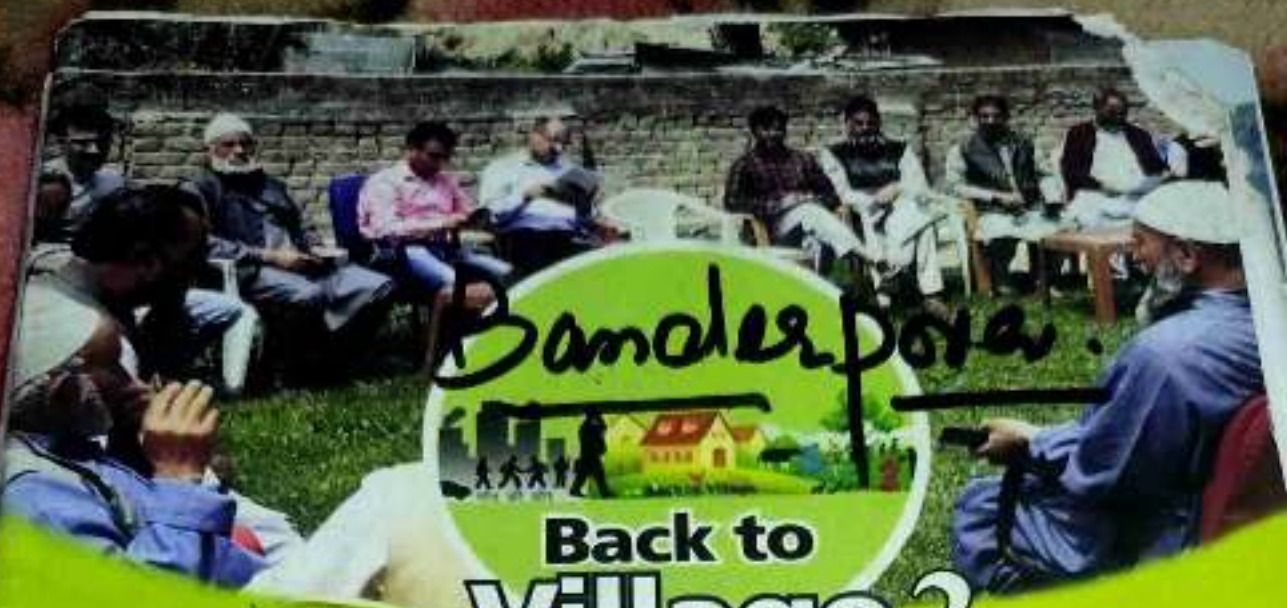




Banderpora



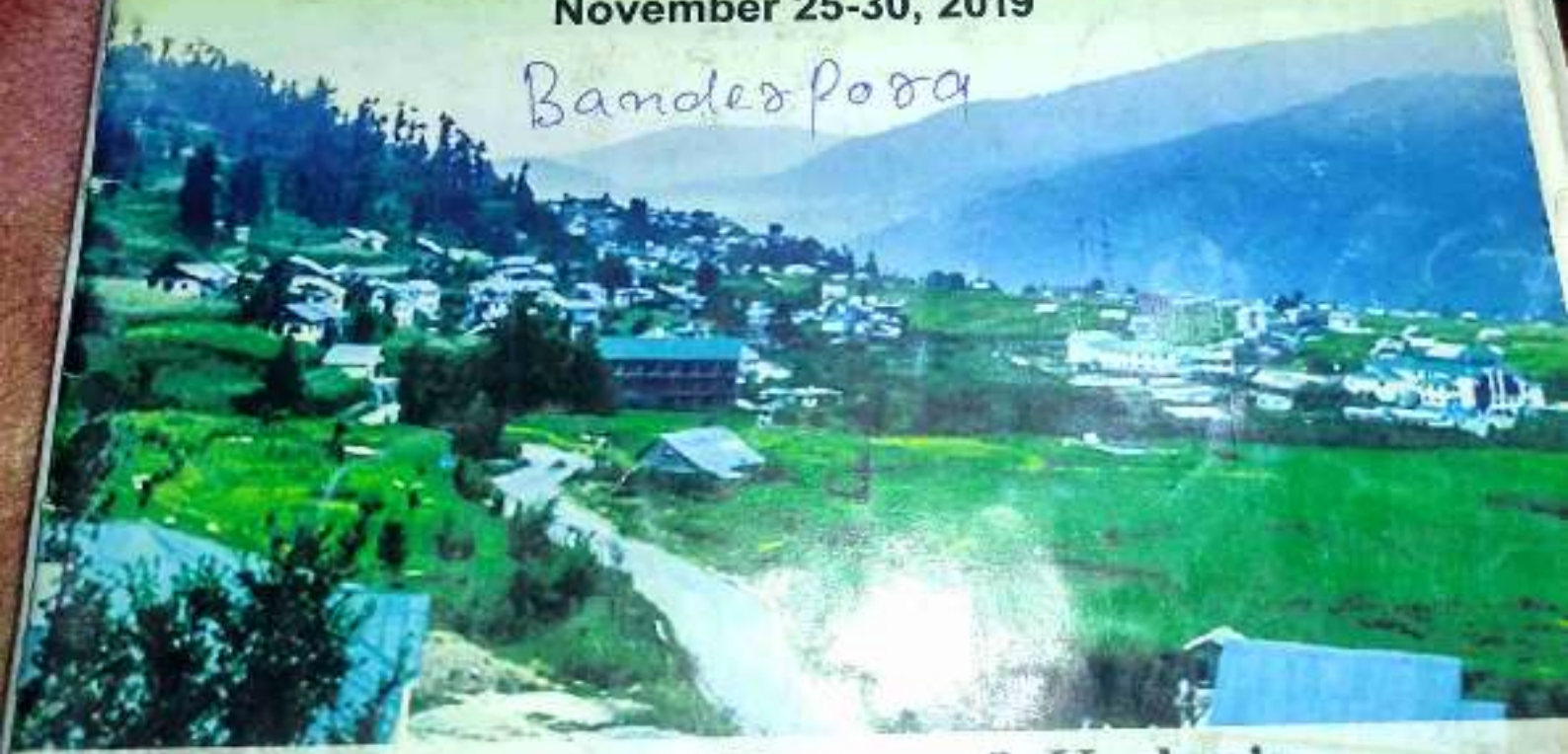
**Back to
Village 2**

B2V2

Governance at the Doorstep

November 25-30, 2019

Banderpora



Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2012, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problem of geography, climate and law and order.

Undaunted by the setbacks and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, fed and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food, and learning first-hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet love of nature brought home to them the countless forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayat Raj Institutions. In-parallel they will associate Panchayat Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 26th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

U/O P.H.

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out being carried out under various schemes like 14th FC, MGNREGA and other government programmes. In case, there is a languishing project in the village, the officer should carefully inspect the same and record its progress.

ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Aashman Bhumi and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and emerging rural micro enterprises and village industries.

x. The visiting officer shall restrain himself/herself from giving or eliciting any commitment on behalf of the government.

xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.

xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.

xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other letters/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPUP booklet in the Gram Sabha.
 - Get the resolution for approval of GPUP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four press books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan.
- Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PHE representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the *Kanwal* register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwar/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs.
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

