

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: SYED RASOOL SHAH.
- ii. Designation: ASST. Ex. Engineer
- iii. Department/place of posting: PDD / Elec. Div. V Gandarbal.
- iv. Mobile No: 9682353536
- v. Email id:
- vi. Home District: Budgam.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019 29/30 Nov. 2019.

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Hayon Palpora.
- ii. Local Government Directory (LGD) code of the Panchayat: 242284
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Kongan.
- iv. Name of Tehsil: Kongan
- v. Name of District: Gandarbal.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01.
 - ii. No. of hamlets in the Panchayat: 11.
 - iii. No. of households in the Panchayat: 650
 - iv. Population (approx.) of the Panchayat: 3577
- as per Block*
as per CPD

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Mohd Ibrahim Agriculture	AEO
2	Eng. Mohsin Khan. Eng. F/controll	JE
3	Mushaf Ahmad Thibee R&B	JE.
4	Mohd Shah' Kasma Sheep Husbandry	Asm.
5	Ab Salam Gani Animal Health	Dr.
6	Mohd Riyaz Ahmad Khan Education	Teacher
7	Shah Zubceer P.O.	Jr Lin man
8	Mohd Imran Rahu Sanitation	Supervisor

9. Mohd Javed Forest / Forest Guard

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒

If yes, whether functioning in: Own building/Other government building/Private building ☒

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

8. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

9. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	—
Computer	Yes/No ✓	Yes/No ✓	—
Telephone facility	Yes/No ✓	Yes/No ✓	—

10. Is case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

11. Whether information and Assets Register has been prepared. Yes/No (Visiting Officer to physically check the register)

12. Is Visiting Officer to get the register prepared in his/her presence and submit.

2. FUNCTIONALITY

1. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 02.02.2019 20.02.2019

2. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held 28.04.2019 02.05.2019

3. Whether the various register is being maintained by the Panchayat Secretary. Yes/No

Officer to inspect the register

Whether the Secretariat/Administrative Panchayat Secretary have digital signature. Yes/No

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BZY2PDA/M02019

1. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official authority other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether a bank pass book has been made
14 th Finance Commission	Yes/No	Yes/No ✓	Yes/No ✓	25.10.18 ✓	Yes/No ✓
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Honorarium)	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Mid Day Meals (MDM)	Yes/No ✓	Yes/No ✓	Yes/No ✓	Yes/No ✓	Yes/No ✓
Own resources of Panchayat	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Any other Scheme, if yes, indicate name	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

2. Whether Panchayat Biodiversity Committee has been constituted. Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm.

3. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No

b. Whether the detailed estimates for 4th works have been prepared. Yes/No

c. No. of works for which estimates have been prepared. C.D. No. 15 (to 1000)

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g. Whether Action Plan has been approved by the DDC. Yes/No

If no, reason thereof: Action plan recently submitted for approval

h. Whether the works have been started. Yes/No

No. of works started: No. 1 S.O. (202)

If no, reason thereof: Action plan has not been approved, delay due to administrative delay

i. Who is issuing work order for works being executed under 14* FC (Max 100)

1) Sarpanch

()

2) DDC

()

3) Other (specify): Administrative order not issued yet.

iv. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof: not purchase

Also mention if it is being purchased by someone else: not

b. Is nutrition being provided in Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof: not not implemented

c. Is the Panchayat/Sarpanch paying remuneration to ASHA/Helpers directly at Panchayat level. Yes/No

If no, reason thereof: not not implemented because Panchayat is defunct

d. Whether the record on account of purchase of nutrition and payment of remuneration is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

BIV/PO&MD/2019

vi. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing MDM at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof: Panchayat defunct

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof: Panchayat defunct

Also mention if it is being provided by someone else: Through the 7/100 Schools

c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

vii. MGNREGS

a. Whether MGNREGS Plan 2019-20 has been approved. Yes/No

b. If yes:

✓ Funds allocated to the Panchayat: Rs. 26 lacs

✓ No. of works approved: 25 nos.

✓ No. of works started: nil

✓ No. of works completed: nil

✓ No. of Job Card holders in the Panchayat: 463

✓ No. of man-days generated: nil

c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: Panchayat defunct because of Panchayat members

BIV/PO&MD/2019

14. Whether subjects have been assigned by the Sarpanch to the Panchayat? Yes/No
15. No, whether subjects have been assigned in presence of the visiting officer? Yes/No
16. Major challenges being faced by the Panchayat in functioning and execution of work: *Non availability of water, lack of electricity, poor road condition*
17. Whether full support and cooperation being provided by the Sarpanch? Yes/No

Officer	Department	Response	Remarks
DDO	DCI	Yes/No	
WV	DCI	Yes/No	
E	DCI	Yes/No	
UPD	Social Welfare	Yes/No	
HSO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Health Officer/Physician	School Education	Yes/No	
D. M. M.	School Education	Yes/No	
DM	Health	Yes/No	
Talukdar/Block Talukdar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Healthcare Extension Officer	Healthcare	Yes/No	
Village Sanitary Officer		Yes/No	
Any other		Yes/No	

REVISED/AMENDED

18. Is the Panchayat facing any difficulty in execution of works, implementation of beneficiary/scheme other schemes?
- ✓ Non co-operation by officers? Yes/No
- If yes, why? _____
- ✓ Non disclosure of funds/implementation of officers? Yes/No
- ✓ Delay in procurement of materials/equipment by engineering staff? Yes/No
- ✓ Delay in administrative approval by officers? Yes/No
- If yes, how long? _____
- ✓ Officers not sharing details of guidelines of beneficiary? Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BVT):

1. Whether the construction work of playground inaugurated during the visit of the officer in BVT has been completed? Yes/No
- Final, likely date of completion: _____
2. Whether any other work started during Back to Village-1 have been completed? Yes/No
- If not, list of such works and date by which they are likely to be completed:
- (1) *Ground work for road shall be completed within 01 month*
- (2) *Construction of link road for panchayat shall be completed within 01 month*
- (3) *Shed for panchayat shall be completed within 01 month*
3. Whether any funds have been released for works identified in BVT? Yes/No
- If yes, amount released for: *₹ 1.50 lakh*
- Whether works identified in BVT have been started? Yes/No
- Likely date of completion: *within 01 month*

REVISED/AMENDED

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Harmony 02 Gramsabha	No	4th & 5th

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- Doctor/Paramdiko/other Health staff (Yes/No) ☒
- Teachers/NET Teachers (Yes/No) ☒
- Anganwadi Workers/Helpers (Yes/No) ☒
- RDD staff (Yes/No) ☒
- Animal engineering staff (Yes/No) ☒
- Agrovet/Animal husbandry staff (Yes/No) ☒
- Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

vi. Has any particular department has shown improvement, please specify

All the staff are regular in their duties

Any department whose staff is absent more of the time NO

Any department whose staff/officials has not visited the Panchayat even once since B2V1 NO

Any department which has organized any event or camp or tour of service officer in the Panchayat since B2V1 NO

vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
No. of accommodation for existing High school		Yes/No	
Appropriation of middle school		Yes/No	
Provision of primary for beneficiaries of Kalya		Yes/No	

vii. Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Location of primary health center in Kalya		Yes/No	
Provision of drinking water in Kalya		Yes/No	
Location of the road in Kalya		Yes/No	
Provision of drinking water in Kalya		Yes/No	
Provision of drinking water in Kalya		Yes/No	
Provision of drinking water in Kalya		Yes/No	

PLANING, EXECUTION AND EVALUATION

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

2. Whether the GPDP for the current year has been prepared by the Gram Panchayat? Yes/No

3. Whether the GPDP for the year 2019-20 has been prepared by the Gram Panchayat? Yes/No

4. Whether the GPDP for the year 2019-20 has been approved by the Gram Panchayat? Yes/No

5. Whether the GPDP for the year 2019-20 has been approved by the Gram Panchayat? Yes/No

6. Whether the GPDP for the year 2019-20 has been approved by the Gram Panchayat? Yes/No

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16. Whether the GPDP for the year 2019-20 has been approved by the Gram Panchayat? Yes/No

17. Whether the GPDP for the year 2019-20 has been approved by the Gram Panchayat? Yes/No

1 st Meeting Date ()	2 nd Meeting Date ()
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82V21P06AMD/2019

PLANING, EXECUTION AND EVALUATION

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1 st Meeting Date ()	2 nd Meeting Date ()
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1. Whether the entire year indicated in the Particular during Mission Activities
 Since 2013 are being brought into preparing GPO plan for 2020-21. Yes/No
 If yes, when started _____

2. SOCIAL AUDIT

1. Whether the audit was required in the scheme being implemented by the Gram Panchayat and passed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
 If yes, when started _____

2. Whether the social audit conducted during 2013 conducting social audit. Yes/No
 3. Whether the social audit during the audit are being addressed by the Gram Panchayat. Yes/No
 If yes, when started _____

3. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
 If yes, provide details _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Parpa Sar	Em disability Management	02

1. Details of training: Poor/Semi-literate/very Good/Excellent
2. Whether any exposure visit when above course has been conducted. Yes/No
3. Yes, listing: Office to record the experiences/ views of the elected representatives about the visit. Poor/Semi-literate/very Good/Excellent
4. Whether any digital literacy training has been conducted by Supervisor. Yes/No
5. Yes, quality of training: Poor/Very Good/Excellent
6. Name of members among the elected representatives and general public about the schemes developed in Panchayat: Yes/No
7. Elected representatives: Poor/Semi-literate/Good/Excellent
8. General Public: Poor/Semi-literate/Good/Excellent

(Training officer to sign and the authorities from the panchayat authority)

BVZ/PO/AMD/2019

M) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Whether: Officer to fill appropriate number of beneficiaries covered and appropriate number left out

Scheme/Services	Beneficiaries covered (Nos.)	Pendency (supplied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	407	11	Approved	—
Scholarship for Minority students	NO	NO	Business loss of 10000/- 10000/- of 10000/- 10000/-	—
Pension - Old Age	194	96	NO	—
Pension - Widow	92	02	NO	—
Pension - Disability	50	08	NO	—
PIM Kishan Nadi	104	15	NO	—
Ayushman Bharat	NO	10	NO	—
PIM Jeevan Jyoti Bima Yojana	15	NO	NO	—
PIM Suraksha Bima Yojana	12	NO	NO	—
PIM Awas Yojana - Gramin	01	129	NO	—
State Marriage Assistance Scheme	04	54	NO	—

BVZ/PO/AMD/2019

Subsidies/Services	Beneficiaries house covered (Nos.)	Partially fulfilled but not sanctioned (Nos.)	Reasons for pendency	Fresh applications submitted to village official (Nos.)
APRICA Job Card	463	—	—	—
Land Reel	—	—	—	Not submitted or yet.
Swachh Bharat Mission Individual Household Toilets	165	30	Funds not available	200
PM Ujjwala Yojana	848 Free	—	—	—
Ujwala	—	—	—	—
Banking Account	—	—	—	—
PM Matsya Yojana Vijaya	—	—	—	—

* The village officer to enclose self-declared list of individual beneficiaries who are assisted to avail the benefit under the schemes. He/she to also collect any applications and number of direct beneficiaries.

h. Village Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Fixed water connection	300	no fresh demand notified yet	—
Electricity connection	05	not available if needed.	—

8/2/2018

* Village officer to enclose the list of individual households who need such connections. He/she to also collect any applications and number of direct beneficiaries.

ii. DOUBTING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-hilly/semi-plain

ii. Water sources of irrigation: Canal/Kulest/Well/waterpump/Springs/Natural
surrounding Tanks/Pond/Covered (please specify)

iii. Quality of adequacy of irrigation facility in the Panchayat: Sufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No
If yes, please specify: Canal/Canal/Water/Springs/Waterpump/Pond/Well
other water body (tick as many as needed)

v. Is there any area which can be developed by way of water conservation
measures for irrigation purposes: Yes/No

If yes, please specify: Deep wells are made available

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil (Nos.)

viii. No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:
Building Arched roof over level wells near village
for which OP & 2 funds submitted, for

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Hyv): Yes/No

ii. Are appropriate HYV seeds available to the farmers: Yes/No

iii. If no, reasons stated: —

8/2/2018

2. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 23 (None)
- No. of farmers who have availed loan facility through KCC during 2019 04 (None)
- No. of farmers who applied for KCC loan but not provided so far 17 (None)
- Problems being faced by farmers availing KCC loan (tick whichever relevant):
 - Difficult processes and procedures
 - Delay by concerned Deptt.
 - Delay by bank concerned
 - Any other problem, please specify: Because of crop failure + inadequate.
- Suggestions for improving the process of availing loan under KCC: 1.

4. MARKETING INTERVENTIONS:

- How is agricultural/horticulture produce sold (tick whichever relevant):
 - Through organised market (mandi)
 - Through un-organised market
 - Any other, please specify: 1
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: Availability of cold storage near B. No. Panchayat Huda.
- Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce: No establishment of mushroom units near compost pits and pickle units.

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- Is there any scope/potential for diversification towards high value crops/units in the Panchayat, YES/NO
- If yes, please specify

Sr. No.	Mon. remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	<u>Apple</u> <u>Mango</u>	<u>Apple</u> <u>Pulao</u>	<u>As per available land/area under crop. Apple would be established and storage room to be provided near the</u>
2.	<u>Pears</u>	<u>Apple</u>	

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department, Panchayat/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Schemes and those interested to tie-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1.	Backyard Poultry	—	20
2.	Dairy units	—	01
3.	Sheep Units	ND	0
4.	Fish Ponds	—M	40

8. Suggestions for encouraging more households/farmers to sell off raw milk

which rate be reduced to 4% and exemption of guarantee

9. List 5 suggestions in order of priority which can help in increasing income of farm/household:

1. Rate will be established
2. Exemption of interest to 4%
3. Exemption of guarantee
4. Rate to be established through an association
5. Exemption of interest

2) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Auditor first has been appointed to all panchs in the Panchayat. Yes/No

If the number of panchs in the Panchayat is 10, then the Auditor will be appointed to all panchs. Yes/No

2. Whether the Auditor is appointed to all panchs in the Panchayat. Yes/No

- 3. Whether the Auditor is appointed to all panchs in the Panchayat. Yes/No
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- 16. Whether the Auditor is appointed to all panchs in the Panchayat. Yes/No
- 17. Whether the Auditor is appointed to all panchs in the Panchayat. Yes/No
- 18. Whether the Auditor is appointed to all panchs in the Panchayat. Yes/No
- 19. Whether the Auditor is appointed to all panchs in the Panchayat. Yes/No
- 20. Whether the Auditor is appointed to all panchs in the Panchayat. Yes/No

10. Any other: 0.9 NCD

11. Number of FIRs registered in last 3 months: 0.9 NCD

a) Are people generally satisfied by response of Panchs to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: NCD

Public perception:

- a. Are departments staff available: Poor/Good/Very Good/Excellent
- b. Are departments staff responsive: Poor/Good/Very Good/Excellent
- c. Are departments staff processing of applications/requests or redressed complaints by the departmental field functionaries: Poor/Good/Very Good/Excellent

Department	Average time taken	Remarks/Remarks, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHU	• Within 1 month • More than 1 month • Never	Shirley's staff

RDD	- Within 1 month - More than 1 month - Never	Satisfied with the slap
Any other	- Within 1 month - More than 1 month - Never	

Any specific observation or complaint regarding any particular department is:

K) OTHERS:

- Whether and how been alerted within Panchayat for collection and disposal of plastic waste? Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready? Yes/No
(Please attach to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: $764 \times 10 = 754$
- Number of children in the age group of 4-14 years enrolled in the schools: 14
- Is there any High/Higher Secondary school with more than 40% girl students? Yes/No
- Whether RDD has provided Secondary Nappin Vending Machines in any of the above Schools? Yes/No/Not applicable
 - If yes, details of schools: _____
 - If yes, whether the machine is functional? Yes/No
- Whether RDD has provided Secondary Nappin dispenser in the above Schools? Yes/No/Not applicable
 - If yes, whether the dispenser is functional? Yes/No

8/20/2020/2019

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Urgent public requirements in order of priority (Max. 07)

1. Macadamisation of road from Jhama to Joga
2. Road including other roads of the Halga
3. Acquisition of sufficient land for construction of buildings for High School Nayan as per requirement
4. Establishment of Primary Health Centre in Halga as the people complained that PHC was already established in the Halga, then not shifted to Joga and is not in use. It is necessary to construct of one more Halga as the existing Halga consists of 2 m roads situated in far from Halga area and vehicle
5. Const. of under bridge across road
6. At the profile was facing difficulties without in road
7. The Halga be converted / upgraded into a model village
8. The public members of the Halga are
9. Upward by removing of roadside poles and removal of the Halga including upline of 92 m
10. Any major complaint brought to notice of the Visiting Officer
11. Macadamisation of roads of the Halga including all inner roads
12. Providing of proper accommodation for girl High School Nayan
13. Upgradation of middle school Halga

8/20/2020/2019

III Overall perception of functioning of the government:

The people of the Helga need encouragement by way of conducting of awareness camps in the Helga by various depths for establishing of income generating units under various schemes.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

✓ Different departments should be working in the Helga ^{but} they should make its dedication to redress the grievances of the public.

Signature of the visiting officer

Name