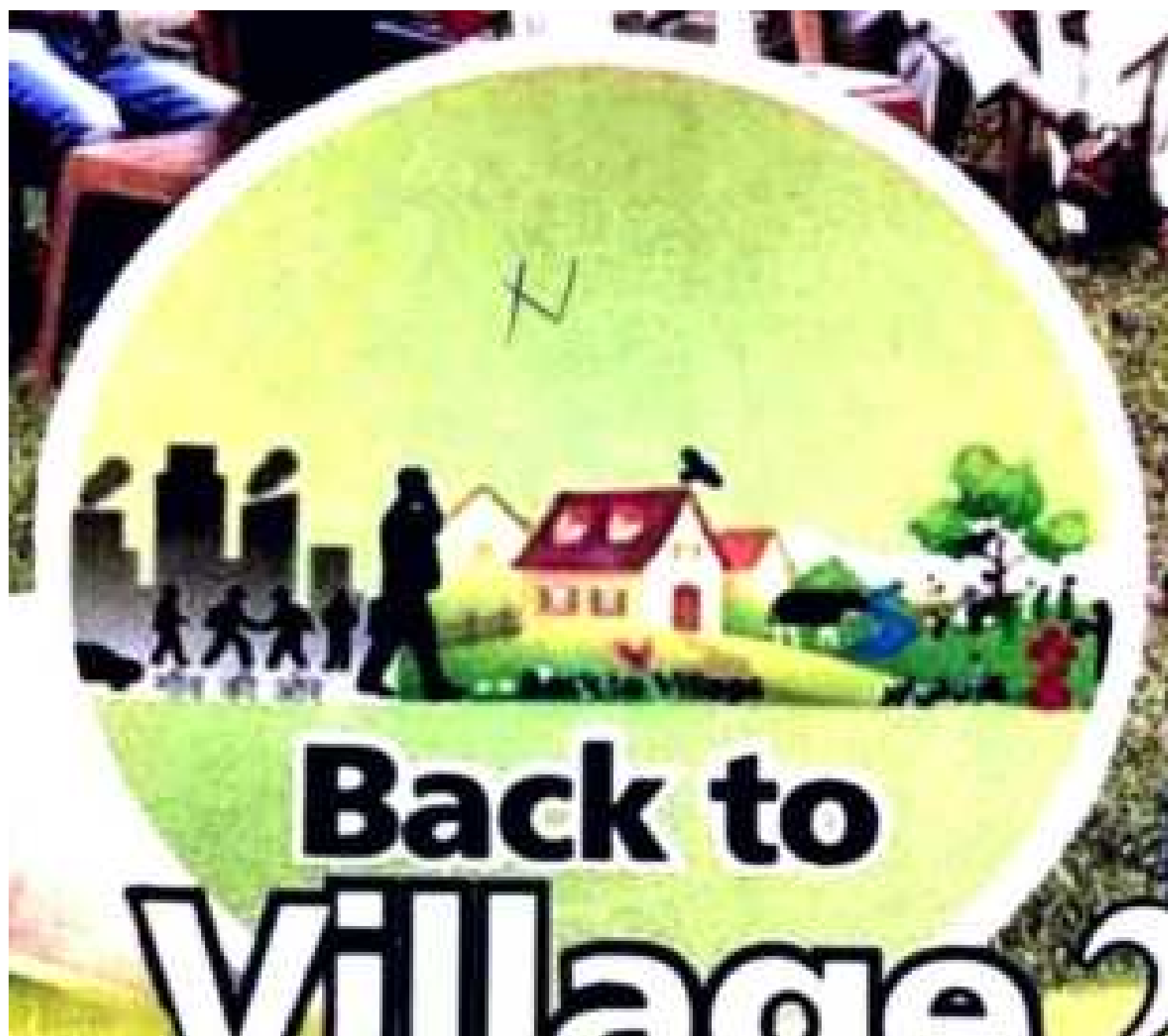




**Jammu and Kashmir
New Vision
New Horizon**

**LIEUTENANT GOVERNOR
JAMMU & KASHMIR**



**RAJ BHAVAN
JAMMU-180001**

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, fed and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food and learning first-hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lure of nature brought home to them the beautiful forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Srinagar District wrote to the Hon'ble Prime Minister about the programme following which the Home Minister made a mention of it in his Manvi Ki Baul Programme citing the festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, emerging and institutionalizing the functioning of Panchayati Raj institutions. Invariably they will associate Panchayats/Sarpanchas. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murmu)





