

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Muhammad Fariduddin (IAS)
- Designation: C.E.O (WAF BOARD) ON DEPUTATION
- Department/Place of posting: JEE WAFF BOARD
- Mobile No: 9926588577
- Email id: _____
- Home District: SEINAGAR
- Date of visit: 29/30 NOV.

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Phong-A
- Local Government Directory (LGD) code of the Panchayat: 242304
(To be obtained from Rural Development Department by DC)
- Name of CD Block: Kangon
- Name of Tehsil: Kangon
- Name of District: Gondal

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 07
- No. of households in the Panchayat: 332
- Population (approx.) of the Panchayat: 2616

10

SVV2P06MD0219

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Dev Department	Security Panchayat
2	Local self govt Dept.	ICDS Supervisor
3	Revenue Department	Panchayati
4	P.D.D.	T.E.
5	Agriculture Dept.	A.G.A.
6	Education	Teacher
7	Forestry Dept.	T.E.
8	P.D.C.	T.E.
9	P.H.E.	T.E.
10	C.A.P.D.	S. Engineer
11	Joint S.O. and S.O.	PST
12	Floriculture	Extension
13	R & B	T.E.
14	Health	M.T.G.
15	Fisheries	F.W.
16	Handicrafts Dept.	A.H.T.O.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BOC office has been established (in case the officer visits Block Panchayat): Yes/No/Not applicable

The Mufti -
Motamim
Fariduddin

CEO

Board of Directors for
specified works and specified
works properties

11

iii. If not, whether the building for SDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	SDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 23-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 23-11-2019

iii. Whether the Keral register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Adviser/Secretary have digital signatures: Yes/No

e. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether it has been transferred to the account
14 th Finance Commission	Yes/No	Secretary	Yes/No	257.25%	Yes/No
ICDS (Bhukhori)	Yes/No	1.2.10-3 Supervisor	Yes/No	0.25%	Yes/No
ICDS (Honorary)	Yes/No	1.2.10-3 Supervisor	Yes/No	*	Yes/No
Mid Day Meal (MDM)	Yes/No	Handwritten Signature	Yes/No	2%	Yes/No
Own resources of Panchayat	Yes/No	Secretary	Yes/No	54.54%	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2019-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 2 No. 15 % to total

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 0 No. (--- % to total)

If no, reason thereof: Due to bad weather.

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch (✓)

2) SDO ()

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: The Receipt Centre not found yet.

Also mention if it is being purchased by someone else: at

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: at

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 16.0 lakh

✓ No. of works approved: 15

✓ No. of works started: 15

✓ No. of works completed: 15

✓ No. of Job Card holders in the Panchayat: 359

✓ No. of work days generated: 428

c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

46. Whether subjects have been assigned by the Sarpanch to the Panchayat? ☒ Yes/☐ No
 If no, whether subjects have been assigned in presence of the visiting officer? ☒ Yes/☐ No
47. Main challenges being faced by the Panchayat in functioning and execution of works.
48. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RCO	☒ Yes/ ☐ No	
UPA	RCO	☒ Yes/ ☐ No	
JE	RCO	☒ Yes/ ☐ No	
UDPO	Social Welfare	☒ Yes/ ☐ No	
TSRO	Social Welfare	☒ Yes/ ☐ No	
Anganwadi Supervisor	Social Welfare	☒ Yes/ ☐ No	
Headmaster/Principal/CEO	School Education	☒ Yes/ ☐ No	
P. NCER	School Education	☒ Yes/ ☐ No	
BMO	Health	☒ Yes/ ☐ No	
Talukda/Hud-Talukdar	Revenue	☒ Yes/ ☐ No	
Patwar	Revenue	☒ Yes/ ☐ No	
Agriculture Extension Officer	Agriculture	☒ Yes/ ☐ No	
Horticulture Extension Officer	Horticulture	☒ Yes/ ☐ No	
Village Sanitation		☒ Yes/ ☐ No	
Any other		☐ No	

49. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/other schemes?

