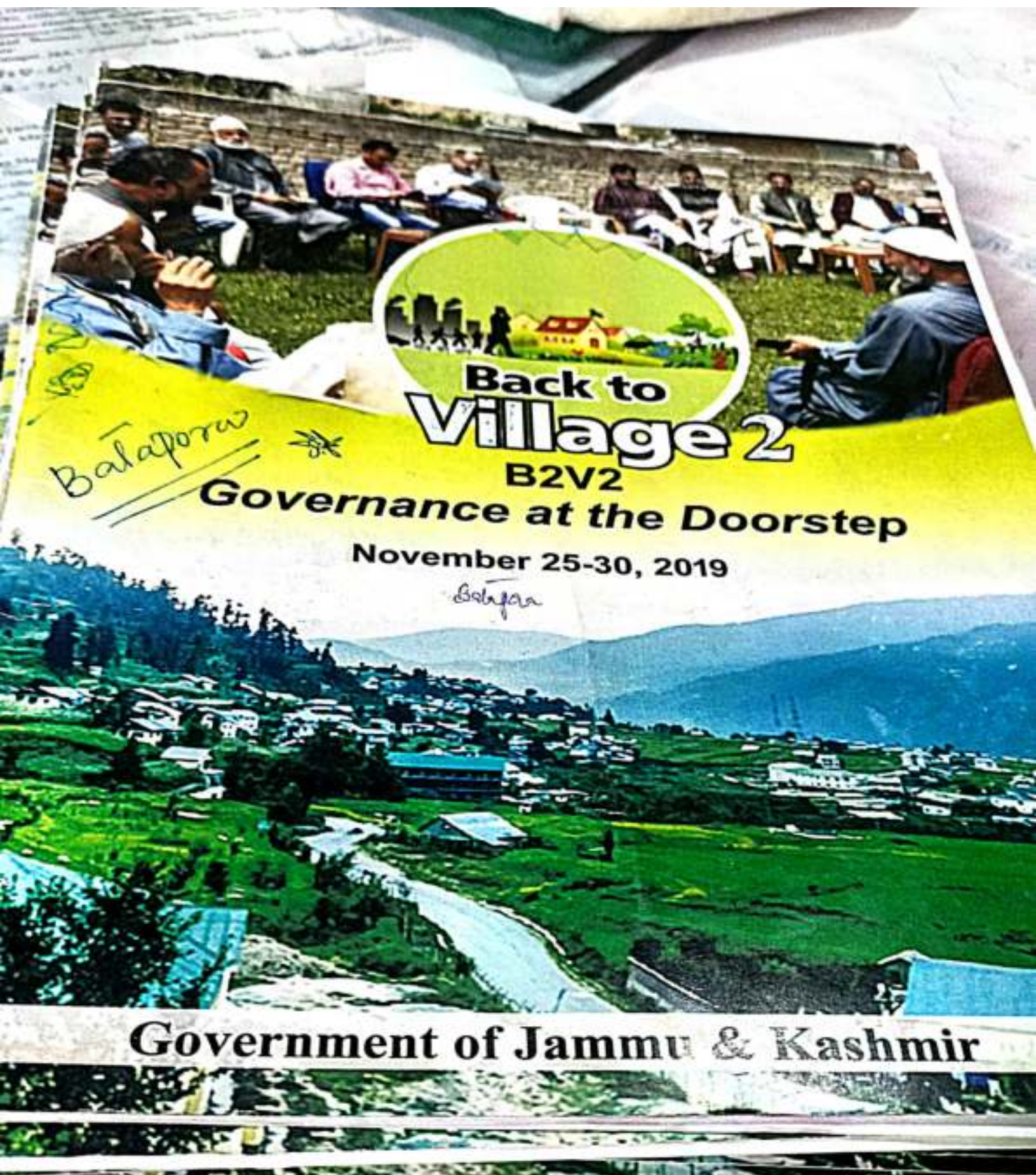




Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Batalpora

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Expected to be filled up by the Reporting Officer during the ten day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: M. Jagan and
- Designation: Lecturer
- Department/place of posting: Education
- Mobile No:
- Email id:
- Home District:
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Batepara
- Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: Chadora
- Name of Tehsil: Chadora
- Name of District: Buxar

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1
- No. of hamlets in the Panchayat: 4
- No. of households in the Panchayat: 360
- Population (approx.) of the Panchayat: 2965

D) FRONTLINE OFFICERS/OFFICIALS & WHAT ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	D. O. B.	Sec. (Budget)
2	Education	J. I. T.
3	Agriculture	Agg. Sr. Asst.
4	Social welfare	worker
5	Handicrafts Health dept.	J. I. A. A. A.
6	PHE POD	Ch. Man L/M.
7	I WMP Shamp. Hous. Revenue	Exp. in social mobilization D. & (Adm.) Pattnani
8	Language Horticulture Dist. Y.S.S.	Helper Teacher. and. P.G.T.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ☒ *Panchayat building belongs to 2 Helgas (Wahwa & B)*

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits b Panchayat): Yes/No/Not applicable ☒

iii. If not, whether the building for BDC office has been identified: Yes/No/Not
 iv. Facilities available in the Panchayat: The institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
 (Visiting Officer to physically check the register)
 If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓
 Date of last meeting held: 30 Sep. 2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓
 Date of last meeting held: 30 Sep. 2019
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓
 (Officer to inspect the register)
- Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate Bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. or Rs.)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Panchayat Secy	Yes/No	22.795	Yes/No
ICDS (Nutrition)	Yes/No	Supra via E. K. Adan.	Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	HM + Adm.	Yes/No		Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No		Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 22 No. (60 to total)

2. Whether the works have been executed - by the Panchayat
3. If no, reason thereof

4. Whether the works have been started
5. If no, reason thereof

Technical Functions under process

6. Who is issuing work order for works being executed under 14th FC (R&B)
()
()
1) Sarpanch
2) BDO
3) Others (specify) *Sy. Secy Adm.*

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No
If no, reason thereof: _____
Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No
If no, reason thereof: *Honorarium Paid by ICDS Dept.*

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is providing lunch at Panchayat level for serving Mid day meal to the students. Yes/No

If no, reason thereof

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof

Also mention if it is being provided by someone else

Mid day meals are provided by school.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 12.72 lakh

✓ No. of works approved: 05

✓ No. of works started: N/A

✓ No of works completed: N/A

✓ No of Job Card holders in the Panchayat: 256

✓ No. of man days generated: N/A

Active J.C. (75)

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No own Resources

- vi. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer.
 vii. Major challenges being faced by the Panchayat in functioning and execution of works.
 viii. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
RDO	RDD	Yes/No ✓	
V.W.	RDD	Yes/No ✓	
JE	RDD	Yes/No ✓	
CDPO	Social Welfare	Yes/No ✓	
TSWO	Social Welfare	Yes/No ✓	
Anganwadi Supervisor	Social Welfare	Yes/No ✓	
Headmaster/Principal/ZEO	School Education	Yes/No ✓	
I/c MDM	School Education	Yes/No ✓	
BMO	Health	Yes/No ✓	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No ✓	
Patwari	Revenue	Yes/No ✓	
Agriculture Extension Official	Agriculture	Yes/No ✓	
Horticulture Extension Official	Horticulture	Yes/No ✓	
Village functionaries		Yes/No ✓	
Any other			

2) Is the Panchayat facing any difficulty in execution of works identified in B2V1? Yes/No

✓ Yes/No: Yes/No

If yes, why: _____ (specify)

✓ Delay in release of funds available/committed by officer: Yes/No

✓ Delay in preparation of administrative/technical sanction by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Nil.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 2.85 lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V1 details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
PAC	Water supply scheme		yet to be started

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/ReT Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JEs/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

No

Any department whose staff is absent most of the time: No

Any department whose officers/officials has not visited the Panchayat even once since B2V1: No

Any department which has organized any event or camp or tour of senior officer the Panchayat since B2V1 No

B2V2/PD&MD/2019

MAJOR PROBLEM HIGHLIGHTED DURING B2V1	DEPARTMENT	Resolution of problem	Remarks
connecting bridge b/w Balapra & Bata Pora.	R & B.	Yes/No	
on improvement of road from Balapra to Bata Pora & Bata Pora to police station.		Yes/No	
Construction of Protection wall on road side near Primary school to protect bridge.		Yes/No	

vii.

Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
connecting bridge b/w Balapra & Bata Pora.	R & B.	Yes/No	
Anganwadi centre & maintenance of electric system.		Yes/No	
Repairment of the floor in ms. Bata Pora.		Yes/No	
Playground adjacent to ms/Bata Pora.		Yes/No	
veterinary / sheep husbandry facilities.		Yes/No	

G) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Yes

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (1-07-2019)			2 nd Meeting Date (01-08-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	Education	
2	RDD		2	RDD	

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	PDD		3	PDD	
4	Agriculture		4	Agriculture	
5	PHE		5	PHE	
6	R&B		6	R&B	
7	ICDS		7	ICDS	
8	Health		8	Health	

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha at the conclusion of the meeting: Yes/No ☒

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No ☒

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

4. Whether the village plans submitted in the Panchayat during Mission Antyodaya Survey, 2018 are being bridged while preparing GPED plan for 2020-21 Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available) :

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	—	—		
Scholarship for Minority students	—	—		
Pension - Old Age		10	under processing	
Pension - Widow		3	"	
Pension - Disability		—		
PM Kissan Nidhi	202	5	Bank Account mistakes	1
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana				
PM Awas Yojana - Grameen	—	7	Non-availability of funds	
State Marriage Assistance Scheme	—		—	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card		10+12	Internet disruption	
Ladli Beti		(12)		
Swachh Bharat Mission- Individual Household Toilets				
PM Ujjwala Yojana				
Ujala	180	180	Non-availability of bulbs	
Jandhan Account				
PM Matru Vandana Yojana	-	01	Internet disruption	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection	Nil	✓	✓

* Visiting officer to enclose the list of individuals/organizations who visit their connections. He/she to also collect any applications and documents of interest at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi Hilly/Hilly/Plat/Kandi
- ii. Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify):
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
✓ If yes, please specify:
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

Lift the water from Doodh Ganga on active pumping to irrigate whole flat & make the water available through out the season.

HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 100 %age)

Are adequate HYV seeds available to the farmers: Yes/No

If no, reasons thereof;

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 26 (None)
- ii. No. of farmers who have availed loan facility through KCC during 2019
19 None
- iii. No. of farmers who applied for KCC Loan but not provided so far
15 None
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures ☒
 - b) Delay by concerned Deptt. ☒
 - c) Delay by bank concerned ☒
 - d) Any other problem, please specify: nil

v. Suggestions for improving the process of availing loan under KCC

The farmers must avail the loan facility through the Department

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

- a) Through organized market (mandi) ☒
- b) Through un-organized market
- c) Any other, please specify: _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Cold Storage.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Organized market (mandi) must be there.

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat 20/10
 ii. If yes, please specify.

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Carrot/turnip	Plum	
2.	Potatoes	Apple	
3.	Cauliflower	walnut	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	✓	10
2	Dairy units	—	8
3	Sheep Units	—	07
4	Fish Ponds	—	02

iii. Suggestions for strengthening women's self-help groups to set up rural units

To become the govt & independent
enterprises

7. List 5 suggestions in order of priority which can help in increasing income of Farm households

1. Availability of input including variety of seeds
2. Providing of better irrigation facilities
3. Marketing facilities & Transport for extra produce
4. Awareness regarding spray of pesticides & other strains
5. Awareness of using organic fertilizers.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒ Yes

If no, the number of people in the Panchayat yet to get Aadhaar card: 800

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|---|
| a) Irregular opening: | Yes/No ☒ No |
| b) Inadequate stock: | Yes/No ☒ No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No/ |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

- ii. Number of FIRs registered in last 3 months: 200
- a) Are people generally satisfied by response of police to complaints: Yes
- b) Is copy of FIR given to people: Yes
- c) Are people satisfied about the overall security situation in Panchayat: Yes
- d) Any suggestions: _____

- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☒ More than 1 month ☐ Never	

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department
Sanitation, PHE, L&B, Social Welfare & Health & Planning
Depots are not facilitating the proper

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
 (Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 200

iv. Number of children in the age group of 4-14 years enrolled in the schools: 200

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

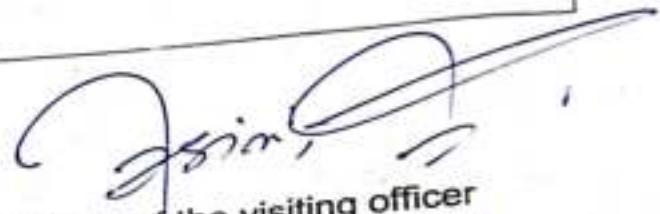
1. To ensure the implementation of the project in order to achieve the following:

1. Provision of construction of connecting bridge from Bafapur to Bafapur.
2. Maintaining water facility.
3. Maintenance of roads in the village (village Bafapur).
4. Maintenance of electricity system.
5. Implt. of road from Bafapur to Bafapur.
6. ICDS centre and PHC at Bafapur.
7. Protection wall on the bank of Malah Pradhanga from primary school to bridge.
8. Upgradation of primary school Bafapur & Arrangement of playground.

Any major complaint brought to notice of the Visiting Officer.

All the above mentioned Assessments.

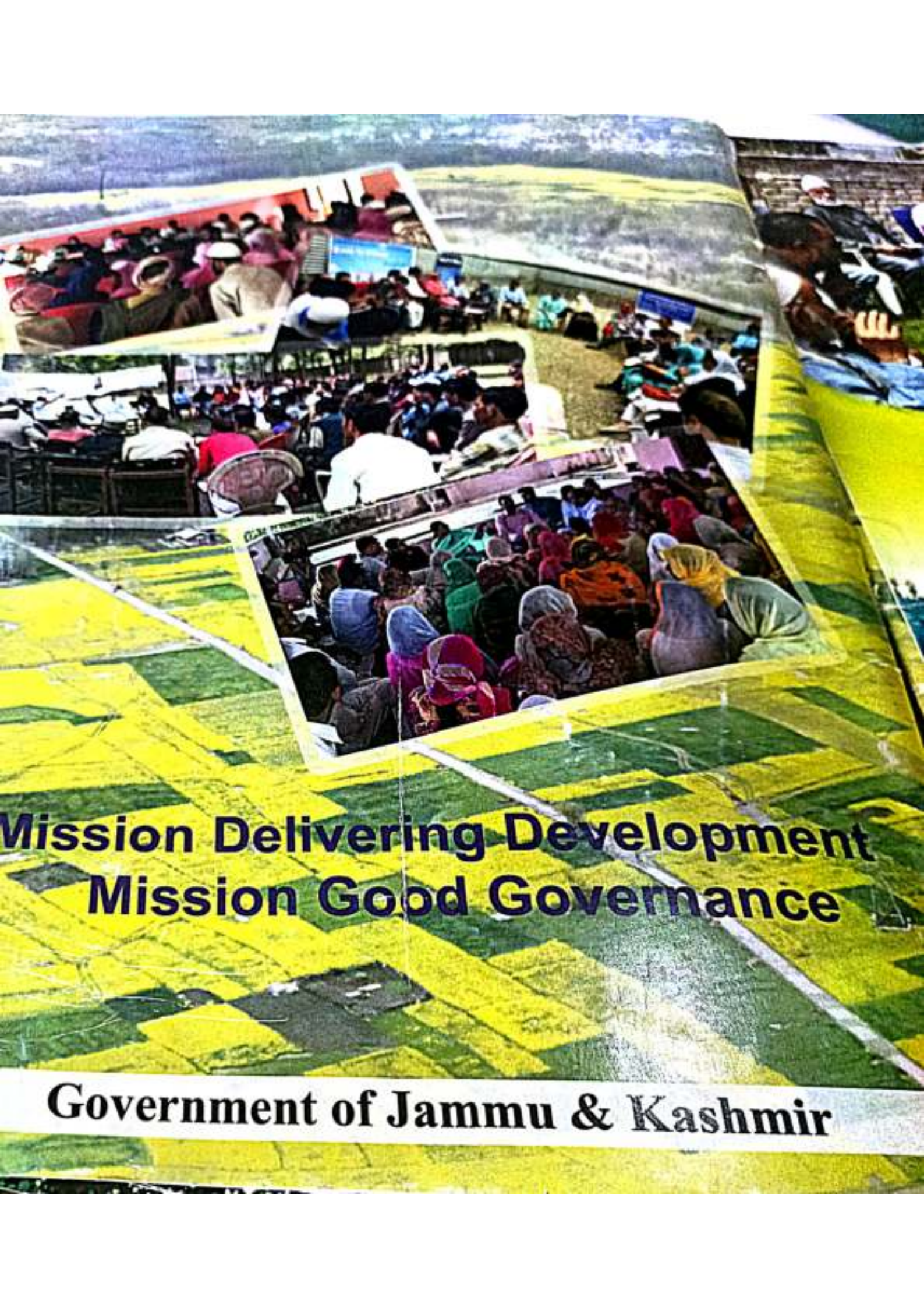
III	Overall perception of functioning of the government
IV	Overall assessment of visit and suggestions
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)



Signature of the visiting officer

Name Mohamed Yaseen Bhat

for Jany N. G. ...
...



**Mission Delivering Development
Mission Good Governance**

Government of Jammu & Kashmir