**Chief Secretary
Jammu and Kashmir**

**R. V. R. Subrahmanyam
IAS**

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organised from June 20-27, 2019, across all 4483 Panchayats focused on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 26th July, 2019. The response was vibrant and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

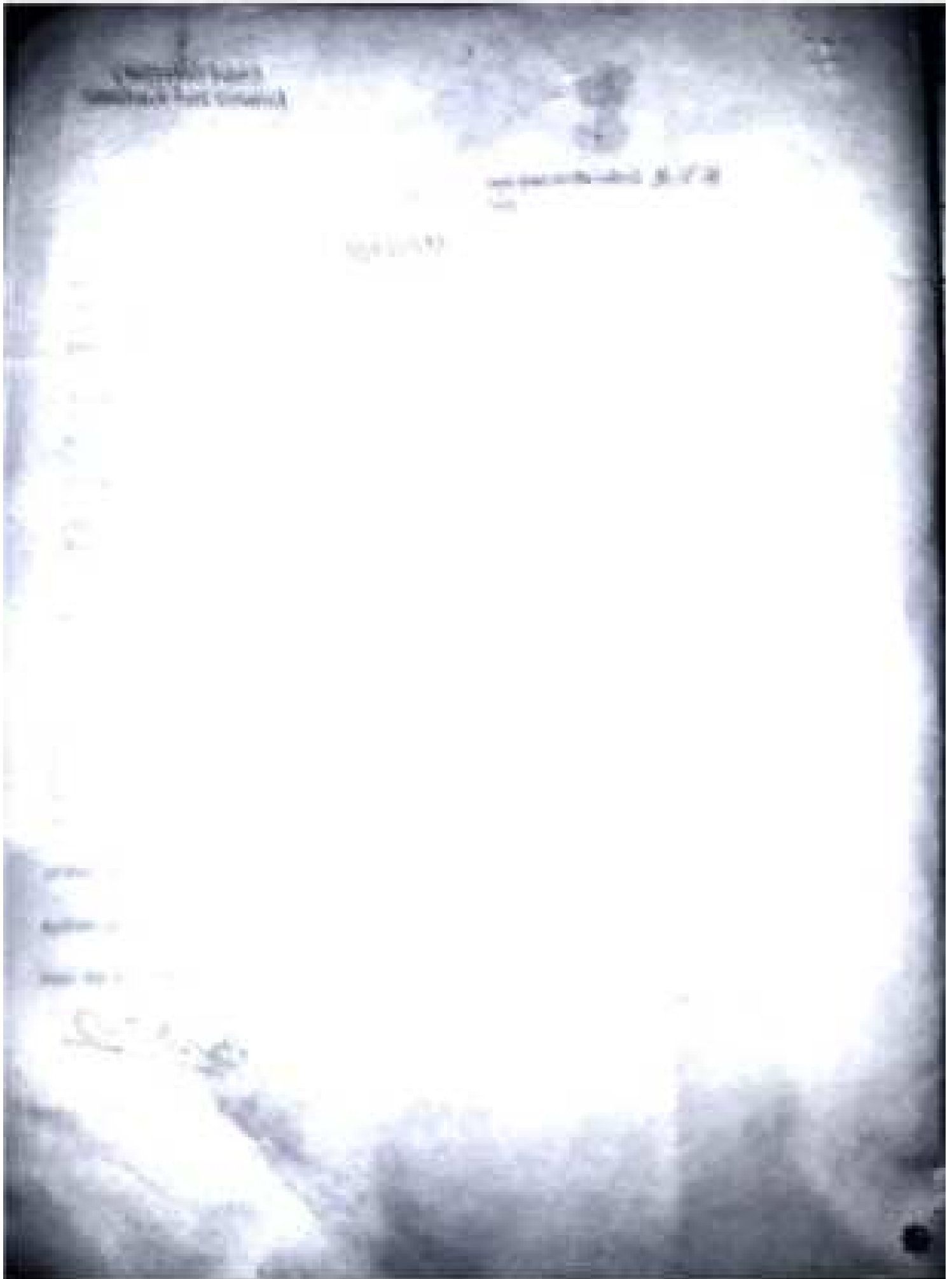
As B2V envisages equitable development of Panchayats with a sound financial base, it is expected that the initiative is carried forward to assess the level of empowerment and institutionalisation of the Panchayat Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and better services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halgas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(R. V. R. Subrahmanyam)



