

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Unfazed by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, liked and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the resolve, goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food and learning first-hand the challenges and difficulties of their existence. For many it was a unique learning experience. The sweet taste of success brought home to them the grassroots form of living. We officers were a burning witness as it had borne to them the dignity which the rural population took, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Baramulla District wrote to the then Prime Minister about the programme following which the Prime Minister made a mention of it in the Union at State Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, strengthening and institutionalizing the functioning of Panchayat Raj Institutions. Invariably they will associate Panchayat Sarpanches. The other objective of this edition of the programme will be to look at the various ongoing programmes and individual, voluntary committed schemes and learn more about the impediments, grievances, which hampers their full implementation and their disposal and be assured. This visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and maximize the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will enrich the on-the-ground, grassroots governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the enormous red tape and help in delivering development better and faster.

(G. C. Murtu)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analysis.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PM-KISAN, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During the visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDPlan) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. Meetings shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the remuneration flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the district and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

vi) The visiting officer should try and visit as many local institutions including

tribals, PNCs, Anganwadis, Centres etc. as possible. He should also inspect at least some of the acres covered outbeeding carried out under various schemes like 14th FC, MGNREGS and other government programmes. In case, there is a longrunning project in the village, the officer should regularly inspect the same and record its progress.

vii) In addition to all other activities that the visiting officer will carry out, he/she should also inspect the progress on 100% watershed of school children (age 4-14 years), 100% coverage of PM-KISAN, Aardram health and 100% coverage of all beneficiary covered schemes including insurance and subsidised health should also try to understand how various government programmes can be better used for dealing with diseases and ensuring sustainable outcomes and village industries.

viii) The visiting officer should maintain himself/herself from giving or showing any commitment on behalf of the government.

ix) The visiting officer should adopt an unbiased attitude in reporting issues. As far as possible, the observations should be based on a direct/first-hand view emerging from the interactions in the village.

x) The report of the visiting officer should be submitted both physically and electronically in the pre-specified format. The officer should exercise all care and objectivity while filling up the same.

xi) After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklet and any other self-appointments/journals that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha.
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
- Unveil the GPDP booklet in the Gram Sabha.
- Give the resolution for approval of GPDP and MGNREGS passed in the Gram Sabha.
- Unveil the 14th FC plan booklet in the Gram Sabha.
- Inspect the four pass books- 14th FC, MDL, ICDS, Own Resources.
- Check the purchase record register for MDL and ICDS.
- Distribute the information flyers on Individual Beneficiary Based Schemes.
- Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
- Distribute guidelines of government schemes which can help increase rural income e.g. Backyard Poultry, Dairy Entrepreneurship Schemes etc.
- Give the Panchayat Block-level Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
- Check Panchayat Asset register and infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan.

- Get scheme-wise list of individuals who are desirous of accounting individual beneficiary oriented schemes but have not applied so far.

- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.

- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, library, waste yard, important private enterprises.

- Visit other villages in the Panchayat.

- Evening: informal interaction with PGR representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and diversify village/micro industries.

- Capture evening interaction picture by 3.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.

- Formal meeting with the Panchayat members:

- Get various subjects/populace assigned to the jantries by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.

- Inspect the karnav register and issue the Panchayat numbers with regard to the requirement of monthly meetings as per the Act.

- Check the digital signatures of Sarpanch/Panchayat Secretary/Chairman.

- Assess the functionality of Panchayat and assess the difficulties being faced by the Panchayat in carrying out its functions and development works.

- Formal interaction with:

- Frontline government functionaries (Doctor/Teacher/P.A./Anganwadi Worker/ASHA/MLA/V.V.O.DS, watershed/representatives of P.H.E. P.D.O, P.M.D, Agriculture, Animal Health, Horticulture etc.)

- Social activists/AWCs

- Panchayat (Chairman/Member Sarpanch, Govt. employees in connection with:

B2V1P05AM02010

Day 2 Afternoon:

- Visit the Panchayat Chair/BDC office and check for furniture/computer

- Install board of land identified for Panchayat Chair.

- Lead Grah Pratinidh Ceremony for completed PMAY houses.

- Inaugurate the previous B2V work and lay foundation stone for a new one.

- Inspect B2V/114th FC works/launching works/other developmental projects taken up.

