



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Dr. Khurshid Ahmad But
- ii. Designation: District Sheep Husbandary Officer Udhampur
- iii. Department/Place of posting: Sheep Husbandary Udhampur
- iv. Mobile No: 9796241069
- v. Email id: Khurshid Ahmad but @ gmail . com
- vi. Home District: Doda
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Rasli Thakran
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Basantgarh
- iv. Name of Tehsil: Basantgarh
- v. Name of District: Udhampur

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 15
- iii. No. of households in the Panchayat: 237
- iv. Population (approx.) of the Panchayat: 1545

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Health	Sr. Pharmacist
2	S.H.D.	Asstt - Live Stock Officer
3	RDD	NLW
4	PDD	Lineman
5	PWD	Asstt. Lineman
6	Horti/culture	H.T.G
7	PWD	Need Based Daily wages.
8	ICDS	Supervisor.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No ✓

- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

- ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayati Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	Panchayat Ghar building not available
Computer/printer	Yes/No ✓	Yes/No	—
Telephone facility	Yes/No ✓	Yes/No	—

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓
Date of last meeting held: 14-11-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
Date of last meeting held: 14-11-2019
- iii. Whether the Karwa register is being maintained by the Panchayat Secretary: Yes/No ✓
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

e. Bank Account opening – if any of the funds:

Name of the Scheme	Separate bank account opened	Officer signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14. Finance Commission	Yes/No ✓		Yes/No		Yes/No
ICDS (Nutrition)	Yes/No ✓		Yes/No		Yes/No
ICDS (Healthcare)	Yes/No ✓		Yes/No		Yes/No
Mul Day Wells (VNM)	Yes/No ✓		Yes/No		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No		Yes/No
Any other scheme. If yes, indicate name					

Visiting Officer to personally check the Passbook and verify the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.

vi. Whether Panchayat Finance Committee has been constituted. Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and on file _____

vii. 14. Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared. Yes/No ✓

b. Whether the detailed estimates for all works have been prepared. Yes/No ✓

c. No. of works for which estimates have been prepared _____ No. _____ %
(in total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (_____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

()

2) BDO

(✓)

3) Others (specify): _____

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Committee not formed.

Also mention if it is being purchased by someone else: Head of Institution.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

g. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing food at Panchayat level for serving Mid day meal in the school: Yes/No

If not, reason thereof: Government has not approved

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____
Provided by school teacher

- c. Whether the Panchayat on account of purchase of MDM has given information to wards to being maintained in the Panchayat: Yes/No

Planning Officer to check the register and verify the signatures of the Sarpanch on the same.

h. MGNREGS

- a. Whether MGNREGS Plan 2014-2015 has been approved: Yes/No

i. If yes

✓ Funds allocated to the Panchayat: Rs _____ lakh

✓ No. of works approved: _____

✓ No. of works started: _____

✓ No. of works completed: _____

✓ No. of MGNREGS employees in the Panchayat: _____

✓ No. of new days generated: _____

- ac. What is the Action Plan for funds on account of Own Resources of the Panchayat is being processed: Yes/No

If yes whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- vi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No ✓
Some Panchs were found absent.

- vii. Major challenges being faced by the Panchayat in functioning and execution of works.

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RDO	Yes/No ✓	
VLW	RDO	Yes/No ✓	
JE	RDO	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
Ic MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tahsildar/Naib-Tahsildar	Revenue		
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

3. Is the Panchayat facing any difficulty in execution of various identification of lands or having other schemes

✓ Yes/no: no Yes No

If yes, why _____ (specify)

✓ Time of disclosure of lands available schemes or officials: Yes No

✓ Delay in preparation of administrative final sanction by engineering staff: Yes No

✓ Delay in administrative approval by officers: Yes No

If yes, how long: _____ (specify number of days)

✓ Officers not showing details of lands involved in benefit ranking: Yes No

✓ Any other difficulty: no Yes No

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1. Whether the construction work of playground is started/started during the visit of the officer in B2V1 has been completed: Yes No

Final likely date of completion: _____ (date)

2. Whether any other works started during Back to Village-1 have been completed: Yes No

Final list of such works and date by which they are likely to be completed

(1) _____

(2) _____

(3) _____

3. Whether any funds have been released for works identified B2V1: Yes No

Physical amount released: Rs. _____

Whether works identified in B2V1 have been started: Yes No

Likely date of completion: _____ (date)

Section/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

vi) Whether any improvement in attendance of following Government functionaries has been noticed since B2V1

- | | |
|---|----------|
| a) District Panchayat Health staff | (Yes/No) |
| b) Teachers and Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) BHO staff | (Yes/No) |
| e) Election staff etc. etc. | (Yes/No) |
| f) Agricultural Extension staff | (Yes/No) |
| g) Animal husbandry/sheep husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

P.D.D.

Any department whose staff is absent most of the time.

Any department whose official work has not yet started in Panchayat even since B2V1.

Any department which has organized any event or camp in town or in office in the Panchayat since B2V1.

vi. Areas of major complaints brought to notice

Major area of complaint made during E2V1	Department	Handled or not	Remarks
Speed Limiting	R.O.D	Yes ✓	
Improvement in schools	Education	Yes ✓	
Low voltage of Electricity	P.D.D	Yes ✓	

vii. Major problems confronting the people

Major problem highlighted during E2V1	Department	Handled or not	Remarks
Cost of Police Post	Police	Yes ✓	
P.L.C	Heads Office	Yes ✓	
		Yes ✓	
		Yes ✓	
		Yes ✓	
		Yes ✓	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof: _____

i) Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No:

ii) Whether Panchayat-wise Disaggregation of the resources earmarked for the schemes for 2019-21 has been done by the Sectional Officers. Yes/No.

If no, reason thereof: _____

iii) Whether Public Information Boards relating the schemes with allocation for the year 2019-21 has been noticed in Panchayat Office or at some prominent place. Yes/No

If no, the officer should get installation confirmed: _____

iv) Whether the meeting schedule of Gram Panchats has been prepared and updated in GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer is unaware, and the meeting schedule is formed in field presence and confirm: _____

v) Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. Employees) in the last two meetings:

1 st Meeting Date (21-10-19)			2 nd Meeting Date (10-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDO	VLW	1	RDO	VLW
2	Shree Panchayat	ALO	2	Shree Panchayat	ALO

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Health	Sr. Pharmacist	3	Health	Sr. Pharmacist
4	PDB	line man	4	PDB	line man
5	TCDs	AWW	5	TCDs	AWW
6			6		
7			7		
8			8		

If no reason thereof _____

- a) Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

- a) Whether the GEDP Plan is being approved by the Gram Sabha: Yes/No

If no, reason thereof _____

- a) Whether the approved Plans and Facilitator feedback reports are being uploaded through PDS Portal. Yes/No

If no, reason thereof _____

(GEP to disseminate the reports to the Village Officer)

2. Whether the critical gaps identified in the Panchayat Rural Health Mission in the Survey, 2019 are being bridged while preparing CRDP plan for 2020-21? ☒ Yes
If no, reason thereof: _____

2. SOCIAL AUDIT:

1. Whether the details with regard to the schemes being implemented by the Panchayat are placed before the Gram Sabha or any other body for carrying out social audit? ☒ Yes
If no, reason thereof: _____

2. Is the Social Audit Committee formed in Panchayat? ☒ Yes
If no, reason thereof: _____

3. Whether the scheme cost during the audit are being reviewed by the department concerned? ☒ Yes
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

1. Whether the capacity building and training has been provided to the elected representatives? ☒ Yes
If yes, provide details:

No. of Elected Representatives Trained	Place of training	Theme of training	No. of days
7/1	P.O. Chitla	Self-Governance (20/1/21)	2/3

2. Quality of training: ☒ Excellent ☐ Very Good ☐ Good ☐ Fair

3. Whether any exposure visit in Panchayat has been conducted? ☒ Yes
If yes, Visit to Chitla to record the implementation of the elected representatives under the Jal Poo Abhiyan: ☒ Very Good ☐ Excellent

4. Whether any digital literacy training has been conducted in Panchayat? ☒ Yes
Place, quality of training: ☒ Excellent ☐ Good ☐ Fair

5. Level of awareness among the elected representatives and general public about the schemes provided to Panchayats.

a. Elected representatives: ☒ Excellent ☐ Good ☐ Fair

b. General Public: ☒ Excellent ☐ Good ☐ Fair

(If any scheme is not covered under the categories given in the table, write below)

III) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i) Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	not provided for verification			
Scholarship for Minority students	not provided for verification			
Pension - Old Age	15			
Pension - Widow	07			
Pension - Disability	22			
PM Kisan Nchi	not provided for verification			
Ayushman Bharat	385	460		
PM Jeevan Jyoti Bina Yojana	not provided for verification			
PM Suraksha Bima Yojana	_____			
PM Aardra Yojana - Crop Loss	_____			
State Maternity Assistance Scheme	_____			

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	not provided for verification.			
Ladi Beti	—	—		
Swachh Bharat Mission- Individual Household Toilets	—	—		
PM Ujjwala Yojana	—	—		
Ujala	—	—		
Jandhan Account	—	—		
PM Matru Vandana Yojana	—	—		

* The visiting officer to annual scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	—	—	—
Electricity connection	—	—	—

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Monsoon harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL ✓
- No. of farmers who intend to use drip/sprinkler irrigation: — (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Awareness should be given to the farmers about latest / viable techniques by the deptt.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 70% approx)
- Are all available HYV seeds available to the farmers? No/Yes
- If Yes, suggest the need

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- i. No. of farmers without Kisan Credit Card 207 farmers
- ii. No. of farmers who have availed loan facility through KCC during 2019
30 Nos.
- iii. No. of farmers who applied for KCC Loan but not processed so far
50 Nos.
- iv. Problems being faced by farmers in availing KCC loan tick whichever relevant:
- a) Difficult processes and procedures _____
- b) Delay by concerned Deptt. _____
- c) Delay by bank concerned ✓
- d) Any other problem, please specify Loan amount in KCC (Sheep Husbandry Deptt) per Animal is not sufficient to cover up the needs and should be increased.
- e. Suggestions for improving the process of availing loan under KCC
as mentioned above

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) _____
- b) Through un-organized market ✓
- c) Any other, please specify _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Establishing mandis
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce _____

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓

• If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Kesar	Yes -	
2.	Walnuts	Yes -	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1.	Backyard Poultry	5	2
2.	Dairy units	150	20
3.	Sheep Units	150	20
4.	Fish Ponds	-	-

1. Suggest one or two ways in which more households in the next 20 years may be better off. Government should be giving regarding better housing facilities in the Government G-Block

2. List 5 suggestions in order of priority which can help in increasing income of rural/rural households.

1. Introduction of New Farming

2. Apiculture activities

3. Raising Wilds & Sheep Wilds

4. Encouraging Tourism Activities

5. Ext. of Financial Resources

DI PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat? Yes

2. List the number of people in the Panchayat who get Aadhar card 100%

3. Overall satisfaction level of the people about the role of the Panchayat in providing services

Major concerns/shortcomings with regard to main steps

a. High literacy Yes

b. Infrastructure Yes

c. Overcrowding No

d. Large dependence of state sector No

e. Long distance to be covered to reach the sector Yes

f. Availability of water Yes

g. PCO machine not working No

b) Any other _____

12. Satisfaction of FRAs registered in and through _____

a) Are people generally satisfied by response of Police to complaints? ☒ Yes/No

In the case of "No" then to people? ☒ Yes/No

c) Are people satisfied with the overall quality of service in Police dept? ☒ Yes/No

d) Any suggestions _____

13. Police perception

a) Are department staff satisfied by Police? ☒ Very Satisfied/ Satisfied

b) Are departmental staff responsible? ☒ Yes/No/very Good/Excellent

c) Average time taken for processing of applications/requests or redressal of complaints by the department and its members:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social Welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Pat	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

POC	<ul style="list-style-type: none"> • Within 1 month • More than 1 mo. 1 • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

ix. Any adverse observation or complaint regarding any particular equipment?

K) OTHERS:

- Whether and how been identified a POC Personnel for collection and disposal of plastic waste. Yes/No
- Whether Personnel Issues Collection of 2 sizes of plastic waste/yes/No
(Adding 2000 to record a copy of the POC)
- Number of children in the age group of 4-11 years in the Community. 250
- Number of children in the age group of 4-11 years enrolled in the schools. 250
- Is there any High/Lower Secondary school with more than 1000 sq. meters. Yes/No
- Whether POC has provided primary health visiting services in any of the above schools. Yes/No/Not applicable
 - If yes, details of schools
 - If yes, whether the machine is functional? Yes/No
- Whether POC has provided Sanitary Napkin awareness in the above schools. Yes/No/Not applicable
 - If yes, whether the projector is functional. Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07)

1. A Path with Bridges in village / Panchayat.

2. A Path up to Chandi Mata Temple.

3. Construction of Community Hall and Mata Chandi Temple.

4. Water Filtration plant.

5. Construction of Panchayat Office Building.

6. Play Ground in Schools / Community Place.

7. Auditorium Building.

8. SUGS under OMED need to be completed at ~~Government Level~~.

9. Any other complaint/requirement of the visiting Officer.

Change in Scheduled Power Cost.


iii Overall perception of functioning of the government:

- Good governance -

iv Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Full Empowerment of Panchayat Raj at
Gross root level.


Signature of the visiting officer:
Name Mr. Khurshid Ahmad Butt