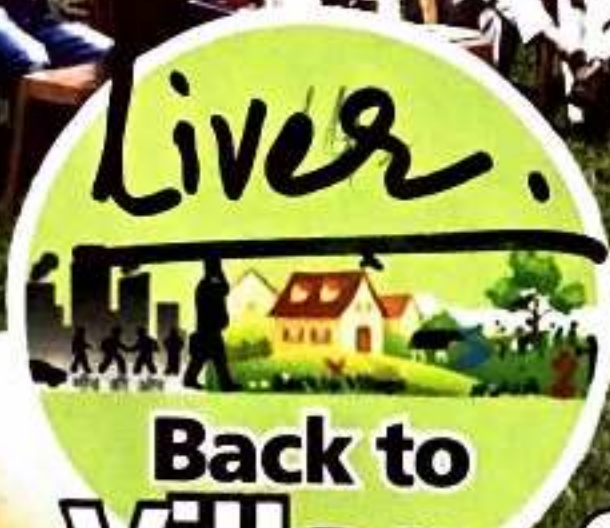
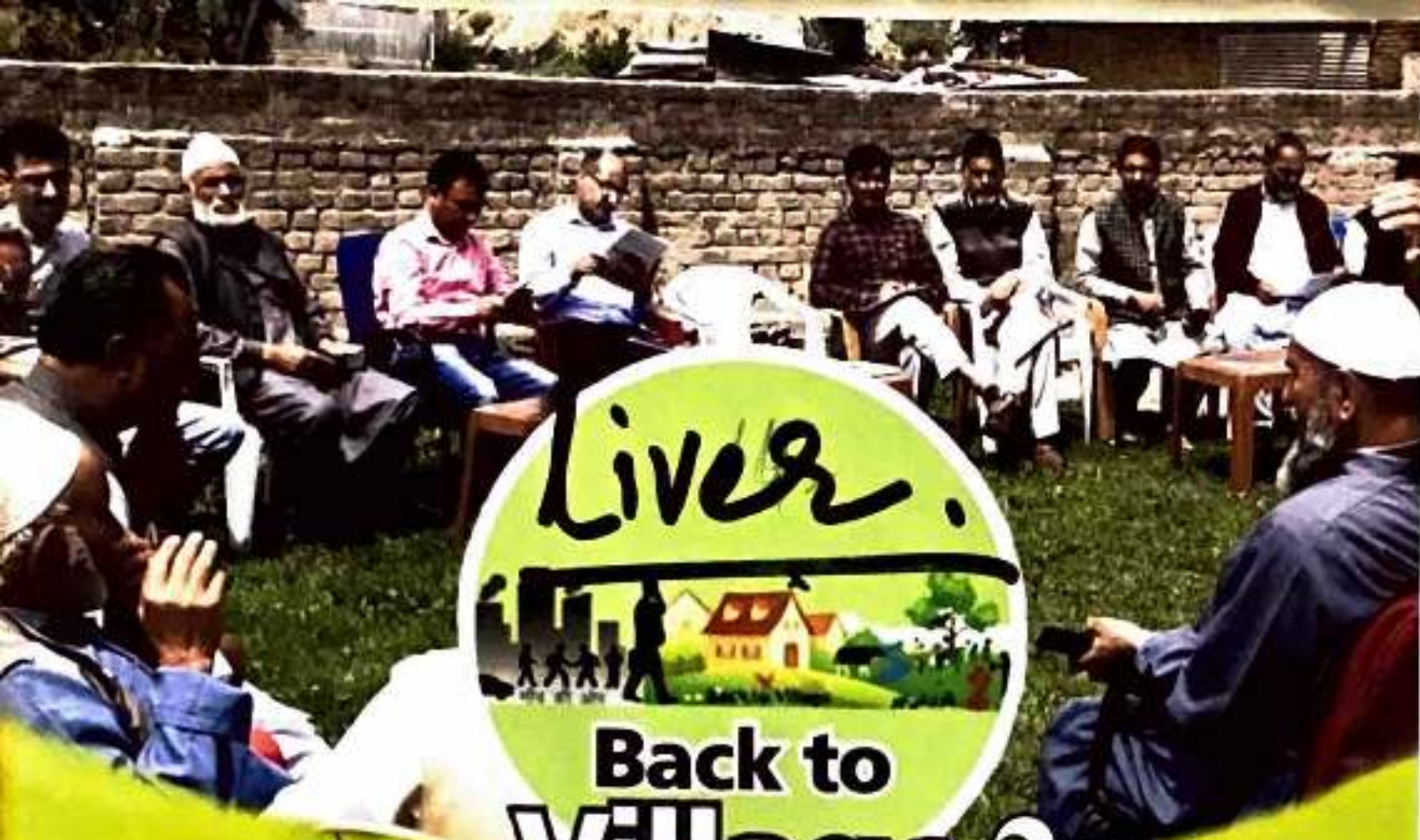