General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various brochures, flyers and analysis.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially Nagahat schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-KISAN, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. He/she must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Sustainability Committee.
- v. He/she shall hold detailed discussions in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MUREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and emerging rural/mini enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filing up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other inter/applications/grievances that may have been handed over to him/her during the visit.

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPOP booklet in the Gram Sabha.
 - Get the resolution for approval of GPOP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan MDM in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Plastic Collection and Disposal plan.
- Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, tanks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PFI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and emerge village/cluster industries.
- Capture evening interaction picture by 5.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the karni register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries: (Doctor/Teacher/Patwar/Anganwadi Workers/ASHA/ANM/MLN/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs.
 - Prominent citizens/volunt teachers/Govt. employees/ex-servicemen etc.

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Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer
- Install board at land identified for Panchayat Ghar
- Lead Grah Pravesh Ceremony for completed PMAY houses
- Inaugurate the previous BQV work and lay foundation stone for a new one
- Inspect BQV 1/14" FC work/Languishing work/other developmental projects taken up.
- Inaugurate the playground, lay the foundation stone for CSC, start one sports event
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *Ataf Hussain Shaikh*
- ii. Designation: *Asst. Executive Engineer*
- iii. Department/place of posting: *PWD (R&B) / Jalisco Kharung*
- iv. Mobile No: *94197-26325*
- v. Email id:
- vi. Home District: *Aurangabad*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT

- i. Name of the Panchayat: *Chilwath*
- ii. Local Government Directory (LGD) code of the Panchayat:
(To be abstracted from Rural Development Department's DC) *274622*
- iii. Name of CD Block: *Chilwath Mahabhad*
- iv. Name of Taluk: *Chilwath Mahabhad*
- v. Name of District: *Aurangabad*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *02* [1. Chilwath, 2. Talgaon Lok]
- ii. No. of hamlets in the Panchayat: *07*
- iii. No. of households in the Panchayat: *560*
- iv. Population (approx.) of the Panchayat: *2519*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PDD	Junior Engineer
2	PWD (R & B)	Junior Engineer
3	PHE	AOE PHE Qrd.
4	Agriculture	Asst. Officer
5	Social Welfare	Social welfare
6	Revenue	Patwari
7	Health	Doctor / MPCO
8	Electricity	HTO 2nd.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

2. Whether the BOC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

ii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable ✓

iv. Facilities available in the Panchayat Bg institutions

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

iii. If yes, Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and submit.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 27-10-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No ✓

