



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Habbor

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: SHAHID - RABBANI
- ii. Designation: Sr. Lecturer
- iii. Department/place of posting: H.S.S. - Parnewa
- iv. Mobile No: 8899014385
- v. Email id: shahidrabbani977@gmail.com
- vi. Home District: Budgam
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Habber
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC) 288799
- iii. Name of CD Block: Khag.
- iv. Name of Tehsil: Khag
- v. Name of District: Budgam

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 02
- iii. No. of households in the Panchayat: 380
- iv. Population (approx.) of the Panchayat: 2520

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	R & B	W/S
2	Soil conservation & Ho	Mali
3	Agriculture	AEA
4	Health	MPW
5	Food & Supplies	SK
6	Sports	PT
7	Sheep husbandary	Flock Supervisor
8	Animal husbandary	SAT
9	Forest	Forest guard
10	Social Welfare	NYC
11	Handicraft	JCI
12	ICDS	Supervisor
13	Irrigation	Coolie
14	RDD	Panchayat Secretary/GRS
15	Education	Headmaster M/S Habbu

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	✓ Yes/No	
Computer/printer	Yes/No	✓ Yes/No	
Telephone facility	Yes/No	✓ Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No X

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: YES

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 20-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 13-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Secretary Panchayat	✓ Yes/No	16.79435	Yes/No ✓
ICDS (Nutrition)	✓ Yes/No	Supervisor	✓ Yes/No	0.3	Yes/No ✓
ICDS (Honorarium)	✓ Yes/No	Supervisor	✓ Yes/No	nil	Yes/No ✓
Mid Day Meals (MDM)	✓ Yes/No	In-charge master	✓ Yes/No	nil	Yes/No ✓
Own resources of Panchayat	✓ Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted & confirmed - entry made in Karwaie Register.

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 16 No. 87.5 %
(to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: Nil No. (0% % to total)

If no, reason thereof: Funds received very late

18 ⁰⁶/₂₀₁₉ - 19 ⁰⁶/₂₀₁₉ - 25 ⁰⁶/₂₀₁₉ - 23 ⁰⁷/₂₀₁₉ - 22 ⁰⁷/₂₀₁₉

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

(✓)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: as per convention & old norms, it was operated by Dept.

Also mention if it is being purchased by someone else: ✓

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: It was provided in ICDS centres

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: As per old norms it is done by Dept

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: provided in school.

Also mention if it is being provided by someone else: x

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 13.54 lakh

✓ No. of works approved: 102

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 145

✓ No. of man days generated: Spillover 500 mandays from 2018

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: funds of own resources do not exist

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: 360 to 720 (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

Neither Estimated nor approved

If not, likely date of completion: approved (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) upgradation of water supply by Dept. of PWE

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 2.17 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: not started yet (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
PHE	upgradation of water supply	No	
—	—	—	
—	—	—	
—	—	—	
—	—	—	

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/ReT Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

Sheep husbandry official concerned has visited the Halga most of the times after B2V-1 for motivation & in schemes

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Social welfare, Horticulture, Bank

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 None

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Govt DSS Habiter building under construction since 2018 needs concrete roof slab & fencing	Edu.	Yes/No ✓	Contractor has left it midway without roof & fencing in want of funds and may be taken up
Electric poles & wire is in worst condition since long	PDD	Yes/No	Concerned officers have not provided sufficient infrastructure
File regarding creation of PHC/Sub centre approved by GAD is pending with dept	I-Health	Yes/No	People face health problems and subcentre be opened

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
People face health problems as there is no PHC or Subcentre	Health	Yes/No ✓	one such centre should be allotted in gram panchayat
Non availability of Bank or ATM	Banking	Yes/No ✓	Bank/ATM in Habiter will come up at ATM in long
School building at Lassipora	Edu	Yes/No ✓	Students face manifold problems in school building
Youth face problems of playing games as there is no playfield	Sports	Yes/No ✓	Sufficient land that belongs to whole village is there at Lassipora which they want to change into playfield & may be taken up
Problem of electric poles & LT wire	PDD	Yes/No ✓	There are sufficient registered agreements and PDD has not replaced wire & poles for a long time

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: meeting held but not uploaded due to internet problem

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (02-10-19)			2 nd Meeting Date (13-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	mpw Secretary Panchayat	1	Agriculture	AEA
2	RDD	GRs	2	Handicraft	Supervisor

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	—	—	3	Forest	Forest guard
4	—	—	4	Health	Asst. Surgeon
5	—	—	5	RDD	MPW
6	—	—	6	RDD	GRS
7	—	—	7	—	—
8	—	—	8	—	—

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No. ☒ Yes
- If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ☒ Yes

