

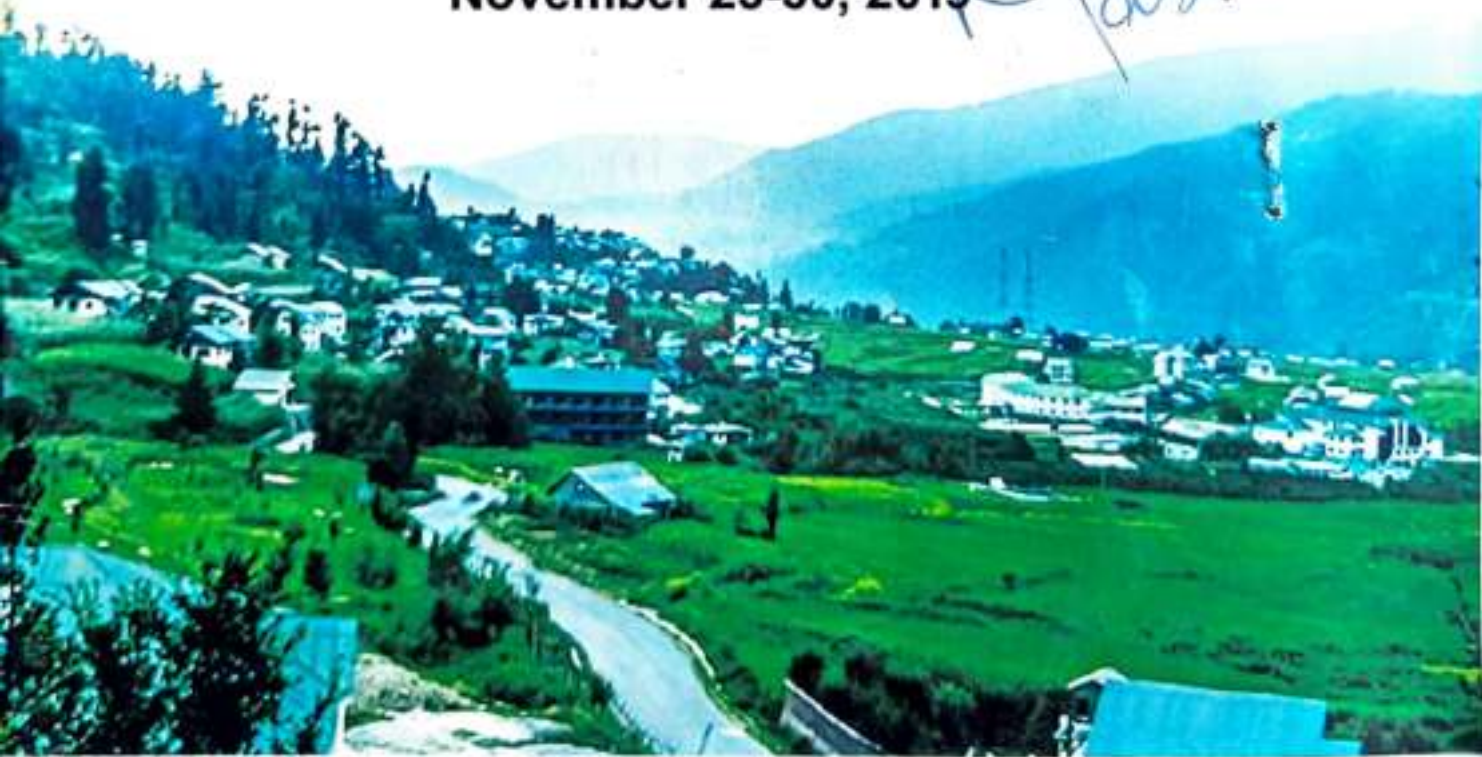


# **Back to Village 2**

**B2V2**

**Governance at the Doorstep**

**November 25-30, 2019**



**Government of Jammu & Kashmir**



## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during half or two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- Name: MUHAMMAD - ZIA - UL - HAQ - MAUK.
- Designation: ASSISTANT ENGINEER (R.E.W)
- Department/Place of posting: R.E.W SHOPIAN.
- Mobile No: 97977 84139
- E-mail id: ziaulhaq.6602@gmail.com
- Home District: SHOPIAN
- Date of visit: 25/26/27/28/29/30, November 2019

### B) LOCAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: MASHWARA.
- Local Government Directory (LGD) code of the Panchayat: 262283.  
(To be sourced from Rural Development Department/DC)
- Name of CD Block: KELLER.
- Name of Tahsil: KELLER.
- Name of District: SHOPIAN.