- Inaugurate the playground, lay the foundation stone for CSC, start one sports event.

- Inaugurate/lay foundation stone of any other works which are available.

B2V1P05AM02010

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during (within two day) visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: SHEKH ANAMUL GUL
- Designation: Self-Conservation Asst ENG
- Department/Place of posting: AGRICULTURE/SOPORG
- Mobile No: 9006046651
- Email id: shekhnam8116@gmail.com
- Home District: Bahamulla
- Date of visit: 26/07/2019 (20th November 2019)

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: NEWSHERA-8
- Local Government Directory (LGD) code of the Panchayat: 241802
(To be acquired from Rural Development Department/DI)
- Name of CD Block: Banyar
- Name of Tehsil: Banyar
- Name of District: Bahamulla

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 3
- No. of hamlets in the Panchayat: 9
- No. of households in the Panchayat: 396
- Population (approx.) of the Panchayat: 1787

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	BDO, WU, GRS
2	Agriculture + Forest, AH, Sheep	WU, SAG, Subdtd
3	Electric	Supervisor
4	ISFC, PHE, P&B, PWD, PMSY	SE, Supervisor
5	Education & health	Headmaster / Ashwamedh Ann
6	Social welfare	Supervisor
7	ICDS, Handloom	Supervisor
8	NYC, Youth Services & Sports	Sports teacher

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Char is available in the Panchayat: Yes/No
construction: Yes/No
If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Char: Yes/No
- Whether the BDO office has been established (in case the officer visits block Panchayat): Yes/No (Not applicable)

ii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computerizer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held: 24-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held: 24-11-2019

iii. Whether the Karyak register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Admin, VLS	Yes/No	195883145	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	69000 =	Yes/No
ICDS (Housing)	Yes/No	Supervisor	Yes/No	24300	Yes/No
Mid Day Meals (MDM)	Yes/No	Headmaster	Yes/No	-	Yes/No
Own resources of Panchayat	Yes/No	-	Yes/No	-	Yes/No
Any other Scheme, if yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No

b. Whether the detailed estimates for all works have been prepared. Yes/No

c. No. of works for which estimates have been prepared: 11 No. 140 % to total

d. Whether Action Plan has been approved by the DDO: Yes/No

If no, reason thereof: _____

ii. Whether the works have been started: Yes/No

No. of works started: _____ No. (____ % to total)

If no, reason thereof: DOE is not availability of internet facility as buying of wires is necessary

f. Who is issuing work order for works being executed under 14th FC (look one):

1) Sarpanch

()

2) BDO

(✓)

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: As the store is not already available with village & no formal order was sent due to delay. Also mention if it is being purchased by someone else: Definitely

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to ANM/ASHAs directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the school: Yes/No

If no, reason thereof: As the store is not already available & no formal order was sent due to delay

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: Definitely

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2015-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 2.0 lakh

✓ No. of works approved: 60

✓ No. of works started: _____

✓ No. of works completed: _____

✓ No. of Job Card holders in the Panchayat: 262

✓ No. of man days generated: _____

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ei. Whether subjects have been assigned by the Sarpanch to the Panch. ☒ Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer. ☒ Yes/No

ef. Major challenges being faced by the Panchayat in functioning and execution of works.

a). Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BCO	RDO	☒ Yes/No	
VLV	RDO	☒ Yes/No	
JE	RDO	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TSWO	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZEO	School Education	☒ Yes/No	
IIC MDM	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Tanishat/Nash-Tanishar	Revenue	☒ Yes/No	
Patwar	Revenue	☒ Yes/No	
Agriculture Extension Officer	Agriculture	☒ Yes/No	
Horticulture Extension Officer	Horticulture	☒ Yes/No	
Village functionaries		☒ Yes/No	
Any other			

b). Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/other schemes.

☒ Non co-operation by officials. ☒ Yes/No

If yes, who: _____ (specify)

☒ Non disclosure of funds available/schemes by officials. ☒ Yes/No

☒ Delay in preparation of estimates/technical sanctions by engineering staff. ☒ Yes/No

☒ Delay in administrative approval by officers. ☒ Yes/No

If yes, how long: _____ (specify number of days)

☒ Officers not sharing details of guidelines/policies of beneficiaries. ☒ Yes/No

☒ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

i. Whether the construction work of playground inaugurated/durbar during the visit of the officer in BZV1 has been completed. ☒ Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed. ☒ Yes/No

If not, list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in BZV1. ☒ Yes/No

If yes, amount released: Rs. 25.0 lakh.

