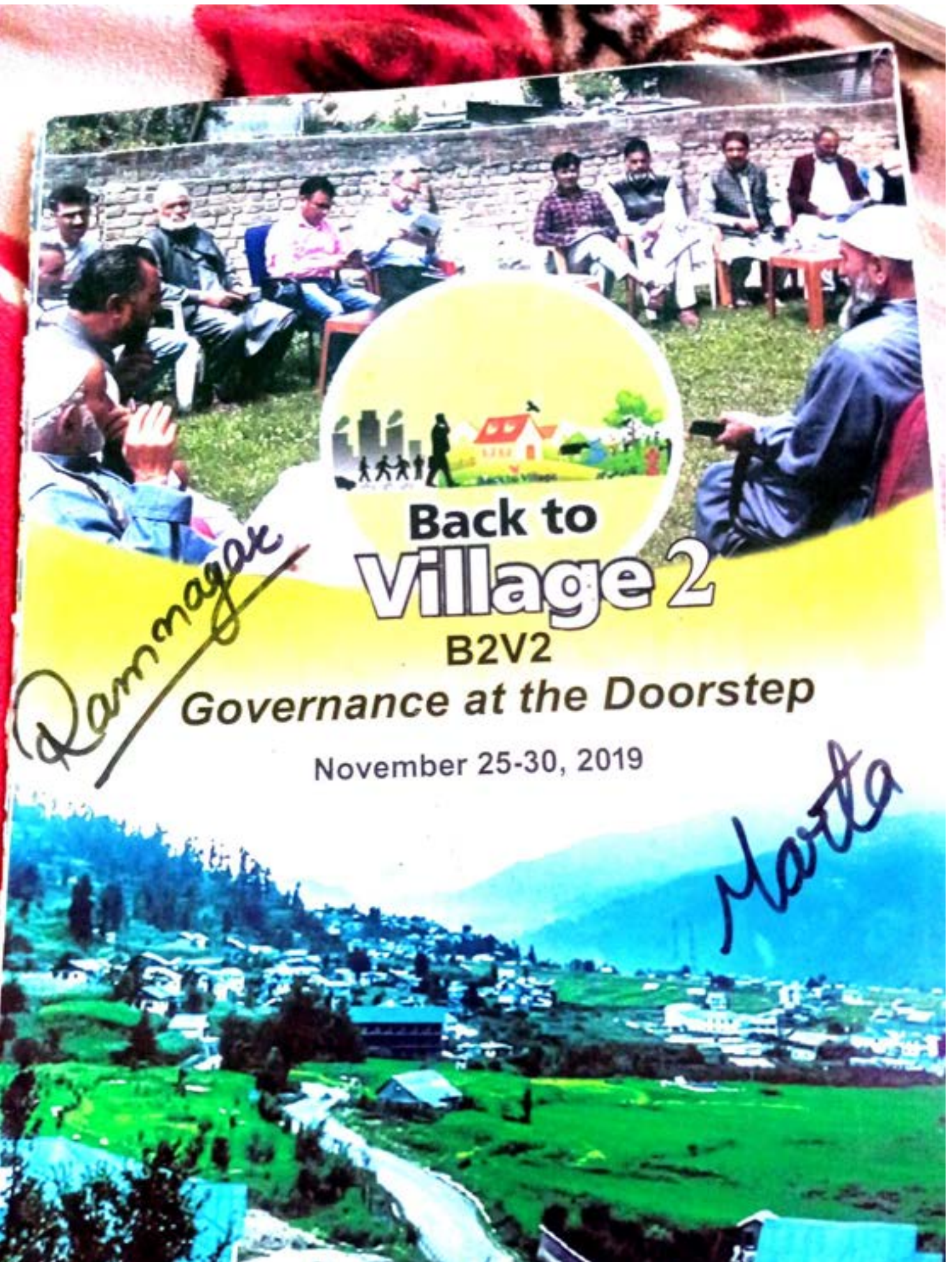




Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Sh Jyoti Parkash Sharma
- ii. Designation: Agri. Extension officer (AEO)
- iii. Department/place of posting: Agriculture/Lalit.
- iv. Mobile No: 9419146224
- v. Email id: bjyotiparkash@gmail.com.
- vi. Home District: Jammu.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Marla.
- ii. Local Government Directory (LGD) code of the Panchayat: 005098/240394.
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Ram Nagar.
- iv. Name of Tehsil: Ram Nagar.
- v. Name of District: Udhampur.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01; Marla.
- ii. No. of hamlets in the Panchayat: 07.
- iii. No. of households in the Panchayat: 630.
- iv. Population (approx.) of the Panchayat: 1998.

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Mrs. Kusum Lata. Social welfare. SCDS.	
2	Dr. Anuraghi Khayuria. Medical.	MLA. Khayuria -
3	Sh. Roshan Lal. Horticulture.	
4	Sh. Suresh Sharma. Education.	Principal Govt HSSchool, Maula.
5	Rural Dev. Deptt.	GRS.
6	Distt. Industries.	Privately.
7	Agriculture	Agri. Extn. Asstt.
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
 If yes, whether functioning in: Own building/Other government building/Private building
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BOC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat/Raj institutions

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 21/11/2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

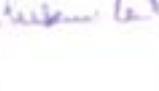
Date of last meeting held: 21/11/2019

- iii. Whether the Kharai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

2. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No		Yes/No	11.11.12/14	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No	55.770/-	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No	24300/-	Yes/No
Mid Day Meals (MDM)	Yes/No		Yes/No	9386/-	Yes/No
Own resources of Panchayat	Yes/No		Yes/No	10.000/-	Yes/No
Any other Scheme If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared 15 No. 100 %
(to total)

d. Whether Action Plan has been approved by the DDC. Yes/No ✓
If no, reason thereof: _____

