



# **Back to Village 2**

**B2V2**

***Governance at the Doorstep***

**November 25-30, 2019**

*R. K. S. D. S.*

**Government of Jammu & Kashmir**

**B) LOCATIONAL DETAILS OF PANCHAYAT:**

- i. Name of the Panchayat: *Khanda*
- ii. Local Government Directory (LGD) code of the Panchayat: *192121*  
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *B.k. Posa*
- iv. Name of Tehsil: *B.k. Posa*
- v. Name of District: *Budgam*
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**C) PANCHAYAT PROFILE:**

- i. No. of revenue villages in the Panchayat: *01*
- ii. No. of hamlets in the Panchayat:
- iii. No. of households in the Panchayat: *618*
- iv. Population (approx.) of the Panchayat: *6000*
-

**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

S. No.	Department	Designation of the officer/official
1	RDD	YLW
2	Agri	J.A.E.O
3	Rev	Patwari
4	PDD	J.E
5	PHE	J.E
6	JK Bank	Branch Manager
7	Irrigation and flood control	J.E
8	IC DS	Supervisor

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒
  - If yes, whether functioning in: Own building/Other government building/Private building
  - If no, whether land is available for construction of the Panchayat Ghar: Yes/No ☒
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒

- iii. If not, whether the building is applicable
- iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Furniture placed in private building
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)  
If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓  
Date of last meeting held: 03.11.2019.
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓  
Date of last meeting held: 03.11.2019.
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓  
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No		Yes/No		Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by (Panch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Done

i. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒

b. Whether the detailed estimates for all works have been prepared: Yes/No ☒

c. No. of works for which estimates have been prepared: 10 No. (25) % (to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: ☒ Yes/No

No. of works started: 03 No ( \_\_\_\_\_ % to total)

If no, reason thereof: \_\_\_\_\_

Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

( )

2) BDO

( )

3) Others (specify): Administrator

ed Child Development Scheme (ICDS):

he Panchayat/Sarpanch purchasing nutrition items at Panchayat level for in the Anganwadi Centres of the Panchayat: Yes/No

reason thereof: Panchayat body not elected:

mention if it is being purchased by someone else: Department ICDS itself.

tion being provided to Anganwadi Centres in the Panchayat: Yes/No

ason thereof: \_\_\_\_\_

anchayat/Sarpanch paying honorarium to AWWs/Helpers directly at at level: Yes/No

ason thereof: Panchayat body not elected/functioning

he record on account of purchase of nutrition and payment of is being maintained by the Panchayat: Yes/No

fficer to check the register and verify the signatures of the (the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Panchayat body not elected.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Panchayat body not elected.

Also mention if it is being provided by someone else: Head of School himself/herself.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 11 lakh

✓ No. of works approved: 02

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 236

✓ No. of man days generated: 111

Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: Panchayat <sup>has no</sup> resources of its own.

works:

*Delay in funding*

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	
VLW	RDD	Yes/No ✓	<i>The concerned VLW is having very good relations with public.</i>
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

9) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: 1-2 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

#### LOW UP OF BACK TO VILLAGE-1 (B2V1):

Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: \_\_\_\_\_ (date)

Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

1) Work regarding Drinking water has been  
tendered.

2) \_\_\_\_\_

3) \_\_\_\_\_

Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 5.06 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: Not known (date)

iv. Whether any new work(s) has/have been sanctioned in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
PHE	01	NO	Tendering process initiated

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |   |            |
|---|------------|
| a) Doctors/Paramedics/other Health staff  | (Yes/No) ✓ |
| b) Teachers/ReT Teachers                  | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers              | (Yes/No) ✓ |
| d) RDD staff                              | (Yes/No) ✓ |
| e) JEs/other engineering staff            | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff         | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Nil

areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Unavailability of Drinking water	PHE	Yes/No ✓	
Irrigation water & Drainage	Irrigation	Yes/No ✓	
Health Problem	Health	Yes/No ✓	

Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Acute Shortage of Drinking water	PHE	Yes/No ✓	
Desilting and widening of Choked Irrigation Canal	Irrigation & Flood Control	Yes/No ✓	
		Yes/No	
		Yes/No	
		Yes/No	

on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date (20-06-19)			2 <sup>nd</sup> Meeting Date (03-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	J AEO	1	ICDS	AWW
2	Revenue	Patwari	2	Health	Asha worker

1 <sup>st</sup> Meeting Date (                      )			2 <sup>nd</sup> Meeting Date (                      )		
S. No.	Department	Designation	S. No.	Department	Designation
3	Animal Husbandry	VP	3	Agri.	J AEO
4	Youth Services & Sports	PEM	4	Sheep Husbandry	SA
5	PHE	JE	5	PHE	JE
6	PDD	Line man	6	Forester	Forester
7	CAPD	Store keeper	7	Handicrafts	JCI
8	Horticulture	Store keeper	8	Youth Services and Sports	PEM

If no, reason thereof: \_\_\_\_\_

Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: \_\_\_\_\_

i. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

c. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: \_\_\_\_\_

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

Scholarship for SC/ST/OBC students	—	—	—	—
Scholarship for Minority students	—	—	—	—
Pension - Old Age	72	56	Lack of funds	
Pension - Widow	54	44	Lack of funds	
Pension - Disability	24	09	Lack of funds.	
PM Kissan Nidhi	257	257	Internet blockade	—
Ayushman Bharat	234	62	Internet blockade.	
PM Jeevan Jyoti Bima Yojana	41	—	—	—
PM Suraksha Bima Yojana	103			
PM Awas Yojana - Grameen	—	—	—	—
State Marriage Assistance Scheme	01			

NREGA Job Card	236			—
Ladli Beti	42	23	Lack of funds	—
Swachh Bharat Mission— Individual Household Toilets		07	Lack of funds	—
PM Ujjwala Yojana	151	35	Lack of funds	—
Ujala	618 <del>2500</del>	—	—	—
Jandhan Account	1146	—	—	—
PM Matru Vandana Yojana	27	—	—	—

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	368	Lack of main water pipe line.	—
Electricity connection	—	—	—

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): \_\_\_\_\_ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
  - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): \_\_\_\_\_ (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
  - If yes, please specify: \_\_\_\_\_
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 27 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Desilting and widening of choked irrigation canals.

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 30 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: \_\_\_\_\_

Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

- a) Difficult processes and procedures ☐
- b) Delay by concerned Deptt. ☐
- c) Delay by bank concerned ☐
- d) Any other problem, please specify: ☐

v. Suggestions for improving the process of availing loan under KCC

Awareness about KCC by the banks is needed.

Easy procedure and necessity of Govt employee as  
guarantor may be discarded.

#### 4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

- a) Through organized market (mandi) ☐
- b) Through un-organized market ☒
- c) Any other, please specify: ☐

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

A mini mandi to sell the Agricultural produce  
may be established in the vicinity.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Is there any scope/potential for diversification towards high value crops/animals in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Paddy China 1039	Paddy SR <sub>1</sub> , SR <sub>2</sub> ; SR <sub>3</sub> , SR <sub>4</sub>	
2.	Local vegetables	Hybrid vegetables.	

**INCREASING LIVESTOCK PRODUCTION:**

Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

✓

Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	35	15
2	Dairy units	02	02
3	Sheep Units	06	05
4	Fish Ponds	—	—

iii. Suggestions for encouraging more households/farmers to set-up new units

Introduction of High yielding milch cows  
at subsidized costs.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Introduction of High yielding varieties of different crops with increase the income of farmers.

2. Capacity building in different/Various Agriculture related enterprises like Apiculture, mushroom, vegetable cultivation etc.

3. Capacity building of women folk and introduction of a Handicrafts training (knitting) centre

4. Easy and affordable procedure for availing Loan/KCC or any type of financial assistance.

5.

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: \_\_\_\_\_

ii. Overall satisfaction level of the people about the ration shops:

Poor/Satisfactory/Good/Excellent

Main problems/complaints with regard to ration shops:

h) any other: \_\_\_\_\_

Number of FIRs registered in last 3 months: \_\_\_\_\_

i) Are people generally satisfied by response of Police to complaints: Yes/No

j) Is copy of FIR given to people: Yes/No

k) Are people satisfied about the overall security situation in Panchayat: Yes/No

l) Any suggestions: \_\_\_\_\_

Public perception:

m. Are departmental staff available: Poor/Good/Very Good/Excellent

n. Are departmental staff responsive: Poor/Good/Very Good/Excellent

Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"><li>✓ Within 1 month</li><li>• More than 1 month</li><li>• Never</li></ul>	
Social welfare	<ul style="list-style-type: none"><li>• Within 1 month</li><li>✓ More than 1 month</li><li>• Never</li></ul>	
Police Station	<ul style="list-style-type: none"><li>✓ Within 1 month</li><li>• More than 1 month</li><li>• Never</li></ul>	
PHE	<ul style="list-style-type: none"><li>• Within 1 month</li><li>✓ More than 1 month</li><li>• Never</li></ul>	

PDD	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 68

iv. Number of children in the age group of 4-14 years enrolled in the schools:

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: \_\_\_\_\_

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒

✓ If yes, whether the incinerator is functional: Yes/No ☒

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①

# L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Marnel to Khanda pipeline to be laid out for immediate availability of drinking water.
2.	A drinking water policy may be made to secure the inhabitants clean & pure drinking water. A source and a filtration plant may be made.
3.	Drainage is another requirement. A proper drain system made be constructed.
4.	Desilting and widening of choked irrigation canals may be done.
5.	Upgradation of Girls middle school to Girls High School.
6.	Construction of building for PHC as the land is already available.
7.	one hundred no. of electric poles with conduct as there are wooden poles whose height is very low and there remains a threat of accidents.
II	Any major complaint brought to notice of the Visiting Officer.
	Drinking water issue is the main issue of the inhabitants. The residents are suffering because impure water without any filtration is available source of water. There are always threat of diseases due to impure drinking water.

III Overall perception of functioning of the government:

People are not happy on functioning of the government.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

As the people are living in misery without basic amenities of life. Non availability of clean and pure drinking water has made the life of people hell. People are poor, they should be given the capacity building measures in different fields so that they can live their lives happily.

Signature of the visiting officer

Name Dr. Anuragjit Singh