Whether works identified in BZV1 have been started. ☒ Yes/No

Likely date of completion: _____ (date)

iv) Whether any new work(s) has/have been sanctioned/sanctioned upon completion in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
P&B	metalling of road	Yes	—

v) Whether any improvement in attendance of following Government functionaries has been noticed after BZV1

- a) District/Paralel/Deputy Health staff (Yes/No) ☒
- b) Teachers/SaT Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) PDS staff (Yes/No) ☒
- e) JSC/Other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify

FCOs, PDD, AGRICULTURE

Any department whose staff is absent most of the time: —

Any department whose officers/officials have not visited the Panchayat since since BZV1: —

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: —

vi) Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Supply of 330000 S.C. Drains sq./AP population	STD	Yes/No ☒	
non-availability of provision for pest-rodent of old houses	PDD	Yes/No ☒	
		Yes/No	

vii) Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Deficiency of AAY/PM SPHH Pabin/Cash	FC&A	Yes/No ☒	Problems is faced because of financial constraint
Land development	PDD	Yes/No ☒	PA - MFC
lack of PDS to needy 5000 people	PDD	Yes/No ☒	do -
unavailability of street light at different location	PDD	Yes/No ☒	provided one st light
Poor Road (im-ecubity)	P&B	Yes/No ☒	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2019-21 has been done by the Sectional Officers? Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place? Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in further presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (<u>14.09.19</u>)			2 nd Meeting Date (<u>29.09.19</u>)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Food & Consumer	Supervisor	1	Food & Consumer	Supervisor
2	Educational	Teacher	2	Educational	Teacher

1 st Meeting Date (<u>14.09.19</u>)			2 nd Meeting Date (<u>29.09.19</u>)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Forest	Forester	3	Forest	Forester
4	Health	Asst. Surgeon	4	Health	Asst. Surgeon
5	Agriculture	SAE/VAE	5	Agriculture	SAE/VAE
6	Habitat	Field man	6	Habitat	Field man
7	PDD	Line man	7	PDD	Line man
8	Animal Husbandry	Fieldman	8	Animal Husbandry	Fieldman

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal? Yes/No

If no, reason thereof: _____

(V.I.W. to demonstrate the reports to the Visiting Officer)

- k. Whether the urban gaps identified in the Parishayat during Mission Anydaya Survey, 2019 are being bridged while preparing GFDP plan for 2020-21. Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee formed in B2V1 conducting social audit. Yes/No
Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Block HQR	Developing powers	03 day.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
Whether any exposure visit within JKK/Outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
Level of awareness among the elected representatives and general public about the schemes provided to Panchayats
a. Elected representatives : Poor/Satisfactory/Good/Excellent
b. General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

M) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (supplied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	100	70	lack of fund	
Scholarship for Minority students	80	40	-	
Pension - Old Age	15	20	lack of fund	
Pension - Widow	18	05	lack of fund	
Pension - Disability	12	03	-	
PM Kisan Nidhi	170	-	-	
Ayushman Bharat	55	10	very less fund	
PM Jeevan Jyoti Bharat Yojana	50	-		
PM Suraksha Bharat Yojana	102	-		
PM Awas Yojana - Gramin	104	105	both process	
State Marriage Assistance Scheme	03	-		

Schemes/Services	Benefits taken covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	242	-	-	
Lact Bell	-	-	-	
Swachh Bharat Mission- Individual Household Toilet	241	69	non-availability of land	
PM Ujjwala Yojana	247	20		
Ujalo	327	-		
Janchan Account	147	-		
PM Matsir Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and transfer at district headquarter.

II. Visiting Officer to fill number of cases pending and fresh demand:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	
Electricity connection	-	-	

* Visiting officer to enclose the list of individual households who need fresh connections. He/she to also collect any applications and transfer at district headquarter.

II. DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plains/Valley

ii. Major sources of irrigation: Canal/Cumud Water/Stream/Lake/Spring/Handpump/Well/Borewell/Tube Well/Surface/Other (specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any unutilized irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Cumud Water/Stream/Lake/Spring/Handpump/Well/Borewell/Tube Well/Surface/Other (specify) _____ (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: David

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____

viii. No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Construction of Reservoir

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. %): _____

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

1. No. of farmers without Kisan Credit Card 21 (this) not applied

2. No. of farmers who have availed loan facility through KCC during 2019
None

3. No. of farmers who applied for KCC Loan but not processed so far
None

4. Problems being faced by farmers in availing KCC loan (tick whichever relevant):

- a) Difficult processes and procedures -
b) Delay by concerned Deptt. -
c) Delay by bank concerned -
d) Any other problem, please specify: -

5. Suggestions for improving the process of availing loan under KCC
-

4. MARKETING INTERVENTIONS:

1. How is agricultural/horticulture produce sold (tick whichever relevant):

- a) Through organized market -
b) Through un-organized market ✓
c) Any other, please specify: -

2. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
-

3. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce
opening of new outlets

5. DIVERSIFICATION TO HIGH VALUE CROPPING

1. Is there any scope/opportunity for diversification towards high value crops/units in the Panchayat? Yes

✓ If yes, please specify:

S. No.	Non-traditional crops/units	Potential for diversification towards the crop/units	Remarks (if any)
1	WATERMELON	FRUIT	
2	PHAL	CROP	
3	MUS	Leafy Crop	

6. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal Husbandry Department: Poor/Satisfactory/Good/Excellent

2. Status of household/farmers engaged with Animal Husbandry Department and more interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Dairy Poultry	260	50
2	Dairy units	-	2
3	Swine Units	02	10
4	Fish Ponds	-	02

iv. Suggestions for encouraging more households/farmers to set up new units
more complaints are conducted in d.p.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households.

1	Hotel/tare
2	Fashion + Skill development
3	Poultry farm
4	Dairy farm
5	Fish farm

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat. ☒ Yes/☐ No
If no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops.
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--|
| a) Irregular opening | ☒ Yes/ ☐ No |
| b) Inadequate stock | ☒ Yes/ ☐ No |
| c) Overcharging | ☒ Yes/ ☐ No |
| d) Rude behaviour of store owner | ☒ Yes/ ☐ No |
| e) Long distance to be covered to reach the store | ☒ Yes/ ☐ No |
| f) Non-display of rates | ☒ Yes/ ☐ No |
| g) PDS machine not working | ☒ Yes/ ☐ No |

h) any other _____

ii. Number of FIRs registered in last 3 months nil

a) Are people generally satisfied by response of Police to complaints? ☒ Yes/☐ No

b) Is copy of FIR given to people? ☒ Yes/☐ No

c) Are people satisfied about the overall security situation in Panchayat? ☒ Yes/☐ No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/☒ Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/☒ Very Good/Excellent

v. Average time taken for processing of applications/requests or resolution of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/Details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHU	• Within 1 month • More than 1 month • Never	

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi Any specific observation or comment regarding any particular department?

ix OTHERS:

i Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Misting officer to collect a copy of the Plan)

iii Number of children in the age group of 4-14 years in the Panchayat: 657

iv Number of children in the age group of 4-14 years enrolled in the schools: 637

v Is there any High/Highest Secondary school with more than 40% girl students: Yes/No

vi Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/Not applicable

• If yes, details of schools: _____

• If yes, whether the machine is functional: Yes/No

vii Whether RDO has provided Sanitary Napkin Incubator in the above Schools: Yes/No/Not applicable