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ☒ Yes

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ☒ Yes

If no, reason thereof: The period between B2V-1 & B2V-2 was interrupted by inoperable conditions

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ☒ Yes

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
7+1=8	BDO's office Khag	Awareness for schemes and process	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ☒ Satisfactory

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ☒ Yes
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ☒ Satisfactory

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ☒ Yes
- If yes, quality of training: Poor/Average/Good/Excellent. ☒ Good

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : ☒ Satisfactory

b. General Public : ☒ Satisfactory

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	21	17	Inadequate allotment with Dept	Nil
Scholarship for Minority students	Nil	Nil	—	—
Pension - Old Age	41	50	received in near past & awaited for sanction	
Pension - Widow	50	07	— do —	
Pension - Disability	29	05	— do —	
PM Kissan Nidhi	200	02	forms received late	Nil
Ayushman Bharat	113	08	Closing of NET	
PM Jeevan Jyoti Bima Yojana	Nil	Nil	—	—
PM Suraksha Bima Yojana	Nil	Nil	—	—
PM Awas Yojana - Grameen	40	37	Funds not released by high up.	06
State Marriage Assistance Scheme	Nil	Nil	No Administrative approval from Dept.	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	161	20	people do not cooperate in providing required documents	10
Ladli Beti	30	11	-	-
Swachh Bharat Mission- Individual Household Toilets	70	nil as per base line data / survey	-	60
PM Ujjwala Yojana	Nil	nil	operated by NGO who do not approach Halder	
Ujala	110	nil	-	
Jandhan Account	-	-	-	
PM Matru Vandana Yojana	17	07	unfavorable conditions has not offer Net	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	-
Electricity connection	-	-	-

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify: _____
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 24
- No. of farmers who intend to use drip/sprinkler irrigation: 21 (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Sides of Gamakhal usually get eroded during flood/rainy season and needs R/B walls and water channel for about 500 mts.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 105 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
Nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned ☒ _____
 - d) Any other problem, please specify: Bank officials demand
guarantors even up to KCC loaning 1 Lakh which is beyond rules, also
they demand employer guarantors which they are afraid of.
- v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) No
 - b) Through un-organized market Yes
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
There is no surplus produce to seek
measures for marketing
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	✓	Apple orchards, Saffron and vegetables.	People are desirous but need good approach from officials/workers
	✓		
	✓		
	✓		

INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	mi	mi
2	Dairy units	mi	mi
3	Sheep Units	mi	40
4	Fish Ponds	mi	mi

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Terraced Land at Semihilly area of Halga without plants can best be planted by fruit trees/Horticulture and Saffron
2. A portion of plain land can be converted into producing seed under seed village like potato etc with long shelf life.
3. Habber Halga has potential of opening/issuing of sheep farms which will boost income. one such sheep centre may be opened in HP.
4. Handicraft dept. should open Craft centres like Sogni, Carpet, Paper mache to engage unorganized people.
5. Financial institutions like Banks should come forward for upliftment of people after making loan facility easy.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

h) any other: _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

✓ b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never	
Social welfare	<ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never	
Police Station	<ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never	
PHE	<ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never	

PDD	<ul style="list-style-type: none"> • Within 1 month ✓ • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 180
- Number of children in the age group of 4-14 years enrolled in the schools: 142
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 ✓ If yes, whether the incinerator is functional: Yes/No ✓

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	People are in a dire need of opening of PHC or Subcentre in Halpa Habber.
2.	People need Iron poles (nearly 40) and fresh LT wire which will suffice the need.
3.	Link road from Glass Bugh to PMGSY at Larripora may be constructed which will ease the problem.
4.	One Community hall may be constructed in Halpa as the Land is available in Habber.
5.	School building for PMS Larripora may be constructed by Govt as school is run in rented building, owner does not allow cook to work till the rent is released.
6.	A 10 m culvert needs to be constructed at 5th km Khar-Dhung road on Pahure Nala (Sale Aara)
7.	Land around Zigarat S. Mohammed Samri be reclaimed for park and Shrine renovated which will boost pilgrimage tourism and assets of Halpa.
II	Any major complaint brought to notice of the Visiting Officer:
	Electric poles and Electric wires are under weathering and deterioration for last 40 years which has never been taken up for up gradation.

III	Overall perception of functioning of the government:
	Functioning of Gort. and Gort. officials is good but still needs a spur for more efficiency and gort schemes be displayed and brought to the notice of concerned/beneficiaries.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	People of Halqa are very zealous about the implementation of gort schemes but their progress hampered if execution of works is not done in time. In this context administrative approval may kindly be given for few works and be made complete in flagship manner/time bound manner.

Rabni

Signature of the visiting officer

Name Shahid Rabbani