

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *Om Parkash Sharma.*
- ii. Designation: *Handicrafts Training officer.*
- iii. Department/place of posting: *Handicrafts / DC office Complex Mini Secretariat*
Reasi.
- iv. Mobile No: *7889498309*
- v. Email id: *omparkash432@gmail.com.*
- vi. Home District: *Reasi*
- vii. Dates of visit: *25/26/27/28/29/30*, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *TOTE*
- ii. Local Government Directory (LGD) code of the Panchayat: *239961*
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *Bhomag.*
- iv. Name of Tehsil: *Bhomag.*
- v. Name of District: *Reasi*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *04*
- ii. No. of hamlets in the Panchayat: *07*
- iii. No. of households in the Panchayat: *327*
- iv. Population (approx.) of the Panchayat: *2210*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ICDS	Anganwadi Workers: Total " B " C " D
2	Agriculture	Agriculture Extension Asst.
3	Animal Husbandary	Attendant
4	Sheep Husbandary	Stock Assistant.
5	Health F.C.S & CA	M.O & FM PHW Store Keeper.
6	Education: Edu. P.S. Satal " P.S. Dhasangli " P.S. Phorag " M.S. Phagosi	- Principal H.S. Satal & staff. - ITC school, - do - - do - - do -
7	Revenue - - -	Patwari
8	PHE	Lineman.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction (Building in bad condition having cracks requires renovation)
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	(1) Though furniture is available in the PPT but not up to required level (2) BDC office does not exist in the PPT.
Computer/printer	Yes/No ✓	Yes/No ✓	(1) Panchayat is in dire need of computer set & needs on priority basis. (2) BDC office does not exist in the PPT.
Telephone facility	Yes/No ✓	Yes/No ✓	(1) Only Mobile Connectivity is available (2) BDC office does not exist in the PPT.

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No *PPT has already been constituted.*

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: *Register prepared in my presence and also confirmed.*

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: *19-11-2019*

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: *19-11-2019.*

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register) *Inspected.*

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Secretary Panchayat	Yes/No ✓	13.75 lakh 1.75 are existing A/c of diff.	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	SUPV.	Yes/No ✓	A/c not functioning	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	SUPV	Yes/No ✓	A/c not functioning	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	Transfer of Institution as H.C. of scheme	Yes/No ✓	H.S.S. Total: 706	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	N	Yes/No ✓	N.	Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.) Accounts and Passbooks not opened by Panchayat and also not being operated by Sarpanch. All ICDS Centres are out of stock with respect to nutrition and Panchayat is not maintaining the Nutrition, Honorarium and Mid Day Meals.

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Already Constituted.

vii. 14th Finance Commission Award:

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- Whether the detailed estimates for all works have been prepared: Yes/No ✓
- No. of works for which estimates have been prepared: 05 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 03 No. (60 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: Separate Bank A/c has not been opened till date and scheme is not maintained by the Panchayat/Sarpanch.

Also mention if it is being purchased by someone else: Being purchased and managed by concerned Deptt.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: Nutrition not provided since B2V1 to B2V2 as checked from the record.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Salary accounts are not being operated by the Sarpanch as same has not been opened till date.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) No register was maintained in this respect.

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Non operationalisation of Joint accounts till date

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Sarpanch/Pvt has not opened & cleared Bank A/c till date & not monitoring the MDM Scheme.

Also mention if it is being provided by someone else: Collecting from PDS Centre.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) No register was maintained in the Panchayat.

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs — lakh

✓ No. of works approved: 53

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 263

✓ No. of man days generated: 1804

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: No action plan formulated till date due to non-availability of own source of the Panch.

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No[✓]
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No[✓]

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No [✓]	
VLW	RDD	Yes/No [✓]	
JE	RDD	Yes/No [✓]	
CDPO	Social Welfare	Yes/No [✓]	
TSWO	Social Welfare	Yes/No [✓]	
Anganwadi Supervisor	Social Welfare	Yes/No [✓]	
Headmaster/Principal/ZEO	School Education	Yes/No [✓]	
I/c MDM	School Education	Yes/No [✓]	
BMO	Health	Yes/No [✓]	
Tehsildar/Naib-Tehsildar	Revenue	✓	
Patwari	Revenue	Yes/No [✓]	
Agriculture Extension Official	Agriculture	Yes/No [✓]	
Horticulture Extension Official	Horticulture	Yes/No [✓]	
Village functionaries	Agri	Yes/No [✓]	
Any other			

6) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Shortage of Man-Power in the existing department in the Panchayat.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 3.0 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 28-02-2020 (date)

Dispute arises during inauguration of culvert at Bastola W No: 3. between two parties regarding its construction location.

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/ReT Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

RDD

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 N.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Balance unpaid labour payment under MNREGA 2013-18, Amt ₹ 130 lac approx.	RDD	Yes/No ✓	Under process.
Balance unpaid labour payment under Pradhan Mantri Ujjwala Yojna Amt ₹ 350 lac.	Pvt Contractor	Yes/No ✓	Case Sub Judge.
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Inter road connectivity on the G.P.	RDD	Yes/No ✓	Under process and shall be covered phase wise.
Pedestrian paths and culverts.	RDD	Yes/No ✓	One culvert has been sanctioned (W.No 3 and other works are under process.
Very poor distribution system of Drinking Water/Supply of Power.	PHE/PDD	Yes/No ✓	Scattered & Hilly area requires interventions.
Lack of awareness of Govt beneficiary schemes	All	Yes/No ✓	No awareness camp has been conducted in the Pst.
Lack of awareness of Modern apiculture to increase production of Agri, Horticulture, Sericulture, Animal (Sheep, Pigeons) etc.	All	Yes/No ✓	Refuses aware now from all departments to increase the income of the Farmers.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: Installed in Pgt Ghar during B2V2

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Already prepared and uploaded on GPDP Portal.

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (<u>19-11-20</u>)			2 nd Meeting Date (<u>Not held till date</u>)		
S. No.	Department	Designation	S. No.	Department	Designation
1	<u>Fisheries</u>	<u>Fishri Guard.</u>	1	<u>N</u>	<u>N</u>
2	<u>Education</u>	<u>Tr H. SS Tole</u>	2	<u>N</u>	<u>N</u>

1 st Meeting Date (19-11-2019)			2 nd Meeting Date (Not held)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Animal	Attendant Tote	3	N	N.
4	Agriculture	A.E.A H.R Dangakot	4	N	N
5	PDS	store keeper Tote	5	N	N.
6	Sheep husbandry	stock Assistant Tote	6	N	N.
7	Health	Param ASH Tote	7	N	N.
8	PDD	Fore Man Bhonnay Feeder	8	N	N

If no, reason thereof: 2nd meeting has not conducted by the P.T.

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDPD plan for 2020-21: Yes/No. ☒ Yes
- If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ☒ Yes

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ☒ Yes
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ☒ Yes

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ☒ Yes

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
07	(A) Conference Hall DC Office Road for Sarpanch. (B) Polytechnical College for 06 Benches.	Capacity Building of PRI Members	(A) 03 days for Sarpanch. (B) 02 days for Benches.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. ☒ Very Good
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ☒ Yes
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ☒ Yes
- If yes, quality of training: Poor/Average/Good/Excellent. ☒ Good
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ☒ Satisfactory
- b. General Public : Poor/Satisfactory/Good/Excellent ☒ Satisfactory

(Visiting officer to read out the schemes from the pamphlet available) Reached to the Gram Sabha.

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	NIL	NIL	Online System.	NO Fresh applications. List of 67 Candidates Submitted.
Scholarship for Minority students	N	N	N	N
Pension - Old Age	20	22	Shortage of Target. New Target Released.	NIL
Pension - Widow	03	03	No selection at Dept. level. Recent Status Update.	NIL
Pension - Disability	23	01	- do -	List of 02 Candidates Submitted.
PM Kissan Nidhi	148	114	Under process	List of 02 Candidates Submitted.
Ayushman Bharat	65	04	03 NA 01 Death	List of 90 Candidates Submitted.
PM Jeevan Jyoti Bima Yojana	N	N	N	List of 110 Candidates Submitted.
PM Suraksha Bima Yojana	00N	00N	-N	List of 08 Candidates Submitted.
PM Awas Yojana - Grameen	20	13	Not sanctioned yet	N
State Marriage Assistance Scheme	N	N	N	N

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	263	10	Under Process	List of 26 Candidates Submitted
Ladli Beti	—	—	—	—
Swachh Bharat Mission—Individual Household Toilets	130	75	Beneficiaries out of baseline survey second as per list	List of 34 Candidates Submitted
PM Ujjwala Yojana	32	290	Not Traced	List of 05 Candidates Submitted
Ujala	—	—	—	—
Jandhan Account	10	Not Traced	Not Traced	—
PM Matru Vandana Yojana	—	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	(1) Saloon Divala to Karm (Scheme) (2) Anjan Divala Meheta Divala Suman	Plan under Jeevan Jal Yojna Submitted to higher authority	List of 11 Candidates for Fresh Connection Submitted
Electricity connection	13	Fresh cases	N/A

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter. (Like enclosed).

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Nalkhas major source of Irrigation ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Nalkhas (tick as many as needed) ✓
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 If yes, please specify: Channi W. No ①, Sadmyala W. No ②
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL
- No. of farmers who intend to use drip/sprinkler irrigation: 23 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
 (i) Rejuvenation of existing defunct khols.
 (ii) Promoting the use of Water Harvesting Tanks.
 (iii) Plenty of water flowing thro in the byt form springs, natural water sources, Nalkhas which can be utilized as a major source of Irrigation.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 85 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
Nil. Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
85 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) ☒ Difficult processes and procedures _____
 - b) ☐ Delay by concerned Deptt. _____
 - c) ☒ Delay by bank concerned _____
 - d) Any other problem, please specify: _____

- Farmers are not aware ^{about present} the status of their KCC Loan ~~sanction~~ for sanction.
- v. Suggestions for improving the process of availing loan under KCC
Banks asks for Collateral though there is no need of the same and KCC loans sanction procedure may be easy & simple.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market ✓
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

No Surplus Production in agriculture/Horticulture in the Pft which requires to be boost keeping in view the potential of area.

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

- (i) Ensuring of doorstep Collection and Storage of Surplus crop/Fruits is provided by the farmers through Govt agencies on approved rates.
- (ii) Establishment of organized Mandies/Sale Points at District H.Q or at farmers Tourist Circuits in the District.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No-

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Maze wheat, Barley.	Mustard, Seasonal vegetables, Mushroom	Special variety of Tomato plant found during 2012 which produces 20 to 25 kg Tomato per plant as reported by Farmer.
2.	Foodcrops	Grains Raj Mahi, Kharif, Ginger and other Cash crops.	
3.	Peach, Sate.	Apricot, Apples, Citrus Fruits	Panchayat has vast potential in horticulture sector to be explored.

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	23	30
2	Dairy units	327	—
3	Sheep Units	158	50
4	Fish Ponds	—	07

iii. Suggestions for encouraging more households/farmers to set-up new units

(1) Awareness about schemes/Procedure for setting up new units.

(ii) Loans needs to be provided by adopting simple procedure with low rates ^{Subsidy} under

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Soil testing of fields and farms to determine best suited and economically viable crops.
2. Awareness Camps by Agriculture, Horticulture, Animal/Sheep Husbandry and other concerned departments to educate the farmers the ways of Increase in Income.
3. Adopting local Handicraft as part time job to generate more Income.
4. Conducting Tours of Farmers within state/outside to gain knowledge of Modern technology of cash crops Plantation of Medicare Plants, Bee Keeping, Poultry, Dairy etc to Increase Income.
5. Ensuring Procurement of Produce by the Govt Agencies at approved rates & facility of Storage of Surplus Production of the farmers.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 20 (approx)

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------------------|
| a) Irregular opening: | Yes/No <u>✓</u> (No) |
| b) Inadequate stock: | Yes/No <u>✓</u> |
| c) Overcharging: | Yes/No <u>✓</u> |
| d) Rude behaviour of store owner: | Yes/No <u>✓</u> |
| e) Long distance to be covered to reach the store: | Yes/No <u>✓</u> |
| f) Non-display of rates: | Yes/No <u>✓</u> |
| g) POS machine not working: | Yes/No <u>✓</u> |

- h) any other: PDS does not provide food security
- iii. Number of FIRs registered in last 3 months: Nil
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: ☒ Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: ☒ Yes/No
- d) Any suggestions: _____
- iv. Public perception:
- a. Are departmental staff available: ☒ Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: ☒ Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Social welfare	<input type="checkbox"/> Within 1 month <input checked="" type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	

PDD	<ul style="list-style-type: none"> • Within 1 month ✓ More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 363
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 325
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable (Funds released by CEO) ^{Ready}
 ✓ If yes, details of schools: H.S.S. Tote
 ✓ If yes, whether the machine is functional: Yes/No ✓
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable (Funds released by CEO Education)
 ✓ If yes, whether the incinerator is functional: Yes/No (No) ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	B/Path from Solid PHE to HSS Tola via, Sarkothal Connecting Langushing Road i.e Culvert at Sarkothal (Daily used by students, Public to reach PHE, PDS Centre. Many accidents occur due to overloading condition of the Path as reported by locals).
2.	Opening of Bank Branch & CSC Centre and Post office
3.	Community Hall cum Panchayat Ghar. (Can be utilized for both purposes specially during marriage function or other function in pvt. during bad weather), Upgradation of building of H.S.S Tola with hostel facility and filling up of Sanitation Posts. Existing PDS Transformer Near H.S.S Tola installed just touching the ground level which may result in at high distance from ground level position can result in any mishap.
4.	Upgradation Building of PHE Tola, Refuse ment of Ambulance, Filling of Vacant Post & Cancellation of attachment of Doctors and other staff. Connecting PHE/PDC with main Road Tola Length 2.50 km (Approx)
5.	Road from HSS Tola, Nalkha Chadmi, Bastala Tand, Gull, Bas Path to Rangan Devata Connecting with 500 Population. Length Approx (12 KM)
6.	Road from Bhagore W.No ⑤ to W.No ⑥ Sator to Rangan Devata.
II	Any major complaint brought to notice of the Visiting Officer:
	Definite curtailment of Power supply, Non-cleaning of pending MGNREGA liabilities for the yr: 2015-18 Lack of awareness of Govt. Schemes and Shortage of Doctors, Teachers, Lecturers.

III Overall perception of functioning of the government:

Shortage of Staff in all existing Government Departments. Field office of Social Welfare, Sericulture, Horticulture, Pisciculture etc may quickly be established to increase the Income of the farmers.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Panchayat/PRI representatives are not monitoring the functions and other schemes of the Departments. Panchayat has huge potential to increase the Income of the Farmers. In this context Joint awareness camps of all the Department should be conducted on the pattern of RSV for on spot redressal of grievances of people and covering the common man under both beneficiary schemes of competent authorities. Vacant posts in all departments may quickly be filled as students are without any teacher/lectures and lack knowledge of their subjects affecting in annual performance.

Signature of the visiting officer

Name

DM/Parkash Sharma.