• If yes, whether the incubator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
1	Construction of road channel from north to south / Jorina
2	Construction of Community Centre / indoor stadium on G.P.
3	Protection & beautification of Nangdon Nallah
4	Redevelopment of 33000 KV transmission line via Purna side
5	Canal of water Reservoir at Cholah & Canal of passenger shed at Cholah
6	Canal of foot bridge over River Jorina
7	Need pump shed at Cholah + Canal of farming near Cholah
8	Construction of road at Cholah & Cholah
9	Construction of road at Cholah & Cholah
10	Construction of road at Cholah & Cholah
11	Construction of road at Cholah & Cholah
12	Construction of road at Cholah & Cholah
13	Construction of road at Cholah & Cholah
14	Construction of road at Cholah & Cholah
15	Construction of road at Cholah & Cholah
16	Construction of road at Cholah & Cholah
17	Construction of road at Cholah & Cholah
18	Construction of road at Cholah & Cholah
19	Construction of road at Cholah & Cholah
20	Construction of road at Cholah & Cholah
21	Construction of road at Cholah & Cholah
22	Construction of road at Cholah & Cholah
23	Construction of road at Cholah & Cholah
24	Construction of road at Cholah & Cholah
25	Construction of road at Cholah & Cholah
26	Construction of road at Cholah & Cholah
27	Construction of road at Cholah & Cholah
28	Construction of road at Cholah & Cholah
29	Construction of road at Cholah & Cholah
30	Construction of road at Cholah & Cholah
31	Construction of road at Cholah & Cholah
32	Construction of road at Cholah & Cholah
33	Construction of road at Cholah & Cholah
34	Construction of road at Cholah & Cholah
35	Construction of road at Cholah & Cholah
36	Construction of road at Cholah & Cholah
37	Construction of road at Cholah & Cholah
38	Construction of road at Cholah & Cholah
39	Construction of road at Cholah & Cholah
40	Construction of road at Cholah & Cholah
41	Construction of road at Cholah & Cholah
42	Construction of road at Cholah & Cholah
43	Construction of road at Cholah & Cholah
44	Construction of road at Cholah & Cholah
45	Construction of road at Cholah & Cholah
46	Construction of road at Cholah & Cholah
47	Construction of road at Cholah & Cholah
48	Construction of road at Cholah & Cholah
49	Construction of road at Cholah & Cholah
50	Construction of road at Cholah & Cholah
51	Construction of road at Cholah & Cholah
52	Construction of road at Cholah & Cholah
53	Construction of road at Cholah & Cholah
54	Construction of road at Cholah & Cholah
55	Construction of road at Cholah & Cholah
56	Construction of road at Cholah & Cholah
57	Construction of road at Cholah & Cholah
58	Construction of road at Cholah & Cholah
59	Construction of road at Cholah & Cholah
60	Construction of road at Cholah & Cholah
61	Construction of road at Cholah & Cholah
62	Construction of road at Cholah & Cholah
63	Construction of road at Cholah & Cholah
64	Construction of road at Cholah & Cholah
65	Construction of road at Cholah & Cholah
66	Construction of road at Cholah & Cholah
67	Construction of road at Cholah & Cholah
68	Construction of road at Cholah & Cholah
69	Construction of road at Cholah & Cholah
70	Construction of road at Cholah & Cholah
71	Construction of road at Cholah & Cholah
72	Construction of road at Cholah & Cholah
73	Construction of road at Cholah & Cholah
74	Construction of road at Cholah & Cholah
75	Construction of road at Cholah & Cholah
76	Construction of road at Cholah & Cholah
77	Construction of road at Cholah & Cholah
78	Construction of road at Cholah & Cholah
79	Construction of road at Cholah & Cholah
80	Construction of road at Cholah & Cholah
81	Construction of road at Cholah & Cholah
82	Construction of road at Cholah & Cholah
83	Construction of road at Cholah & Cholah
84	Construction of road at Cholah & Cholah
85	Construction of road at Cholah & Cholah
86	Construction of road at Cholah & Cholah
87	Construction of road at Cholah & Cholah
88	Construction of road at Cholah & Cholah
89	Construction of road at Cholah & Cholah
90	Construction of road at Cholah & Cholah
91	Construction of road at Cholah & Cholah
92	Construction of road at Cholah & Cholah
93	Construction of road at Cholah & Cholah
94	Construction of road at Cholah & Cholah
95	Construction of road at Cholah & Cholah
96	Construction of road at Cholah & Cholah
97	Construction of road at Cholah & Cholah
98	Construction of road at Cholah & Cholah
99	Construction of road at Cholah & Cholah
100	Construction of road at Cholah & Cholah

III	Overall perception of functioning of the government
	The perception was satisfactory, as majority of people participated in BSE programme and hope all their demands would be satisfied & implemented as soon as possible.
IV	Overall assessment of visit and suggestions: (The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The visit was successful as most of line agents as well as people & PDS were present. Also the Sarpanch is well educated & retired. And progress of EP is functioning satisfactorily. The supporting staff were fully cooperative.


 Signature of the visiting officer
 Name: Shishu Kumar Singh