e. Whether the works have been started: Yes/No
No. of works started: 41 No (_____ % to total)
If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

(x) Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA.

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 10.10 lakh

✓ No. of works approved: 10.

✓ No. of works started: 01.

✓ No of works completed: Nil.

✓ No of Job Card holders in the Panchayat: 305.

✓ No. of man days generated: 616.

- xi. Whether the Action Plan for funds on account of Own Resources of Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

B2V2/PD&MD/2019

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

B2V2/PD&MD/2019

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes: No/Yes

✓ Non co-operation by officials: Yes/No

If yes, who: All Deptt. except RDD, ICDS, Agriculture, Horticulture (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 1 crore app. lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up since B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
Education	Minor repairs of H.S. School Main Stn	Yes.	Satisfactory.
RDD.	Play ground at Kah. Da. Gola.	No.	

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/Ret Teachers (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No)
- e) JEs/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

Horticulture nursery work.

Any department whose staff is absent most of the time: —.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: No.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 No.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Drinking water	DHE	Yes/No ✓	
Power supply.	PDD.	Yes/No ✓	
Link Roads.	PWD.	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Drinking water.	DHE.	Yes/No ✓	
Power supply	PDD	Yes/No ✓	
Link Roads.		Yes/No ✓	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No ✓
If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No ✓

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No ✓

If no, reason thereof: Schedules are being prepared.

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No ✓

If no, the officer should get it installed and confirm: Installed.

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Under process.

