodiversity Management Committee was formed
 under section 41(1) of Biological Diversity Act 2002 and rule 22 of Biological Diversity Rules
 2005 for the period of five years.

Details of committee Members

S No.	Full Name & Address	Age	Category	Signature
1	<u>Mudasir Ah. Dar / C.P.O. Shopian</u>	<u>30</u>	Chairman <u>941944903</u>	
2	<u>Huma Iqbal / Shopian</u>	<u>38</u>	Woman member <u>9414955070</u>	
3	<u>Sharneema Aultai / Nadigam</u>	<u>39</u>	Woman member <u>9419520793</u>	
4	—	—	SC/ST member	
5	<u>Mohd. Ashraf Beshi / Wachi</u>	<u>39</u>	Member <u>7780140007</u>	
6	<u>Azad Ah. Bhat / Telloo</u>	<u>41</u>	Member <u>6005133522</u>	
7	<u>Mohd. Yousuf Bhat / Bagepattan</u>	<u>56</u>	Secretary <u>9449753088</u>	

The biodiversity management Committee will be responsible for:-

- 1, Conservation and Sustainable utilization of bio resources within its area of jurisdiction
- 2, Stop illegal access of bio resources within its area of jurisdiction.

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

1. Name of Reporting Officer: Mr. S. S. Srinivas
 2. Designation: Assistant Engineer
 3. District/Place of posting: the same
 4. Mobile No.: 9900000000
 5. Email Id: s.s.srinivas@gmail.com
 6. Home District: Jaipur
 7. Date of visit: 20/02/2019 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat: Shikgaon
 2. Local Government Directory (LGD) code of the Panchayat: 214606
 (To be supplied from Rural Development Departmenty, DC)
 3. Name of CD Block: Imamkhola
 4. Name of Talsil: Shikgaon
 5. Name of District: Shikgaon

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: 04 Shikgaon, 2, Kulpura, 3, Talha, 4, Mung
 2. No. of hamlets in the Panchayat: Nil
 3. No. of households in the Panchayat: 608 (Census 2011)
 4. Population (approx.) of the Panchayat: 3947 (Census 2011)

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PUE	
2	Food and Supply RDO	Mr. S. S. Srinivas Mr. S. S. Srinivas
3	Health	Asst. Comm. Officer Mr. S. S. Srinivas
4	Education	Asst. Comm. Officer Mr. S. S. Srinivas
5	Revenue	
6	REO Agriculture	Mr. S. S. Srinivas
7	DDO	Mr. S. S. Srinivas
8	TESS	Mr. S. S. Srinivas

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No under construction.
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
 2. Whether the BDO office has been established (or case the officer visits once Panchayat): Yes/Not applicable

ii. If not, whether the building for BDC office has been identified. Yes/No Yes

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Handwritten note: Furniture is not available for BDC office.
Computer/printer	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	
Telephone facility	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No Yes

vi. Whether infrastructure and Assets Register has been prepared. Yes/No Yes

(Visiting Officer to physically check the register)
If no, Visiting Officer to put the register prepared in his/her presence and confirm: Yes

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No Yes

Date of last meeting held: 4-03-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No Yes

Date of last meeting held: 21-06-2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary. Yes/No Yes

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No Yes in Process

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v. Bank Account opening and receipt of funds

Meaning of the Acronym	Regularly held meeting and open	Officer responsible for opening and operation	Bank name	Branch name	Address of the branch (Pin code)	Whether the account is opened in the name of the Panchayat
14 th Finance Commission	Yes/No <u>Yes</u>	Secretary, Panchayat	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>
ICDS (Childline)	Yes/No <u>Yes</u>	Secretary, Panchayat	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>
ICDS (Pre-natal)	Yes/No <u>Yes</u>	Secretary, Panchayat	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>
MS Day Mela (MDM)	Yes/No <u>Yes</u>	Secretary, Panchayat	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>
Own resources of Panchayat	Yes/No <u>Yes</u>	Secretary, Panchayat	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>	Yes/No <u>Yes</u>
Any other Scheme, If yes, indicate name						

(Visiting Officer to physically check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No Yes

If no, the Visiting Officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted on 25-11-2019

vii. 14th Finance Commission Award

a. Whether a year Action Plan 2016-20 has been prepared. Yes/No Yes

b. Whether the detailed estimates for all works have been prepared. Yes/No Yes

c. No. of works for which estimates have been prepared: 12 No. (80% to total)

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4. Whether Action Plan has been approved by the DDO, Yes/No

