

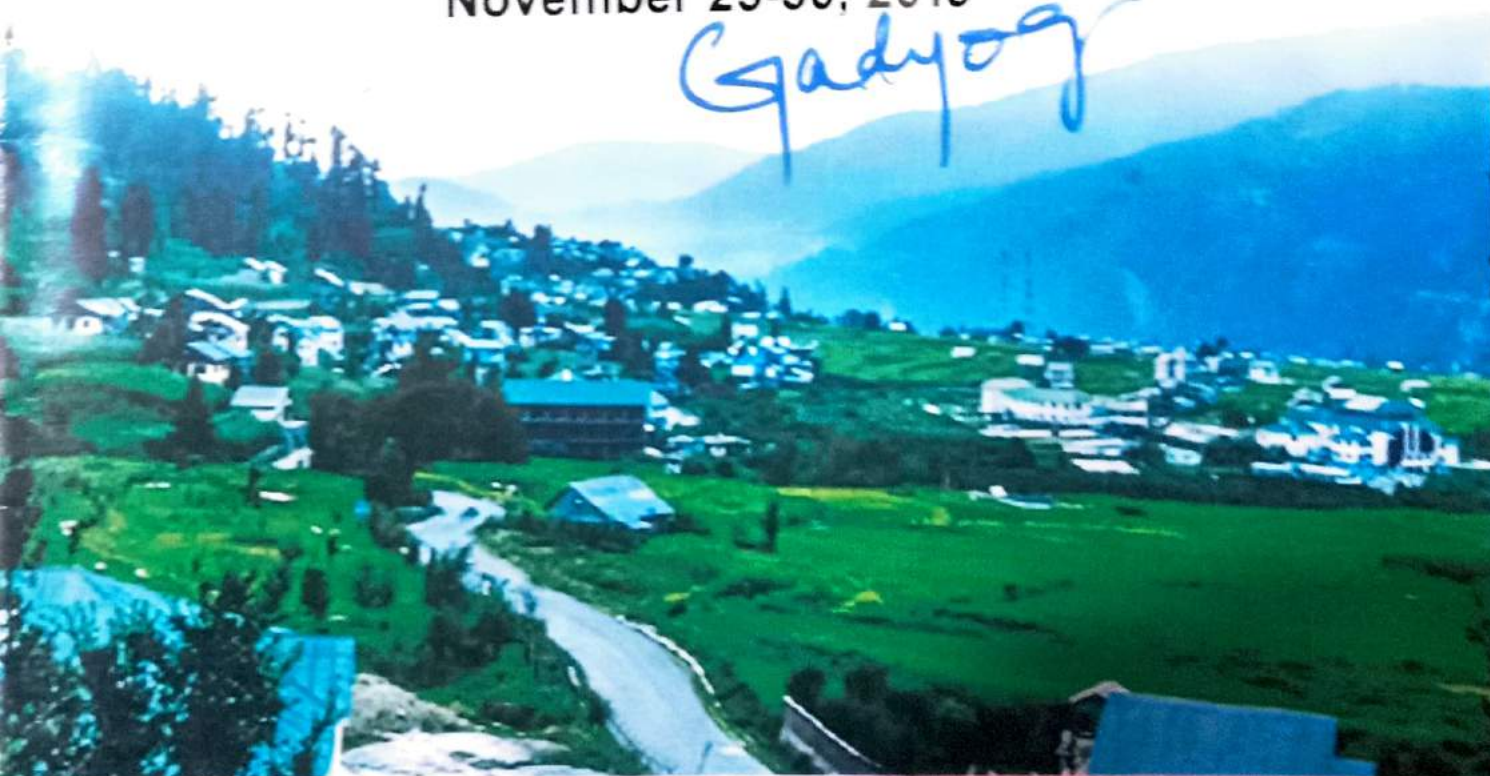
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Gadyog



