



# Jammu and Kashmir New Vision New Horizon

# JAMMU & KASHMIR



RAJ BHAVAN JAMMU-180001

# Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience -the sweet lore of nature brought home to them the beauteous forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann ki Baat Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first adition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to disching their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep, governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murmu)



# Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful restrictions so that people become real partners in decision making. After the successful restrictions so that people for getting conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting conduct of Panchayat Elections of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all Jammu & Kashmir. The programmes of patchages and undertaking government schemes/programmes, capturing specific economic potential and undertaking government schemes/programmes, capturing specific economic potential and undertaking government schemes/programmes, capturing specific economic potential and undertaking government of needs of the villages. People came out in droves to welcome the visiting assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely officers and appreciated the initiative of the government. The initiative was widely officers and appreciated the initiative of the government. The initiative was widely officers and appreciated the initiative of the government. The initiative was widely officers and appreciated the initiative of the government. The initiative was widely officers and appreciated the initiative of the government. The initiative was widely officers and appreciated the initiative of the government. The initiative was widely officers and appreciated the initiative of the government of t

Government has already released funds for the Panchayats to address the priority works identified during the first phase of 82V programme.

As BZV envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz institutional flagship programmes and welfare schemes on the rural populace. The report of various flagship programmes and welfare schemes on the rural populace. The report of various flagship programmes in improving delivery of village-specific services and government schemes/programmes in improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities. I am confident that making the village life better in terms of improved amenities and facilities.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

## General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- A suggested activity schedule has been prepared for the visiting officer it shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- a. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC. MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

# Suggested Activity Schedule for the Visiting Officer

# Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy
  of the filled-in booklet and other papers before leaving the district.

#### Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
  - Read out the charter of Fundamental Duties.
  - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
  - Unveil the GPDP booklet in the Gram Sabha.
  - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
  - Unveil the 14th FC plan booklet in the Gram Sabha.
  - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
  - Check the purchase record register for MDM and ICDS.
  - Distribute the information flyers on Individual Beneficiary Based Schemes.
  - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
  - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
  - constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
  - not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan.
- o Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

#### Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

#### Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
  - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
  - o Inspect the karwai register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
- Under Anters Check
- Sarpanch/Panchayat of signatures digital the Secretary/Administrator.
  - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
  - Formal interaction with:
    - Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE. PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
    - Social activists/NGOs.
    - Prominent citizens/retired teachers/Govt, employees/ex-servicemen etc.

## Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead Grah Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V1/14<sup>th</sup> FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

# Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

i. Name:

RAKESH KUMAR SHARMA

ii. Designation:

RESERRCH ASSISTANT

iii. Department/place of posting:

ACHRICULTURE / CAO UDHAMPUR

ly. Mobile No:

9419326343

v. Email id:

208051974 @ g-mail. Com

vi. Home District:

KATHUA

vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

i. Name of the Panchayat:

KOHSAR

ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC)

240245

iii. Name of CD Block:

CHENANI

iv. Name of Tehsil:

CHENANT

v. Name of District:

UDMMMPUR

C) PANCHAYAT PROFILE:

i. No. of revenue villages in the Panchayat:

09

ii. No. of hamlets in the Panchayat:

09

iii. No. of households in the Panchayat:

425

iv. Population (approx.) of the Panchayat:

3220

# D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	GIRS
2	Agriculture	AEA
3	Edvention	Teachas
4	Health	Pharmoist, Asho worker
5	Socal Wedness	Jo. Assistant.
6	Icos	Angunvari" Norkers.
7	pos	Dealer.
8	PHE	Daily wager.

# E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

## 1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under
  - If yes, whether functioning in: Own building/Other government building/Private
  - If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable 11

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No Nd Applicable
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No (Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: No infrastructure / no. 1 Py1.

#### 2. FUNCTIONALITY:

i.	Whether	Gram	Panchayat	meeting	is	being	held	regularly	on	monthly	basis:
	Yes/No										

Date of last meeting held: 7th of out 249

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No Date of last meeting held: 22 1 9 0 19
- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No Digitalian is in page 3

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been
14 <sup>th</sup> Finance Commission	Yěs/No	MPW	Yes/No	14-64 Wiley	Yes/No
ICDS (Nutrition)	Yes/No	Supervior.	Yes/No	23385/	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	-	Yes/No
Mid Day Meals (MDM)	Yes/No	Headplant	Yes/No	-	Yes/No
Own resources of Panchayat	Yes/No	-	Yes/No	-	Yes/No
Any other Scheme, If yes, indicate name	-	_	-		

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

VÌ.	Whether Panchayat Biodiversity Committee has been constituted: Yes/No
	If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm:

vii. 14th Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes No
- b. Whether the detailed estimates for all works have been prepared: Yes/No
- c. No. of works for which estimates have been prepared: 67 No. (\_\_\_\_\_% to total)

	B2V2/PD&MD/2019
	(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
d	Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No
	If no, reason thereof: Datails/Received lying with the deft tomorme
	Panchayat level: Yes/Nb
	<ol> <li>Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at</li> </ol>
	If no, reason thereof: No nutrition has been provided to from last to
	b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No
	progress.
	Also mention if it is being purchased by someone else: furchesed by the ICI authorities, but the process of Purchasing through landingst.
	If no, reason thereof:
	<ul> <li>a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No</li> </ul>
VIII.	
viii.	Integrated Child Development Scheme (ICDS):
	3) Others (specify):
	2) BDO ( 15)
	1) Sarpanch ( )
	one):
	f. Who is issuing work order for works being executed under 14th FC (lick
	If no, reason thereof:
	No. of works started: _D No. ( % to total)
	e. Whether the works have been started: Yes/No
	If no, reason thereof:
	d. Whether Action Plan has been approved by the DDS Touris
	A JACKHITHING ACTION FURD DURING INC.

a.	Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No
	If no, reason thereof: The process is in pipeline
b.	Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/Nb
	If no, reason thereof:
	Also mention if it is being provided by someone else:
c.	Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
	(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)
x. MGN	REGA:
a.	Whether MGNREGA Plan 2019-20 has been approved: Yes/No
b.	If yes,
	✓ Funds allocated to the Panchayat: Rslakh
	✓ No. of works approved:
	✓ No. of works started:
	✓ No of works completed:
	✓ No of Job Card holders in the Panchayat: 490
	✓ No. of man days generated:
xi. Whether	er the Action Plan for funds on account of Own Resources of the ayat is being prepared: Yes/No
If yes,	whether approved by the Gram Sabha: Yes/No
	eason thereof:
2V2/PD&MD/2	15

ix. Mid Day Meal (MDM) Scheme:

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs; Yes/No

  If no, whether subjects have been assigned in presence of the visiting officer;

  Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
  - a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	yes.
VLW	RDD	Yes/No	700
JE	RDD	Yes/No	100
CDPO	Social Welfare	Yes/No	-
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	-
Headmaster/Principal/ZEO	School Education	Yes/No	-
I/c MDM	School Education	Yes/No	
вмо	Health	YES/No	
Fehsildar/Naib-Tehsildar	Revenue	NT	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
forticulture Extension Official	Horticulture	Yes/No	
illage functionaries		Vacate	
ny other	JK Bank	Yes/No	
2/2000	Sughand	-W6-	Non-co-spection

b) Is	the Panchayat facir eneficiaries/any other	ng any difficulty in ex schemes:	xecution of works, identifica-	ation of
-	Non co-operation to	y officials: Yes/No		
	If yes, who:		(specify)	
	Non disclosure of fo	unds available/schen	nes by officials: Yes/No	
*	Delay in preparatio Yes/No	n of estimates/techni	cal sanctions by engineering	g staff:
* Y	Delay in administra	tive approval by offic	ers: Yes/No	
	If yes, how long:	(:	specify number of days)	2002
· ·	Officers not sharing	details of guidelines	/lists of beneficiaries: Yes/N	lo
	Any other difficulty,	give details:		
ii. Whethe	st of such works and	tarted during Back to		
(2)				
(3)	r any funds have bee	n released for works	identified in B2V1: Yes/No	
If yes, ar	mount released: Rs_ works identified in B	2V1 have been starte		
Likely da	ate of completion:	(date)		
B2V2/PD&MD/20	19			17

Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks;
	Playground at Middle School School	de Progress	<u> </u>
200	construction/Repair of prometh NaMich to Trade or knot	Jan No	Sautimy
A00-	construction/Repus of Dhoon Khedds Gill Koheser Khord	No	Sandional
Sperathre	Jeour ka.	Ma.	Denofrairies
R 90.	Ponels Contrutor	20	works I ragge

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

a)	Doctors/Paramedics/other Health staff	(Yes/No)
b)	Teachers/ReT Teachers	(Yes/No)
c)	Anganwari Workers/Helpers	(Yes/No)
d)	RDD staff	(Yes/No)
e)	JEs/other engineering staff	(Yes/No)
ŋ	Agriculture/Horticulture staff	(Yes/No)
g)	Animal Husbandry/Sheep Husbandry staff	(Yes/No)
In cas	se any particular department has shown improveme	ent, please specify:
Any d	epartment whose staff is absent most of the time: _	W/-
	epartment whose officers/officials has not visited the	ne Panchayat even once
Any de	epartment which has organized any event or camp	or tour of senior officer

18

# vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Storling Schools	Edwar	Yes/No	
Tree Relden Steatric Wires	PDD.	Yes/No	
		Yes/No	Sac.

# vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	and the second second
Lack of grigetion fach litres	trightion	Yes/No	Repair work/ confruction of Keefs & water H. Tanks & Honilshow Atantany Sometimes
Shortge of stoff in school, prid & short Houstmakey.	Education puc shap Hurband	Yes/No	
Delayer Playments in MNREGA (Ciabilities)	RDD	Yes/No	
Those Ridden Steelis c	Cleetic (PDD)	Yes/No	
Leck of Health Care Facilities	Health	Yes/No	A health ship Centre Ros Bean Seither Received for property

## G) PLANNING, EXECUTION AND TRAININGS:

# 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i.	Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no,	reason thereof:	

- Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.
- Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof:	

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

Whether the meeting schedule of Gram Sabha has been prepared and uploaded

 Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm:

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1	* Meeting Date	( )	2	<sup>nd</sup> Meeting Date	( )
S. No.	Department	Designation	S. No.	Department	Designation
1	-		1		
2	-		2		

S.	Meeting Date	,	2	2 <sup>nd</sup> Meeting Date	
No.	Department	Designation	S. Depart		,
			No.		Designation
3	i i		3		
4			4		
5		-	5		-
6	-		6		-
		-	7		
		_	8	-	-

VII. viii. ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No If no, reason thereof: \_ (VLW to demonstrate the reports to the Visiting Officer)

B2V2/PD&MD/2019

21

x. Whether the critical gaps indentified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No. If no, reason thereof:

## 2. SOCIAL AUDIT:

 Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit; Yes/No
- III. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: No Social Subt has been done.

#### 3. CAPACITY BUILDING & TRAININGS:

 Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training No o	
10	Chenant, Uelhampar	Computer,	18

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

  If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
  - a. Elected representatives : Poor/Satisfactory/Good/Excellent
  - b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

# H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and

Schemes/Services	Benefic- taries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	£		Cayle Carl	the test
Scholarship for Minority students				-
Pension - Old Age	49	150	*	15
Pension - Widow	13	15		00
Pension - Disability	20	-		
PM Kissan Nidhi	24	199	In Pipelia.	
Ayushman Bharat	391	80	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	<b>19</b> 12	-	-	_
PM Awas Yojana - Grameen	52	-	-	
State Marriage Assistance Scheme	-	-		

Schemes/Services	Benefic- iaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pandancy	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	490	-		~
Ladii Beti , Po				-
Swahch Bharat Mission- Individual Household Toilets	210			-
PM Ujjwala Yojana	-	-		
Ujala	-	-		
Jandhan Account	-			
PM Matru Vandana Yojana	7			

<sup>\*</sup> The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

### ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	240	Available in Several	
Electricity	100	In propulsion	

24

300000000000000000000000000000000000000	ng officer to enclose the list of individuals/households who need tresh ections. He/she to also pollect any applications and handows at district quarter.
) pou	BLING FARMERS INCOME:
i. IRR	IGATION
- 1	Topography of the Panchayat: Semi-Hayrully/Prantismo
31-	Major sources of irrigations Canal/Khuis/Tubs wet/Ponds/Springs/Water harvesting Tanks/Reinfed/Others (please specify)
16,	Status of adequacy of irrigation facility in the Pancheyat: Sufficient/Insufficient
iv.	Are there any un-tapped irrigation sources in the Panchayat. Yes/No
	If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/PondulAny other water body:
V.	magazines for irrigation purposes: Yes/no
VI.	If yes, please specify: Water Hazuerlay Taules.  Whether the Panchayat has potential for drips/sprinkler impation: Vesitio
vii.	No. of farmers who intend to use drip/sprinkler irrigation:(Nos.)
	Any suggestions to improve irrigation facilities in the Panchayat  Small size Wader Harvosty Trubs & individual  Farmers of micro irrigation free lidies of he provided
	farmers of micro irrigation from
2 HI	GH YIELDING VARIETY (HYV) SEEDS:  Farmers using High Yielding Variety seeds (Approx. 20 %age)
i	Farmers using High Yielding Vallable to the farmers: Yes/No  Are adequate HYV seeds available to the farmers:
	. If no, reasons thereof:
B2V2	/PD&MD/2019

3. LOANING FACILITY AVAILABLE TO THE FARMERS:	
i. No. of farmers without Kissan Credit Card 202 (Nos.)	
ii. No. of farmers who have availed loan facility through KC	C during 2019
iii. No. of farmers who applied for KCC Loan but not provideNos.	ed so far
iv. Problems being faced by farmers in availing KCC loan (ti	ck whatever relevant):
a) Difficult processes and procedures  -	
b) Delay by concerned Deptt	
c) Delay by bank concerned	Bornic Southmander
d) Any other problem, please specify:	speration by Be
V. Suggestions for improving the process of availing loan und  Age Dept , Revenue Dept 4  4. MARKETING INTERVENTIONS:  i. How is agriculture/horticulture produce sold (tick whichever)	Bank concerned
a) Through organized market (mandi)	
b) Through un-organized market	
ii. If the surplus produce is not being sold in any market, what taken to ensure its better marketing;  N.A.	measures can be
iii. Any other suggestions for bringing improvements in the mark agriculture/horticulture produce:	keting of surplus
Construction of Markeding sheets in a	the Byth for market.
	B2V2/PD&MD/2019

# 5. DIVL\*RSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in
  - ✓ If yes, please specify:

Sr. No	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

# INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry
  Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farme rs engaged	No. of households/ farmers interested in setting up new units
1	Backyard Poultry	50	10
	Dairy units	01	10
2	Sheep Units	60	12
3		NIL	10
4	Fish Ponds		21

7.	List 5 suggestions in order of priority which can help in farmers/rural households:	n increasing in	icome (
1.	Construction of small water Harvesting	tanks at	
	Mushroom Cultivation		
3.	Organic Farming		
4.	Establishment of Dairy units.		
5.	T 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	1.1-	7.
	land supplishment of value after	produce.	21.62
	Towny   Establishment of value and for Vegetable.	produce.	21.62
) PU	BLIC GRIEVANCES AND GOOD GOVERNANCE:		
) PU	BLIC GRIEVANCES AND GOOD GOVERNANCE: Whether Aadhaar card has been provided to all people in t	the Panchayat:	
) PU	BLIC GRIEVANCES AND GOOD GOVERNANCE:	the Panchayat:	Yes/No
) PU i.	Whether Aadhaar card has been provided to all people in the If no, the number of people in the Panchayat yet to get Aad Overall satisfaction level of the people about Poor/Satisfactory/Good/Excellent	the Panchayat:	Yes/No
) PU i.	Whether Aadhaar card has been provided to all people in the If no, the number of people in the Panchayat yet to get Aad Overall satisfaction level of the people about	the Panchayat: dhaar card: the ration	Yes/No
) PU	Whether Aadhaar card has been provided to all people in the first of the number of people in the Panchayat yet to get Aad Overall satisfaction level of the people about Poor/Satisfactory/Good/Excellent  Major problems/complaints with regard to ration shops:	the Panchayat: dhaar card: the ration Yes/No	Yes/No
) PU	Whether Aadhaar card has been provided to all people in the lift no, the number of people in the Panchayat yet to get Aad Overall satisfaction level of the people about Poor/Satisfactory/Good/Excellent  Major problems/complaints with regard to ration shops:  a) Irregular opening:	the Panchayat: dhaar card: the ration Yes/No	Yes/No
) PU	Whether Aadhaar card has been provided to all people in the lift no, the number of people in the Panchayat yet to get Aad Overall satisfaction level of the people about Poor/Satisfactory/Good/Excellent  Major problems/complaints with regard to ration shops:  a) Irregular opening:  b) Inadequate stock:	the Panchayat: dhaar card: the ration Yes/No Yes/No	Yes/No
) PU	Whether Aadhaar card has been provided to all people in the If no, the number of people in the Panchayat yet to get Aad Overall satisfaction level of the people about Poor/Satisfactory/Good/Excellent  Major problems/complaints with regard to ration shops:  a) Irregular opening: b) Inadequate stock: c) Overcharging:	the Panchayat: dhaar card: the ration  Yes/No Yes/No Yes/No Yes/No/	Yes/No
i.	Whether Aadhaar card has been provided to all people in the If no, the number of people in the Panchayat yet to get Aad Overall satisfaction level of the people about Poor/Satisfactory/Good/Excellent  Major problems/complaints with regard to ration shops:  a) Irregular opening: b) Inadequate stock: c) Overcharging: d) Rude behaviour of store owner:	the Panchayat: dhaar card: the ration Yes/No Yes/No	Yes/No

iii. Suggestions for encouraging more households/farmers to set-up new units

福.	Number of FIRs registered in last 3 months: 02
	a) Are people generally satisfied by response of Police to complaints: Yes/No
	b) Is copy of FIR given to people: Yes/No
	c) Are people satisfied about the overall security situation in Panchayat Yeu/No
	d) Any suggestions:

## iv. Public perception;

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	Within 1 month     More than 1 month     Never	
Social welfare	Within 1 month     More than 1 month     Never	
Police Station	Within 1 month     More than 1 month     Never	
PHE	Within 1 month     More than 1 month     Never	

PDD	Within 1 month     More than 1 month     Never	
Any other	Within 1 month     More than 1 month     Never	

vi.	Any specific observation or complaint regarding any particular department

#### K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No (Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 276
- iv. Number of children in the age group of 4-14 years enrolled in the schools:  $9.5^{\circ}$
- v. Is there any High/Higher Secondary school with more than 40% girl students:
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
  - ✓ If yes, details of schools:
  - ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
  - ✓ If yes, whether the incinerator is functional: Yes/No

## L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Fencing of School Bramina of Mis Kahary K.  1. Ms Saran Kaham bacama of dangar of while Amina  2. Sheet for the Collection Marketing of Voyabile Produce:  3. Requirement of Sofar lights for 45c households.  By lottle on during winter his during Encusfields.
2. Sheet for the Collect on Marketing of Veyetable Produce:  3. Requirement of Sofar lights for 450 households.  By loteland during winter him during snowfields.
2. Sheet for the Collect on Marketing of Veyetable Produce:  3. Requirement of Sofar lights for 450 households.  By loteland during winter him during snowfields.
3. Requirement of Setar lights for 450 households. By lotole m during winter the during Enoughilds
4. Community Itall symmettin GP.
5. Dorodoh Nallah PHE Schame mand to be upganted at eastient.
6. Micro insightion Schemes For individual
7. Staff in sheep Hurbondry wygedly regular
Any major complaint brought to notice of the Visiting Officer:
LIG Connections under Ujjurds Scheme given  to dle beneficiers in GR only in Repers  10-20 beneficiers verbly complain about  ned gething uplinders of burner and other  accordings of the enquery should be instanted in  the mether. It written complain is colore to long  in front of visiting officer.
B2V2/PD&MD/2019

Signature of the visiting offices

Name Rakesh kumas Shame