



Back to Village 2

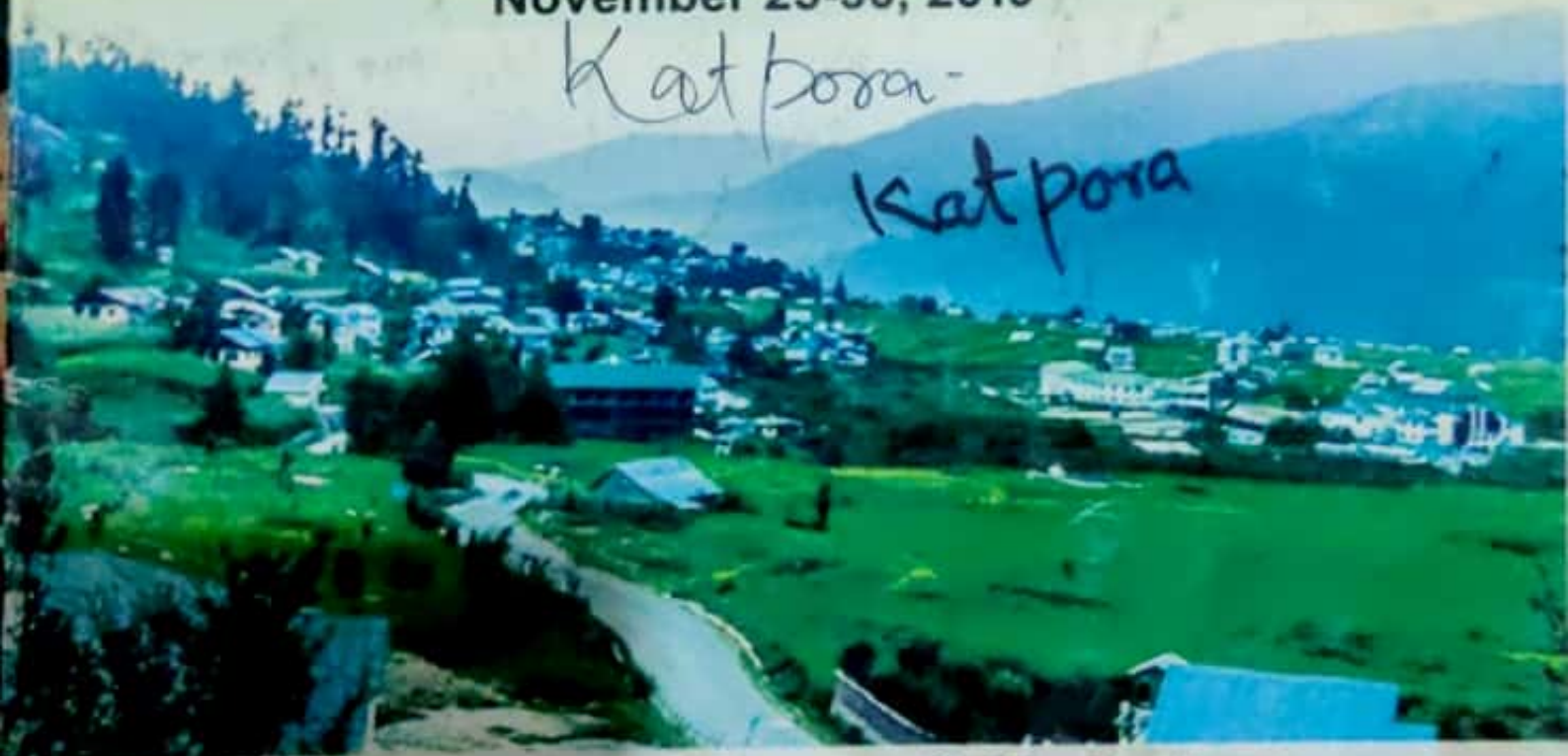
B2V2

Governance at the Doorstep

November 25-30, 2019

Katpora-

Katpora



Government of Jammu & Kashmir

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Collect copy of Panchayat Plastic Collection and Disposal plan.

Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.

Collect any complaints/evidence that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.

Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, library, electric station, important private enterprises.

- Visit other villages in the Panchayat.

- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and emerge village/micro industries.

- Capture evening interaction picture by 6.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.

- Formal meeting with the Panchayat members.

Get various subject/portfolios assigned to the parches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.

Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.

Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.

Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.

- Formal interaction with:

- Frontline government functionaries (Doctor/Teacher/Patwar/Anganwadi Workers/ASHAs/AMNs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)

- Social activists/NGOs.

- Prominent citizens/volunters/teachers/Govt. employees/ex-servicemen etc.

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Day 2 Afternoon:

- Visit the Panchayat Chair/BLOC office and check for hardware/computer.

- Install board at land identified for Panchayat Chair.

- Lead Gram Panchayat Ceremony for completed PMAY houses.

- Inaugurate the previous BZV work and lay foundation stone for a new one.

- Inspect BZV/14th FC work/Launching workshop/developmental projects taken up.

- Inaugurate the playground, lay the foundation stone for CSC, start one sports event.

- Inaugurate/lay foundation stone of any other works which are available.

BZVZ/PO&MD/2019

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Rajeev Arunod Naidu
- Designation: Lecturer.
- Department/Place of posting: Education (V.S.S.) Lecturer.
- Mobile No: 9006826374.
- Email Id:
- Home District: Kulgam.
- Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: KATAPOTA.
- Local Government Directory (LGD) code of the Panchayat: 274778
(To be sourced from Rural Development Department by DC)
- Name of CD Block: Belibag.
- Name of Tehsil: Yalipota.
- Name of District: Kulgam.

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 01
- No. of hamlets in the Panchayat: 05
- No. of households in the Panchayat: 358
- Population (approx.) of the Panchayat: 1826.

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D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Horticulture	Horticulture Tech. 2nd.
2	Agriculture	A.E.A
3	Fisheries Department	Fisheries Guard.
4	Animal Husbandry	Surgeon also as an administrator.
5	Social welfare	Social welfare NYC.
6	P.W.E. Department	Water (Plumber).
7	Revenue	Tehsildar (Yalipota).
8	Health Department	EMPHU.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Char is available in the Panchayat: Yes/No/Under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Char: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

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iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 05-19-19.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 31 July 2019.

iii. Whether the Karwa register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	V.L.W	Yes/No	1689485	Yes/No
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	1st teacher	Yes/No	03-09-19 01-14212	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 08 No. (24 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: _____ No. (0 % to total)

If no, reason thereof: Disturbance due to changing of state of Jammu and Kashmir into Union Territory.

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO (✓)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: The nutrition is being supplied by the Concern depart.

Also mention if it is being purchased by someone else: By the Concern Department.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: It gets paid through the Concern department.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: The M.D.M is purchased and supplied by the School authorities. ~~the Panchayat~~

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: it is served by the School authorities.

Also mention if it is being provided by someone else: By the head of the School.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 30-24 lakh

✓ No. of works approved: 18

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: 255

✓ No. of man days generated: 6000 (last year).

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: not having any sort of own Resources.

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO ✓	RDD ✓	Yes/No	
VLW ✓	RDD ✓	Yes/No	
JE ✓	RDD ✓	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	Settlement record is in a bad condition.
Patwari	Revenue	Yes/No	Not giving a good cooperation.
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: *villagers are facing a big difficulty in achieving financial assistance from banks because the land record is gutted in 2018 and not yet got settled again.*

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No *(land not available)*

If not, likely date of completion: _____ (date)

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|-------------------------------------------|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

RDD department, horticulture, agriculture, animal husbandry and education department.

Any department whose staff is absent most of the time: Nil.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Nil.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1:

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Record gutted in 2016 and not yet maintained	Revenue	Yes/No	Not yet resolved, should be resolved immediately.
Roads not yet magnetised	Rand B	Yes/No	Should be magnetised.
Hamlet Braihad is not having a single pole and also not working	P.O.D	Yes/No	Should be resolved immediately.

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Water supply in a bad condition and needs upgradation	P.H.E.	Yes/No	Should be resolved immediately.
School building in which two buildings (Rand B. Education) schools are clustered needs Second Storey (Braihad)	(Rand B. Education)	Yes/No	Should be resolved within a short span of time.
Roads in a bad condition connecting Rand B the Gp.	Rand B	Yes/No	Should be magnetised immediately.
Electricity poles and wiring in a bad condition	P.O.D.	Yes/No	Should be resolved immediately.
irrigation lack for irrigation Khampora chet to Jainpota Canal Khatpota		Yes/No	Should be resolved immediately.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	Agriculture	A.E.
2	Plumber	P.H.E.	2	Revenue	Patwari

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Animal husbandry	* Surgeon	3	Horticulture	2nd Tech.
4	Social welfare	worker	4	Health Department	Emp.H.W.
5	R.D.D.	V.L.W.	5	R.D.D.	J.E.
6	Revenue	Patwari	6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDPD plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	100 in Gp.	50	Not sufficient budget	30.
Scholarship for Minority students				
Pension - Old Age	08.	18	Lack of budget	Nil.
Pension - Widow	09	08	Lack of budget	Nil.
Pension - Disability	21	03	Lack of budget	Nil.
PM Kisan Nidhi				
Ayushman Bharat				
PM Jeevan Jyoti Bima Yojana				
PM Suraksha Bima Yojana	00	0	Not applied	02
PM Awas Yojana - Grameen	0	0	Not applied	02
State Marriage Assistance Scheme	02	06	Lack of budget	Nil.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	300	50	not fulfilled the budget criteria	Nil.
Ladli Beti				
Swachh Bharat Mission-Individual Household Toilets	300	50	not coming under the scheme	Nil.
PM Ujjwala Yojana				
Ujala				
Jandhan Account				
PM Matru Vandana Yojana				

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection			
Electricity connection			

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi.
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/insufficient.
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Streams/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify: Spring water Conservation.
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil. (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
To make upgradation of canals and khulls.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 0 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: The area is full of richards

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card 50 (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
0 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
0 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures Land Record Jutted in 2016 and not yet maintained by the concerned authorities.
 - Delay by concerned Deptt. _____
 - Delay by bank concerned _____
 - Any other problem, please specify: _____

v. Suggestions for improving the process of availing loan under KCC

The land record should be maintained and settled with in a short span of time which was juttet in 2016 (untest).

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) organised mandi.
 - Through un-organized market _____
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing; _____
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: _____

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat, Yes/No
✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01	Low quality apple orchards.	Should be orchards should be juttet by high yielding varieties.	For e.g. High density statey Delicous.

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent ✓
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>Nil</u>	
2	Dairy units	<u>Nil</u>	
3	Sheep Units	<u>Nil</u>	
4	Fish Ponds	<u>Nil</u>	

ii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. High yielding and best variety ~~seed~~ of apple plants should be given to farmers to boost their economic status.
2. Farmers should be given financial assistance from different departments.
3. Farmers should be given assistance for growing live stock like cow, sheep etc.
4. Farmers should be given assistance for growing backyard poultry.
5. Farmers should be given different trainings to make the best choice in raising standard of their orchards.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|----------------------------------------------------|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

h) any other: Ration Shop is far away from the G.P.

iii. Number of FIRs registered in last 3 months: Nil (G.P.)

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: The Security Situation of the G.P. Should be upgraded.

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	<u>The land record gutted has not been settled yet after being burnt in 2016 under.</u>
Social welfare	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Police Station	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

PDD	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: 120

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

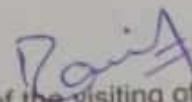
✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	The land record which was settled in 2016 must, should be settled within a short span of time, as people are facing a great difficulty without the land record.
2.	Irrigation back from Khampora chik to Jainpura Canal (Katapora) should be maintained in a good condition.
3.	School building at Braited in which two middle schools are clubbed should be given second storey as there are only 3 rooms.
4.	Water supply is not fit for drinking and it should be upgraded.
5.	The hamlet Braited is without electricity pole. The wiring is poor which is harmful for people, wire should be upgraded.
6.	The link roads connecting the G.P. are in a bad condition, they should be upgraded.
7.	The dispensary available is lacking the basic facilities, should be upgraded.
II	Any major complaint brought to notice of the Visiting Officer:
	Only the main problem the people are facing in the G.P. is that the land record which was settled in 2016 should be settled within a short span of time, because without which people cannot achieve any financial assistance from any department or Bank on other works without a proper land record. The back to village programme to Hajga and G.P. Katapora is only a fun, and waste of time.

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III	Overall perception of functioning of the government:
	The perception of people about the overall functioning of Government is good, but people of G.P. of Katapora are very upset as they are not having any land record today, which was gutted in 2016 unrest and yet not settled.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)


 Signature of the visiting officer
 Name Raees Ahmad Naik
 No = 7006826374.

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