

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *Sh. Mohd Wazay*
- ii. Designation: *Private Secretary*
- iii. Department/place of posting: *SIAD/Tribal Affairs Department*
- iv. Mobile No: *9149592674*
- v. Email id: *gmsir75@gmail.com*
- vi. Home District: *pulwama*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Panzoo*
- ii. Local Government Directory (LGD) code of the Panchayat: *242904*
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *Aripul*
- iv. Name of Tehsil: *Aripul*
- v. Name of District: *pulwama*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *02*
- ii. No. of hamlets in the Panchayat: *03*
- iii. No. of households in the Panchayat: *273*
- iv. Population (approx.) of the Panchayat: *1603*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

| S. No. | Department | Designation of the officer/official |
|--------|---|--|
| 1 | Rural Dev. Dept. (RDO) | 1. VLV 2. GRS |
| 2 | Food Civil Supplies & Consumer Affairs (FCSGCA) | Store keeper |
| 3 | Education | 1. Teachers 2. Physical Teacher |
| 4 | Animal/sheep husbandry | 1. $\frac{1}{2}$ TC 2. Helper |
| 5 | Revenue | 1. Tehsildar 2. Patwari |
| 6 | Social Welfare | 1. AWW 2. Orderly |
| 7 | Agriculture | Jr. Agr. Assist. Officer |
| 8 | PHS/1st & FC | 1. Assistant Lineman 2. Works Supervisors |
| 9. | R&B Dept. | Jr. Engineer |
| 10. | Power. Dev. Dept. | Lineman |

E) FUNCTIONALITY OF THE GRAM PANCHAYAT: 11. Forest. Forest guard

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building ✓

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayati Raj Institutions:

| Facilities available | Panchayat Office | BDC Office | Remarks |
|----------------------|------------------|------------|---------|
| Furniture | Yes/No ✓ | Yes/No ✓ | |
| Computer/printer | Yes/No ✓ | Yes/No ✓ | |
| Telephone facility | Yes/No ✓ | Yes/No ✓ | |

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 20th November, 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 12th July, 2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

| Name of the Scheme | Separate bank account opened | Official signatory other than Sarpanch | Funds received | Balance in the account as on date (Rs. in lakh) | Whether at least one transaction has been made |
|---|------------------------------|--|----------------|---|--|
| 14 th Finance Commission | ✓ Yes/No | NLW | ✓ Yes/No | 16.8/102 | ✓ Yes/No |
| ICDS (Nutrition) | ✓ Yes/No | | ✓ Yes/No | | ✓ Yes/No |
| ICDS (Honorarium) | ✓ Yes/No | | ✓ Yes/No | | ✓ Yes/No |
| Mid Day Meals (MDM) | ✓ Yes/No | Head Teacher | ✓ Yes/No | nil | ✓ Yes/No |
| Own resources of Panchayat | ✓ Yes/No | | ✓ Yes/No | | ✓ Yes/No |
| Any other Scheme, If yes, indicate name | | | | | |

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 12 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 02 No. (16.67 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Authorization is pending.

Also mention if it is being purchased by someone else: ICDS

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Authorization is pending

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Authorization is pending

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Authorization is pending

Also mention if it is being provided by someone else: Through Schools; funds are released by Concerned ZEO

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 76.90 lakh

✓ No. of works approved: 41

✓ No. of works started: 02

✓ No of works completed: 02

✓ No of Job Card holders in the Panchayat: 255

✓ No. of man days generated: 1800

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓

If no, whether subjects have been assigned in presence of the visiting officer:
Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

| Officer | Department | Response | Remarks |
|---------------------------------|------------------|----------|---------|
| BDO | RDD | Yes/No ✓ | |
| VLW | RDD | Yes/No ✓ | |
| JE | RDD | Yes/No ✓ | |
| CDPO | Social Welfare | Yes/No ✓ | |
| TSWO | Social Welfare | Yes/No ✓ | |
| Anganwadi Supervisor | Social Welfare | Yes/No ✓ | |
| Headmaster/Principal/ZEO | School Education | Yes/No ✓ | |
| I/c MDM | School Education | Yes/No ✓ | |
| BMO | Health | Yes/No ✓ | |
| Tehsildar/Naib-Tehsildar | Revenue | | |
| Patwari | Revenue | Yes/No ✓ | |
| Agriculture Extension Official | Agriculture | Yes/No ✓ | |
| Horticulture Extension Official | Horticulture | Yes/No ✓ | |
| Village functionaries | | Yes/No ✓ | |
| Any other | Bank | No ✓ | |

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No *Does not pertain*

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 2.20 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

| Sector/Department | Name of work sanctioned/taken up | Whether completed (yes/No) | Remarks: |
|-------------------|----------------------------------|----------------------------|-------------------------|
| Rural Dev Deptt. | Construction of bridge at Panzoo | no | sanctioned at late ours |
| | | | |
| | | | |
| | | | |
| | | | |

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------------------|
| a) Doctors/Paramedics/other Health staff | ✓ (Yes/No) |
| b) Teachers/ReT Teachers | ✓ (Yes/No) |
| c) Anganwari Workers/Helpers | ✓ (Yes/No) |
| d) RDD staff | ✓ (Yes/No) |
| e) JEs/other engineering staff | ✓ (Yes/No) |
| f) Agriculture/Horticulture staff | yes ✓ no ✓ (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | ✓ (Yes/No) |

In case any particular department has shown improvement, please specify:

Rural Development Department coupled with officials under MNREGA

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 ACD Pulwama & Director, RDD Kmr.

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vi. Areas of major complaints brought to notice:

| Major area of complaint made during B2V1 | Department | Resolution of Complaint | Remarks |
|---|------------------------|-------------------------|--------------------------|
| Poor infrastructure of poles & wires | Power Cor. Dept. | Yes/No ✓ | No concrete action taken |
| Dilapidated condition of roady Lands & Drains | R & B Dept. | Yes/No ✓ | no action taken |
| Not a single Govt. School building at Panzer & Shorizon | School Education Dept. | Yes/No ✓ | no action taken |

vii. Major problems confronting the people:

| Major problem highlighted during B2V1 | Department | Resolution of problem | Remarks |
|---|--------------------------|-----------------------|---|
| non-availability of Sheep Husbandry Centre | Animal & Sheep Husbandry | Yes/No ✓ | No action as yet has been taken in this regard. |
| non-availability of Animal Husbandry Centre | Animal & Sheep Husbandry | Yes/No ✓ | -do- |
| Non-availability of Mobile Networking Towers | Telecom. Dept./Agencies | Yes/No ✓ | No paper action taken as yet in this regard. |
| Non-availability of Skill/Vocational Training Centers | ISC Dept. | Yes/No ✓ | -do- |
| Public Transport System | Transport Dept. | Yes/No ✓ | Long pending demand, No action taken. |

G) PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

prepared but not uploaded due to non-availability of internet facility

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

| 1 st Meeting Date (22.05.19) | | | 2 nd Meeting Date (29.08.19) | | |
|---|------------------|-------------|--|------------------|------------------|
| S. No. | Department | Designation | S. No. | Department | Designation |
| 1 | Revenue | patwari | 1 | ICDS | Anganwadi worker |
| 2 | Animal Husbandry | 1/c Tc | 2 | Animal Husbandry | 1/c Tc |

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| 1 st Meeting Date () | | | 2 nd Meeting Date () | | |
|----------------------------------|----------------|-------------------|----------------------------------|-----------------|-------------------|
| S. No. | Department | Designation | S. No. | Department | Designation |
| 3 | Education | Teacher | 3 | Sheep Husbandry | Helper |
| 4 | FCS & CA | Store keeper | 4 | Irrigation | Workes Supervisor |
| 5 | PHE | Assistant Lineman | 5 | Fisheries | Fisheries Guard |
| 6 | R & B | Jr. Eng. | 6 | Forest | Forester |
| 7 | Social Welfare | Orderly | 7 | PHE | Assistant Lineman |
| 8 | PDD | Lineman | 8 | Agriculture | Field Assistant |

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

| No of Elected Representatives trained | Place of training | Theme of training | No of days |
|---------------------------------------|---------------------|----------------------------|------------|
| 02 | JK EDI Rampore 1km. | Capacity building Measures | 03 |

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
- If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓

b. General Public : Poor/Satisfactory/Good/Excellent ✓

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

| Schemes/Services | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency | Fresh applications submitted to visiting officer (Nos.) |
|------------------------------------|------------------------------|--|---------------------------|---|
| Scholarship for SC/ST/OBC students | 40 | nil | | nil |
| Scholarship for Minority students | nil due to netting problem | nil | | nil |
| Pension - Old Age | 103 | 27 | | nil |
| Pension - Widow | 57 | nil | | nil |
| Pension - Disability | 23 | 02 | | nil |
| PM Kissan Nidhi | 171 | nil | | nil |
| Ayushman Bharat | Information not available | | | |
| PM Jeevan Jyoti Bima Yojana | 08 | nil | | nil |
| PM Suraksha Bima Yojana | 12 | nil | | nil |
| PM Awas Yojana - Grameen | 05 | 34 | Inadequate funds | nil |
| State Marriage Assistance Scheme | 10 | 29 | Lack of documentary proof | nil |

| Schemes/Services | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency | Fresh applications submitted to visiting officer (Nos.) |
|---|--|--|---------------------------------|---|
| NREGA Job Card | 255 | nil | | nil |
| Ladli Beti | no information available as concerned department did not cooperate | | | |
| Swachh Bharat Mission- Individual Household Toilets | 08 | nil | | nil |
| PM Ujjwala Yojana | 150 | 10 | under process | nil |
| Ujala | 270 | 03 | LED bulbs not readily available | nil |
| Jandhan Account | no information available as concerned did not cooperate | | | |
| PM Matru Vandana Yojana | | - do - | | |

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

| Schemes/Services | No. of cases pending | Reasons for pendency | Fresh demands/applications submitted (Nos.) |
|------------------------|-----------------------------|--|---|
| Piped water connection | 30 | non-availability of distribution system | nil |
| Electricity connection | 38 Kugan Badi Shongam | non-availability of connecting wires/poles | nil |

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
If yes, please specify: _____
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 30-40 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓
- iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card ____ (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019 ____ Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far ____ Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC _____

note: no info. available as concerned bank did not cooperate.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ☒ _____
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
Surplus produce is meager as the Gram Panchayat being located in higher belt.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

To provide high yielding varieties on subsidized rates to the farmers.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No
 If yes, please specify.

| Sr. No. | Non-remunerative crop/fruit | Potential for diversification towards the crop/fruit | Remarks (if any) |
|---------|-----------------------------|--|--------------------------|
| | Walnuts/Apple | High | Suitable Land/Topography |
| | Medicinal plants | - do - | - do - |
| | | | |

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
 ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

| S. No. | Sector | No. of households/farmers engaged | No. of households/farmers interested in setting up new units |
|--------|------------------|-----------------------------------|--|
| 1 | Backyard Poultry | 50 | 20 |
| 2 | Dairy units | 40 | 20 |
| 3 | Sheep Units | 45 | 100 |
| 4 | Fish Ponds | nil | nil |

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iii. Suggestions for encouraging more households/farmers to set-up new units

To aware the farmers about the benefits of the schemes meant for their welfare and prosperity

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

- | | |
|----|---|
| 1. | To provide Backyard poultry units on subsidized rates to the people and impart awareness on grass root level. |
| 2. | Any way of providing Dairy units on suitable rates |
| 3. | Providing of sheep units on suitable rates and aware the farmers about the welfare schemes also. |
| 4. | Providing of high value seeds of crops/fruits on subsidized rates. |
| 5. | Providing of agriculture equipments on subsidized rates to the farmers. |

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: *non-cooperation of concerned agencies*

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|-------------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | ✓ Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No/ |
| e) Long distance to be covered to reach the store: | ✓ Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other: _____

iii. Number of FIRs registered in last 3 months: nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

| Department | Average time taken | Remarks/details, if any |
|----------------|--|-------------------------|
| Revenue | <ul style="list-style-type: none">• Within 1 month ✓• More than 1 month• Never | |
| Social welfare | <ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never | |
| Police Station | <ul style="list-style-type: none">• Within 1 month ✓• More than 1 month• Never | |
| PHE | <ul style="list-style-type: none">• Within 1 month• More than 1 month ✓• Never | |

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| | | |
|-----------|--|--|
| PDD | <ul style="list-style-type: none"> • Within 1 month • More than 1 month ✓ • Never | |
| Any other | <ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never | |

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: ≈ 320

iv. Number of children in the age group of 4-14 years enrolled in the schools: 290

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

| | |
|----|--|
| I | Urgent public requirements in order of priority (Max. 07): |
| 1. | Construction of Govt. upper primary School building at Shoujan with all modern facilities for Suggan Basti Students |
| 2. | Construction of road from Panzoo to Manghama with bridge at Pargan Lar at Bankard and Upgradation of road from Panzoo to Shaldraman (B2V, demand) |
| 3. | Upgradation of road from Langam and road Connectivity to Shoujan Suggan Basti with Construction of "View Points" alongside the Shoujan road (B2V, demand Modified) |
| 4. | Upgradation of road from Kuchmille to Panzoo via Army Camp. |
| 5. | Construction of Lanes/Drains of Panzoo and Nadar Hamlets. |
| 6. | Distribution of HT/LT electric poles with wires to Panzoo, Nader and Shoujan Suggan Basti particularly on priority basis (B2V, demand-Modified) |
| 7. | Handala-type project from Panzoo to Shoujan Suggan Basti in order to generate revenue and income of the area. |
| II | Any major complaint brought to notice of the Visiting Officer: |
| 1. | Dilapidated condition of roads of Panzoo and Shoujan Hamlets; |
| 2. | Worst condition of Lanes/Drains at Panzoo; |
| 3. | Poor infrastructure of power. Dev. Dept both at Panzoo and Shoujan Suggan Basti; |
| 4. | Poor infrastructure/buildings of Schools particularly at Shoujan Suggan Basti. |

III Overall perception of functioning of the government:

Government functioning is ok;
requires all-sphere impetus.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Government functioning is heading towards progress as Rural Dev. Deptt and allied staff particularly MGNREGA are in full swing to get the schemes/developmental programmes implemented. All the concerned departments/agencies are required to help in developmental activities of the Gram Panchayat so that the people of the area are benefited and provided with basic facilities on commensurate/subsidized rates. Panchayat/Surpachas should be delegated more viable powers for the welfare and benefit of the people of Gram Panchayat. Institutions having feasibility should be made constucted and made more vibrant and energetic so that people get benefited with all modern facilities as are given to other citizens of the respective Gram Panchayats. There should be a gap of more than one year between two consecutive Back to Village programmes so that work demands are made sanctioned and executed, thereby people will see the change on the ground.

Signature of the visiting officer

Name S. M. Wasey
Pr. Secretary
Pvt. Panzw.