



Back to **Village 2**

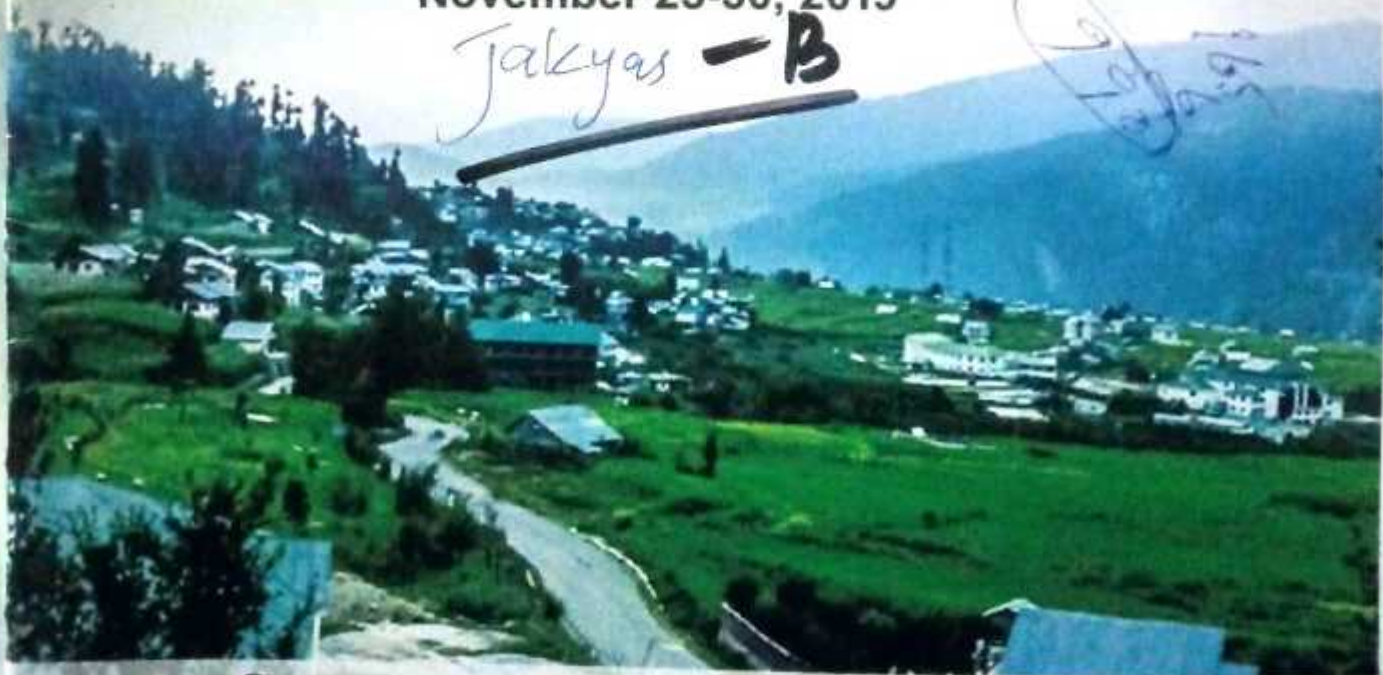
B2V2

Governance at the Doorstep

November 25-30, 2019

Jakyras - B

16/11/19



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her one day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Abid Sufi
- Designation: Inspector
- Department/office of posting: 2nd HSS Jalandhar
- Mobile No: 9492997592
- Email ID:
- Home District: Barda
- Date of visit: 25/06/2024, 14:30, November 2024

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: गाँव 'A'
- Local Government Delimitation (LGD) code of the Panchayat: 073
(To be obtained from Rural Development Department by DC)
- Name of CD Block: गुहगाँव
- Name of Taluk: गुहगाँव
- Name of District: Barda

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 3
- No. of families in the Panchayat: 2
- No. of households in the Panchayat: 295
- Population (approx.) of the Panchayat: 1524

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the officer/official
1	<u>Safar Hussain</u> <u>MR. P. D. Singh</u>	<u>Tech. - 2nd</u> <u>2nd</u>
2	<u>Rubina Begum</u> <u>KCS - (A. B. S.)</u>	<u>Education</u> <u>2nd</u>
3	<u>EDUCATION</u>	<u>Education</u> <u>Mr. Amin</u> <u>2nd</u>
4	<u>PHE</u>	<u>2nd</u> <u>Mr. Amin</u> <u>2nd</u>
5		
6		
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Office is available in the Panchayat. Yes/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Office. Yes/No
- Whether the SOC office has been established (in case the office was not established, Yes/No/Not applicable)

- g. If any, whether the building for BOC office has been identified: Yes/No/Not applicable

- h. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- i. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

- j. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: Panchayat Office is not available.

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 14-11-2019

- k. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 14-11-2019

- l. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- m. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate Bank account opened	Official stamping other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether all bank time transactions have been made
14 th Finance Commission	Yes/No ✓	V.L.N	Yes/No ✓		Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓	H.S. Dhole 10/11/19	Yes/No ✓		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: The Committee is not available in my place.

- vii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

- b. Whether the detailed estimates for all works have been prepared: Yes/No

- c. No. of works for which estimates have been prepared: No 1 to total

6. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

7. Whether the works have been started: Yes/No

No. of works started: No (____) % to 100%

If no, reason thereof: the funds have not been released to the DDC

8. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

2) DDC

3) Others (specify): _____

9. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Funds are not available

Also mention if it is being purchased by someone else: the Anganwadi staff

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to ANWU helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record or account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch or the same)

10. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: No funds have been allocated for the purchase of food items

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided to someone else: the school is providing it by the staff

c. Whether the record or account of purchase of MDM items and provision to schools is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch or the same)

11. MGNREGS

a. Whether MGNREGS Plan 2015-20 has been approved: Yes/No

b. If yes

✓ Funds allocated to the Panchayat: Rs. 54 lakh

✓ No. of works approved: 11

✓ No. of works started: 11

✓ No. of works completed: 11

✓ No. of job Cardholders in the Panchayat: 234

✓ No. of man days generated: 5474

c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No funds are available for the same

46. Whether subjects have been assigned by the Sarpanch to the Panchayat: Yes/No
 If not, whether subjects have been assigned in presence of the visiting officer: Yes/No
47. Major challenges being faced by the Panchayat in functioning and execution of works:
48. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
SDO	RCO	Yes/No	
ICR	RCO	Yes/No	
JE	RCO	Yes/No	
CDPO	Social Welfare	Yes/No	
TSRO	Social Welfare	Yes/No	From the District but pending
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/DCO	School Education	Yes/No	
IC/NCN	School Education	Yes/No	
SMO	Health	Yes/No	Dr. Datta pending, Dr. Datta pending, Dr. Datta pending
Talukda/Head-Taxation	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village Functionaries		Yes/No	
Any other			

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50. Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/other schemes:

- ✓ Non co-operation by officials: Yes/No
 If yes, who: P-15 specify
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical services by engineering staff: Yes/No
- ✓ Delay in administrative approval by officials: Yes/No
 If yes, how long: 2-3 specify number of days
- ✓ Officers not sharing details of guidelines/other of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BV1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in BV1 has been completed: Yes/No
 If not, likely date of completion: _____ (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No
 If not, list of such works and date by which they are likely to be completed:
- (1) _____
 - (2) _____
 - (3) _____
- iii. Whether any funds have been released for works identified in BV1: Yes/No
 If yes, amount released: Rs. 2-12 lakh
- Whether works identified in BV1 have been started: Yes/No
 Likely date of completion: _____ (date)

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- iv. Whether any new works/activities have been completed/started in the Panchayat since 22nd 1st March 2019?

Serial/No.	Name of work/activities/started	Whether completed (Yes/No)	Remarks:
R.D.	gully stone	yes	-
R.D.	gully stone	no	not completed

- v. Whether any improvement in attendance of following Government functionaries has been noticed since 22nd?

a. Doctors/Paramedical/other health staff	(Yes/No)	yes
b. Teachers/Not Teachers	(Yes/No)	yes
c. Anganwadi Workers/Helpers	(Yes/No)	yes
d. PDS staff	(Yes/No)	yes
e. Electricity engineering staff	(Yes/No)	yes
f. Agriculture/veterinary staff	(Yes/No)	yes
g. Animal Husbandry/Sheep Husbandry staff	(Yes/No)	yes

If any particular department has shown improvement, please specify:

Electricity

Any department whose staff is absent most of the time:

Any department whose officers/staffs has not visited the Panchayat even once since 22nd: PHE

Any department which has organized any event or camp or tour of senior officer in the Panchayat since 22nd: M.S.

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- vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Electricity dept.	Electricity PDD	Yes/No	Electricity is not working properly
Drinking water	PHE	Yes/No	Water is not available in the area
Remuneration	ICDS	Yes/No	Remuneration is not paid by Govt.

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Drinking water	PHE	Yes/No	The Panchayat is not able to supply water in the area
Electricity	PDD	Yes/No	Electricity is not available in the area
Road Connectivity	R+B	Yes/No	Road is not connected
Asha worker	Health Medical	Yes/No	Local Asha worker is not working
Dispensary	Health Medical	Yes/No	Dispensary is not functioning properly

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5. PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof:

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2000-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof:

iv. Whether Public Information Board indicating the schemes with allocation for the year 2000-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Installed at Public Place - No absence

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Not on meeting schedule with presence

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (14.8.19)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Electric	Inspector	1		
2	PHE	Line man	2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Edu.	Headmaster	3		
4	ICOS	Anganwadi worker	4		
5	Health	Asha worker	5		
6	Horticulture	Supervisor	6		
7	RDO	GRS	7		
8			8		

If no, reason thereof:

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof:

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof:

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof:

(VLW to demonstrate the reports to the Visiting Officer)

4. Whether the official gets exhibited in the Panchayat during Mission Aardrogya Suraksha 2019 are being signed while preparing GPOF plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
2. Is the Social Audit Committee formed in BZV1 conducting social audit: Yes/No
3. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS

1. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1 Sarpanch	Barhi	How to make funds 3 days	3 days
2 Members	Barhi	3 days	3 days

2. Quality of training: Poor/Satisfactory/Very Good/Excellent
3. Whether any exposure visit within JK/Outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to mail out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pending required but not submitted (Nos.)	Reasons for pending	Part applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	20	—	—	—
Scholarship for Minority students	74	74	not covered by the concerned dept	—
Pension - Old Age	57	30	file submitted but not covered	—
Pension - Widow	7	5	—	—
Pension - Disability	3	5	—	—
PM Kisan Nadi	—	—	—	—
Ayushman Bharat	50	80	not covered - January 2019	—
PM Jeevan Jyoti Bima Yojana	2/0	98/0	lack of information from bank	—
PM Suraksha Bima Yojana	5/0	95/0	lack of info from concerned authority	—
PM Awas Yojana - Gramin	20	50	not covered in June 19	—
State Marriage Assistance Scheme	—	—	—	—

Scheme/Service	Number of cases pending (Nos.)	Reasons for pendency (Nos.)	Reasons for pendency (Nos.)	Fresh demands/applications submitted (Nos.)
MICA JAL DRY	234	48	Shortage of investment fund N/A	
Lack of	-	-	-	
Search of individual household files				
For Upward Trains	75	15	Non-availability of electric supply	
Upward				
Sanction of	70/6	50/6	Insufficient documents	
For Motor Vehicle Trains	100/6	-	-	

* The visiting officer to endorse scheme-wise list of individual beneficiaries who are intended to avail the benefit under the schemes. He/she to also collect any applications and resolve at district headquarter.

5. Visiting Officer to fill number of cases pending and fresh demands:

Scheme/Service	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	12	Non-availability of water in the area	
Electricity connection	60	Non-availability of electric supply and wires	

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* Visiting officer to endorse the list of individual beneficiaries who need fresh connections. He/she to also collect any applications and resolve at district headquarter.

II DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-hilly/Hilly/Plain/Bar
- Major sources of irrigation: Canal/River/Tube well/Pond/Spring/Well/harvesting Tanks/Rainfed/Other (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any untapped irrigation sources in the Panchayat: Yes/No
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/other water body: Tube well (tick as many as needed))
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: Horizontal line
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 100
- No. of farmers who intend to use drip/sprinkler irrigation: 100 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat: _____

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %): 90 (approx)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS

- Nb. of farmers without Kisan Credit Card 2/10/2019
- Nb. of farmers who have availed loan facility through KCC during 2018 2/10/2019 Yes
- Nb. of farmers who applied for KCC loan but not provided so far 2/10/2019 Yes
- Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures
 - Delay in concerned Dept.
 - Delay in bank concerned
 - Any other problem, please specify
- Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi)
 - Through un-organized market local
 - Any other, please specify
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?

Surplus produce be made available to carry the surplus produce to the nearby gram mandi
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Produce may be constructed for providing timely water to the crop/animals so that they can grow to full.

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5. DIVERSIFICATION TO HIGH VALUE CROPPING

- Is there any scope/potential for diversification towards high value crops/fruit?
 - ✓ Panchayat: Yes/No
 - ✓ If yes, please specify:

Sl. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	<u>Wheat</u>	<u>Yes</u>	<u>In the field area crop</u>

6. INCREASING LIVESTOCK PRODUCTION

- Awareness level of farmers about subsidy schemes of Animal/Dairy/ Fisheries Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Dairy/Fisheries Schemes and those interested to set up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	—	—
3	Sheep units	—	8
4	Fish Ranks	—	—

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8. Suggestions for encouraging farm households to set up home units

9. List 5 suggestions in order of priority which can help in increasing income of farm households

1	Home culture
2	Small scale shops
3	Agri culture
4	Small scale shops
5	Home culture

A PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhar card: _____

2. Overall satisfaction level of the people about the ration shops: Poor/Good/Very Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ✓
- b) Inadequate stock: Yes/No ✓
- c) Overcharging: Yes/No ✓
- d) Rude behaviour of staff member: Yes/No ✓
- e) Long distance to be covered to reach the store: Yes/No ✓
- f) Poor display of items: Yes/No ✓
- g) Poor service not working: Yes/No ✓

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h) any other: _____

i. Number of FIRs registered in last 3 months: 2

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/Notes, if any
Revenue	• Within 1 month ✓ More than 1 month • Never	
Social welfare	• Within 1 month ✓ More than 1 month • Never	
Police Station	✓ Within 1 month • More than 1 month • Never	
PHE	✓ Within 1 month • More than 1 month • Never	

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PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or complaint regarding any particular department.

ix. OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 223

iv. Number of children in the age group of 4-14 years enrolled in the schools: 223

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether PDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether PDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

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1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07).
1.	Road Connectivity from Road to Panchayat 1 km.
2.	Medical dispensary
3.	Drinking water scheme
4.	Vocational training for educated youth
5.	Self help group Aka. unskilled for female
6.	No private gifted without scheme and working continue work for development of village
7.	
ii	Any major complaint brought to notice of the Visiting Officer:
	Drinking water problem and opening of PHE system. After the water problem, the reservoir is complete but in the absence of water scheme it is empty but the can't getting the scheme from Government. Much effort is concerned with water supply problem.

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III	Overall perception of functioning of the government:
	Overall all the Rpt functioning are providing their service with the satisfaction of public. However shortage of staff in most of the offices sometimes cause delay in solving problems of the some areas.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	My visit to the Rpt remains satisfactory. Despite of lot of problems faced by the Rpt they are satisfied with Rpt functioning. However two major problems drinking water supply can be solved through Amrit pura to Beli scheme and horticulture can be developed by providing grapes walnut scheme & wormy compost and Jaula to Rpt.

Signature of the visiting officer

Name Mahal Shit

Principal

HSS Jodhpur.

B₂V Jakesas 'B'.