### C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: MASHWARA.
- No. of hamlets in the Panchayat: 05.
- No. of households in the Panchayat: 352.
- Population (approx.) of the Panchayat: 1449.

### D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	EDUCATION	Teacher
2	R and B	Junior Engineer
3	Rural Dev. Deptt	Panchayat Secretary
4	FCB and CA	Assistant Store Keeper
5	ICDS Deptt	Supervisor
6	Horticulture	Junior Assistant
7	Agriculture	TAEO (Junior Agriculture Extension Officer)
8	Animal Husbandry and Sheep Extension	Senior Veterinary Assistant

### E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

#### 1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction  
If yes, whether functioning in: Own building/Other government building/Private building  
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

- ii. If not, whether the building for SOC office has been identified: Yes/No/Not applicable

- ix. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	SOC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- xi. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- xii. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)  
If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No  
Date of last meeting held: 17<sup>th</sup> November 2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No  
Date of last meeting held: 21<sup>st</sup> November 2019
- iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No ✓  
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Principal Secretary have digital signatures: Yes/No ✓

- v. Bank Account opening (Yes/No/Not applicable)

Name of the Scheme	Separate bank account opened	Official stamp/signature other than Sarpanch	Funds received	Balance in the account as per date (Rs. in Lakhs)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No ✓	V.L.S.	Yes/No ✓	Rs. 49,036/-	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Administrative Secretary ✓	Yes/No ✓	= NIL =	Yes/No ✓
ICDS (Homestead)	Yes/No ✓	Admin. Secretary ✓	Yes/No ✓	= NIL =	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Homestead ✓	Yes/No ✓	= NIL =	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No ✓	—	Yes/No ✓
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓  
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: — Committee —
- vii. 14<sup>th</sup> Finance Commission Award:
- Whether 4 year Action Plan 2018-20 has been prepared: Yes/No ✓
  - Whether the detailed estimates for all works have been prepared: Yes/No ✓
  - No. of works for which estimates have been prepared: 06 No. (30 % to total)

c. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No ✓

No. of works started: 0 No. (0 % is total)

If no, reason thereof: Pending for Authorisation

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch ( )

2) BDO (✓)

3) Others (specify): \_\_\_\_\_

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: SARPANCH not Available

Also mention if it is being purchased by someone else: Administrator/Supervisor

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Sarpanch not Available

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Newly appointed Administrator

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: New Administrator

Also mention if it is being provided by someone else: Headmaster

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 18.24 lakh

✓ No. of works approved: NIL

✓ No. of works started: NIL

✓ No. of works completed: NIL

✓ No. of Job Card holders in the Panchayat: 202

✓ No. of man days generated: 1812

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

- xi. Whether subjects have been assigned by the Sarpanch to the Panchar: Yes/No  
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

- xii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RDD	Yes/No	
VLU	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
IC MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- ii. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes

- ✓ Non co-operation by officials: Yes/No

If yes, who: \_\_\_\_\_ (specify)

- ✓ Non disclosure of funds available/schemes by officials: Yes/No

- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

- ✓ Delay in administrative approval by officials: Yes/No

If yes, how long: \_\_\_\_\_ (specify number of days)

- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

- ✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- I. Whether the construction work of playground has been started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: \_\_\_\_\_ (date)

- E. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

- ii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. > NIL \* lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: \_\_\_\_\_ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	No	No	
—			
—			
—			
—			

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓  
 b) Teachers/Ret Teachers (Yes/No) ✓  
 c) Anganwari Workers/Helpers (Yes/No) ✓  
 d) RDD staff (Yes/No) ✓  
 e) JE's/other engineering staff (Yes/No) ✓  
 f) Agriculture/Horticulture staff (Yes/No) ✓  
 g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: \_\_\_\_\_

Any department whose officers/officials has not visited the Panchayat even once since B2V1: \_\_\_\_\_

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 = NIL =

- vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

# G) PLANNING, EXECUTION AND TRAININGS:

## 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: \_\_\_\_\_

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: \_\_\_\_\_

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( 5 <sup>th</sup> Feb 2019 )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	R.D.D	Pvt. Secy/ C.R.S	1		
2	FCS and CA	Storekeeper	2		

1 <sup>st</sup> Meeting Date ( 5 <sup>th</sup> Feb 2019 )			2 <sup>nd</sup> Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3	Youth Service	P.E.T	3		
4	Forest	Forester	4		
5	Social Forestry	Forest Guard	5		
6	Horticulture	Technician	6		
7			7		
8			8		

If no, reason thereof: \_\_\_\_\_

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: \_\_\_\_\_

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

\_\_\_\_\_

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the visiting Officer)



8. Whether the official gaps identified in the Panchayat during Mission Aayudhya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No  
If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AID(S)

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No  
If no, reason thereof: \_\_\_\_\_
- ii. Is the Social Audit Committee formed in SDV? conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being addressed by the department concerned: Yes/No  
If no, reason thereof: Funds not available

## 3. CAPACITY BUILDING & TRAINING(S)

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No  
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
02	Shobhan Sainagar		02

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within MA/Outside has been conducted: Yes/No  
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No  
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent  
(Visiting officer to read out the schemes from the pamphlet available)

RV2/PD&MD/2019

## 10. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- i. Visiting Officer to fill appropriate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Funding Source (Nos.)	Reasons for beneficiary	Approximate number left out (Nos.)
Scholarship for SC/ST/OBC students	0	None	Availability of funds	
Scholarship for minority students	0	0		
Pension - Old Age	21	10		
Pension - Widow	21	21		
Pension - Disability	16	01		
PM Kisan Mkt	74	NIL		NIL
Ayushman Bharat	NA			
PM Janan Jyoti Sans Yojana	NA			
PM Suraksha Sans Yojana	NA			
PM Awas Yojana - Gramin	03	50	Non Availability of funds	53
State Marriage Assistance Scheme	09	68	20	

RV2/PD&MD/2019



Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	202	-	-	-
Latrine	-	-	-	-
Switch Board/Mixer-Individual Household Toilets	30	331	= Non-Availability of Funds =	-
PM Ujjwala Yojana	-	-	-	-
Ujala	-	-	-	-
Jandhan Account	-	-	-	-
PM Matsya Vandana Yojana	07	08	-	08

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	30	Blockage of Pipe-Line	= NIL =
Electricity connection	05	Newly Constructed Houses	= NIL =

\* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## II DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓  
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: \_\_\_\_\_ (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓  
If yes, please specify: \_\_\_\_\_
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: N.D.
- No. of farmers who intend to use drip/sprinkler irrigation: 0 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

= Immediate Restoration of dilapidated =  
= Left Irrigation System =

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 15 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: \_\_\_\_\_

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
APRISA Job Card	202	-	-	-
Lack Bell	-	-	-	-
Swathi Shanti Mission-Industrial Household Toilet	30	331	= Nil = = Availability = = of Funds =	-
PM Ujjwala Yojana	-	-	-	-
Uda	-	-	-	-
Jendhan Aashirvaad	-	-	-	-
PM Matsya Vandana Yojana	07	08	-	08

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarters.

8. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	30	Blockage of Pipe-Line	= NIL =
Electricity connection	05	Not yet Constructed Houses.	= NIL =

\* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and handover at district headquarters.

## 9. DOUBLING FARMERS INCOME

### 1. IRRIGATION

1. Topography of the Panchayat Community (Yes/No) ✓
2. Major sources of irrigation: Canal/Tube Well/Hand Pump/Water Harvesting Tanks/Canals/Others (please specify) \_\_\_\_\_
3. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Not Sufficient ✓
4. Are there any unexploited irrigation sources in the Panchayat: Yes/No ✓  
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Other) Any other water body: \_\_\_\_\_ (fill as many as needed)
5. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No  
If yes, please specify \_\_\_\_\_
6. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
7. No. of farmers who use drip/sprinkler irrigation in the Panchayat: 10
8. No. of farmers who intend to use drip/sprinkler irrigation: 0 (Nil)
9. Any suggestions to improve irrigation facilities in the Panchayat:

→ Immediate Restoration of dilapidated  
→ Left Irrigation System.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS

1. Farmers using High Yielding Variety seeds (Approx. 15 %age)
2. Are adequate HYV seeds available to the farmers: Yes/No ✓
3. If no, measure thereof: \_\_\_\_\_

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card 100 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019  
55 Nos.
- No. of farmers who applied for KCC Loan but not provided so far  
Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - Difficult processes and procedures -
  - Delay by concerned Dept. -
  - Delay by bank concerned -
  - Any other problem, please specify: -
- Suggestions for improving the process of availing loan under KCC

= K.C.C. facilitation Centre should be =  
= available at Panchayat level =

### 4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
  - Through organized market (mandi) ✓
  - Through un-organized market - No -
  - Any other, please specify: \_\_\_\_\_
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:  
Local market availability
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

= Processing Units to be Provided at =  
= Panchayat level =

### 5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes  
✓ If yes, please specify:

Sr. No.	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01.	Raddish	= Yes =	= Marketing at Panchayat level =
02.	Turnip, Carrot	= Yes =	- do -
03.	Amarot	= Yes =	- do -

### 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	10	15
2	Dairy units	02	10
3	Sheep Units	0	20
4	Fish Ponds	- N4 -	- N4 -



ii. Suggestions for encouraging more households/farmers to set-up new units.  
 2. Awareness Programmes highlighting the benefits of various Govt. schemes to be conducted regularly and easy loan facility for establishment of new units.  
 3. Suggestions in order of priority which can help in increasing income of small households:

- The main requirement is to aware people about various Govt. Schemes/Centrally sponsored schemes
- Financial support by way of providing easy loan facility
- Provide equipments at subsidized rates
- Food Processing Units to be established
- Easy/Proper marketing system

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 10%

ii. Overall satisfaction level of the people about the ration shops:

Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- |  |        |
|--|--------|
| a) Irregular opening:                              | Yes/No |
| b) Inadequate stock:                               | Yes/No |
| c) Overcharging:                                   | Yes/No |
| d) Rude behaviour of store owner:                  | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates:                           | Yes/No |
| g) POS machine not working:                        | Yes/No |

h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: \_\_\_\_\_

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is a copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: \_\_\_\_\_

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>✓ More than 1 month</li> <li>• Never</li> </ul>	Shortage of Staff
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>✓ More than 1 month</li> <li>• Never</li> </ul>	-
Police Station	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>✓ More than 1 month</li> <li>• Never</li> </ul>	-
PHE	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>✓ More than 1 month</li> <li>• Never</li> </ul>	-

POO	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul>
Any other	<ul style="list-style-type: none"> <li>Within 1 month</li> <li>More than 1 month</li> <li>Never</li> </ul>

vi. Any specific observation or complaint regarding any particular department:  
Doctors not Available at P.H.C.  
Medicines not Available

ix) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 103

iv. Number of children in the age group of 4-14 years enrolled in the schools: 80

v. Is there any High/Middle Secondary school with more than 40% girl students: Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/not applicable

✓ If yes, details of schools: \_\_\_\_\_

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i. Urgent public requirements in order of priority (Max. 07)

- ✓ 1. Repairment of lift Irrigation System
- ✓ 2. Protection work from Al mustafa School to Hajam Mahalla (Flood Protection)
- ✓ 3. Water supply for Hajam Mahalla
- ✓ 4. Construction of Road from M/R to Hajam Mahalla
- ✓ 5. Repairment of Road from Aminabli to Hajam Mahalla
- ✓ 6. Construction of Road to Rambad Pora at Moshwara
- ✓ 7. Construction of Road from Aminabli to Ramab Mahalla at Moshwara
- ✓ 8. Construction of Road from main Road to Namad at Moshwara
- ✓ 9. Protection work / Fencing of UPS Moshwara

ii. Any major complaint brought to notice of the Visiting Officer:

- Less Awareness about the
- Welfare Schemes of various
- Departments


III Overall perception of functioning of the government:

= People of the Panchayat are =  
= satisfied with the overall schemes =  
= of the Government but have =  
= less awareness about these schemes =

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

= The awareness programmes about =  
= the welfare schemes should be =  
= conducted at Panchayat level =  
= regularly on monthly basis =

  
Signature of the visiting officer  
Name