Government of Jammu & Kashmir

Back to Village 2 (B2V2) Report

(Formal to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: SARBARI LAL
- ii. Designation: Senior Lecturer - Physio
- iii. Department/place of posting: Govt. HSS Tanyath
- iv. Mobile No: 8692045173
- v. Email id: sardar.laldutta@gmail.com
- vi. Home District: RAJOURI
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: GADYOK
- ii. Local Government Directory (LGD) code of the Panchayat: 239981
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: KHAWAS
- iv. Name of Tehsil: KHAWAS
- v. Name of District: RAJOURI

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Gadyoke
- ii. No. of hamlets in the Panchayat: 10
- iii. No. of households in the Panchayat: 850
- iv. Population (approx.) of the Panchayat: 3685

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education Deptt Kripal Singh (Front line to)	Teacher
2	Animal Husbandary Attof Hussain	Vet. Pharmacist
3	PHE Sukhder Singh	Supervisor
4	Agriculture Kripal Singh	Field Assistant.
5	ICDS Chanchla Devi	Anganwani Worker
6	PDD Magbool Hussain	Daily wages Lund man
7	Youth Services & Sports Mohd. Razak	Rehbar-e-khel
8	Health Department Mohd. Arshad	Pharmacist

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No [✓]	Yes/No	
Telephone facility	Yes/No [✓]	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No[✓]

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No[✓]

Date of last meeting held: 21.10.2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No[✓]

Date of last meeting held: 6.11.2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No[✓]

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No[✓]

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary	Yes/No ✓	22,13000/-	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	Zero	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Supervisor	Yes/No ✓	Zero	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Teacher 4c MDM	Yes/No ✓	2400	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 09 No. (_____ % to total)

d. Whether Action Plan has been approved by the DDC Yes/No [✓]

If no, reason thereof _____

e. Whether the works have been started: Yes/No

No. of works started: 04 No. (_____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (☒)

2) BDO (☐)

3) Others (specify): _____

g. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No [✓]

If no, reason thereof: Funds not allotted till date

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No [✓]

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No [✓]

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 47.5 lakh

✓ No. of works approved: 49

✓ No. of works started: nil

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: 654

✓ No. of man days generated: -

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works.
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

2. Is the Panchayat facing any difficulty in execution of works: identification of beneficiaries, any other schemes:

* Non co-operation by officials: Yes/No

If yes, who _____ (specify)

* Non disclosure of funds available/schemes by officials: Yes/No

* Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

* Delay in administrative approval by officers: Yes/No

If yes, how long _____ (specify number of days)

* Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

* Any other difficulty: give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

1) _____

2) _____

3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. Nil lakh

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion _____ (date)

- iv Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V 1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
Rural Develop ment Dept	Construction of CSC at khakher mohalla	No	

- v Whether any improvement in attendance of following Government functionaries has been noticed after B2V1

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/ReT Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify.

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 nil

vi Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii Major problems confronting the people

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Regarding Maternal facilities in the Panchayat	Health	Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No ✓

If no, reason thereof _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date (21.10.19)			2 nd Meeting Date (6.11.2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	PDD	Human	1	Animal Husbandry	Vet. Pharmacist
2	Animal Husbandry	Vet Pharmacist	2	Education	Front line teacher

1 st Meeting Date (21.10.19)			2 nd Meeting Date (6.11.19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Sheep husbandry	Stock Assistant	3	PHE	Field Supervisor
4	Health	Asha worker	4	PWD	Daily wages worker
5	ICDS	Anganwari worker	5	Agriculture	Field Assistant
6	—	—	6	ICDS	Anganwari worker
7	—	—	7	Food Supply	Store keeper & Dealer
8	—	—	8	PDD	Line man

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- i. Whether the critical gaps identified in the Panchayat during Mission Comprehensive Survey, 2018 are being bridged while preparing GPDP plan for 2021-22? Yes/No
If no, reason thereof _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit? Yes/No
If no, reason thereof _____
- ii. Is the Social Audit Committee framed in B2V? conducting social audit? Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned? Yes/No
If no, reason thereof _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives? Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Panches	Block office Khawas	Panchayat Day	07 days
Sarpanch	Degree College Rongchen	"	07 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted? Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches? Yes/No
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	—	320	Funds not released	Nil
Scholarship for Minority students	—	—	—	—
Pension - Old Age	37	72	Funds not released	Nil
Pension - Widow	12	18	Funds not released	Nil
Pension - Disability	—	06	Funds not released	Nil
PM Kissan Nidhi	—	285	Pending due to non-availability of documents	Nil
Ayushman Bharat	20	80	Network Problem	Nil
PM Jeevan Jyoti Bima Yojana	—	—	—	—
PM Suraksha Bima Yojana	—	—	—	—
PM Awas Yojana - Gramin	10	19	Yet to sanction	Nil
State Marriage Assistance Scheme	—	—	—	—

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly[✓]/Plain/Kandi
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed[✓]/Others (please specify): _____
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No[✓]
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify: _____
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No[✓]
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: — (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 90 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No[✓]
- iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card (Nos.) _____
- ii. No. of farmers who have availed loan facility through KCC during 2013
100 Nos
- iii. No. of farmers who applied for KCC Loan but not provided so far
70 Nos
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant)
 - a) Difficult processes and procedures ☒
 - b) Delay by concerned Deptt
 - c) Delay by bank concerned
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC
Processes & procedures be made simple

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ☒
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Market should be established at Panchayat level
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Communication with farmers & market be made

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	—	—	—
	—	—	—
	—	—	—

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	—	10
2	Dairy units	—	—
3	Sheep Units	—	50
4	Fish Ponds	—	10

iii. Suggestions for encouraging more households/farmers to set-up new units

Department concerned should organise awareness camps for people of Panchayat for encouraging to set up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Farmers be encouraged to use high yield varieties

2. Dairy & Poultry units be established.

3. Market for selling agricultural produce be established at approachable place.

4. Fruit plants/cash crops be encouraged

5. Organisation of awareness programmes for using better techniques & methods in farming

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening: Yes/No ✓

b) Inadequate stock: Yes/No ✓

c) Overcharging: Yes/No ✓

d) Rude behaviour of store owner: Yes/No ✓

e) Long distance to be covered to reach the store: Yes/No

f) Non-display of rates: Yes/No

g) POS machine not working: Yes/No ✓

h) any other

iii. Number of FIRs registered in last 3 months

2

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	
Social welfare	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	
Police Station	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	
PHE	<ul style="list-style-type: none">• Within 1 month• More than 1 month• Never	

PDD	<ul style="list-style-type: none"> ✓ Within 1 month • More than 1 month • Never
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never

vi. Any specific observation or complaint regarding any particular department

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready. *yes* ✓
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat 40
- iv. Number of children in the age group of 4-14 years enrolled in the schools 276
- v. [✓] Is there any High ~~Higher~~ Secondary school with more than 40% girls in the Panchayat? Yes/No ✓
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No
- vii. [✓] Whether RDD has provided Sanitary Napkin Incinerator in the above ~~schools~~ schools: Yes/No/Not applicable ✓
 ✓ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07)

1. PHC in Panchayat Gadgole surrounding 27/8 Gadgole
2. Animal husbandary dispensary
3. Road from Seeni Ghar to Daggal Galla (10 km)
under PMRY
4. Foot bridge at Barkassi to Chakli
5. Community Hall at Gadgole Panchayat Khakas Mohala
6. Passenger shed at Gadgole
7. Electric Poles 200 no, for Panchayat Gadgole

II Any major complaint brought to notice of the Visiting Officer:

After visiting GP Gadgole

- No health is established in the Panchayat so far
Centres
- Anganwadi Centre's functioning need improvement
- Complaints regarding pending liabilities of MGNREGA
works completed.

III. Overall perception of functioning of the government:

All functioning of Govt. deptt perform duty sincerely but due to lack of Coordination among the different wings of departments & lack of funds create hurdle in the execution of projected works.

IV. Overall assessment of visit and suggestions

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions)

Overall development of the Panchayat is affected due to improper functioning of Govt. bodies and Lack of knowledge of developmental schemes. The awareness programmes should be encouraged and Govt. machinery at local level be made more active.

Signature of the visiting officer:

Name Sandan Lal