

B.D.O.
Narbal

Back to Village 2

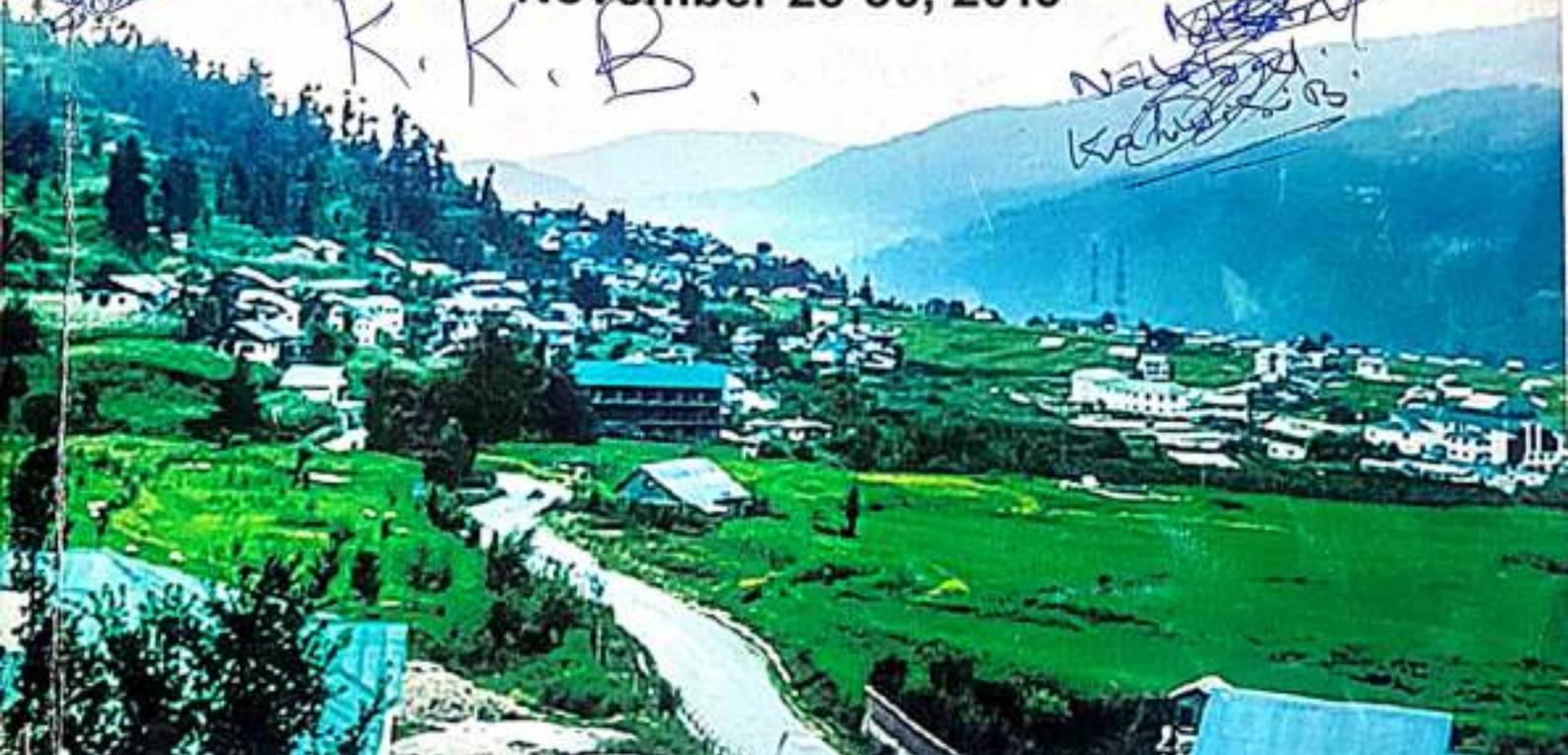
B2V2

Governance at the Doorstep

November 25-30, 2019

K.K.B.