Date of last meeting held 19-11-2019

iii. Whether the Kharwal register is being maintained by the Panchayat Secretary. Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No ✓

v. Bank Account opening and receipt of funds

Name of the Scheme	Whether this account opened	Official Signatory other than Sarpanch	Funds received	Balance in the account as on this Date (Rs. in lakhs)	Whether receipt of funds made
14 th Finance Commission	Yes/No ✓	V.L.W. S. Aravindhan	Yes/No ✓	27,16,843	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	S. Aravindhan	Yes/No ✓		Yes/No
ICDS (Honorarium)	Yes/No ✓	S. Aravindhan	Yes/No ✓		Yes/No
Mid Day Meals (MDM)	Yes/No ✓	S. Aravindhan	Yes/No ✓		Yes/No
Own resources of Panchayat	Yes/No ✓		Yes/No		Yes/No
Any other Scheme If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: constituted on 26/11/19

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 3 No. 20 (50% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 6 No. (40) % to total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

2) BDO

3) Others (specify):

✓ Village Admin

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓ (not found)

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: Authority regulated as per policy
all is available in the village

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being provided by someone else: school officials

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2018-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 146 lakh

✓ No. of works approved: 162

✓ No. of works started: 2 (10/10/2018 to 30/09/2019)

✓ No of works completed: 2

✓ No of Job Card holders in the Panchayat: 269

✓ No. of man days generated: 669

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ii. Whether subjects have been assigned by the Sarpanch to the Pancha: Yes/No *etc. Pancha*
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No

iii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDO	Yes/No	
VLW	RDO	Yes/No	
JE	RDO	Yes/No	
CDPO	Social Welfare	Yes/No	
TRWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/CIO	School Education	Yes/No	
Ic MOM	School Education	Yes/No	
BMO	Health	Yes/No	<i>not full support</i>
Tehsildar/Nab-Tehsildar	Revenue	Yes/No	<i>not full support</i>
Patwar	Revenue	Yes/No	<i>not full support</i>
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

B2V3P04M0311

→ Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓ *land not available*

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof.

	Section/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
1	RDD	5 th open culvert	NO	work not started yet
2	— do —	2200sq yard High school	NO	— do —
3	— do —	supply of land for use of High school	NO	— do —

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/AET Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JE/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

RDD

Any department whose staff is absent most of the time: all

Any department whose officers/officials has not visited the Panchayat even once since B2V1: all

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: RDD

vi. Area of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
whole pandayat	IND (R+B)	Yes/No	40% (Twenty)
...	PDD	Yes/No	40% (Twenty)
...	PHE	Yes/No	all

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Electricity lines and substations of area	PDD	Yes/No	
Condition of roads, drains and public works, etc. (including drainage, etc.)	IND (R+B)	Yes/No	
Condition of drainage canals, drains, etc. (including, etc.)	Drainage	Yes/No	
Condition of JAY roads and toilets etc	RDD	Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise dis-aggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha is being prepared and uploaded on GPDP Portal for presentation of GPDP 2020-21: Yes/No

If no, the visiting officer is required to the meeting schedule is formed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (24-10-2019)			2 nd Meeting Date (14-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	VLW	1	RDD	VLW
2	Sub Panchayat	Admnstr.	2	Sub Panchayat CHD	Admnstr.

R3V2PDMC/2019

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	RDD	JE	3	RDD	JE
4	RDD	Technical Assistant	4	RDD JE JE	Tech. Asst
5	RDD	ACS	5	RDD ACS	ACS
6	Education	Teacher	6	TECH	Teacher
7	PWS	Sanitary	7	PFI	Sanitary
8			8	PFI (SHO)	Administrative

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- vii. Whether the GPOP Plans are being approved by the Gram Sabha: Yes/No ✓

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

3. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No ✓
If no, reason thereof: _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ✓
If no, reason thereof: _____
- ii. Is the Social Audit Committee formed in BGV? conducting social audit: Yes/No ✓
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
50/100	GP	Self Help Groups	2

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent ✓
- iii. Whether any exposure visit within J&K/Outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent ✓
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent ✓
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent ✓
- b. General Public : Poor/Satisfactory/Good/Excellent ✓
(Visiting officer to read out the schemes from the pamphlet available)