- ☒ Not cooperation by officers? ☒ Yes/☐ No
 If yes, who _____ specify
- ☒ Non disclosure of funds/avoidance of schemes by officers? ☒ Yes/☐ No
- ☒ Delay in provision of administrative/technical sanctions by engineering staff? ☒ Yes/☐ No
- ☒ Delay in administrative approval by officers? ☒ Yes/☐ No
 If yes, how long _____ specify number of days
- ☒ Officers not sharing details of guidelines/policy of beneficiaries? ☒ Yes/☐ No
- ☒ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

1. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed? ☒ Yes/☐ No

If not, likely date of completion: _____ yes, (date)

2. Whether any other works started during Back to Village-1 have been completed? ☒ Yes/☐ No

If not, list of such works and date by which they are likely to be completed

- (1) Improvement of AT in village
- (2) _____
- (3) _____

3. Whether any funds have been released for works identified in B2V1? ☒ Yes/☐ No

If yes, amount released: Rs. _____ lakh

Whether works identified in B2V1 have been started? ☒ Yes/☐ No

Likely date of completion: 3 months (date)

4. Whether any new works/ tasks have been sanctioned/ been accomplished in the Panchayat after S2V1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks

5. Whether any improvement in attendance of following Government functionaries has been noticed after S2V1.

- i. District/Paradeo/other Health staff (Yes/No)
- ii. Teachers/PTI Teachers (Yes/No)
- iii. Anganwadi workers/helpers (Yes/No)
- iv. KSC staff (Yes/No)
- v. Farmer engineering staff (Yes/No)
- vi. Agricultural extension staff (Yes/No)
- vii. Animal Husbandry/Sheep Husbandry staff (Yes/No)

If any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time _____

Any department whose officers/officials has not visited the Panchayat since S2V1 _____

Any department which has organized any event or camp or tour of senior officers in the Panchayat since S2V1 _____

6. Areas of major complaints brought to notice

Major area of complaint made during S2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

7. Major problems confronting the people

Major problem highlighted during S2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

B) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-21. Yes/No
If no, reason thereof: _____
- Whether the schemes and activities approved under GPDP for 2019-21 are under implementation. Yes/No.
- Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2019-21 has been done by the Sectional Officers. Yes/No
If no, reason thereof: _____
- Whether Public Information Board indicating the schemes with allocation for the year 2019-21 has been noticed in Panchayat Office at some prominent place. Yes/No
If no, the officer should get it installed and confirm.
- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2019-21. Yes/No
If no, the visiting officer is ensure that the meeting schedule is framed in further guidance and confirm.
- Whether the leaders/workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No
If yes, provide details of participation of frontline workers (GWA, Sanitation) in the last two meetings:

1 st Meeting Date (25-11-19)			2 nd Meeting Date (16-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture Dept.	AEA	1	Agriculture Dept.	AEA
2	Fisheries Dept.	Dy. Inspector	2	Fisheries Dept.	Dy. Inspector

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3	Agriculture Dept.	AEA
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- Whether the Gram Sabha Proceedings are held out in front of Gram Sabha after the conclusion of the meeting. Yes/No
If no, reason thereof: _____
- Whether the GPDP Portal are being approved by the Gram Sabha. Yes/No
If no, reason thereof: _____
- Whether the approved Plans and Facilities feedback records are being submitted through Panch Portal. Yes/No
If no, reason thereof: not feasible and available
(N.W to demonstrate the records to the Visiting Officer)

6. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survek, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for scrutiny and audit. Yes/No
If no, reason thereof: _____
2. Is the Social Audit Committee formed in EDP/ conducting social audit. Yes/No
If no, reason thereof: _____
3. Whether the issues raised during the audit are being addressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAINING:

1. Whether, the capacity building and training has been reported to the elected representatives. Yes/No
If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
04	Kayam	To educate elected representatives about the use of EOD.	04

2. Quality of training: Poor/Satisfactory/Very Good/Excellent
3. Whether any exposure visit within J&K/abroad has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/visit of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes included in Panchayat:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

4. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Notations/Remarks	Beneficiaries covered (Max.1)	Pending (Applied but not sanctioned) (Max.1)	Reasons for pending	Fresh applications submitted to visiting officer (Max.1)
Scholarship for SC/ST/CBC students	-	-	-	-
Scholarship for minority students	-	-	-	Not family of available
Pension - Old Age	134	57	-	-
Pension - Widow	45	02	-	-
Pension - Disability	45	01	-	-
PM Kisan Mite	330	30	On Hold of State	-
Agriculture related	-	-	-	-
PM Aardram and Bala Yojana	15	-	-	-
PM Suraksha Bima Yojana	10	-	-	-
PM Aardram Yojana - Cancer	-	-	-	-
State Marriage Assistance scheme	07	-	-	-

8/10/2018/0018

21

Scheme/Service	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NRGA, etc. Cash	39	—	—	—
Land Sub.	—	—	—	—
Swachh Shiksha Mission Individual Household Toilet	124	54	By not not submit	83
PM Ujjwala Yojana	—	—	—	—
Safe	—	—	—	—
Sanitation Account	—	—	—	—
PM Matsya Bandhan Yojana	14	84	lack of submit	—

* The visiting officer to maintain scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and sanction at district headquarters.

g. Visiting Officer to fill number of cases pending and fresh demands:

Scheme/Service	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	—	—	—
Electricity connection	—	—	—

* Visiting officer to maintain the list of individual beneficiaries who need these commodities. He/she to also collect any applications and sanction at district headquarters.

h. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat. South & North & Panchayat
- Major sources of irrigation. Canal, tube well and Panchayat/individual (specify) —
- Status of adequacy of irrigation facility in the Panchayat. Sufficient
- Are there any un-served irrigation sources in the Panchayat. Yes
If yes, please specify — (tick as many as needed)
- Is there any area which can be developed by use of water conservation measures for irrigation purposes. Yes
If yes, please specify —
- Whether the Panchayat has potential for developing irrigation. Yes
- No. of farmers who use irrigation for irrigation in the Panchayat. —
- No. of farmers who intend to use irrigation for irrigation. — (Nos.)
- Any suggestion to improve irrigation facility in the Panchayat.

If the funds are provided the irrigation may be done.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (approx). 42 (Nos.)
- Are there any HYV seeds available in the Panchayat. Yes
- Any suggestion to improve.

5. LENDING FACILITY AVAILABLE TO THE FARMERS

1. No. of farmers who have credit Card 23 (out of 100)
2. No. of farmers who have credit card facility through NCC through IDNY 12 Yes
3. No. of farmers who applied for NCC loan and got credit for 12 Yes
4. Problems being faced by farmers in getting NCC loan that whether interest is
 - a. Difficult procedure and complicated
 - b. Delay in disbursement of loan
 - c. Delay in loan approval
 - d. Any other problem (specify) _____

6. Suggestions for improving the process of getting loan under NCC

1. Interest amount for small & medium farmers 3%
 (Less 1% from 4%)
KCP, Aam

7. AWARENESS OF FARMERS

1. How is Agriculture Extension Service with the following program
 - a. Through individual farmer contact
 - b. Through group extension system
 - c. Any other please specify _____
2. How effective program is in being used by the farmer, what measures can be taken to improve the better response

More time should be provided to the farmer
3. Any other suggestions for improving the awareness of the marketing of produce

8. DIVERSIFICATION TO HIGH VALUE CROPPING

1. Is there any scope/potential for diversification towards high value crops/produce for the farmers? Yes/No
- If yes, please specify

Sr. No.	High value crop/produce	Potential for diversification towards the crop/produce	Remarks (if any)
		<u>Yes, vegetables</u>	

9. INCREASING LIVESTOCK PRODUCTION

1. Awareness level of farmers about various schemes of Animal/Dairy/Horticulture Department, Panchayats/Block/Cluster
2. Status of Animal/Dairy/Birds engaged with Animal/Dairy/Horticulture Sector and those intended to add in new units