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Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead Grah Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

B2V2/PD&MD/2019

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her weekly visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: *Dr. Pooj. Jyoti Shrivastava*
- Designation: *Assistant Engineer*
- Department/Place of posting: *Animal Husbandry Dept. (Barni, Jharkhand)*
- Mobile No.: *91 96 852 30*
- Email Id: *anurag@anurag.com*
- Name District: *Anandpur*
- Dates of visit: *26/02/2019 to 28/02/2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: *Bardhaman*
- Local Government Directory (LGD) code of the Panchayat: *003*
(To be sourced from Rural Development Department/CC)
- Name of CD Block: *Bardhaman*
- Name of Taluk: *Bardhaman*
- Name of District: *Anandpur*

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: *02 - Bardhaman and Anandpur*
- No. of hamlets in the Panchayat: *01*
- No. of households in the Panchayat: *352*
- Population (approx.) of the Panchayat: *2550*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
2	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
3	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
4	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
5	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
6	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
7	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
8	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
9	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>
10	<i>Animal Husbandry</i>	<i>Assistant Engineer</i>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: *Yes/No*
If yes, whether functioning in: *Own building/Other government building/Priv. building*
- Whether the BPO office has been established in the Panchayat: *Yes/No*
If yes, whether and is available for construction of the Panchayat Ghar: *Yes/No*

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iii. If not, whether the building for EDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj institutions:

A)	Facilities available	Panchayat Office	BDC Office	Remarks
	Furniture	Yes/No ✓	Yes/No	
	Computer/printer	Yes/No ✓	Yes/No	
	Telephone facility	Yes/No ✓	Yes/No	

B) v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: no P.M.

C) ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 21-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	<u>Banking Secretary</u>	Yes/No	<u>25.4234</u>	Yes/No ✓
ICDS (Nutrition)	Yes/No	<u>Superior</u>	Yes/No	<u>NA</u>	Yes/No ✓
ICDS (Honourarium)	Yes/No	<u>Superior</u>	Yes/No	<u>NA</u>	Yes/No ✓
Mid Day Meals (MDM)	Yes/No	<u>Mid Day Meals</u>	Yes/No	<u>0.015</u>	Yes/No ✓
Own resources of Panchayat	Yes/No	<u>Banking Secretary</u>	Yes/No	<u>2.10</u>	Yes/No ✓
Any other Scheme, if yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 16 No. 94 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 5 No. (21.4 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO ()

3) Others (specify): Administrator

vii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: No PRI

Also mention if it is being purchased by someone else: CDPO

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: No PRI

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: No PRI

Also mention if it is being provided by someone else: School management

c. Whether the record on account of purchase of MDM items and honorarium to cook is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGS:

a. Whether MGNREGS Plan 2018-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 250 lakh

✓ No. of works approved: 126

✓ No. of works started: nil

✓ No of works completed: nil

✓ No of Job Card holders in the Panchayat: 245

✓ No. of man days generated: nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No funds received yet

4/10 P.H. 2019

4. Whether subjects have been assigned by the Sarpanch to the Panch: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No (Yes/No)

5. Major challenges being faced by the Panchayat in functioning and execution of works:

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	-
V.V.W	RDO	Yes/No	-
JE	RDO	Yes/No	-
CDPO	Social Welfare	Yes/No	-
TSMD	Social Welfare	Yes/No	-
Anganwadi Supervisor	Social Welfare	Yes/No	-
Headmaster/Principal/ZEO	School Education	Yes/No	-
Asst. MDI	School Education	Yes/No	-
BMO	Health	Yes/No	-
Tehsildar/Deputy Tehsildar	Revenue	Yes/No	-
Patwar	Revenue	Yes/No	-
Agriculture Extension Officer	Agriculture	Yes/No	-
Horticulture Extension Officer	Horticulture	Yes/No	-
Village functionaries		Yes/No	-
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No

If yes, when: _____ (specify)

- ✓ Non disclosure of funds available/schemes by officials: Yes/No

- ✓ Delay in preparation of estimates/technical sanction by engineering staff: Yes/No

- ✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (specify number of days)

- ✓ Officers not sharing details of guidelines/lsts of beneficiaries: Yes/No

- ✓ Any other difficulty, give details: _____

f) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

2. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

3. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ lakh.

Whether any work identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat since B2V1: details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Construction of dry pond at Bardi	no	-

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/Ret Teachers (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JE's/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat ever since B2V1: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: _____

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vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Shifting/Obstruction of HT line in natural ways	PDD	Yes/No ✓	-
-	-	Yes/No	-
-	-	Yes/No	-

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of proper drainage	RCC	Yes/No ✓	-
Lack of proper road connecting to markets	RCC	Yes/No ✓	-
Use of these or other poles and wires wiring	PDD	Yes/No ✓	-
Lack of proper sewage disposal	Domestic administration	Yes/No ✓	-
Lack of proper quality control of pesticides/fertilizers	Agriculture/Horticulture/Animal Husbandry	Yes/No ✓	-

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G) PLANNING, EXECUTION AND TRAINING:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disbursement of the resources earmarked for the schemes for 2019-21 has been done by the District Officer: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2019-21 has been installed in Panchayat Bhav or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (30-6-20)			2 nd Meeting Date (27-7-20)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW	1	RDD	VLW
2	Shool Education	Teacher	2	Shool Education	Teacher

1 st Meeting Date (29/6/20)			2 nd Meeting Date (27/7/20)		
S. No.	Department	Designation	S. No.	Department	Designation
3	Shool Shiksha	Shool Amlak	3	Shool Shiksha	Shool Amlak
4	Trigun	Patriki	4	Trigun	Patriki
5	Animal Husbandry	Inspector	5	Animal Husbandry	Inspector
6	ICDS	AWW	6	ICDS	AWW
7	PDD	Trainer	7	PDD	Trainer
8	CRP	Shiksha	8	CRP	Shiksha

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- 9) PL x. Whether the critical gaps identified in the Panchayat during Mission Aardra Survey, 2019 are being bridged while preparing GPDP plan for 2023-21. Yes/No.

1. GR If no, reason thereof: _____

SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. A. Is the Social Audit Committee framed in B2V1 conducting social audit. Yes/No
B. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No
If no, reason thereof: _____

CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No *and not existing*
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Nil	-	-	-

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No.
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	350	70	Sanctioned but pending disbursement on bank	nil
Scholarship for Minority students	nil	nil	not available	nil
Pension - Old Age	24	15	Sanctioned	nil
Pension - Widow	17	07	Sanctioned	nil
Pension - Disability	11	04	Sanctioned	nil
PM Kisan Nidhi	80	nil	nil	nil
Ayushman Bharat	16	nil	nil	nil
PM Jeevan Jyot Bema Yojana	12	nil	nil	nil
PM Suraksha Bema Yojana	07	nil	nil	nil
PM Awas Yojana - Gramin	04	nil	nil	nil
State Marga Assistance Scheme	02	02	Sanctioned	nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
MREGA Job Card	265	nil	nil	nil
Latrine Bt	30	05	Sanction pending	nil
Swachh Bharat Mission-Individual Household Toilets	108	nil	nil	nil
PM Ujjwala Yojana	nil	nil	nil	nil
Ujala	652	nil	nil	nil
Jandhan Account	10	nil	nil	nil
PM Matru Vandana Yojana	14	04	Sanction pending	nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	16
Electricity connection	5	-	21

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Pw/flatland
- Major sources of irrigation: Canal/Khule/Tube well/Pond/Springs/Water harvesting tanks/Rainfed/Others (please specify)
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-banked irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify: Canal/Ground Water/Surface water/Spring/Pond/Any other water body (fill as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 01
- No. of farmers who intend to use drip/sprinkler irrigation: 05 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

1. Ditching of canals
& construction of concrete lining of canals.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 10 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: limited govt supply

3. LOANING FACILITY AVAILABLE TO THE FARMERS

i. No. of farmers without Kisan Credit Card: 277 (None)

ii. No. of farmers who have availed loan facility through KCC during 2019: 171 (None)

iii. No. of farmers who applied for KCC loan but not provided in file: 15 (None)

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):

- a) Difficult processes and procedures: ☒
- b) Delay by concerned Dept: ☒
- c) Delay by bank concerned: ☒
- d) Any other problem, please specify: X

v. Suggestions for improving the process of availing loan under KCC:

- There is problem of farmers are demanding govt. subvention on interest
which should be returned by govt.

4. MARKETING INTERVENTIONS

i. How is agriculture/horticulture produce sold (tick whichever relevant):

- a) Through organized market (mandi): ☒
- b) Through un-organized market: ☒
- c) Any other, please specify: 0

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

- Provision of local mandi at Block level.

5. DIVERSIFICATION TO HIGH VALUE CROPPING

i. Is there any scope/opportunity for diversification towards high value crop/fruit in the Panchayat: Yes/No

✓ If yes, please specify

Sr. No.	Non-consumptive crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01.	<u>Apple, guava, banana, sugarcane, etc.</u>	<u>with high demand</u> <u>very less risk</u>	-

5. INCREASING LIVESTOCK PRODUCTION

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of household/farmers engaged with Animal/Sheep Husbandry Sectors and those interested to set-up new units:

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	16	5
2	Dairy units	5	10
3	Sheep Units	15	5
4	Fish Ponds	-	0

Signature
02/08/2019

6. Suggestions for encouraging more households/farmers to set up new jobs:

- Framing farmer friendly schemes with good security of land.

7. List 5 suggestions in order of priority which can help in increasing income of farm/household:

1. Encouraging the farmer to set up own livestock and poultry unit by having some priority access.
2. Provide to security facility of livestock.
3. Provide necessary inputs.
4. The farmer should be provided species purchase for storage of horticultural produce.
5. Road and transport facility to the household and farm area should be adequate.
6. Encourage farmers to use high yielding variety of appropriate seeds and animal of high quality to bring to under control/management.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

a. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: 50 (approx.)

b. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- Irregular opening: Yes/No
- Inadequate stock: Yes/No
- Overcharging: Yes/No
- Rude behaviour of store owner: Yes/No
- Long distance to be covered to reach the store: Yes/No
- Non display of rates: Yes/No
- POS machine not working: Yes/No

by any other _____

8. Number of FIRs registered in last 3 months: nil

- Are people generally satisfied by response of Police to complaints: Yes/No
- Is copy of FIR given to people: Yes/No
- Are people satisfied about the overall security situation in Panchayat: Yes/No
- Any suggestions: _____

iv. Public perception:

- Are departmental staff available: Poor/Good/Very Good/Excellent
- Are departmental staff responsive: Poor/Good/Very Good/Excellent
- Average time taken for processing of applications/requests or redressal of complaints by the departmental staff/functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

Handwritten notes and signatures at the bottom right of page 29.

III	Overall perception of functioning of the government:
	= Needs improvements
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The people have developed frustration ^{frustration} by such visits. At the same time they have raised concerns regarding follow-up of BvV. Now the govt. should take concrete measures for addressing the grievances of the people recorded during the BvV and BvV, so that hope ^{expectations} developed by such visits are respected and fulfilled.

Gmelonal (3 leaves)


 Signature of the visiting officer
 Name Dr. Daji Inamul Haq

The visiting officer
Panchayat Halga
Banderpora

Subject: Issuance of pole and wire (Complaint)

Respected sir,

With great respect and humble submission
I want to draw your kind attention towards the fact
that we have been registered under the scheme.

Solar Ki Scheme from nov. 18. we have not been
provided any facility like (pole and wires) of the
scheme as they have paid all the dues to the
department.

Kindly issue us the above cited subject that
will be your most kindness.

Thanking you sir in anticipation

Yours faithfully

Dtd: 20/11/2019

Dr. Shabir Ahmad Gani

40 Banderpora

Received by visiting officer
Dr. Shabir Ahmad Gani

Dr. Shabir Ahmad Gani
visiting officer
Banderpora

The applicant has shifted outside the main residential area of the
said village. Despite the applicant is receiving monthly bills from
the concerned department despite having no electricity connection since
last one year. So, it is recommended appropriate action may be taken in this regard.

V/O PH-B

- Visiting officer
Halga Banderpora.

Sub: Issuance of water pipes for teeli Mohallah.
Esteemed Sir,

Respectfully we bring to your kind notice that we are the citizens from Banderpora of teeli Mohallah and are facing shortage of drinking water supply, as the concerned department had sanctioned $\frac{1}{2}$ " (^{Half} inches) water pipes which are not suitable to bear the load of the population of teeli Mohallah Banderpora. Now we request the concerned department through this B2V2 that kindly sanction us $1\frac{1}{2}$ " water pipes, that will be your most kindness.

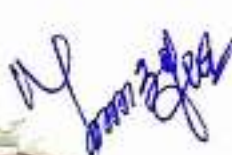
Thanking you Sir in anticipation
Yours faith fully.

Teeli Mohallah of village Banderpora.

Date - 30/11/2019.

Ph. no. 9906463252.

عبدی بنی
عبدی بنی

Shah

کتابخانه

Ab. Rashed Teeli
Gull Mond Teeli
Gh. Rashed Teeli

Received by visiting officer
during BSV.

M.P.
Dr. Dargi inamp Hte
V/O
PHI - Bangalore
Abd. Dargi inamp

25

Households who are in need of water supply
(Panchayat Halse-Bandepur)

1. Sh. Laxmi s/o Ab. Salom R/o Bandepur
2. Sh. Anant s/o Mohd. Ramzan R/o Bandepur
3. Fayaz Sh. Anant s/o Mohd. Yousuf R/o Bandepur
4. Sh. Badir Rishi s/o Mushtaq Sh. Rishi R/o Bandepur
5. Fayaz Sh. Anant s/o Ab. Majid R/o Bandepur
6. Mohd. Salom Anant s/o Mohd. Ramzan Anant R/o Bandepur
7. Mushtaq Sh. Anant s/o Sh. Shaban Khan R/o Bandepur
8. Sh. Mohi-ud-Din s/o Sh. Majid R/o Bandepur
9. Badir Sh. Shab s/o Mohd. Akbar R/o Bandepur
10. Majid Sh. Shab s/o Samiul Shab R/o Bandepur
11. Shab Sh. Wami s/o Sh. Laxmi s/o - do -
12. Narsi Sh. Lax s/o Sh. Mohd. Lax s/o Alwar
13. Mohd. Rishi Wami s/o Sh. Rishi s/o Alwar
14. Melajidi Tantray s/o Sh. Mohi-ud-Din s/o Alwar
15. Sh. Behman Rishi s/o Sh. Shaban R/o Alwar
16. Sh. Majid Anant s/o Sh. Rishi s/o Alwar

Currently the above households have ~~not~~
no drinking water supply.

30-11-2019
Dr. Baji Inamdar
Visiting Officer
Panchayat Halse-Bandepur