

# Back to Village 2

B2V2

**Governance at the Doorstep**

November 25-30, 2019

**Government of Jammu & Kashmir**



## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: M. Hussain Malla.
- ii. Designation: — Lecturer.
- iii. Department/place of posting: — Govt H/S/S Ferial Kulgam.
- iv. Mobile No: 8899914846.
- v. Email id: —
- vi. Home District: Kulgam.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Anil
- ii. Local Government Directory (LGD) code of the Panchayat: 004098.  
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Manzgam.
- iv. Name of Tehsil: D.H. Pora.
- v. Name of District: Kulgam

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 04.
- ii. No. of hamlets in the Panchayat: = 05.
- iii. No. of households in the Panchayat: = 653
- iv. Population (approx.) of the Panchayat: = 4502.

**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

S. No.	Department	Designation of the officer/official
1	Agriculture	AEA
2	Horticulture	Horticulture Technician
3	Food and Civil Supplies	g/c store keeper . TSO .
4	Fisheries / Animal Husband	Field Supervisor / Veterinary Pharmacist
5	Social welfare + ICDS	TSWO / Anganwadi worker
6	P.H.E	g/c works supervisor
7	J&K Bank	VLE/Bc.
8	R.D.D.	VLW.

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction.

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable



iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	✓ Yes/No	Yes/No	
Computer/printer	✓ Yes/No	Yes/No	
Telephone facility	✓ Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

✓ Date of last meeting held: \_\_\_\_\_

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 02-08-19

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

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v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	<input checked="" type="checkbox"/> Yes/No	Panchayat Secretary	<input checked="" type="checkbox"/> Yes/No	28.5	<input checked="" type="checkbox"/> Yes/No (70)
ICDS (Nutrition)	<input checked="" type="checkbox"/> Yes/No	Supervisor	<input checked="" type="checkbox"/> Yes/No	0.47	<input checked="" type="checkbox"/> Yes/No
ICDS (Honorarium)	Yes/No	Supervisors	<input checked="" type="checkbox"/> Yes/No	1.94	<input checked="" type="checkbox"/> Yes/No
Mid Day Meals (MDM)	<input checked="" type="checkbox"/> Yes/No		<input checked="" type="checkbox"/> Yes/No	—	<input checked="" type="checkbox"/> Yes/No
Own resources of Panchayat	<input checked="" type="checkbox"/> Yes/No		<input checked="" type="checkbox"/> Yes/No	—	<input checked="" type="checkbox"/> Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: ☒ Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: ☒ Yes/No

b. Whether the detailed estimates for all works have been prepared: ☒ Yes/No

c. No. of works for which estimates have been prepared: Nil No. ( 0 % to total)



d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: Over all local situation in Jhark

e. Whether the works have been started: Yes/No ✓

No. of works started:      No. (      % to total)

If no, reason thereof: Expend not allocated

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

( )

✓ 2) BDO

(✓)

3) Others (specify):                     

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Yet not implemented

Also mention if it is being purchased by someone else: CDPO

D.H. Pata

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof:                     

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Yet not implemented

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Not yet implemented.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Not yet implemented.  
Also mention if it is being provided by someone else: Yes Dept. of Education

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs 18.20 lakh

✓ No. of works approved: 46

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 300

✓ No. of man days generated: Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: No funds under such Scheme.

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓  
 If no, whether subjects have been assigned in presence of the visiting officer:  
 Yes/No ✓

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other			



b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: Land yet to be identified as state land in the Halga (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs \_\_\_\_\_ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

likely date of completion: \_\_\_\_\_ (date)

Not applied

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- Doctors/Paramedics/other Health staff
- Teachers/ReT Teachers
- Anganwari Workers/Helpers
- RDD staff
- JEs/other engineering staff
- Agriculture/Horticulture staff
- Animal Husbandry/Sheep Husbandry staff

✓  
(Yes/No)  
✓  
(Yes/No)  
✓  
(Yes/No)  
✓  
(Yes/No)  
✓  
(Yes/No)  
✓  
(Yes/No)

In case any particular department has shown improvement, please specify:

Education and R.D.D.

Any department whose staff is absent most of the time: - None -

Any department whose officers/officials has not visited the Panchayat even once since B2V1: \_\_\_\_\_

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: None



vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water Facility	PHE	Yes/No <input checked="" type="checkbox"/>	
Upgradation of Roads	RDD / Public Works Dept	Yes/No <input checked="" type="checkbox"/>	
Repairment of Main <del>Basement</del> (R.S.)	PHE	Yes/No <input checked="" type="checkbox"/>	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Drinking water Facility	PHE	Yes/No <input checked="" type="checkbox"/>	
Upgradation of Roads	RDD / PWD	Yes/No <input checked="" type="checkbox"/>	
Construction of Canals, Drains	Irrigation	Yes/No <input checked="" type="checkbox"/>	
Construction of wall at M/S Anil and Gyan Bashi	RDD / Education	Yes/No <input checked="" type="checkbox"/>	
Upgradation of School infra-structure	Education	Yes/No <input checked="" type="checkbox"/>	

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**G) PLANNING, EXECUTION AND TRAININGS:**

**1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):**

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No ✓

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ✓

If no, reason thereof: Still time

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: Yet to be formed

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: \_\_\_\_\_

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ✓

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 <sup>st</sup> Meeting Date ( 27/11/19 )			2 <sup>nd</sup> Meeting Date ( 28/11/19 )		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	Education	Teacher
2	Agriculture	AEA	2	Agriculture	AEA

**B2V2/PD&MD/2019**



1 <sup>st</sup> Meeting Date ( 30/11/19 )			2 <sup>nd</sup> Meeting Date ( 30/11/19 )		
S. No.	Department	Designation	S. No.	Department	Designation
3	Horticulture	Horticulture Technician	3	Horticulture	Technician
4	ICDS and Social welfare	Anganwadi worker TSWO	4	ICDS & Social welfare	Anganwadi worker TSWO
5	Food and Civil Supplies	TSO	5	Food and Civil Supplies	TSO
6	<del>Horticulture</del> J & K Bank	VLE	6	PHE	3k works Supervisor
7	RDD	VLW	7	RDD	VLW
8	Fisheries and A.H.	Field Super Vsr. V.P.	8	Fisheries and Animal Husbandry	F. Super Veterinary Pharmacist

If no, reason thereof: X

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: \_\_\_\_\_

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: No yet

(VLW to demonstrate the reports to the Visiting Officer)

(iv)

21

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No ☒ Yes  
If no, reason thereof: \_\_\_\_\_

### SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ☒ Yes  
If no, reason thereof: \_\_\_\_\_
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ☒ Yes
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ☒ Yes  
If no, reason thereof: As work has not yet started

### CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ☒ Yes  
If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No of days

- Quality of training: Poor/Satisfactory/Very Good/Excellent. ☒ Very Good
- Whether any exposure visit within J&K/outside has been conducted: Yes/No ☒ Yes  
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ☒ Very Good
- Whether any digital literacy training has been conducted for Sarpanches: Yes/No ☒ Yes  
If yes, quality of training: Poor/Average/Good/Excellent. ☒ Good
- Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ☒ Good
- b. General Public : Poor/Satisfactory/Good/Excellent ☒ Good
- (Visiting officer to read out the schemes from the pamphlet available)



I. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	170	2	-	21
Scholarship for Minority students	200	2	-	=
Pension - Old Age	64	43	Calling for file	=
Pension - Widow	22	01	Calling for file	=
Pension - Disability	37	02	Calling for file	=
PM Kissan Nidhi	-	-	-	-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Bima Yojana	04	00	00	=
PM Suraksha Bima Yojana	04	00	00	=
PM Awas Yojana - Grameen	02	40	Sec. yet to be completed	=
State Marriage Assistance Scheme	06	05	Approval from district office	-

B2V2/PD&MD/2019

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	300	- nil	—	—
Ladli Beti	nil	nil	—	—
Swachh Bharat Mission- Individual Household Toilets	137	200	Non-availability of funds	—
PM Ujjwala Yojana	—	—	—	—
Ujala	—	—	—	—
Jandhan Account	206	—	—	—
PM Matru Vandana Yojana	28	03	Non-availability of funds	—

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	234	Non-availability of Pipes and Scheme without S.R.	—
Electricity connection	211	Non-availability of Poles and Conductors	—



- \* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## I) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓  
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: \_\_\_\_\_ (tick as many as needed) ✓
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓  
 If yes, please specify: Eugar Banti (water shed management) ✓
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: None ✓
- viii. No. of farmers who intend to use drip/sprinkler irrigation: Maximum (Nos.) ✓
- ix. Any suggestions to improve irrigation facilities in the Panchayat:  
Development of Canals and spring lift irrigation. Scho  
Don

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 40 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓
- iii. If no, reasons thereof: ✓

### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card Maxima (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019 } village wise information was not available at Bank  
08 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far  
Nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- ☒ a) Difficult processes and procedures especially for renovation after 5 years
- b) Delay by concerned Deptt. No.
- c) Delay by bank concerned No.
- d) Any other problem, please specify: Guarantee other than Good Employee.
- v. Suggestions for improving the process of availing loan under KCC
- Amount for Kisan must be enhanced as cost of fungicides, fertilizers, etc increased.

### 4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) \_\_\_\_\_
- ☒ b) Through un-organized market \_\_\_\_\_
- c) Any other, please specify: \_\_\_\_\_
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
- \_\_\_\_\_
- \_\_\_\_\_
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
1. Introduction e-marketing

B2V2/PD&MD/2019



### 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	X	High and ultra high density apple trees and walnut	Climate conducive for such fruits

### 6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Good ✓/Poor/Satisfactory/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	30	50
2	Dairy units	15	20
3	Sheep Units	30	50
4	Fish Ponds	nil	nil

27

iii. Suggestions for encouraging more households/farmers to set-up new units

Enhancement of Subsidy on loans  
less time for sanctioning loans

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Providing high yielding varieties of seeds, other high density apple and walnut plants to farmers at subsidy rates
2. Up grading the irrigation facilities to the agricultural and horticultural fields
3. Providing agricultural and horticultural tools at subsidy level.
4. marketing intervention schemes at Panchayat level and giving on spot payment to farmers.
5. Providing the special breeds of sheep and dairy animals.

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: \_\_\_\_\_

ii. Overall satisfaction level of the people about the ration shops:

Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- |  |  |
|--|--|
| a) Irregular opening:                              | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock:                               | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging:                                   | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner:                  | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates:                           | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working:                        | Yes/No <input checked="" type="checkbox"/> |



h) any other: Yes

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: \_\_\_\_\_

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"><li>• Within 1 month</li><li>• More than 1 month ✓</li><li>• Never</li></ul>	
Social welfare	<ul style="list-style-type: none"><li>• Within 1 month</li><li>• More than 1 month ✓</li><li>• Never</li></ul>	
Police Station	<ul style="list-style-type: none"><li>• Within 1 month ✓</li><li>• More than 1 month</li><li>• Never</li></ul>	
PHE	<ul style="list-style-type: none"><li>• Within 1 month</li><li>• More than 1 month ✓</li><li>• Never</li></ul>	

PDD	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month ✓</li> <li>• Never</li> </ul>	
Any other	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	

vi. Any specific observation or complaint regarding any particular department:

Horticulture department has not provided technical  
support/guidelines to farmers regarding newly damaged trees.

#### g) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

i. Number of children in the age group of 4-14 years in the Panchayat: 394

ii. Number of children in the age group of 4-14 years enrolled in the schools: 382

Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓

✓ If yes, details of schools: \_\_\_\_\_

✓ If yes, whether the machine is functional: Yes/No

Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ✓

✓ If yes, whether the incinerator is functional: Yes/No

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**L) GENERAL ASSESSMENT OF THE VISITING OFFICER:**

I	Urgent public requirements in order of priority (Max. 07):
	<p>Upgradation of Roads.</p> <p>1. Aul to Gujar Basti, Anayat Nallah to Malik Pora (Gujar Basti) Aul Kharpara.</p>
	<p>2. Up gradation of Electric facility by putting poles, conductors and establishing feeding station at Manzgam.</p>
	<p>3. Up gradation of <sup>Drinking</sup> water facility especially at Gujar Basti and Regipora.</p>
	<p>4. Construction of Bath Rooms at old Jamia Masjid Dushama.</p>
	<p>5. Up gradation of drainage system and irrigation system in the Halqa.</p>
	<p>6. up-gradation of M/S Aul to High School.</p>
	<p>7. Bore well at Malik Mohalla (Gujar Basti) near Anganwadi Centre.</p>
	<p>II Any major complaint brought to notice of the Visiting Officer.</p>
	<p>① Drinking water facility unsatisfied</p> <p>② Electricity up gradation urgent need.</p> <p>③ upgradation of link roads and to make them safe for all weathers (Maintenance needed for Aul to Gujar Basti Road).</p> <p>④ Proper medical facility is not available.</p>

III Overall perception of functioning of the government:

Public Services are provided to some extent up to the expectation level but the PHE and PDD are not providing services up to the satisfactory levels.

V Overall assessment of visit and suggestions:

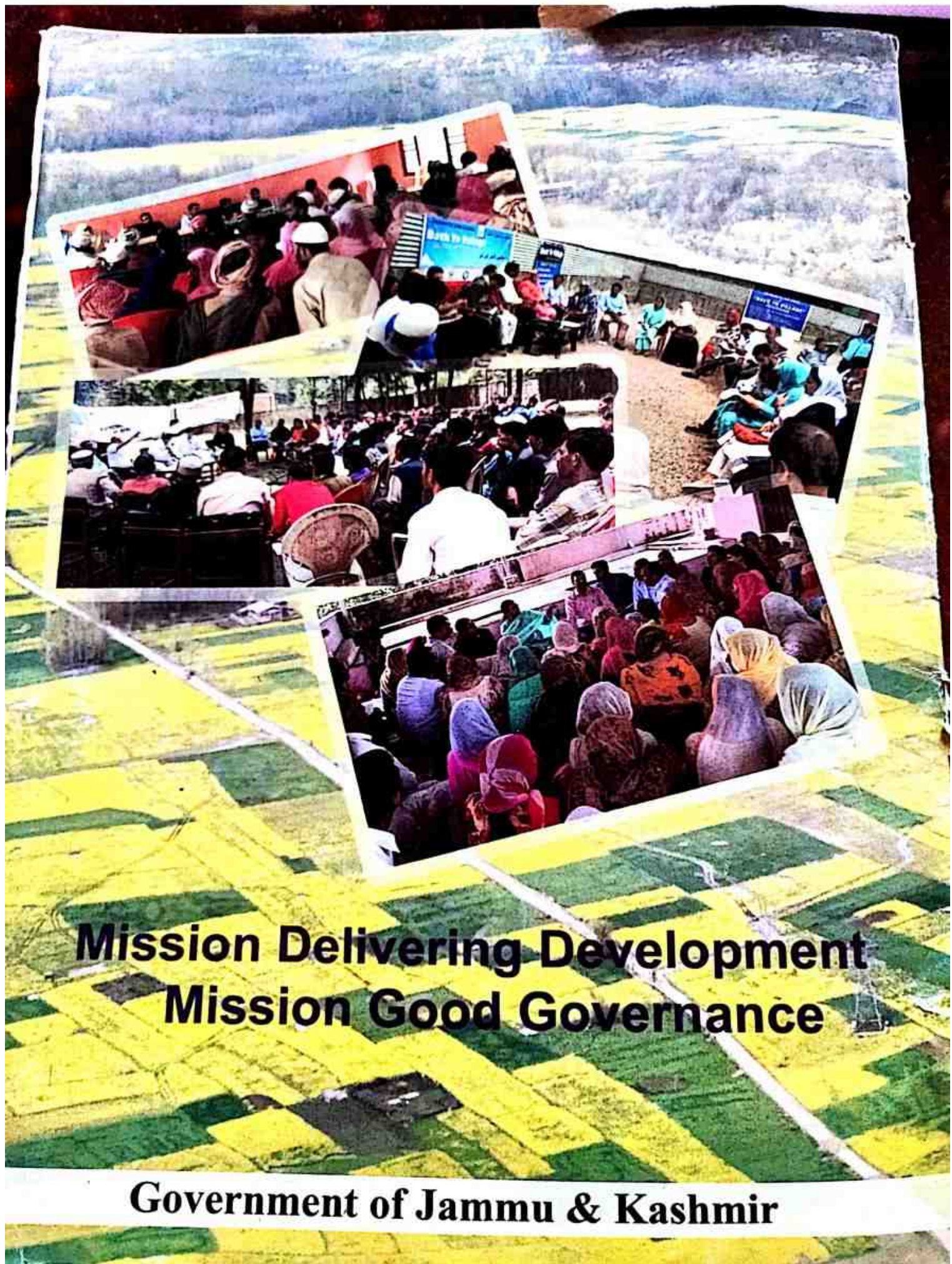
(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Departments are functioning up to the satisfactory level. Except few cases but there is lack of accountability in all departments.

Signature of the visiting officer

Name M. Musawir Malla





**Mission Delivering Development**  
**Mission Good Governance**

**Government of Jammu & Kashmir**