DR. J. K. B. Narbal
Kanbusa



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *AJAZ AHMAD KHAN.*
- ii. Designation: *A.E.E.*
- iii. Department/place of posting: *RA 13 / Budgam.*
- iv. Mobile No: *9906545976*
- v. Email id: *khanmaskin@yahoo.com*
- vi. Home District: *Srinagar*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Kawoosa Khakisa-13*
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC) *241449*
- iii. Name of CD Block: *Narbal*
- iv. Name of Tehsil: *Narbal*
- v. Name of District: *Budgam*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *Kawoosa Khakisa, Nowpora Pora*
- ii. No. of hamlets in the Panchayat: *7*
- iii. No. of households in the Panchayat: *336*
- iv. Population (approx.) of the Panchayat: *3753*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1. Mr. Gh. Mohidin (Revenue)		Patwari
2. R & B		Junior Engineers - Road guard.
3. RDD		Panchayat Inspector
4. "		S.O.
25. "		G.R.S
6. Agriculture		Junior Agricultural Extension officer.
7 Health Deptt.		FM PHW.
8. "		Aasha worker.
9. "		Pharmacist (ISM).
10. Flood control Deptt.		Worker Supervisor.
11. Animal Husbandary		S.V.P.
12. Sheep Husbandary Deptt.		N.A.S.
13. Horticulture		Technician.
14. ICDS		Supervisor.
15. Education sports		Teacher.
16. PDD		P. Teacher.
17. Fisheries		Inspector
18. P.H.E.		Field worker
8		Field worker.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ Yes/No/under construction
- If yes, whether functioning in: Own building/Other government building/Private building ☒ Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDO office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ☒ Yes/No/Not applicable

- ✓iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- ✓iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	✓ Yes/No	✓ Yes/No	BDC office without furniture
Computer/printer	✓ Yes/No	✓ Yes/No	
Telephone facility	✓ Yes/No	✓ Yes/No	

- ✓v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- ✓vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
- If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- ✓i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
Date of last meeting held: 8th sept 2019
- ✓ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: Meeting held in the month of June 2
- ✓iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)
- ✓iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Secretary Panchayat	✓ Yes/No	35.58	✓ Yes/No
✓ P. ICDS (Nutrition)	Yes/No	Administrator & Supervisor	✓ Yes/No	-	✓ Yes/No
✓ ICDS (Honorarium)	Yes/No		✓ Yes/No	-	✓ Yes/No
✓ P. Mid Day Meals (MDM)	Yes/No	Head Master	✓ Yes/No	Nil	✓ Yes/No
✓ Own resources of Panchayat	✓ Yes/No		✓ Yes/No		✓ Yes/No
✓ Any other Scheme, If yes, indicate name	N.A.		N.A.		N.A.

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

✓ a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

✓ b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

✓ c. No. of works for which estimates have been prepared: 6 No. (16.43 out of 4338 to total)

✓ Whether Action Plan has been approved by the DDC: Yes/No (Phase I)

If no, reason thereof: _____

✓ Whether the works have been started: Yes/No

No. of works started: N.A. No. (____ % to total)

If no, reason thereof: Technical Sanction not received from R & M Budgam.

✓ Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO ()

3) Others (specify): Secretary Panchayat

viii. Integrated Child Development Scheme (ICDS):

✓ a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: New Accounts have been opened by Administrator & Supervisors for

Also mention if it is being purchased by someone else:

At present by the concerned deptt.

✓ b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

✓ c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: paid upto April 2019

✓ d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) Signature by Supervisor

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Panchayat body not existing

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Panchayat body not existing.

Also mention if it is being provided by someone else: provided by Teachers.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 19.20 lakh

✓ No. of works approved: 40

✓ No. of works started: 1 (one)

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 318

✓ No. of man days generated: 1260 (from spill work incl 225 from the work started)

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Bank Account not opened yet

xi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No (No panchs existing).
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No N.A.

xiii. Major challenges being faced by the Panchayat in functioning and execution of works: N.A.

✓ a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
✓TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	✓	
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other			Number of

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: funds need to be released on time under MGNREGA

FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

✓ Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: N.A. (date)

✓ Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

✓ Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 1.60 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

- ✓ Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
PDD	Empt. of L.T./H.T.	NO.	Work not taken up instead of release of funds.

- ✓ Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | | |
|---|----------|---------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) | (Same). |
| b) Teachers/ReT Teachers | (Yes/No) | (Same). |
| c) Anganwari Workers/Helpers | (Yes/No) | (Same). |
| d) RDD staff | (Yes/No) | (Same). |
| e) JEs/other engineering staff | (Yes/No) | (Same). |
| f) Agriculture/Horticulture staff | (Yes/No) | (Same). |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) | (Same). |

In case any particular department has shown improvement, please specify:

✓ Any department whose staff is absent most of the time: NO.

✓ Any department whose officers/officials has not visited the Panchayat even once since B2V1: NO.

However on the event of B2V2 they were present. (as per weekly report)
 ✓ Any department which has organized any event or camp/tour of senior officer in the Panchayat since B2V1 NO.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
poor installation of L.T/H.T. Lines & poles.	PDD	Yes/No ✓	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
1. Electric poles to be provided & wiring system to be improved	PDD	Yes/No ✓	Part funds released
2. P.H.C. without sufficient staff, Machines & Medicines. Sub-centre without bldg.	Health	Yes/No ✓	The said centre belongs to (A) as per the local enquiry & pattern concerned
3. Irrigation canals to be desilted & widened.	Irrigation	Yes/No ✓	
4. ISM Dispensary to be provided with required facilities	Health Ayush	Yes/No ✓	
5. water supply system needs to be improved	P.H.E.	Yes/No ✓	
6. ICDS centres to be taken care of.	Social welfare	Yes/No NO	
7. Setting up of ICDS centre at Malik Huhalla (KKA) Bachiposa & Garlaiposa.	Social welfare		

B2V2/PD&MD/2019

centre at Malik Huhalla (KKA) Bachiposa & Garlaiposa.

NO.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- ✓ Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ✓ Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- ✓ Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- ✓ Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- ✓ Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- ✓ Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (20 June 2019)			2 nd Meeting Date (11 July 2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	J.A.E.O.	1	Agriculture	J.A.E.O.
2	Animal Husbandry	V.A.S.	2	Animal Husbandry	V.A.S.

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Sheep Husbandry	S.V.P.	3	Sheep Husbandry	S.V.P.
4	Revenue	Patwari	4	Revenue	Patwari
5	Education	Teacher	5	Education	Teacher
6	Health	F.M.P.H.W.	6	Social Welfare	Junior Assistant
7	I.C.D.S.	Supervisor	7	I.C.D.S.	Supervisor
8	Flood control	Supervisor	8	Horticulture	Technician
9.	Horticulture	Technician	9.	R & B	W.S.

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: under process

(VLW to demonstrate the reports to the Visiting Officer)

- ✓ x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- ✓ i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ✓ ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- ✓ iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

✓ 3. CAPACITY BUILDING & TRAININGS: (N.A.) . &

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No *As panchayat Halga is de-notified one*
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	8	-	-	-
Scholarship for Minority students	10	-	-	-
Pension - Old Age	65	67	Funds not available	Nil
Pension - Widow	40	11	- do -	Nil
Pension - Disability	15	14	- do -	Nil
PM Kissan Nidhi <i>P.M. Kisan</i>	248	200	Majority have error in Aet. Nos.	Nil.
Ayushman Bharat	850 <i>(K. K. B. L. A & B + ...)</i>	50	Card not issued due to various error & ...	Nil.
PM Jeevan Jyoti Bima Yojana	Nil	-	-	-
PM Suraksha Bima Yojana	Nil	-	-	-
PM Awas Yojana - Grameen	03	8 11	List submitted but not sanctioned yet.	-
State Marriage Assistance Scheme	Nil.	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
✓ NREGA Job Card	316	Nil	-	4
✓ Ladli Beti	31	20	Form submitted but no response from concerned dept.	Nil
✓ Swachh Bharat Mission- Individual Household Toilets	378 (9nd. left out)	5	Due to non availability of funds.	-
PM Ujjwala Yojana				Field staff not present
Ujala				Field staff not present
✓ Jandhan Account	-	-	-	- [Not provided by Bank]
✓ PM Matru Vandana Yojana	-	-	-	-

✓ The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	-
Electricity connection	Nil	Nil	-

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 - If yes, please specify: _____
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: N.A.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 126 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
7 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
126 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures yes
 - b) Delay by concerned Deptt. NO
 - c) Delay by bank concerned NO yes
 - d) Any other problem, please specify: lengthy procedure
Low scale of finance
- v. Suggestions for improving the process of availing loan under KCC
Low scale of finance should be at par with
Horticulture deptt

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) Individually
 - b) Through un-organized market ✓
 - c) Any other, please specify: -
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
If B or C grade can be sold to processing company
& small co-operative groups can be created for selling
the produce.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Middle man system should be abolished.
Govt should take produce directly from farmer.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
- ✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	N.A.		
2.	N.A.		
3.	N.A.		

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	120	15
2	Dairy units	12	5
3	Sheep Units	19	13
4	Fish Ponds	-	-

iii. Suggestions for encouraging more households/farmers to set-up new units

The loan facilities should be eased out to encourage the farmers for setting up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. High yielding varieties should be used.
2. Soil health should be periodically checked.
3. High density agriculture products to be introduced.
4. Farmers should avail the schemes of the different departments. Further the equipments should be at the disposal of the horticulture dept. as the demand is very high.
- 5.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:

Yes/No ✓

b) Inadequate stock:

Yes/No ✓

c) Overcharging:

Yes/No ✓

d) Rude behaviour of store owner:

Yes/No/ ✓

e) Long distance to be covered to reach the store:

Yes/No ✓

f) Non-display of rates:

Yes/No ✓

g) POS machine not working:

Yes/No ✓

[Now para payee
& Bachiporn
order]

h) any other: _____

iii. Number of FIRs registered in last 3 months: _____

a) Are people generally satisfied by response of Police to complaints: Yes/No data not provided Nil. [partially]
(As per information provided by locals)
b) Is copy of FIR given to people: Yes/No [provided occasionally as per locals]
c) Are people satisfied about the overall security situation in Panchayat: Yes/No [No comments by the locals]
d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	Due to non-availability of funds
Police Station	<input checked="" type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

PDD	<input checked="" type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Any other	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

☒ i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

☒ ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

☒ iii. Number of children in the age group of 4-14 years in the Panchayat: 450 (Approx)

iv. Number of children in the age group of 4-14 years enrolled in the schools:

67 (enrolled in Govt. Schools). There is no record of Pvt. schools or enrolled outside the panchayat.

☒ v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

☒ If yes, details of schools: _____

☒ If yes, whether the machine is functional: Yes/No

☒ vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

☒ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

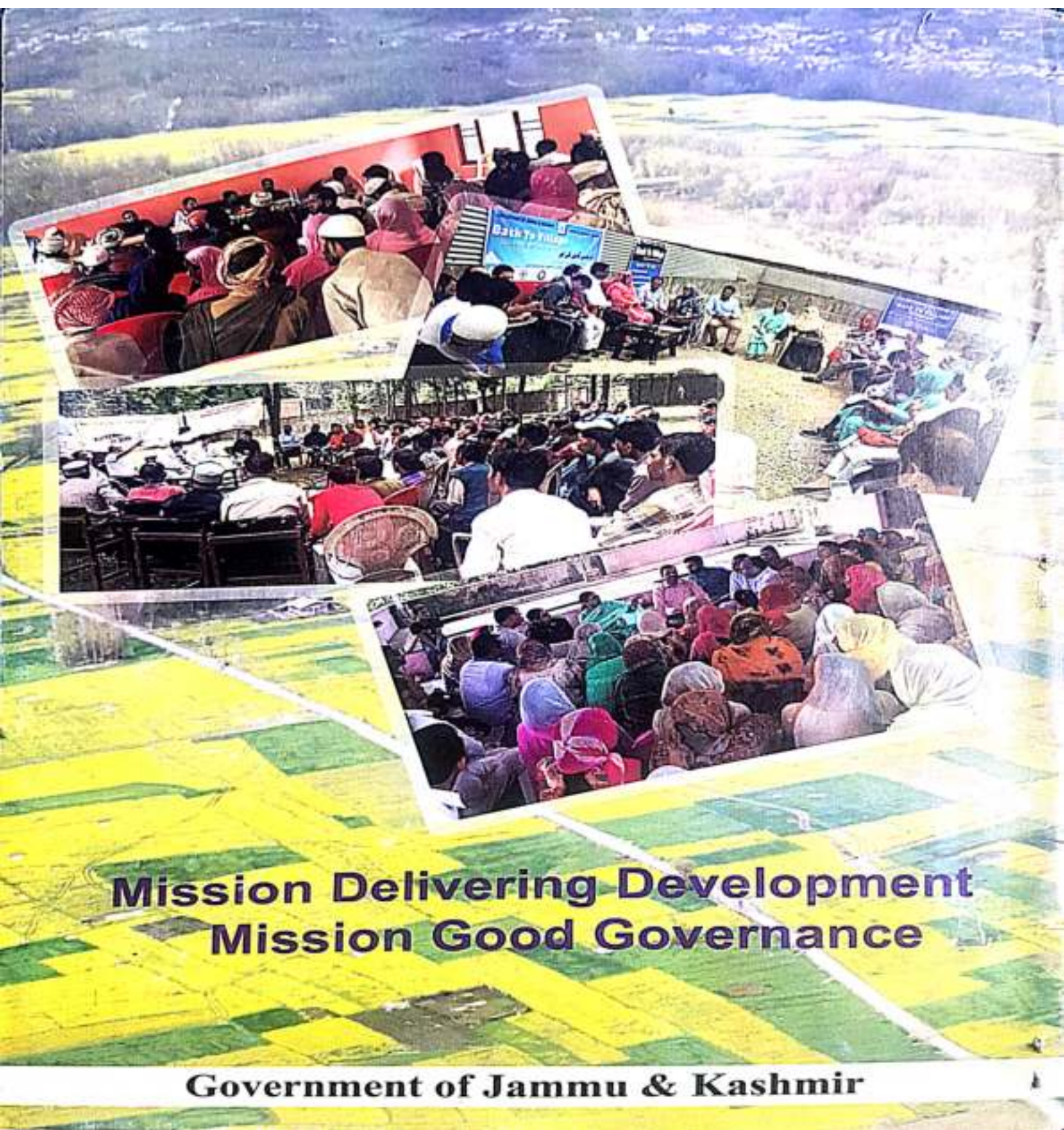
I	Urgent public requirements in order of priority (Max. 07):
1	✓ 5 no. of Electric poles (New) with wires and 1 no. fresh transformer for Gana Mahalla Ibrahim Masjid.
2	✓ Const. of drain for Asrar Masjid To Gogri Mahalla
	Improvement of drain ^{road} Asrar Masjid To Gogri Mahalla b.w.o. G.O.
3	✓ Irrigation Khaul To be widened from Gogri Mahalla to Main-road.
4	✓ Improvement of graveyard at Gogri Mahalla / Gogri Mahalla b.w.o. earth filling & fencing.
5	✓ Improvement of Area B Around ISM Dispensary
6	✓ Sanctioning of F.P. Shop at Nowpora payan.
	✓ Improvement of drinking facilities & sanctioning of transformer ^{House} of Gh. Mohd. Khan.
7	✓ Sanctioning of P.H.C. for Kawco 30 - Khalisa (B).
8	✓ along with Ambulance.
II	Any major complaint brought to notice of the Visiting Officer:

Drains not functioning properly & the roads leading to the area in v. bad shape.

III	Overall perception of functioning of the government:
	Satisfactory [As per Locals]
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The area needs a dewatering station as the area has not proper drainage as during rainy season gets flooded causing inconvenience to the locals. The people of the area need to be made aware about the cleanliness so as to maintain proper environment. The ICDS centre should be provided with necessary facilities incl. heating arrangements or proper transportation. The (Nabard project) const. of filtration plant for drinking water (check-1-Kawooda) need to be taken up on fast track basis. MGNREGS dept. (G.R.S) doing excellent work need encouragements.

Signature of the visiting officer

Name AJAZ AHMAD KHAN.
9906345976.



**Mission Delivering Development
Mission Good Governance**

Government of Jammu & Kashmir