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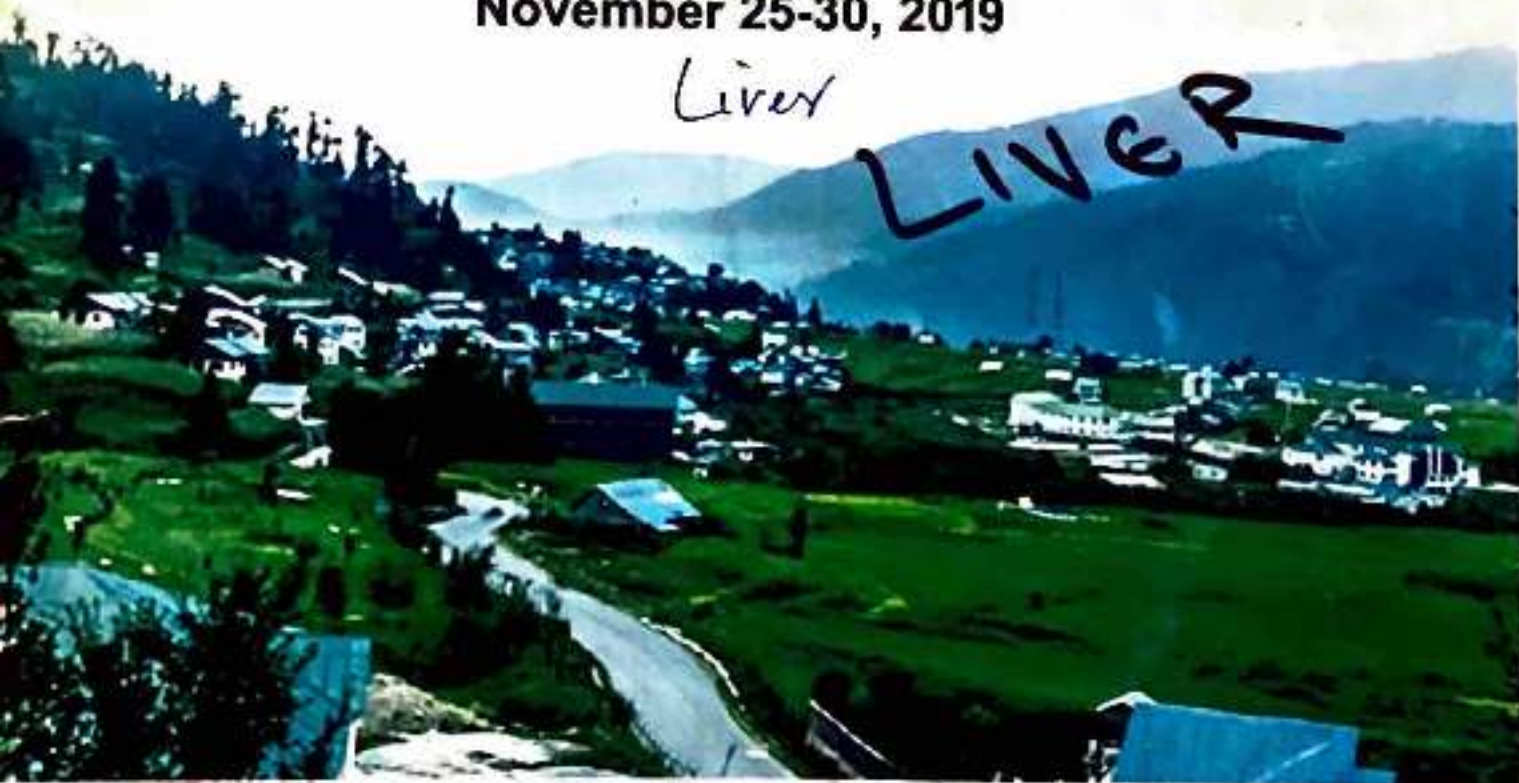
**Back to
Village 2**
B2V2

Governance at the Doorstep

November 25-30, 2019

Liver

LIVER



Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food, and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lure of nature brought home to them the beautiful forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme calling it a Festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer
- Install board at land identified for Panchayat Ghar
- Lead *Grah Pravesh* Ceremony for completed PMAY houses
- Inaugurate the previous B2V work and lay foundation stone for a new one
- Inspect B2V 1/14th FC works/Languishing work/other developmental projects taken up
- Inaugurate the playground, lay the foundation stone for CSC, start one sports event
- Inaugurate/lay foundation stone of any other works which are available

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Mie Javid
- Designation: Teacher Physical Education
- Department/place of posting: Youth Services Sports & Rec. S. School
- Mobile No: 6006191212
- Email Id: asikwan4@gmail.com
- Home District: Anantnag
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: Panchayat - Bulka Liva
- Local Government Directory (LGD) code of the Panchayat: 242617
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: Dachnipora
- Name of Tehsil: Sallar / Pahalgam
- Name of District: Anantnag

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 02
- No. of hamlets in the Panchayat: 07
- No. of households in the Panchayat: 384
- Population (approx.) of the Panchayat: 23000 = approximately

B2V2/PD&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education	Headmaster M.S. Liva
2	Education	Bo. L.O. Concerned
3	Animal Hse. Dept.	Assistant
4	Horticulture	Class IV
5	S. Welfare	Supervisor
6	Health	Med. Assistant, Ashwari etc.
7	Electrical department	Liveman
8	Agriculture	Agriculture Assistant

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 23/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 17/10/2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

B2V2/PO&MD/2019

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate Bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	✓	Yes/No ✓	2532902	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	✓	Yes/No ✓	nil	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	✓	Yes/No ✓	nil	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	✓	Yes/No ✓	nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No		Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 8 No. (to total) Submitted to higher authorities for sanction

B2V2/PO&MD/2019

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 23/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 17/10/2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	✓ <i>Signature of Sarpanch</i>	Yes/No ✓	2532808	Yes/No
ICDS (Nutrition)	Yes/No ✓	✓ <i>Signature of Sarpanch</i>	Yes/No ✓	nil	Yes/No
ICDS (Honorarium)	Yes/No ✓	✓ <i>Signature of Sarpanch</i>	Yes/No ✓	nil	Yes/No
Mid Day Meals (MDM)	Yes/No ✓	✓ <i>Signature of Sarpanch</i>	Yes/No ✓	nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 8 No 1 %
(to total) Submitted to higher authorities for sanction

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No *due to being started by the people with work orders.*

No. of works started: _____ No. (____ % to total)

If no, reason thereof: *because of non-availability of internet services.*

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO *as there is no elected Sarpanch in the Panchayat village Liver.*

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: *There is neither Sarpanch nor any elected Panch in the Liver village.*

Also mention if it is being purchased by someone else: *the nutrition items are being purchased by Supervisor (ICDS) and Administ. Officer.*

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: *The mentioned items are provided to Anganwadi Centres by Supervisor (ICDS) and Administ. Officer.*

c. If the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: *Under the new act the honorarium to AWWs/Helpers shall be given through the body directed by the Govt.*

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: *The School management purchases the mid-day meals from at its own as there is no Panchayat in the village Liver.*

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: *at school by school management.*

Also mention if it is being provided by someone else: *Being provided by IF Coles under the supervision of School management.*

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

recorded by MDM SCS under their respective signatures. (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. *nil* lakh

✓ No. of works approved: *Submitted but not started due to lack of internet facility.*

✓ No. of works started: *nil.*

✓ No of works completed: *nil.*

✓ No of Job Card holders in the Panchayat: *227*

✓ No. of man days generated: *2752 days since 2018*

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No

If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works: *There are no major challenges faced by the Panchayat.*

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

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b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes.

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: *work not started yet* (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) *Construction of Rural*

(2) *Crossing at Padan*

(3) *Houses at different places in*

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs *5.40 lakh* for the above given works.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

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- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof.

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
 b) Teachers/Ret Teachers (Yes/No) ✓
 c) Anganwari Workers/Helpers (Yes/No) ✓
 d) RDD staff (Yes/No) ✓
 e) JEs/other engineering staff (Yes/No) ✓
 f) Agriculture/Horticulture staff (Yes/No) ✓
 g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

All departments have shown good performance

Any department whose staff is absent most of the time: nil

Any department whose officers/officials has not visited the Panchayat even once since B2V1: nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: _____

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- vi. Areas of major complaints brought to notice

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

- vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

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G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Prepared but not uploaded due to no internet communication.

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (17/10/2019)			2 nd Meeting Date (22/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Cyber Salmon Panchayat	Panchayat Secretary and Sarpanch	1	Gram Sabha Panchayat	Panchayat Secretary and Sarpanch
2	Health	B.H.O. 22/11/2019	2		

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: but now reports are in no internet facility.
(VLW to demonstrate the reports to the Visiting Officer)

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- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21 Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: *There is neither elected Sarpanch nor any Panel.*

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: *There is neither elected Sarpanch nor Panel in the village. Live.*

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	30	nil		nil.
Scholarship for Minority students	nil	nil		nil.
Pension - Old Age	30	13	non-availability of funds	nil
Pension - Widow	36	01	do	nil
Pension - Disability	39	03	do	nil
PM Kisan Nidhi	newly launched scheme			
Ayushman Bharat	21	nil		nil
PM Jeevan Jyoti Bima Yojana	91	nil		nil
PM Suraksha Bima Yojana	111	nil		nil
PM Awas Yojana - Gramin				
State Marriage Assistance Scheme	06	12	due to non-availability of funds	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	227	48	Pending because they are unemployed	nil
Ladli Beti	17	nil		10
Swachh Bharat Mission-Individual Household Toilets	34	25	due to internet facility	nil
PM Ujjwala Yojana	1547 total covered year 310	nil		nil
Ujala				
Jandhan Account	113	nil		nil
PM Matru Vandana Yojana	11	9	due to internet facility	07

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	nil	nil	nil
Electricity connection	nil	nil	nil

* Visiting officer to enclose the list of individual/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II] DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canals/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Other (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
 - If yes, please specify:
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 08
- No. of farmers who intend to use drip/sprinkler irrigation: 06 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Canals and springs be cleaned for flow of abundance of water.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof:

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card nil (less)
- No. of farmers who have availed loan facility through KCC during 2019
1782 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
nil Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)

- Difficult processes and procedures
- Delay by concerned Deptt.
- Delay by bank concerned
- Any other problem, please specify: Some time KCC loan is not sanctioned due to lack of Revenue Papers/Title Deeds in Revenue Papers.

- Suggestions for improving the process of availing loan under KCC

Revenue records are updated so that the farmers may not face difficulties while availing loan from the respective Office.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) mandi
 - Through un-organized market
 - Any other, please specify:
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
the surplus produce is kept in cold store for the feasible time of Marketing.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Mini Mandies be set up for the marketing of surplus produce and grading Packing lines.

B2V2/PD&MD/2019

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/no
✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	old fashioned plum, peach and apricot		
	Traditional Apple	water borne disease resistant with high yield	Can benefit the fruit growers at least
	Traditional walnut	Station Grafted walnut trees	It can also uplift the standard of living and income.

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	100 Traditional	nil
2	Dairy units	10	11
3	Sheep Units		
4	Fish Ponds	nil	nil

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iii. Suggestions for encouraging more households/farmers to set-up new units

the households and farmers be given complete awareness regarding the benefits through the units being set up.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1. apple with high security
2. Vermi Compost units
3. On farm Handling units
4. Grafted walnut trees
5. Mechanization

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other:

iii. Number of FIRs registered in last 3 months

a) Are people generally satisfied by response of Police to complaints. Yes/No

b) Is copy of FIR given to people. Yes/No

c) Are people satisfied about the overall security situation in Panchayat. Yes/No

d) Any suggestions: there is one Court - Panchayat building. Spent for that there is no electricity. Selected Sahasrabudh Panchayat.

iv. Public perception:

a. Are departmental staff available. Poor/Good/Very Good/Excellent

b. Are departmental staff responsive. Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

PDO	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department

nil

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 1132

iv. Number of children in the age group of 4-14 years enrolled in the schools: 1132

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable because there is a middle school only

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	2. Water supply from river for Paddan & construction of all houses
2.	1. M/S to be upgraded to high school level so that the girls students may not feel problem
3.	Animal husbandary unit to be set up in the village.
4.	1. Lane from Wary Malah to Graveyard to be dedicated.
5.	250 K.V. Transformer to be installed at Malpura river.
6.	Social welfare Transm. to be shown 5.00 P.M. instead of 10.0 P.M.
7.	M.S. /
II	Any major complaint brought to notice of the Visiting Officer
	overheating of electricity wire and the installation of new iron poles at village level.

مختصر جواب۔ بلڈاٹ ڈیپارٹمنٹ آفٹر بلڈاٹ چھٹی پورہ

درخواست۔ ارباب منور اللہ گڑھی
سیٹھ احمد۔ نارووالہ گڑھی دیگر باشندگان
سیٹھ معتمد بنو کانی مدراس اسکول لیور

Signature
محمد الہی

جواب بلڈاٹ۔
مدراس اسکول لیور میں باشندگان لیور
سیٹھ بنو کانی مدراس اسکول لیور میں سکونت پذیر ہیں
جسکے باشندگان دھوکے بالا کا حصہ میں جوہر مشعل مدراس اسکول میں
مقام پذیر ہیں کوپا کے اندر سڑک کے حوالے سے بیٹھی رہا کرتی ہیں
جسکے مختار دار حصہ میں ہیں سہارن پور اور پورہ کا سامان بنانا رہا کرتے ہیں
سنگ ارباب بھاللا دربانہ گڑھی کا چارواغ ہے جس میں
ہے باشندگان دارہ حصہ میں مدراس اسکول رہ کر دارہ حصہ لایا گیا اور
سڑک پیر کا جگہ لگائی ہے جس میں اب سے جے جے سڑک گڑھی کا
اور یہ سڑک جے جے سڑک اور پانچ پیر کے مختار دار حصہ کا
جگہ میں مدراس اسکول
مقام پانچ پیر کا

محمد الہی

محمد الہی

منظور و امین گڑھی پیر
محمد الہی
محمد الہی

III	Overall perception of functioning of the government:
	The Govt is functioning to the best in order to rehabilitate & uplift of poor & needy people in J & K.
IV	Overall assessment of visit and suggestions: (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	As a visiting officer I suggest that there should be close contact between public & officials of all Depts at Panchayat level.

Signature of the visiting officer
Name MIR Javid

پیشتر بارہ۔ چھی بارہ۔

درخواست منجانب صاحبہ بیگم زوجہ
مرحوم محمد رفعت موچی۔

صاحبہ عالی!

گزارش خدمت یہ ہے کہ سائلہ

الکلی رہی ہے۔ چونکہ رہائشی مکان بوسیدہ
ہو چکا ہے جو کہ ناقابلِ رہائش ہے۔ بارہ سائلہ
نے متعلقہ محکمہ سے گھر بنانے کے لئے گزارش
کی تھی جو کہ نظر انداز کی گئی۔

اب میں مذکورہ آفیسر صاحبہ سے گزارش
کرتی ہوں کہ مہری کمپنسی پر رسم لگا کر گھر
بنانے کے لئے ۱۰۸۰۶ کے تحت مکا (داد کیا جائے۔
سائلہ

صاحبہ بیگم زوجہ مرحوم
محمد رفعت موچی

جنا: آئینہ موصوف جاوید احمد میر صاحب۔

درخواست منجانب علی محمد شلی و عبدالرحمان و
عاشق حسین وغیرہ۔
جنا: عالی۔ مسئلہ :- پانی و بجلی۔

گزشتہ ارش عزت یہ ہے کہ ہمیں پانی کے حوالے سے
بیٹ سے شکایت کا سامنا کرنا پڑتا ہے۔ پانی کے حوالے سے
ذرائع سطح سے آرڈر بھی اجرا ہوا ہے لیکن محکمہ P.W.D نے
پائپوں سے معذوری ظاہر کی۔ ہم بیٹ ہی منتظر سے
پانی بہم کرتے ہیں۔

اب ہم آئینہ موصوف سے مودبانہ گزارش کرتے ہیں
کہ ہمیں پانی کے مسئلے سے رہائی دے تاکہ عین لوازم
میلے۔

بناؤندگان۔

- سندھ مونسپل کونسل
- ۱. علی محمد شلی۔ محلہ سہی، رتی، فردوس احمد خان۔
 - ۲. عبدالرحمان خان صاحب، محلہ صادق گٹائی، ماہوستانہ
 - ۳. عاشق حسین خان، محلہ سہی، وندہ
 - ۴. بلال احمد خان، محلہ Butal

صحب سے پہلے میں تمام جانوروں کو میرا سلام - میں اچھ الفظ
اس طرح بیان کرنا چاہتا ہوں جو ہمارے مسائل کی تشریح
① جو یہاں پر لوگوں کو سڑکاری طرف سے امداد ملتا ہے (میں نے لوگوں تک
پہنچانے کے لئے بیت سار، یا تھوں) سے گزرتا پڑھتا ہے جسکی وجہ سے وہ
رقم ۱۰۰ روپے سے ۱۰ روپے بن جاتا ہے۔

② لوگوں کو ملے ہوئے لیٹرین باتھ روم کا پیسٹل ابھی تک ملا نہیں۔ لوگوں نے
قرضی لے کر لیٹرین بنائے لیکن ابھی تک سڑکاری طرف سے کوئی پیسہ
نہیں ملا۔

③ IAY (Hats) جن کو ملنے چاہیے ان کو ملے نہیں۔ جن کو گزراہ
تھراؤن کو جو در ملے۔ مکان میں غریب لوگ چار مکروں
میں چار بھائی الگ بیٹھے ہوئے اپنے بیوی اور بچوں کے ساتھ تنگ
اور پست حالتی کی زندگی بسر کرتے ہیں۔

④ سڑکاری سے لوگوں نے ڈس۔ بیش سال سے سڑکاری کرتے ہیں کہ یہاں یہاں
سڑکی وڈر کی زمین تو بیکھر بیٹھی ہوئی ہے۔ اگر کوئی وجہ سے تو وہ پانی
زمین کنال کا پانی پئے۔ تو زمین سیراب ہو جاتی گی۔

⑤ کاموں میں بجلی کا تو بندوبست بھی خاص اچھ نہیں۔ بھوا کا جو ٹک
آتے یا بارش کی اونورے پڑھے بجلی کو پہلے ہی کاٹ دی جاتی ہے۔
کیونکہ یہاں (تار اور پل) دونوں تو ٹلھرا میں بیٹھے ہوئے ہیں۔

۱۱ فروری ۱۹۷۱ء

وہ جو ہم ہمیں لکھ رہا تھا

ساتھ ہی

صاف

جہاں ایک گراں قدر دوست تھا وہ وہاں
سب سے اچھے کو بیٹھنے میں پسند نہ کرتا
کبھی اس کا سبق تھا مگر نہ جانے کس وجہ سے
سائل تو ددی کہ ٹوٹری میں ڈال دیا تھا وہ
میں گمان ایک نئی کہ کتاب کے زمرے میں
جہاں ہم سب ملے گا صاف رہے اب بارہ
فغان ملک کے وہ میں آیا اور فغان بھی خوب تھا
چونکہ سائل نے سب سے زبردستی بھی ملک کے ملک
دے دیے مگر غور کیا ہے۔ اب اس کے بعد میں نے
سائل کے ان چند مضمونوں پر غور کیا ہے

عبدل کریم خان و دیگر
محمد احمد خان

The Kolok Development
Office Kolok
Sengfura.

Subject: Application for being put
in favor of applicant

Sir with humbly submission I
request your good self that
I am a poor family and landless
person in village. I have no
any income and it is hard
to put to create in this event
so I request your good
self that kindly sanction
me in my favor.

Yours faithfully
Subas ^{Shah} Mohad ^{Shah}
Gothi Mohad ^{Shah}
Livel Saller.
SABZRR 11/

عربیہ ملک کی (ی) اور صلاحت

۱۱/ خواستہ شد تا بابت بابت سر

د. ۲۰۲۰/۱۱/۲۵

صالح

ہمیں آدم گرسٹل سے ہم ہندوستان پر
آج صاب لایا ہے کہ ہم رقص و سرکاری سے
آج صاب لایا ہے جو کچھ ورڈس میں تک پہنچا
۵۵ کنال سر زمین میں کو پانی کی سنبائی وغیرہ میں
صیت دیواروں میں آئی ہیں اور یہ وہ
خواب عرومانے اگر آپ کی واسطی سے مافی لہ
وین اسٹیٹ کو کام دیکھ کر لگاتے ہیں کہ اس کا نظام
کیا جائے۔ جبکہ لیٹ سے ہندوستان کو اس باغ ہے
لیفٹر کے بھی سب ایشیا۔ ان میں سطور مرمر مرمر
جاچ اور خیم صار فہر ان سے ملتا ہے

15/06/2016

در صورتی که صاحب سیران با او
 زود در سیران خودشان متاسفانه
 در صورتی که هزار طوطی ناتوان
 اعداد -

چنانچه
 چنانچه گریه و زاری و سینه زنی و
 ناتوان شوند و در حقیقت تمام کسب و کاری
 بشود و سینه زنی و گریه و زاری و سینه زنی
 و گریه و زاری و سینه زنی و گریه و زاری
 و گریه و زاری و سینه زنی و گریه و زاری
 و گریه و زاری و سینه زنی و گریه و زاری

در صورتی که صاحب سیران
 سیران از سیران و زود در سیران
 چنانچه متاسفانه سیران

Shirgaon office
Block Dactmipora.

Subject:- Need of lining of a Sirhama
Canal because of a Threat of floods in
our apple orchards.

Esteemed Sir,

With Reverence, we want to
draw your kind attention towards the fact
that we the people living in this area
have a threat of flood in our apple orchards
as the construction of the ^{lining} Sirhama Canal
is stopped at half of a way.

Now, it is our kind request to solve
our problem that will be your most
kind.

Yours faithfully,

→ G. D. J. J. J.

→ G. H. Mohd. Hanif. S. D. J.

→ M. Akbar Bhat M. Akbar

→ M. Akbar Bhat

→ Bashir Ali. Bhat

→ G. H. Akbar Bhat

→ M. Akbar Bhat

→ G. H. Mohd. Hanif

[Signature]

Bashir Ali.

[Signature]

عزیز دہے فائز اس اندر کلام۔ سید نے بیچ پر درام
دانی ۱۱-۲۹

درخواست مجانب مصرہ بیکم زوجہ لکھن احسن ہائے مالہ لکھنور میں

عقیدہ سکر
درخواست لکھنور فرماتے حکم با اجراء کرنا پانی مل کیونکہ
مائلہ کی پانی میں کرائی دوہیلے

مقابلہ :- گھر اور درخت سے عرصہ ہے ۔ مائلہ صوفیہ لکھنور میں اور کھیل سکر

گی مشعل باندھ ہیں ۔ مائلہ ایک لکھنور اور کھیل سکر ہے ۔ مائلہ پانی مل

میں کرائی سے بہت ہی دور ہے ۔ مائلہ کو بہت ہی مشغول رہتا

ہے پانی مل میں ۔ بہت اور بارش میں بہت ہی کھیت ہو رہا ہے

مائلہ مذکورہ پانی مل ٹھکانے مائلہ زمین میں کھیت ہے

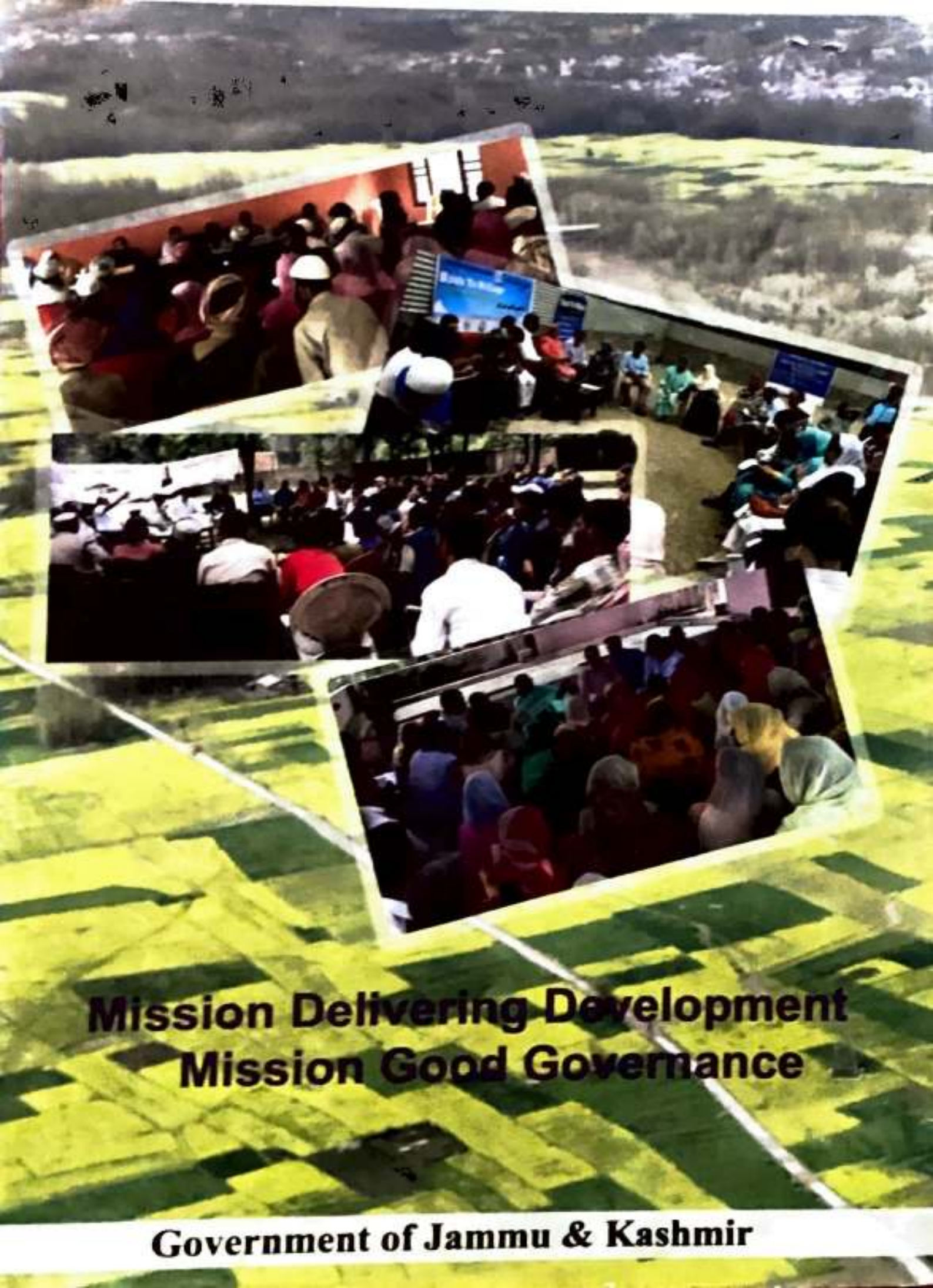
دائرہ دہلی قریب ہے یہ ایک کھیت کا محلہ لکھنور میں ہے تاکہ

مائلہ کو کھیت کا محلہ لکھنور میں دیا جائے

لکھنور والے سے اس کے لیے کہ حکم صادر فرمائے مائلہ کو

درخت اور کھیت مائلہ کے درخواست کو منظور کر دے

مشغول فرمائے تاکہ مائلہ کے مال کو امان سے رکھے



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir