

**Back to
Village 2**

B2V2

Governance at the Doorstep

November 25-30, 2019

Adilgan

Adilgan



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Ab. Rehman
- Designation: Sr. Asst. Education (HSS Qawmth)
- Department/Place of posting: Education (HSS Qawmth)
- Mobile No: 9596700665
- Email id: Anamtaq
- Home District: Kulgam
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Adigan Kulgam
- Local Government Directory (LGD) code of the Panchayat: —
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: Pombay
- Name of Tehsil: Kulgam
- Name of District: Kulgam

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 09
- No. of households in the Panchayat: 285
- Population (approx.) of the Panchayat: 1720

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	Agriculture Extension Assistant A.E.A.
2	Rural Development	C.V.L.W.
3	Social welfare	(Supervisor)
4	Animal Husbandry	Stock Assistant
5	Horticulture	- NONE -
6	Sheep Husbandry	- NONE -
7	Forest Deptt.	Forester
8	Consumer Affairs	Store Keeper
	Fisheries	Pharmacist
	Health Deptt.	Teacher
	Education	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Urgent need of Building Renovation as the Building was damaged in 2016 =
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 16-10-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 23-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

B2V2/PD&MD/2019

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Administrative	Yes/No	22.45	Yes/No
ICDS (Nutrition)	Yes/No	Administrative	Yes/No	1.94	Yes/No
ICDS (Honorarium)	Yes/No	Administrative	Yes/No	0.42	Yes/No
Mid Day Meals (MDM)	Yes/No	Administrative	Yes/No		Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 07 No. 100 % to total)

B2V2/PD&MD/2019

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

Whether the works have been started: Yes/No

e. No. of works started: 0 No. (0) % to total

If no, reason thereof: Due to late approval of the plan.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ☒

2) BDO ☐

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: No elected Sarpanch in the village

Also mention if it is being purchased by someone else: ICDS

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: No elected Sarpanch in the village

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) _____

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: There is no elected Sarpanch in the village at this time

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: No elected Sarpanch

Also mention if it is being provided by someone else: Dept of Education

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same) _____

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes:

✓ Funds allocated to the Panchayat: Rs 70.00 lakh

✓ No. of works approved: 64 Nos.

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 250

✓ No. of man days generated: Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Panchayat doesn't have own resources

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes: ☒ Yes/No

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No Estimate under process

If not, likely date of completion: 23-02-2020 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Flood Protection Pond NLD G. Mohd Wani, 11-01-2020

(2) Chasing with lining well at Pothkul at Telimari

(3) 17-01-2020

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ lakh.

Whether work identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No

If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	☒ Yes/No	
VLW	RDD	☒ Yes/No	
JE	RDD	☒ Yes/No	
CDPO	Social Welfare	☒ Yes/No	
TSWO	Social Welfare	☒ Yes/No	
Anganwadi Supervisor	Social Welfare	☒ Yes/No	
Headmaster/Principal/ZEO	School Education	☒ Yes/No	
I/c MDM	School Education	☒ Yes/No	
BMO	Health	☒ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes/No	
Patwari	Revenue	☒ Yes/No	
Agriculture Extension Official	Agriculture	☒ Yes/No	
Horticulture Extension Official	Horticulture	☒ Yes/No	
Village functionaries		Yes/No	
Any other			

iv. Whether any new work(s) has/have been sanctioned after B2V-1, details thereof: Nil

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | ☒ (Yes/No) |
| b) Teachers/ReT Teachers | ☒ (Yes/No) |
| c) Anganwari Workers/Helpers | ☒ (Yes/No) |
| d) RDD staff | ☒ (Yes/No) |
| e) JEs/other engineering staff | ☒ (Yes/No) |
| f) Agriculture/Horticulture staff | ☒ (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | ☒ (Yes/No) |

In case any particular department has shown improvement, please specify.