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No ✓

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no. reason thereof: Not done officials read daily report submitted to the meeting

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes

If no. Reason thereof: _____

- vii. Whether the GPOD Plans are being approved by the Gram Sabha: Yes

If no. reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes

If no. reason thereof: Not done

(x) to demonstrate the reports to the Visiting Officer

- ✓ Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No
if no, reason thereof

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No ✓
if no, reason thereof Annually after the completion of work.
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No ✓
if no, reason thereof: Committee non-functional.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1) Sarpanch - 1 2) Panches - 7	Uthmanpore. Rajnagar	Capacity building	03. 02.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent ✓
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	68	Nil.	Nil.	Nil.
Scholarship for Minority students	-	-	-	-
Pension - Old Age	105	-	-	-
Pension - Widow	36.	-	-	-
Pension - Disability	61.	-	-	-
PM Kissan Nidhi	383.	-	-	-
Ayushman Bharat	828/121	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Grameen	60	03.	Under process.	-
State Marriage Assistance Scheme	-	-	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Applications (applied but not sanctioned) (Nos.)	Pendency/	Applications submitted to visiting officer (Nos.)
NREGA Job Card	305	-	-	-
Ladi Bell	-	-	-	-
Swachh Bharat Mission- Individual Household Toilets	247.	-	-	-
PM Ujjwala Yojana	95.	-	-	-
Ujala	130.	-	-	-
Jandhan Account	110.	-	-	-
PM Matru Vandana Yojana	-	-	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	160	Under process.	-
Electricity connection	150	Under process.	-

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
 If yes, please specify N/A: Duga Sukh.
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 01.
- No. of farmers who intend to use drip/sprinkler irrigation: 00. (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 70 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 550. (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
130 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
40. Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Deptt. ✓
 - c) Delay by bank concerned ✓
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC
Lack of general awareness.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) No.
 - b) Through un-organized market Yes.
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.	Apple, walnut, apricot.	Yes	
2.	Vegetables, Mushroom cultivation.		

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	40.	50.
2	Dairy units	03.	30.
3	Sheep Units	50.	100.
4	Fish ponds	02.	10.

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households:

1. General awareness regarding agri, horticulture animal/fishery business/fishing.
2. Tours, camps and meeting with successful farmers within state and abroad.
3. Display of advance farming techniques.
4. Diversification of agriculture and horticulture.
5. Proper marketing solutions.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓
If no, the number of people in the Panchayat yet to get Aadhaar card: _____
- ii. Overall satisfaction level of the people about the ration shops: ✓
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

h) any other: _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes ☐ No

b) Is copy of FIR given to people: Yes/No ☒ Yes ☐ No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes ☐ No

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Good ☐ Very Good ☐ Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Good ☐ Very Good ☐ Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month • More than 1 month • Never	
Social welfare	• Within 1 month ☒ More than 1 month • Never	
Police Station	☒ Within 1 month • More than 1 month • Never	
PHE	• Within 1 month ☒ More than 1 month • Never	

PCD	☐ Within 1 month ☒ More than 1 month ☐ Never
Any other	☐ Within 1 month ☒ More than 1 month ☐ Never

vi. Any specific observation or complaint regarding any particular department

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Drinking water. 1
	2. Power supply. 2
	3. Primary health center. 3
	4. Animal/sheep husbandry centre. 4
	5. Ambulance. 5
	6. Furniture/computer/bathroom at panchayat ghar. 6 renovation
	7. Link roads Throughout all hamlets. 2 1/2 kms road from Narsu Moh to hort. nursery charging and fencing of 2000 mls around the nursery
II	Any major complaint brought to notice of the Visiting Officer:
	Drinking water, power supply, link roads, upgradation of schools.

1. Final report of members of the committee

Summary of the work done and
conclusions

2. Final statement of work and suggestions

The following statement is intended to summarize the work
done and suggestions.

The principal results of this work have been the
development of a method for the determination of the
concentration of a substance in a mixture. This method
is based on the principle of the conservation of mass.
The method is simple and can be applied to a wide
range of substances. It is particularly useful for the
determination of the concentration of a substance in a
mixture of two or more substances. The method is
based on the principle of the conservation of mass.
The method is simple and can be applied to a wide
range of substances. It is particularly useful for the
determination of the concentration of a substance in a
mixture of two or more substances.


J. L. B. Jones
Secretary of the committee