Sr. No.	Species	No. of households/farmers engaged	No. of households/farmers interested in adding up new units
1	Dairy Cattle	20	0%
2	Dairy Cattle	20	0%
3	Dairy Cattle	01	5%
4	Fish Ponds	01	1%

6. Suggestions for strengthening new household services to be set up next year:

7. List 5 suggestions in order of priority which can help in increasing income of household members:

1. Fish farms may be given in Project Stage 1 to improve the economy.
2. Sheep units to be given to farmers of Project 1.
3. Dairy units to be provided farms of Project 1.
4. Leaf Hops groups may be made in Project 1.
5. Medium units to be given as capital yards of Project 1.

8. PUBLIC SERVICES AND GOOD GOVERNANCE:

a. How far has the Government been successful in all people in the Province? ☒ Yes/No

b. Overall satisfaction level of the people about the police, village head, health centre, etc. ☒ Excellent

How far problems/complaints with regard to police, village head, health centre, etc.:

- a. Police: ☒ Excellent
- b. Village head: ☒ Excellent
- c. Health centre: ☒ Excellent
- d. Water supply: ☒ Excellent
- e. Road condition: ☒ Excellent
- f. Other: ☒ Excellent

by any other:

9. Number of FFRs registered in last 2 months: 02

a) Are people generally satisfied by response of Police to complaints? ☒ Yes/No

b) Is copy of FIR given to people? ☒ Yes/No

c) Are people satisfied about the overall security situation in Panchayat? ☒ Yes/No

d) Any suggestions:

10. Public perception:

a. Are departmental staff members? ☒ Good/Excellent

b. Are departmental staff members? ☒ Good/Excellent

c. Average time taken for processing of applications/requests or removal of complaints by the departmental staff functionaries:

Department	Average time taken	Remarks/Details, if any
Revenue	• Within 1 month • More than 1 month ☒ • Never	
Social welfare	• Within 1 month • More than 1 month ☒ • Never	
Police Station	• Within 1 month • More than 1 month ☒ • Never	
PHC	• Within 1 month • More than 1 month ☒ • Never	

PID	☐ Within 1 month ☒ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or comment regarding any particular department:

10. OTHERS:

- Whether any bin been identified within Panchayat for collection and disposal of plastic waste. *Yes/No*
- Whether Panchayat Plastic Collection and Disposal plan is ready. *Yes/No*
(Working officer to collect a copy of the plan)
- Number of children in the age group of 4-14 years in the Panchayat. *695*
- Number of children in the age group of 4-14 years enrolled in the schools. *645*
- Is there any High/Higher Secondary school with more than 40% girl students. *Yes/No*
- Whether RCD has provided Sanitary Napkin Vending Machines in any of the above Schools. *Yes/No* (where applicable)
 - ☒ If yes, details of schools: _____
 - ☐ If yes, whether the machine is functional. *Yes/No*
- Whether RCD has provided Sanitary Napkin Incubator in the above Schools. *Yes/No* (where applicable)
 - ☐ If yes, whether the incubator is functional. *Yes/No*

L) GENERAL ASSESSMENT OF THE VISITING OFFICER

- Urgent public requirements in order of priority (Max. 07)
- Maintenance of road from NHH to Gajpurpali (Rd)
- Light Bati Scheme to be launched in District Roadside (Social workers)
- Transference for Bhat Mohalla Gajpurpali Darg
- New water pipe line for Chakri Darg may be installed.
- Filtration plant for Pargolara Darg.
- Mutual office to be provided for SHC at Lal Darg.
- Electric pole / Argumandi Gate may be moved for Gajpurpali.
- Any other complaint brought to notice of the Visiting Officer
- Play ground at Chakri Darg to be Construct.

8242 P04M013115

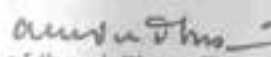
II Overall perception of functioning of the government:

very good.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The public has demanded to restore Prang Park in future and needs intervention of District Administration. Public has also suggested that Govt. Land near Nallah Bish is available next to park to convert the said land into park.


Signature of the visiting officer

Name