Any department whose staff is absent most of the time: Nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Nil

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Healthy drinking water supply	PHE	☒ Yes/No	
Reprimment of wires & poles	PDD	☒ Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No
If no, reason thereof: The plan is yet to be formulated.
- Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No
- Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No
If no, reason thereof: Plan yet to be formulated.
- Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No
If no, the officer should get it installed and confirm: The board will be installed by the VLW within two days.
- Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____
- Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings: _____

1 st Meeting Date (16-10-19)			2 nd Meeting Date (01-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	FOREST	FORESTER	1	Agriculture	AEA
2	Education	TEACHER	2	FOREST	FORESTER

1 st Meeting Date (16-10-19)			2 nd Meeting Date (01-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Agriculture	A.E.A	3	HEALTH	PHARMACIST
4	Agriculture	HELPER	4	AGRICULTURE	TECHNICIAN
5	HEALTH	PHARMACIST	5	EDUCATION	TEACHER
6	ANIMAL HUSBANDRY	STOCK ASSISTANT	6	FISHERIES	WATCHER
7	FISHERIES	WATCHER	7	ANIMAL HUSBANDRY	S.A
8			8		

If no, reason thereof: _____

- Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01.	REST HOUSE CHANDOLGUM.	- NA -	04.

ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

- a. Elected representatives : Poor/Satisfactory/Good/Excellent
b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	0	0.		
Scholarship for Minority students	0	0		
Pension - Old Age	65	13.	No interest	
Pension - Widow	16	-		
Pension - Disability	22	06.	No interest	
PM Kissan Nidhi	207	0.	-	
Ayushman Bharat	42	0		
PM Jeevan Jyoti Bima Yojana	04	0.		
PM Suraksha Bima Yojana	04	0.		
PM Awas Yojana - Grameen	166	160		
State Marriage Assistance Scheme	04	03.	- No interest	

• Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat Semi-Hilly/Hilly/Plain/Kendi ✓
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
- If yes, please specify:
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil ✓
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Soil & water conservation measures
through watershed development.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: HYV seeds are not available at the time of need.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	491	100	No interest	
Ladli Beti	0	0		
Swachh Bharat Mission- Individual Household Toilets	100	0		
PM Ujjwala Yojana	80	0		
Ujala	285	0		
Jandhan Account	130	0		
PM Matru Vandana Yojana	16	00		

• The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-		26 Nos.
Electricity connection	-	-	-

i. No. of farmers without KCC during 2019

ii. No. of farmers who have availed loan facility through KCC during 2019
 06 Nos.

iii. No. of farmers who applied for KCC Loan but not provided so far
 54 Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

- a) Difficult processes and procedures
- b) Delay by concerned Dept.
- c) Delay by bank concerned
- d) Any other problem, please specify: Demand of Guaranteed by the concerned bank.

v. Suggestions for improving the process of availing loan under KCC
 The clause for demand of Govt employee as guaranteed need to be struck down.

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) ☒

b) Through un-organized market

c) Any other, please specify: Govt need to promote the produce.

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Govt intervention for purchase of the horticulture & agriculture produce.

1. No. of farmers without KCC during 2019

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01	Paddy	Vegetable Cultivation.	

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	0	0
2	Dairy units	0	0
3	Sheep Units	02	0
4	Fish Ponds	0	0

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. timely availability of High yielding Variety Seed.
2. Diversification of Agriculture with a. Stress on. Vegetable Cultivation.
3. Farm mechanization through availability of Agriculture machinery on better rates.
4. Special training to the farmers through Exposure. Visit.
5. Procurement of farm produce by the Govt at special rates.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No ☒ Yes ☐ No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: ☒ Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: ☒ Yes ☐ No
- b) Inadequate stock: ☒ Yes ☐ No
- c) Overcharging: ☒ Yes ☐ No
- d) Rude behaviour of store owner: ☒ Yes ☐ No
- e) Long distance to be covered to reach the store: ☒ Yes ☐ No
- f) Non-display of rates: ☒ Yes ☐ No
- g) POS machines not working: ☒ Yes ☐ No

h) any other: Ration Cards Pending for about 30 households.

iii. Number of FIRs registered in last 3 months: _____

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Very Good

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries: _____

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

III Overall perception of functioning of the government:

Overall perception of the functioning of Govt is satisfactory. But the unemployment rate is very high among the youths

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Lack of healthy drinking water, & proper disposal of waste are the major problems faced by the people & it is suggested that filtration treatment plant for water need to be installed

Signature of the visiting officer

Name

Ab. Rahman Dar
Sr. Secy HSS Qau