



Back to Village 2

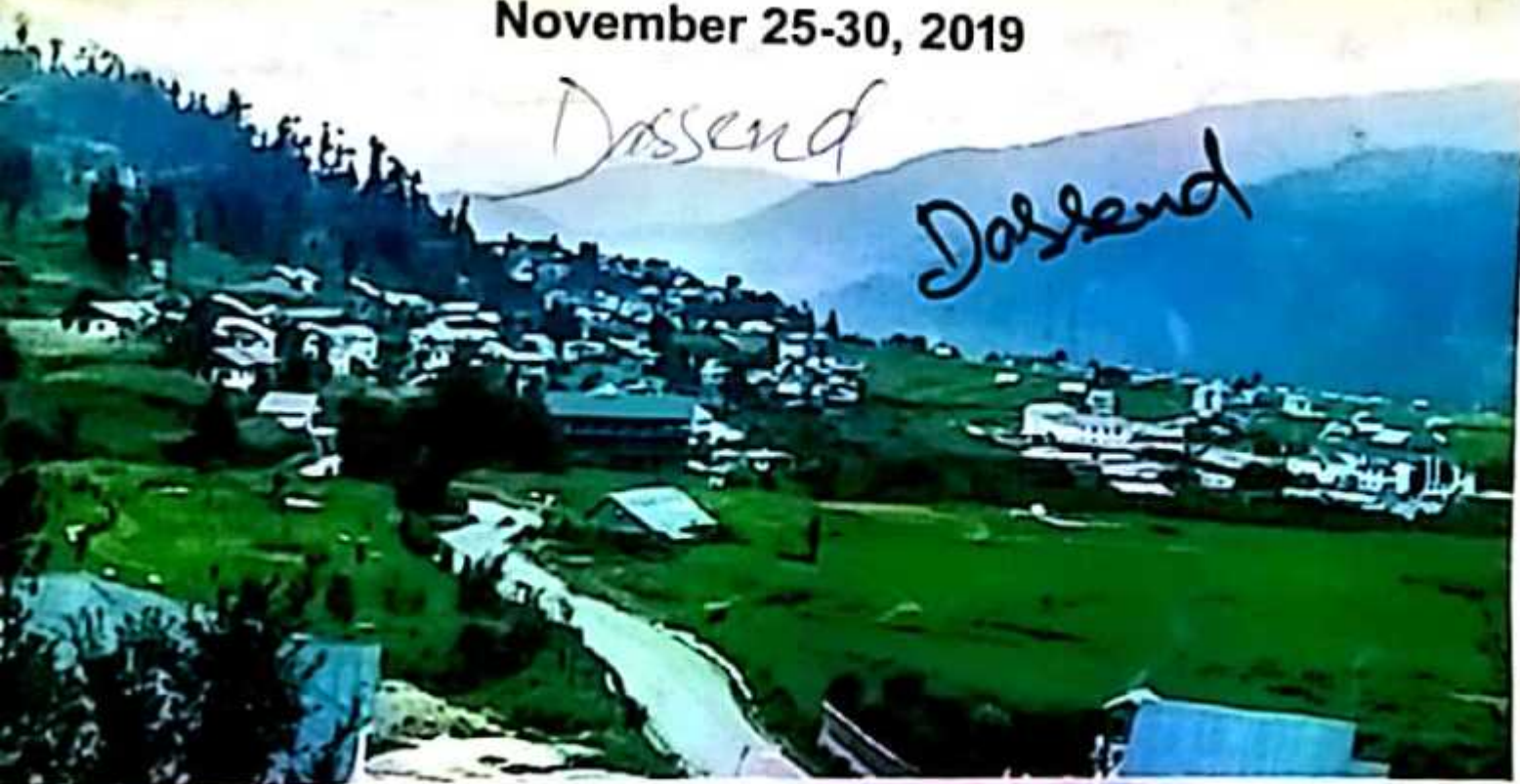
B2V2

Governance at the Doorstep

November 25-30, 2019

Dassend

Dassend



Government of Jammu & Kashmir

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Daily Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan.
- Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the *karwai* register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwari/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs.
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead *Grah Pravesh* Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V1/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: MUSHTAQ AHMAD TURKEY
- ii. Designation:
- iii. Department/place of posting: GOVT. H.S. SCHOOL YARIPORA (EDUCATION)
- iv. Mobile No: 9697018101
- v. Email id:
- vi. Home District: KULGAM
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: DASSEND.
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: BIGHIBAGH.
- iv. Name of Tehsil: Yaripora
- v. Name of District: KULGAM.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 4.
- ii. No. of hamlets in the Panchayat: 07.
- iii. No. of households in the Panchayat: 978
- iv. Population (approx.) of the Panchayat: 5021

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	NABIA AFTAB ICDS	Subdivisional Officer
2	Horticulture Shauket Ali Malla	HTG IV
3	Shad Han' wani	Tehsildar
4	Shauket Ali	HTG IV
5	MOHD IZBAI MAHA	HTG IV
6	TABINDA SEHEL	Tabinda
7	Farooq Ahmad Revenue	Revenue
8	MUHAMMAD Ahmad	Agriculture

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
if yes, whether functioning in: Own building/Other government building/Private building
if no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	NILL
Computer/printer	Yes/No	Yes/No	NILL
Telephone facility	Yes/No	Yes/No	NILL

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 27 NOV 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 24 JUNE 2019

iii. Whether the Kanwal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	BDO	Yes/No ✓	4197548/	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	CDPO	Yes/No	nil	Yes/No
ICDS (Honorarium)	Yes/No ✓	CDPO	Yes/No	nil	Yes/No
Mid Day Meals (MDM)	Yes/No ✓	ZEO	Yes/No	nil	Yes/No
Own resources of Panchayat	Yes/No ✓	nil	Yes/No ✓	nil	Yes/No ✓
Any other Scheme, If yes, indicate name	nil	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 5 No. (60 % to total)

d. Whether Action Plan has been approved by the DDO: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 0 No. (0 % to total)

If no, reason thereof: Due to Prevailing Situation Since
05/01/2019.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

(✓)

3) Others (specify): _____

g. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof:

Nutrition items are being supplied by the concerned dept (Ses - CDPO)

Also mention if it is being purchased by someone else: Staff items are being supplied by the ICDS dept (CDPO)

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof:

As already mentioned the nutrition items are being supplied by the dept. to the centres.

c. Is the Panchayat/Sarpanch paying honorarium to ANWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof:

The dept. is paying honorarium to ANWs/ and helpers.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: The School teachers are purchasing the items and serving mid day meals to the students.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: As already mentioned above the teachers by themselves purchasing the mid day meals to the school. Also mention if it is being provided by someone else: As the mid day meals are being being provided by teachers.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓ at school level.

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

- ✓ Funds allocated to the Panchayat: Rs 60.79 lakh
- ✓ No. of works approved: 60
- ✓ No. of works started: NILL
- ✓ No of works completed: NILL
- ✓ No of Job Card holders in the Panchayat: 489
- ✓ No. of man days generated: NILL

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: As mentioned above there is no own source of Panchayat to which they will prepare plan.

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No ✓

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No ✓	Satisfactory
VLW	RDD	Yes/No ✓	Average
JE	RDD	Yes/No ✓	Average
CDPO	Social Welfare	Yes/No ✓	Average
TSWO	Social Welfare	Yes/No ✓	Average
Anganwadi Supervisor	Social Welfare	Yes/No ✓	Good
Headmaster/Principal/ZEO	School Education	Yes/No ✓	Good
I/c MDM	School Education	Yes/No ✓	Good
BMO	Health	Yes/No ✓	Average
Tehsildar/Naib-Tehsildar	Revenue		Average
Patwari	Revenue	Yes/No ✓	Good
Agriculture Extension Official	Agriculture	Yes/No ✓	Good
Horticulture Extension Official	Horticulture	Yes/No ✓	Good
Village functionaries		Yes/No ✓	Average
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Non availability of land (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Go Road from Yauipora to DASSEND

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
R.D.D.	40 Road from YARIPOKA TO DASSEND	No	Not availability of funds.
—	—	—	—
—	—	—	—
—	—	—	—
—	—	—	—

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/ReT Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

The Rural development department is working with zeal and enthusiasm to meet the needs of people.

Any department whose staff is absent most of the time:

The Health & Anganwadi dept. especially of Village Zaban.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: The Anganwadi Workers of Village Zaban.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: NIL.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Shifting of LT. LINE	P.O.D	Yes/No ✓	NOT done yet.
Dilapidated Roads	R&B	Yes/No ✓	NO improvement
Impure water supply	P.H.E	Yes/No ✓	NO improvement

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Non-availability of transport in village 2 km road	Transport	Yes/No ✓	NO improvement
Delayed old age Pension	Agarwal (CDO) ICDS	Yes/No ✓	NON AVAILABILITY of funds.
LOW VOLTAGE of power supply	P.O.D	Yes/No ✓	OFF ON
Non availability of playground	Sports dept.	Yes/No ✓	Not do
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board Indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (24/06/2019)			2 nd Meeting Date (27/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	FOREST	Forest Guard M. Amin-DAC
2	HEALTH X	X-RAY TECHNITION	2	P-D-D	AB. GANI LINEMAN

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	HEALTH	MEHBOOBA ASHA WORKER	3	REGISTRATION	GUARD
4	AGRICULTURE	TANVEER ASHA ORDERLY	4	R.D.D	V-L-W
5	Social welfare	AWW	5	ICDS	Supervisor AWW
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
✓	—	—	—

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	nil	nil	nil	nil
Scholarship for Minority students	nil	nil	nil	nil
Pension - Old Age	45	48	19 are sanctioned by old pending lack of funds	NILL
Pension - Widow	9	7	Lack of funds	NILL
Pension - Disability	6	1	Lack of funds	NILL
PM Kisan Nidhi	936	48	Documents Account error	NILL
Ayushman Bharat	28	6	Documents error	NILL
PM Jeevan Jyoti Bima Yojana	5	3		NILL
PM Suraksha Bima Yojana	3	2		NILL
PM Awas Yojana - Gramin	23	23	Funds are not available	NILL
State Marriage Assistance Scheme	6	3	Lack of funds	NILL

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	489	130	DOUBLEMENT ERROR	Nil
Ladli Beti	NOT applied in District Kolar			
Swachh Bharat Mission-Individual Household Toilets	56	300	Due to non-availability of funds	Nil
PM Ujjwala Yojana	250	720	Not applied	Nil
Ujala	970	Nil	Nil	Nil
Jandhan Account	115	Nil	not applied	Nil
PM Matru Vandana Yojana	25	25	Not	Nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	100	Lack of proper SMC only the D.H.E officials	Nil
Electricity connection	-	-	-

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) _____
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify: Stream Water (Lift Irrigation Scheme)
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.).
- ix. Any suggestions to improve irrigation facilities in the Panchayat:
Development of Streams by Discharging
in The Streams.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. nil %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓
- iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 100 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
_____ Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
NILL Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures Yes
 - b) Delay by concerned Deptt. No
 - c) Delay by bank concerned No
 - d) Any other problem, please specify: Loan w/o Guarantor, if necessary then Guarantor should be anyone other than Govt. Employee
 - v. Suggestions for improving the process of availing loan under KCC
The Interest should be minimised which is incurred upon the Amount sanctioned to the beneficiary.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) _____
 - ☒ b) Through un-organized market _____
 - c) Any other, please specify: There should be fixed MSP for Apple produce.
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Market intervention Scheme shall be launched for the procurement of Apples
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Market intervention scheme and Processing should be launched and established for the surplus produce

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Nil	Apple	—
2	Nil	Walnut	—
3	Nil	Cherry	—

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Nil	10
2	Dairy units	Nil	15
3	Sheep Units	Nil	10
4	Fish Ponds	Nil	6

iii. Suggestions for encouraging more households/farmers to set-up new units

The concerned departments shall organise awareness camps about the subsidy schemes of the Govt so as to encourage as many households to set up the units without any difficulty.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Organise ^{more} awareness camps about the subsidy schemes of the Govt. Departments.
2.	Easy procedures for availing loan to the farmers.
3.	Establishment of Processing Units for Horticulture and agriculture produce.
4.	Market intervention schemes for the procurement of apple's.
5.	Establishment of Dairy Units.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒ Yes
If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent ☒ Satisfactory

Major problems/complaints with regard to ration shops:

- | | |
|--|---|
| a) Irregular opening: | Yes/No <input checked="" type="checkbox"/> No |
| b) Inadequate stock: | Yes/No <input checked="" type="checkbox"/> No |
| c) Overcharging: | Yes/No <input checked="" type="checkbox"/> No |
| d) Rude behaviour of store owner: | Yes/No <input checked="" type="checkbox"/> No |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> No |
| f) Non-display of rates: | Yes/No <input checked="" type="checkbox"/> No |
| g) POS machine not working: | Yes/No <input checked="" type="checkbox"/> No |

h) any other: _____

iii. Number of FIRs registered in last 3 months: 04

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒ Yes

b) Is copy of FIR given to people: Yes/No ☒ Yes

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒ Yes

d) Any suggestions: Police - Public Cooperation is necessary
I need to restrain the minor things regarding complaints of the public

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ☒ Very Good

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ☒ Very Good

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	People of said Panchayat are satisfied with the Revenue department as the dept is performing their duties efficiently.
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	Social welfare department's performance is Satisfactory
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	People of said Panchayat are happy with the way Police behave with them.
PHE	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	As already mentioned that PHE Dept is not providing their duties efficiently. Hence the water supply in the said Panchayat is not fit for consumption.

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	The supply of electricity in the said Panchayat remains on and off so it is requested kindly provide the better power supply for the said Panchayat.
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

The Roads in the said Panchayat are
Dilapidated and are in worse condition.
The R & B department is careless in performing
K) OTHERS their duties

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 540

iv. Number of children in the age group of 4-14 years enrolled in the schools: 380

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Dasseend to Yarpiposa Irrigation channel , • Two No. of Bridges at Zaban Near Deang- road, Horticulture Land.
	2. C/O Irrigation channel from Naidkhaer to Matibagh Wuddar along with Gate/ the Fatake via Dasseend Noonmai line road.
	3. Development of Gam kull at Zaban, Irrigation channel to Tulkha at Yajiwader Dasseend.
	4. C/O Bridge Near Higher S. School at Hanga.
	5. BOREwell should be provided by P.H.E Department for Village Zaban & Hanga
	6. Development of Matiposa Nadandur channel, 3 No. of transformers (20 kv) for Village Matiposa
	7. Renovation of ^{Health} Sub-centre at Palwoo, C/O Compound wall around primary & middle school Zaban.
II	Any major complaint brought to notice of the Visiting Officer:
	While addressing to the People of Panchayat Hdapa Dasseend It was brought into my notice that People of Panchayat want to upgrade the water supply as the water currently available in the Panchayat is not fit for the human consumption. Moreover People of Panchayat Dasseend wishes to have seprate filtration plant & the latest technology should be installed on the Pump shed.

III Overall perception of functioning of the government:

Several departments are utilising their resources for the betterment of the Society. few departments viz PHE, PDD & R&B need to mobilise their resources and increase their overall output.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

In general most people appreciated these visits but their demands should get fulfilled in order of their demands in the priority list as early as possible so that it should be fruitful in near future.

Signature of the visiting officer

Name Mushtaq Ahmad Turkey