If no, reason thereof _____

a. Whether the work has been started: Yes/No

No. of works started: _____ No. of _____

If no, reason thereof: _____

b. When is working work order for work being executed under 142 RD (for work)

1) Sanction _____

2) RDO _____

3) Others (specify) _____

4. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sanction providing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat, Yes/No

If no, reason thereof: _____

Also mention if it is being purchased by subcommittee: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat, Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sanction paying honorarium to Anganwadi workers directly at Panchayat level, Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat, Yes/No

(Working Order to check the register and verify the signatures of the Sanction on the same)

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4. New Day Shree SHCCL Scheme

a. Whether Panchayat/Sanction is providing items of Panchayat level for working under this scheme in the subcommittee, Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sanction is providing work order to the subcommittee of the Panchayat, Yes/No

If no, reason thereof: _____

Also mention if it is being provided by subcommittee: _____

c. Whether the record on account of purchase of SHCCL items and honorarium is being maintained at the Panchayat, Yes/No

(Working Order to check the register and verify the signatures of the Sanction on the same)

4. MCD/SHCCL

a. Whether MCD/SHCCL Plan 2019-20 has been approved, Yes/No

If funds allocated to the Panchayat by MCD, Yes/No

If yes, of works approved: _____

If no, of works started: _____

If yes, of works completed: _____

If yes, of work done in the Panchayat: _____

If no, of work done in the Panchayat: _____

d. Whether the Action Plan for work on account of SHCCL provision of the Panchayat is being prepared, Yes/No

If yes, whether approved by the Sanction, Yes/No

If no, reason thereof: _____

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4. Whether subjects have been assigned by the Sarpanch to the Panchayat Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer Yes/No
5. Major challenges facing faced by the Panchayat in functioning and execution of works
- 6) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
MOO	RDO	Yes/No	-
WAO	RDO	Yes/No	-
JE	MOO	Yes/No	-
CDPO	Social Welfare	Yes/No	As per schedule
TAWO	Social Welfare	Yes/No	As per schedule
Angarwadi Supervisor	Basic Welfare	Yes/No	-
Headmaster/Principals	School Education	Yes/No	-
Up MDM	Technical Education	Yes/No	-
BMO	Health	Yes/No	As per schedule
Technical/Non-Technical	Revenue	-	-
Patwar	Revenue	Yes/No	-
Agriculture Extension Officer	Agriculture	Yes/No	As per schedule
Horticulture Extension Officer	Horticulture	Yes/No	As per schedule
Village functionaries		Yes/No	As per schedule
Any other		-	-

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3. In the Panchayat during any difficulty or situation of work, identification of beneficiary other than
- ✓ How cooperation by officials Yes/No
- If yes, with _____ (Name)

- ✓ Identification of eligible beneficiaries by officials Yes/No
 - ✓ Being in possession of self-constructed structures by engineering unit Yes/No
 - ✓ Being in possession of self-constructed structures by engineering unit Yes/No
 - ✓ Officers not showing details of self-constructed structures of beneficiaries Yes/No
- ✓ If yes, with _____ (Name)
- ✓ Officers not showing details of self-constructed structures of beneficiaries Yes/No
- ✓ If yes, with _____ (Name)
- ✓ Officers not showing details of self-constructed structures of beneficiaries Yes/No

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

1. Whether the beneficiary work of self-constructed structures during the visit of the officer in B2V1 has been completed Yes/No
- If not, state date of completion _____
2. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
3. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
4. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
5. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
6. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
7. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
8. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
9. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____
10. Whether any other work has been assigned to village 1, have been completed Yes/No
- If not, state date of completion _____

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ix. Whether any new work(s) has/have been assigned/assigned (interrupted in the Panchayat since BZV-1, write below)

Department	Name of work assigned/assigned	Whether completed (Yes/No)	Remarks
		Yes	
		Yes	
		Yes	
		Yes	
		Yes	
		Yes	
		Yes	

x. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1

- a) District/Block/Other (Health) staff (Yes/No)
- b) Teachers/PA's Teachers (Yes/No)
- c) Anganwadi Workers/Helpers (Yes/No)
- d) RDO staff (Yes/No)
- e) District engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

If some or particular department has almost improvement, please specify

Any department whose staff is absent most of the time: P

Any department whose officers/staffs has not visited the Panchayat even once since BZV-1:

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1:

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vi. Areas of major problems brought to notice

Major areas of complaint made during BZV	Department	Resolution of Complaint	Remarks
For water supply	Water supply	Yes	
For electricity supply	Electricity	Yes	
For road repair	Road repair	Yes	
For health services	Health	Yes	
For education	Education	Yes	

vii. Major problems confronting the people

Major problems highlighted during BZV	Department	Resolution of problem	Remarks
For water supply	Water supply	Yes	
For electricity supply	Electricity	Yes	
For road repair	Road repair	Yes	
For health services	Health	Yes	
For education	Education	Yes	

BZV2/PD&MD/2019

4) PLANNED, EXECUTION AND EVALUATION

5. SOCIAL PRACTICES AT OVERSEAS/LOCAL PLAS GROUP

1. Whether the group of the activities being engaged in the Group Practices have been prepared for the last 2019-20 Year?

If no, reason thereof are operation of equipment etc.

2. Whether the activities and activities arranged under Group for 2019-20 are under experimental stage?

3. Whether Plans made with description of the activities arranged for the year 2019-21 has been submitted to the District Office or at least prepared under VLEs?

If no, reason thereof

4. Whether Plans submitted have reflecting the activities and activities for the year 2019-21 has been submitted to the District Office or at least prepared under VLEs?

If no, the reason thereof is not the existing schedule is limited to the existing and so on.

5. Whether the existing activities of the activities conducted in the Group Practices are participating in the activities Group Practices meeting table?

If no, the existing activities of the activities conducted in the Group Practices are participating in the activities Group Practices meeting table?

6. Whether the activities conducted in the activities conducted in the Group Practices are participating in the activities Group Practices meeting table?

If yes, provide details of participation of activities within (Date: 2019-20) in the last year meeting.

1 st Meeting Date: 28/5/2019			
2 nd Meeting Date: 9/12/2019			
No.	Designation	No.	Designation
1	PNE	1	PNE
2	Food poster	2	Food poster

2019-2019-20

1 st Meeting Date: 1		2 nd Meeting Date: 1	
No.	Designation	No.	Designation

1. Whether the activities being engaged in the Group Practices have been prepared for the last 2019-20 Year?

If no, reason thereof are operation of equipment etc.

2. Whether the activities and activities arranged under Group for 2019-20 are under experimental stage?

3. Whether Plans made with description of the activities arranged for the year 2019-21 has been submitted to the District Office or at least prepared under VLEs?

If no, reason thereof

4. Whether Plans submitted have reflecting the activities and activities for the year 2019-21 has been submitted to the District Office or at least prepared under VLEs?

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No.	Designation	No.	Designation
1	PNE	1	PNE
2	Food poster	2	Food poster

2019-2019-20

Whether the critical path identified in the Panchayat Social Mission Assessment Survey, 2019 are being tackled with frequency (PPF) per the 2000-14: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT

Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: Gram Sabha not conducted quarterly

Is the Social Audit Committee formed in PVT/consolidating under area: Yes/No

Whether the issues raised during the audit are being addressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAINING

Whether the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days

a. Quality of training: Poor/Satisfactory/Very Good/Excellent

Whether any exposure visit within JK/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experience/ views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

c. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the scheme from the pamphlet available)

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4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

Visiting Officer to fill appropriate tables of beneficiaries received and appropriate number left out

Sub-schemes/Schemes	Eligible beneficiaries (No.)	Beneficiary (No.)	Reasons for non-beneficiary	Final beneficiaries (No.)
Scholarship for the SC/ST/BC students	-	-	-	-
Scholarship for Minority students	500	600	1000	-
Pension - Old Age	415	430	-	-
Pension - Widow	23	47	-	-
Pension - Disability	32	44	-	-
PM Kisan Nidhi	202	-	-	-
Ayushman Bharat	53	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	20	-	-	-
PM Awas Yojana - Gramin	61	391	450	-
State Marriage Assurance Scheme	17	25	42	-

B2V2PDA/MD/2019

Beneficiary Services	Beneficiary Cattle acquired (Nos.)	Memorandum (Applied and not submitted) (Nos.)	Reasons for pendency	Fresh applications submitted to vetting center (Nos.)
National Job Card	365	-	-	-
Land Use	-	-	-	-
Beneficiary Rural Mission Individual Household Toilets	66	25	In Files	-
PM Ujjwala Yojana	70	40	32 cases pending	-
Asha	200	160	40	-
Janashiksha Akademi	-	-	-	-
PM Matsya Yojana Voyage	32	17	Incomplete documentation	-

* The visiting officer to ensure scheme-wise list of individuals beneficiaries who are interested to avail the benefit under the schemes. He/she to also direct any applications and handover at district headquarters.

ii. Visiting Officer to the number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	16	Under process of sanitation work more than 10 days ago	16
Electricity connection	Nil	Nil	Nil

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* Visiting officer to provide the list of individuals/beneficiaries who have been considered. He/she to also direct any applications and handover at district headquarters.

ii. Doubtful and Farmers Income

1. ORIGINATION:

1. Topography of the Farm/Plot: Barren/Highly hilly area
2. Major sources of irrigation: Canal/Well/Tube well/Hand pump/Gravity flow
3. Status of sufficiency of irrigation facility in the Farm/Plot: Not sufficient
4. Are there any (irrigation) irrigation facilities in the Farm/Plot: Yes
5. If yes, please specify (Canal/Well/Tube well/Hand pump/Gravity flow) Yes
6. Is there any area which can be developed for any of water conservation measures for irrigation purposes: Yes

If yes, please specify: _____

7. Whether the Farm/Plot is in the different water irrigation: Yes/No
8. No. of farmers who use different water irrigation in the Farm/Plot: 1
9. No. of farmers who used in the different water irrigation: 1
10. Any suggestions to improve irrigation facilities in the Farm/Plot: None

Consent of farmer: Consent

Signature of the visiting officer: [Signature]

2. HIGH YIELDING VARIETY (HYV) SEEDS:

1. Farmers using High Yielding Variety seeds (HYV): 30 (Nos.)
2. Are adequate HYV seeds available to the farmers: Yes/No
3. If No, reasons thereof: _____

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4. Suggestions for encouraging more households to set up home units
 a. Subsidy of interest
 b. Self-employment c. Self-employment

5. List 3 suggestions in order of priority which can help in increasing income of rural/semi-rural households.

1. Subsidised inputs used in productive agriculture
2. Better distribution of crop harvest funds
3. Remunerative prices for produce
4. Consolidated rural extension and marketing
5. Proper credit only to farmers

4) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Address card has been provided to all people in the Constituency Yes/No

2. Overall satisfaction level of the people about the nation's progress

3. Overall satisfaction level of the people about the nation's progress

4. Major problems/complaints with regard to urban shops:

- a) Irregular opening
- b) Inadequate stock
- c) Overcharging
- d) Misdealing of store owner
- e) Long distance to be covered to reach the store
- f) Non-display of rates
- g) POS machine not working

Yes/No
 Yes/No
 Yes/No
 Yes/No
 Yes/No
 Yes/No
 Yes/No

NOTE: POS machine was working up to the time of the survey. After due to work it was not working.

10. any other

11. Number of PSCs implemented in your constituency

12. Are people generally satisfied by the services of PSCs

13. Are people generally satisfied by the services of PSCs

14. Any suggestions

15. Public participation

16. Are departmental staff available for public participation

17. Are departmental staff available for public participation

18. Average time taken for processing of applications

Department	Average time taken	Remarks
Revenue	• Within 1 month • More than 1 month • Never	• Within 1 month • More than 1 month • Never
Social welfare	• Within 1 month • More than 1 month • Never	• Within 1 month • More than 1 month • Never
Police Station	• Within 1 month • More than 1 month • Never	• Within 1 month • More than 1 month • Never
PHE	• Within 1 month • More than 1 month • Never	• Within 1 month • More than 1 month • Never

RDD	• Within 1 month • More than 1 month • Never	-
Any other	• Within 1 month • More than 1 month • Never	-

vi. Any specific observation or concerns regarding any particular department?

for separate meeting time
Building 1

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Meeting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: *250 (approx.)*

iv. Number of children in the age group of 4-14 years enrolled in the schools: *250*

v. Is there any High/Light Secondary school with more than 40% girl students? Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin (insertable) in the above Schools: Yes/No/Not applicable

✓ If yes, whether the insertable is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER

1. Urgent public requirements in order of priority (Max. 07)

1. *Construction of more and better bus and transport services in the village.*

2. *Supply of water and electricity to the village.*

3. *Improvement of health and sanitation services.*

4. *Maintenance/renovation of roads and bridges in the village.*

5. *Establishment of a library for the village.*

6. *Costs and saving of village funds.*

ii. Any major complaint brought to notice of the Visiting Officer:

1. *Discontent over supply of water and electricity.*

2. *Need for more and better bus services.*

3. *Discontent over sanitation.*

iii) Overall perception of functioning of the Government:

Satisfactory

iv) Overall assessment of work level suggestions:

(The visiting officer to ensure that the overall assessment is consistent to other
advising with objective suggestions)

1. Staff time was mostly to prepare for
and conduct the up-graded training
sessions. Information and about the
also regarding various schemes.

Signature of the visiting officer:
Name: