



Back to **Village 2**

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

vi.

The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a long-standing project in the village, the officer should certainly inspect the same and record its progress.

vii.

In addition to all other activities that the visiting officer will carry out, he/she should try special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-NRI, Anganwadi District and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and employing rural/tribe employees and village industries.

viii.

The visiting officer shall refrain from giving or obtaining any commitment on behalf of the government.

ix.

The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.

x.

The report of the visiting officer shall be submitted both physically and electronically in the pre-mentioned format. The officer should exercise utmost care and objectivity while filling up the same.

xi.

After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other relevant documents/information that may have been handed over to him/her during the visit.

DD/2019/04/09/2019

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the chapter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat (or Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register, if the same is not available, the officer will get it prepared.

B2V2/B2V2/2019

Day 1 Afternoon:

- Collect copy of Panchayat Plastic Collection and Disposal plan
 - Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
 - Collect any complementary/grant that people may have, especially with regard to non sanctioning of benefits under individual beneficiary oriented schemes.
 - Get list of households without piped water/electricity connection.
- Visit local schools, health institutions, AWGs, government assets, lanes, water bodies, tubewell, electric station, important private enterprises.
 - Visit other villages in the Panchayat.
 - Evening informal interaction with PRI representatives, top-line government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and strengthen village/micro industries.
 - Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
 - Formal meeting with the Panchayat members.
 - Get various subject/portfolios assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the karej register and note the Panchayat members aware about the requirement of monthly meetings as per the Act
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Executive government functionaries (District/Block/Revenue/Ministerial Officers/ASHAs/ANMs/VLM/PHS, storekeepers/representatives of PHE, PDD, PMD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs
 - Prominent citizen/volunteer teachers/Coop. employees/any person etc.

8/2/2020 10:00 AM

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDO office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead Grah Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14th FC works/launching works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate foundation stone of any other works which are available.

8/2/2020 10:00 AM

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mohd Syeed Mir
 - ii. Designation: Api. Dev. officer
 - iii. Department/place of posting: Agriculture / Bandipora.
 - iv. Mobile No: 9419334731
 - v. Email id: msyedao@gmail.com
 - vi. Home District: Bandipora
 - vii. Dates of visit: 25/26/27/28/29/30, November 2019
-

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Vijpata
 - ii. Local Government Directory (LGD) code of the Panchayat: 242482
(To be sourced from Rural Development Department/by DC)
 - iii. Name of CD Block: Hajan
 - iv. Name of Tehsil: Hajan
 - v. Name of District: Bandipora
-

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Vijpata
 - ii. No. of hamlets in the Panchayat: 9
 - iii. No. of households in the Panchayat: 524
 - iv. Population (approx.) of the Panchayat: 3388
-

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Khadi and village industries Board	Zonal Organiser
2	Animal Husbandry	Veterinary Pharmacist
3	Education Youth Service & Sports	Teacher Physical Education teacher
4	PDD Fisheries Department	Line man Fisheries guard
5	Revenue	Patwari Halqa
6	Agriculture Horticulture	Jr. Agriculture Extension officer Field man
7	Sericulture Sheep husbandry	Mulberry watcher Stock Assistant
8	Health ICDS	Pharmacist Anganwari worker

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒
 If yes, whether functioning in: Own building/Other government building/Private building ☒
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Lack of facilities
Computer/printer	Yes/No ✓	Yes/No ✓	— Do —
Telephone facility	Yes/No ✓	Yes/No ✓	— Do —

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: — — Confirmed

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 8-7-2019 (All villagers)

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 8-7-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Administrator	✓ Yes/No	38 lacs.	✓ Yes/No
ICDS (Nutrition)	✓ Yes/No	Supervisor	✓ Yes/No	—	✓ Yes/No
ICDS (Honorarium)	✓ Yes/No	— Do —	✓ Yes/No	—	✓ Yes/No
Mid Day Meals (MDM)	✓ Yes/No	School Management Committee Headmaster	✓ Yes/No	2470/-	✓ Yes/No
Own resources of Panchayat	✓ Yes/No	—	✓ Yes/No	—	✓ Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	N.A.

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ✓
Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee framed on spot

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: ✓
Yes/No

b. Whether the detailed estimates for all works have been prepared: ✓
Yes/No

c. No. of works for which estimates have been prepared: 7 No. 39 %
to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: ✓
as

e. Whether the works have been started: Yes/No ✓

No. of works started: ✓ No. (✓ % to total)

If no, reason thereof: Due to turnish Conditions and Bad weather Conditions not started uptill now

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (x)

2) BDO (x)

3) Others (specify): Administrator

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Sarpanch not available

Also mention if it is being purchased by someone else: ICDS Department itself through tendring

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: Not functioning

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Sarpanch not available

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. **Mid Day Meal (MDM) Scheme:**

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: PRI Sarpanch
not elected yet.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: PRi not Constituted.

Also mention if it is being provided by someone else: Education Department is providing mid day meals.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

- ✓ Funds allocated to the Panchayat: Rs 18.96 lakh

- ✓ No. of works approved: 28

- ✓ No. of works started: ✕

- ✓ No of works completed: ✕

- ✓ No of Job Card holders in the Panchayat: 234

- ✓ No. of man days generated: ✕

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No .

- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	Most awareness about all schemes
VLW	RDD	✓ Yes/No	Do
JE	RDD	✓ Yes/No	- Do -
CDPO	Social Welfare	✓ Yes/No	- Do -
TSWO	Social Welfare	✓ Yes/No	So many schemes trace d
Anganwadi Supervisor	Social Welfare	✓ Yes/No	Regular interventions needed
Headmaster/Principal/ZEO	School Education	✓ Yes/No	Full support being provided
I/c MDM	School Education	✓ Yes/No	- Do -
BMO	Health	✓ Yes/No	- Do -
Tehsildar/Naib-Tehsildar	Revenue	✓ yes	- Do -
Patwari	Revenue	✓ Yes/No	- Do -
Agriculture Extension Official	Agriculture	✓ Yes/No	yes
Horticulture Extension Official	Horticulture	✓ Yes/No	yes
Village functionaries	-	✓ Yes/No	yes
Any other	-	-	-

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: All allotted works should be Completed for Redressal of Public Grievances

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Road from Shreshh Canal to Daryarsar Feb 2020

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 4.50 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: Feb 2020 (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	Shreehi Canal to Daryabari	No	likely to be completed Feb-March 2022
—	—	—	—
/	/	/	/
/	/	/	/
/	/	/	/

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/ReT Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Overall improvement has been found.

Any department whose staff is absent most of the time: - N/A -

Any department whose officers/officials has not visited the Panchayat even once since B2V1: All visited.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Agriculture / Health Dept.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Need of One gynaecologist	Medical	Yes/No ✓	Demand 4 years
Need of Fire service	Fire Service	Yes/No ✓	- Do -
Need of Agriculture store Need of animal health centre	Agriculture Animal Husbandry	Yes/No ✓	- Do - Do -

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Drainage	Irrigation and Flood control	Yes/No ✓	Should be improved.
Bad Conditions of Link roads	R & B	Yes/No ✓	- Do -
Ambulance	Health	Yes/No ✓	- Do -
Poor electricity	PDD	Yes/No ✓	- Do -
Poor transport	SRTe	Yes/No ✓	- Do -

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No ✓

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ✓

If no, reason thereof: it will be done in next Gram Sabha

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: Will be Installed after Gram Sabha.

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: March 2020 it will be implemented.

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ✓

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	On line	—	—	Report on Line
Scholarship for Minority students	30	50	Internet not available	—
Pension - Old Age	67	69	Funds Delayed	—
Pension - Widow	24	12	- Do -	—
Pension - Disability	32	51	Delayed from Deptt	—
PM Kissan Nidhi	✓ 1500 290	✓ 100	Under process Departmental approval Time taken	Departmental approval Time taken
Ayushman Bharat	300	120	Under process	—
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Grameen	0	85	Under process	—
State Marriage Assistance Scheme	—	05 under 2013	Under process Prqy Social welfare	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	234	—	—	—
Ladli Beti	—	—	Not Implemented in Sanctioning District	—
Swachh Bharat Mission-Individual Household Toilets	190	140	Due to Lack of funds	—
PM Ujjwala Yojana	50	—	—	—
Ujala	400	100	N.A	—
Jandhan Account	190	200	—	—
PM Matru Vandana Yojana	100	70	Internet Blockade	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	70	Needs Upgradation of Pipe Line from $\frac{1}{2}$ " to 3"	—
Electricity connection	—	—	—

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify: Gos mohalla
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

More Pump stations/Sheds to be Sanectioned, Canals etc for the area is needed

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 30 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: X

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 400 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
20 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures yes
- b) Delay by concerned Deptt. No
- c) Delay by bank concerned yes
- d) Any other problem, please specify: Cumbersome Documentation
- v. Suggestions for improving the process of availing loan under KCC

Easy documentation and processing case by bank loan guaranteed to make process easy

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) NA ^{Apple} (Horticulture) to outside Kashmir
- b) Through un-organized market NA
- c) Any other, please specify: Locally Agri Produce
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
- More Mandis should be established for overall income generation of farmers to ensure better marketing + supply of better varieties of seeds
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Mass awareness regarding marketing & agri procedures

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	all kinds of pulses/veg crops/cereals On horticulture	Hybrid vegetables Tomato, Brinjal Chilli's, Capsicum	Any Diversification there are chances of good quality seeds
2	Apple Pear cherry	Ono Sabzan, Spol oil seed kos 101	Crops try using high yielding varieties of seeds and ultra
	/	Ultra High Density fruit plants etc	high density fruit plants /

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: ✓ Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	165	200
2	Dairy units	15	150
3	Sheep Units	02	80
4	Fish Ponds	0	01

iii. Suggestions for encouraging more households/farmers to set-up new units

Max Awareness of Scheme Units Setup and Easy Documentation.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. ^{realtly} More/Max Dairy/Sheep/fish units should be Sanctioned
2. Industrial Units Such as Wood Carving/leather units/Shawl centres/Wearing centres be opened.
3. Green houses/vermi compost pits/Low cost polygreen houses at high yield varieties of seeds to Increase production Agricultural Machinery IP sets at Subsidised rates
4. Vegetable Cultivation has much potential in this area Farmers should be encouraged by providing all kinds of HYV seeds.
5. Marketing facility should be Sanctioned.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 30%

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

h) any other: Needs 1 more unit at Kundaji Mohalla
among them

iii. Number of FIRs registered in last 3 months:

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: ✓ Yes/No

c) Are people satisfied about the overall security situation in Panchayat: ✓ Yes/No

d) Any suggestions: overall people friendly.

iv. Public perception:

a. Are departmental staff available: ✓ Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: ✓ Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month <u>✓</u> • Never 	<u>Duration of disposal should be in short duration within 10 days.</u>
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	<u>— Do —</u>
Police Station	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	<u>— Do —</u>
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	<u>— Do —</u>

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ • Never 	<i>Duration of Grievances of public should be addressed in 15 days</i>
Any other RDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	<i>- Do -</i>

vi. Any specific observation or complaint regarding any particular department:

- No Complaint - / Observation

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 586
- Number of children in the age group of 4-14 years enrolled in the schools: 550
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ✓
 ✓ If yes, whether the incinerator is functional: Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. <u>Providing Generators</u> at water filtration scheme
	2. Sheep/Animal husbandry / ^{Zonal} Agriculture office Centre should be <u>sited</u>
	3. Drainage at Bonpora near Juiaggah with PHE needs new pipeline / Tool kit at immediate basis PHE mechanical needs immediate hut at Sarbagund II
	4. Upgradation of inner link roads, Providing of Transformers Poles / LT lines Mulberry road New Colony
	5. Transformers & Poles Backsheli Mohalla Vippara + Mukdam Road from Mohal Masjid paray to Tajaz paray at wada Mahla B
	6. Transformer / Poles / LT lines Sulam paray Mohalla Bonpora Drainage at Mukdam Mohalla near Jamia Masjid New Building at Middle ^{also} school Para Mohalla village ^{Est 2005} (land available)
	7. Restoration of electricity at Kundjee Mohalla Vippara by providing electric Poles / 2nd transformer / LT lines Raising Bunds along roads ^{at} between village & Harwundal
II	Any major complaint brought to notice of the Visiting Officer:
	<ul style="list-style-type: none"> - Providing of compensation to orchardists whose trees damaged due to snowfall & winning of tree loans - Fencing to Hospital Vippara. - Demand for providing Diesel oil & Battery for PHE / DST Shah Bund II. Due to nonavailability of D oil water was not provided on 6-7th Nov snowfall

III Overall perception of functioning of the government:

To be mobilized by providing adequate funds and implementation of each and every scheme by Grass root level and implementation well in time all Public need Schemes.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

1. Mass awareness among people regarding different Schemes
2. All Depts RDD, Agriculture, Horticulture doing well.
3. Funds should be readily available for quick implementation ^{Sheep & AT} by Social welfare Schemes to rural people.
4. Pending works Drainage, electricity problems Poles etc,
5. Much emphasis should be laid on People Centric approach

Signature of the visiting officer

Name Mohd Syed Mir