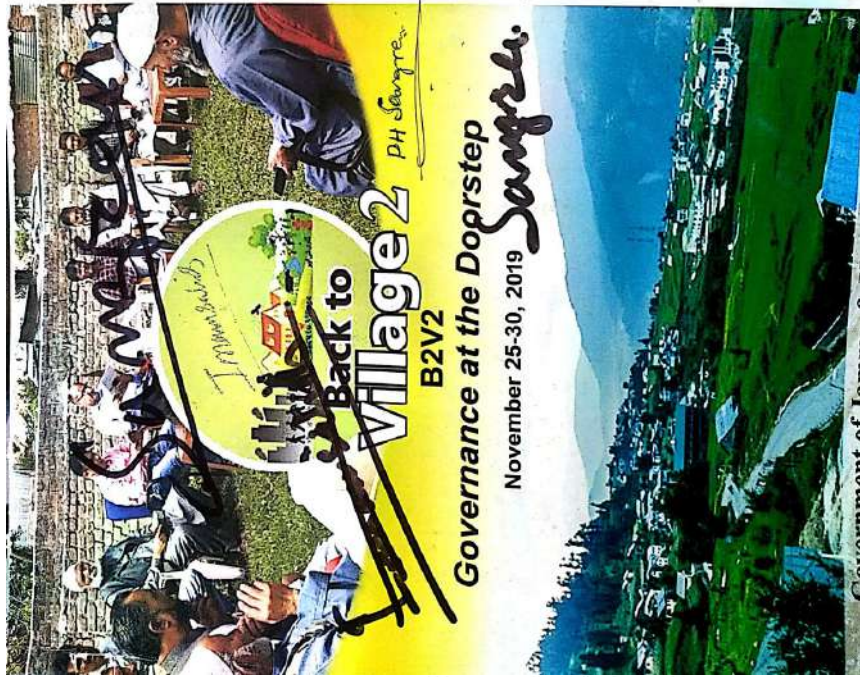




Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: AJAZ MUDASIR
ii. Designation: ASSISTANT ENGINEER
iii. Department/place of posting: PDD/ED SHOPIAN
iv. Mobile No: 9622805746
v. Email id: ajazmudasir@gmail.com
vi. Home District: SHOPIAN
vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: SANGREN
ii. Local Government Directory (LGD) code of the Panchayat: 244602
(To be sourced from Rural Development Department/DC)
iii. Name of CD Block: Imamsahib
iv. Name of Tehsil: Imamsahib
v. Name of District: SHOPIAN

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 05
ii. No. of hamlets in the Panchayat: -
iii. No. of households in the Panchayat: 610
iv. Population (approx.) of the Panchayat: 3160

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	R & B	Road worker
2	Fisheries	FIg Fisheries
3	Education	Teacher
4	PDD	JE / LMI
5	PHE	ALM
6	Horticulture	HTG 4th
7	Sheep Husbandry	ASM
8	Animal Husbandry	SUP

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒
If yes, whether functioning in: Own building/Other government building/Private building ☒
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
ii. Whether the BDC office has been established (in case the officer visits via Panchayat): Yes/No/Not applicable

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ii. If not, whether the building for BDC office has been identified: Yes/No ☒ Yes

Facilities available in the Panchayat Raj institutions:	Panchayat Office	BDC Office	Remarks
Facilities available			
Furniture	Yes/No ☒ Yes	Yes/No ☒ Yes	
Computer/Printer	Yes/No ☒ Yes	Yes/No ☒ Yes	
Telephone facility	Yes/No ☒ Yes	Yes/No ☒ Yes	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒ Yes

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒ Yes

(Visiting Officer to physically check the register)
If no, Yes/No Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒ Yes

Date of last meeting held: 25-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒ Yes

Date of last meeting held: 11-07-2019

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No ☒ Yes

(Officer to inspect the register)
Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒ Yes

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v. Bank Account opening and receipt of funds:

Name of the Schemes	Separate bank account opened	Official stamp than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether all transactions have been made
14 th Finance Commission	Yes/No ☒ Yes	☒ Yes	Yes/No ☒ Yes	2.45 Lakhs	Yes/No ☒ Yes
ICDS (Nutrabon)	Yes/No ☒ Yes	☒ Yes	Yes/No ☒ Yes		Yes/No ☒ Yes
ICDS (Homestead)	Yes/No ☒ Yes	☒ Yes	Yes/No ☒ Yes		Yes/No ☒ Yes
Mid Day Meals (MDM)	Yes/No ☒ Yes	☒ Yes	Yes/No ☒ Yes		Yes/No ☒ Yes
Own resources of Panchayat	Yes/No ☒ Yes	☒ Yes	Yes/No ☒ Yes		Yes/No ☒ Yes
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒ Yes

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:
a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒ Yes
b. Whether the detailed estimates for all works have been prepared: Yes/No ☒ Yes
c. No. of works for which estimates have been prepared: 01 No. 40 % 40 to total

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d. Whether Action Plan has been approved by the DDC: Yes/No ☒ Yes

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒ Yes

No. of works started: 24 No. (50 % to 100%)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (IIC, etc.): _____

1) Sarpanch _____

2) BDO _____

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒ Yes

If no, reason thereof: _____

Also mention if it is being purchased by someone else: Not of community level

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒ Yes

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AMW/Helpers directly at Panchayat level: Yes/No ☒ Yes

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒ Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒ Yes

If no, reason thereof: _____

Not of community level

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒ Yes

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒ Yes

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No ☒ Yes

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 12.70 lakh

✓ No. of works approved: 38

✓ No. of works started: 04

✓ No. of works completed: 04

✓ No. of Job Card holders in the Panchayat: 459 (Registered)

✓ No. of man days generated: 385

c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒ Yes

d. Whether approved by the Gram Sabha: Yes/No ☒ Yes

If yes, whether approved by the Gram Sabha: Yes/No ☒ Yes

If no, reason thereof: _____

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/during the period of the officer in B2V1 has been completed: Yes/No (No playground inaugurated)

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Removal of electric wires at village 1 ✓
likely date of completion = 15th of June

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 3.06 lakh (for PWD work at village 1)

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 15-03-2020 (date)

iv) Whether any new works/has/have been sanctioned/taken up/completed in the Panchayat after BZV1, state thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
RDO	Kundan m... Kandh G... m... camp...	NO	under construction
-do-			

v) Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- Doctor/Paramedical/Health staff (Yes/No)
 - Teachers/Ret Teachers (Yes/No)
 - Anganwari Workers/A helpers (Yes/No)
 - RDO staff (Yes/No)
 - IES/other engineering staff (Yes/No)
 - Agriculture/Horticulture staff (Yes/No)
 - Animal Husbandry/Shop Husbandry staff (Yes/No)
- 44 Department
separated party...
attending

In case any particular Department has shown improvement, please specify:

no progress regarding BZV reported.

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since BZV1: _____

Any department which has organized any event or camp or tour of senior officer the Panchayat since BZV1: _____

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vi) Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Non availability of drinking water	PHE	Yes/No	Needs immediate resolution
Timely delivery of electricity	Electricity	Yes/No	-do-
Non availability of PDS/ration	PDS	Yes/No	-do-

vii) Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Public transport to be made available dependent to all villages	Transport	Yes/No	In progress
upgradation of school from MS to HS	Education	Yes/No	-do-
Renovation of electrical infrastructure	PWD	Yes/No	-do-
Providing of filtered drinking water	PHE	Yes/No	-do-
Regulation of electricity at night	Electricity	Yes/No	-do-

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: Other departments (concerned) not supported (as reported by Panchayat dept representatives)

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Resources have not been earmarked.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings: (As reported by Gram representatives from Panchayat/DO)

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

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8. Whether the action plan implemented in the Panchayat during Mission Aardram -
 Scheme, 2017 are being adopted while preparing GPCR plan for 2020-21. Yes/No
 Yes/No

9. Yes/No

2. SOCIAL ASPECT

1. Whether the funds with regard to the schemes being implemented by the Gram Panchayat are utilized before the Gram Sabha or quarterly basis for carrying out social work.

2. Yes/No

3. Is the Social Audit Committee formed in 2017 conducting social audit. Yes/No

4. Whether the action plans during the audit are being initiated by the department concerned. Yes/No

5. Yes/No

2. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No

2. Yes/No

No of Elected Representatives trained	Place of training	Theme of training	No of days

3. Quality of training Poor/Satisfactory/Very Good/Excellent

4. Whether any exposure visit across J&K/Gadgaon has been conducted. Yes/No

5. If yes, Visiting Officer to record the experiences/ views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent

6. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

7. If yes, quality of training Poor/Average/Good/Excellent

8. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats

9. General Public : Poor/Satisfactory/Good/Excellent

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III. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries (name and age) appropriate to number and sex

Beneficiary Scheme	Beneficiary (name and age)	Beneficiary (name and age)	Beneficiary (name and age)	Beneficiary (name and age)
SCHOLARSHIP for SC/ST/BC students	1	1	1	1
SCHOLARSHIP for Minority students	1	1	1	1
SCHOLARSHIP for Old Age	25	08	1	1
Pension - Old Age	25	10	1	1
Pension - Widow	14	07	1	1
Pension - Disability	15.4	30	1	1
PM Kisan Nidhi	171	15	1	1
Ayushman Bharat	13	N/A	1	1
PM Jeevan Jyoti Bani	14	N/A	1	1
PM Sukshma Rupa	14	N/A	1	1
PM Awas Yojana - Gramin	Not implemented	1	1	1
State Marriage Assistance Scheme	0	65	1	1

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	150	250	Not willing to work	20
Ladi Bet	N/A	N/A	As reported by Gramadhyaksh the settling is yet to be completed in Janghri district	
Swachh Bharat Mission- Individual Household Toilets	270	100	Files submitted	50
PM Ujjwala Yojana	2000	N/A	-	-
Ujala	3100	-	-	-
Jandhan Account	1000	N/A	-	-
PM Matri Vandana Yojana	100	150	Non available list of interest families	N/A

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	-
Electricity connection	-	-	-

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* Visiting officer to enclose the list of individuals/households who need basic connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plains
- Major sources of irrigation: ☒ Canal/☒ Tube well/☒ Ponds/☒ Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: ☒ Sufficient/☒ Deficient
- Are there any un-tapped irrigation sources in the Panchayat: ☒ Yes/☒ No
☒ If yes, please specify (Canal/Ground Water/Stream/Tube well/Spring/Ponds/Any other water body: _____ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: ☒ Yes/☒ No
 If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: ☒ Yes/☒ No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: N/A
- No. of farmers who intend to use drip/sprinkler irrigation: 15 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: Re-siting of Canals needs immediate attention.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 75 %age)
- Are adequate HYV seeds available to the farmers: ☒ Yes/☒ No
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers who used Kisan Credit Card: N/A (N/A)

ii. No. of farmers who have availed loan facility through KCC during 2019: N/A N/A

iii. No. of farmers who applied for KCC loan but not provided: N/A N/A

N/A N/A

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):

a) Difficult procedures and procedures

b) Delay by concerned Dept.

c) Delay by bank concerned

d) Any other problem, please specify: _____

v. Suggestions for improving the process of availing loan under KCC: _____

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (market)

b) Through unorganized market

c) Any other, please specify: _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: Let things at manageable distance from local handysold Hops need to be carried.

iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce: Sub-market's need to be set up. There must be facility on transportation of produce/ harvest and produce.

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5. DIVERSIFICATION TO HIGH VALUE CROPPING:

i. Is there any scope/potential for diversification towards high value crops/produce from Panchayats? Yes

✓ If yes, please specify: _____

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards high crop/fruit	Remarks (if any)
1.	Pear	Almond	-
2.	Apple	Walnuts	-
3.	Apricot	Mulberry	-

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Karam/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of householder/farmers engaged with Karam/Sheep husbandry Sector and those interested to set-up new units:

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	30	10
2	Dairy units	24	N/A
3	Sheep Units	N/A	-
4	Fish Ponds	N/A	-

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3. Suggest any measures to be taken to set up new units.
Suggest some more local.
of glass water level.

4. Suggest any measures to be taken to set up new units.
Suggest some more local.
of glass water level.

5. Suggest any measures to be taken to set up new units.
Suggest some more local.
of glass water level.

6. Suggest any measures to be taken to set up new units.
Suggest some more local.
of glass water level.

7. Suggest any measures to be taken to set up new units.
Suggest some more local.
of glass water level.

8. Suggest any measures to be taken to set up new units.
Suggest some more local.
of glass water level.

9. Suggest any measures to be taken to set up new units.
Suggest some more local.
of glass water level.

10. PUBLIC CONCERNS AND GOOD GOVERNANCE:

1. Whether measures have been provided to all people in the Panchayat? Yes/No

2. No. the number of people in the Panchayat yet to get Aadhaar card: —

3. Overall satisfaction level of the people about the nation shops: —

4. Major problems complained with regard to nation shops:

a) Regular opening

b) Regular stock

c) Overcharging

d) Rude behaviour of store owner

e) Long distance to be covered to reach the store

f) Non-display of items

g) POS machine not working

Yes/No
 Yes/No
 Yes/No
 Yes/No
 Yes/No
 Yes/No
 Yes/No

11. Number of FIRs registered in last 3 months: Not available.

a) Are people generally satisfied by response of Police to complaints? Yes/No

b) Is copy of FIR given to people? Yes/No

c) Are people satisfied about the overall security system in Panchayat? Yes/No

d) Any suggestions: —

IV. Public perception:

a. Are departmental staff available? Not available

b. Are departmental staff responsive? Not available

c. Average time taken for processing of applications? Not available

d. Complaints by the departmental staff? Not available

Department	Average time taken	Remarks, if any
Revenue	• Within 1 month • More than 1 month • Never	<u>Revenue department</u> <u>Not available</u> <u>Not available</u>
Social welfare	• Within 1 month • More than 1 month • Never	<u>Not available</u> <u>Not available</u> <u>Not available</u>
Police Station	• Within 1 month • More than 1 month • Never	<u>Not available</u> <u>Not available</u> <u>Not available</u>
PHU	• Within 1 month • More than 1 month • Never	<u>Not available</u> <u>Not available</u> <u>Not available</u>

PDD	• Within 1 month • More than 1 month • Never	-16-
Any other	• Within 1 month • More than 1 month • Never	-

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 534

iv. Number of children in the age group of 4-14 years enrolled in the schools: 534

(As reported by Education department representative includes both Private & Govt schools - Santalite)

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

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L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 97)

1.	Requirement of tubewell for Madhura water check, Madhura water check & Harpan.
2.	Construction of road from main road to lagdoh (Rural Bheet to Vudoh)
3.	Urgent need of renovation of existing electrical network in whole Panchayat.
4.	Upgradation of MS to HS (High school) at wayer, water check & Tuben
5.	Need for urgent supply of drinking water facilities in whole Panchayat
6.	Need for Macadamisation & widening of roads (Washalote to Hajipara road, Washalote to Wayer)
7.	Requirement of sub-centre for Wayer / Gaud Wayer, requirement of sub-centre for Sangra & Washalote well
II	Any major complaint brought to notice of the Visiting Officer:
One of the major complaint put forth again by villagers of Panchayat Hajipara Sangra was about non-availability of filtered drinking water.	

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III Overall perception of functioning of the government:

Common people want their basic problems shall get resolved and for these issues, government is the only source. With the resolution of problems of general public's faith in government increases.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

overall assessment of visit is to say that PRI needs to be made more and more strong so that basic issues confronting these villages can get resolved at grass root level.

Signature of the visiting officer

Name *Ajaz Mudasir (AS PDD)*
visiting officer PPSangra