40 INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Final applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	7			
Scholarship for Minority students	111			
Pension - Old Age	24	46	applied but not sanctioned due to ill health of beneficiaries. Also some beneficiaries are not in the list of beneficiaries.	
Pension - Widow	26	12		
Pension - Disability	4	5	info -	
PM Kisan Aash	122			
Ayushman Bharat	111	111	info - pending as of yet not sanctioned. Also DDC info.	
PM Jeevan Jyoti Bima Yojana	7			
PM Suraksha Bima Yojana	3			
PM Awas Yojana - Gramin	4			
State Marriage Assistance Scheme	22/24	2/3		

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
✓ NREGA Job Card	269			
Latrine	89 N/A	17 102 Sanitation		
Swachh Bharat Mission- Individual Household Toilets	139	45	Funds required	
✓ PM Ujjwala Yojana	4			
Ujjwala	N/A			
Jandhan Account	N/A			
PM Matsru Vandana Yojana	N/A			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter

8. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	15
Electricity connection	-	-	

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she is also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/~~Hilly~~/Plain/~~Mountain~~
- Major sources of irrigation: Canal/~~Can~~/Tubewell/~~Ponds~~/Springs/~~Water harvesting Tanks~~/~~Rainfed~~/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/~~insufficient~~
- Are there any untapped irrigation sources in the Panchayat: Yes/~~No~~
 - If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/~~No~~
 - If yes, please specify _____
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/~~No~~
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: _____ (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
Repairing of canals, well and + wells

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 7-10 %age)
- Are adequate HYV seeds available to the farmers: Yes/~~No~~
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS

- i. No. of farmers without Kisan Credit Card 20 (Hrs)
- ii. No. of farmers who have availed loan facility through KCC during 2018
10 Nos. 40%
- iii. No. of farmers who applied for KCC Loan but not provided so far
10/11 Nos.
- iv. Problems being faced by farmers in availing KCC loan (for whatever relevant)
 - a) Difficult processes and procedures ✓
 - b) Delay by concerned Dept.
 - c) Delay by bank concerned
 - d) Any other problem, please specify farmer not interested against loan
- v. Suggestions for improving the process of availing loan under KCC
Interest free loan & long time to be reduced

4. MARKETING INTERVENTIONS

- i. How is agriculture/horticulture produce sold (for whatever relevant)
 - a) Through organized market (mandi)
 - b) Through un-organized market ✓
 - c) Any other, please specify
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?
Sale in other local through BSNL & Sushasiddhi
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce
Availability of Mandi through Hathiastan

D. DIVERSIFICATION TO HIGH VALUE CROPF/FRUIT:

1. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Apple Plantation	ultra high density	fruit is available after 2 years as per agricultural report
2	Apple Plantation	high density	—

E. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
2. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	6000	1 unit
2	Dairy units	4	4 units
3	Sheep Units	X	X
4	Fish Ponds	X	X

- iii. Suggestions for encouraging more households/farmers to set-up new units:

Higher subsidy and help process

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households.

1.	Establishment of handicrafts training centre
2.	Provision of Skill Development Program
3.	
4.	
5.	

J. PUBLIC GRIEVANCES AND GOOD GOVERNANCE

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 50

- ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|---|--------|
| a) Irregular opening | Yes/No |
| b) Inadequate stock | Yes/No |
| c) Overcharging | Yes/No |
| d) Rude behaviour of store owner | Yes/No |
| e) Long distance to be covered to reach the store | Yes/No |
| f) Non-display of rates | Yes/No |
| g) POS machine not working | Yes/No |

vi) any other: _____

Number of FOLiA registered in last 3 months: 1

a) Are people generally satisfied by response of Police to complaints: Yes/No

ask the director and FIM officers for possible "transfers"

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

g) Any suggestions: _____

Public perception

g. Are departmental staff available: Poor/Good/Very Good/Excellent

h. Are departmental staff responsive: Poor/Good/Very Good/Excellent

g. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	1. Within 1 month - 100% 2. More than 1 month - 0% 3. Never - 0%
Social welfare	• Within 1 month • More than 1 month • Never	
Police Station	• Within 1 month • More than 1 month • Never	
PHE	• Within 1 month • More than 1 month • Never	

PDO	• Within 1 month ✓ • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 123

iv. Number of children in the age group of 4-14 years enrolled in the schools: 123

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether PDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether PDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

i	Urgent public requirements in order of priority (Max. 57):
	1. Upgradation and widening of main road from national highway bypass to Mohamad road (AOR) road through Panchayat Halla Dabwadi
	2. Construction of road from High school Dabwadi to the Mohalla school Mohalla Dabwadi
	3. Construction of primary school (AOR) for 1000 children and construction of school building with the most urgent need
	4. Installation of new electric meter and selection of new electric meter and replacement of damaged wire - poles in replacement in power supply
	5. Construction of new primary school immediately and on the request of village panchayat and school building
	6. Construction of new primary school from Dabwadi and on the request of village panchayat and school building
	7. Construction of new primary school from Dabwadi and on the request of village panchayat and school building
ii	Any major complaint brought to notice of the Visiting Officer:
	None of the above recommended programmes in the block in village programmes plan has been taken for execution till date

iii Overall perception of functioning of the government:

only local public demanded the ground
progress of the water recommended in phase I
and labelled the officials as cheated despite
nothing has been committed in the phase
Ist for execution.

iv Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.)

The report must go in detail/summary
of claims/problems submitted to the extent in
the first to village programme phase
I and II and then and only then
the third phase to the programme
may be initiated. The next phase
it started with some progress.

Signature
26/11/19

Signature of the visiting officer

Name Mr. Atul Kumar Shrivastava

REVISED-2018

ادعائے شیعنی زیارت شریف سید شمس الدین سمنانی دلو چو قاضی کند

ZIVARAT SHARIF SYED SHAMS-UD-DIN SEMNANI

(DALWACH QUAZIGUND KASHMIR)

Ref. No. F&S/15/17

Dated 19-01-2019

خدمت جناب و بزرگ آفسر صاحب بنیادین حلقہ دلوچ

درخواست بنیادین کوں لکھ شہادہ
دلوچ مزار دلوچی مزار

Sanction applied from
High School to Com. Mohalla
Balak Mohalla Dalwach

2d
PWP (PAB)
لکھ شہادہ
Visit of PAB
Visit of PAB

جناب عالی گزارش ہو رہی ہے کہ چونکہ آپ کے ایسی عہدہ کے
یوٹھم میں مقیم ہیں کہ کوں لکھ شہادہ مزار کی
بنیادیں پہلے ہی میں ہے اس کے بعد ہی پر و گرام میں
اس کے بعد ہی مزار کا خاکہ مزار حالات کی وجہ سے یہ مزار
وہی ہی Sanction ہے جو ہے

لکھ شہادہ مزار کی یہ اس مزار کو R&B

فہرست میں Sanction لکھ شہادہ

عین گزارش ہوگی

درخواست مزار

2-4-2019
2-4-2019
2-4-2019
2-4-2019



Sub: Sanction for protection Band at Naurahay
Gazipur near the house of Sgt. Datto Lina
and others



We are solicitation of necessary engagements
draw your kind attention toward following few
lines.

That our problems are not at slope. So there is high risk to our health. So in this connection I request you yourself to bring our case to higher authorities so that in future we may not suffer.

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Yours faithfully

Installation of new
Coburn Gyro gun

یہ ملاحاتی لوگ ہیں

م. ی. کمالی

بسم الله الرحمن الرحيم

adagard. (at the site of the God(s) here) - 1000 AD

Sir,
We the Zamindars (landholders) of New Colony
Gyagigund want to draw your kind attention
towards following few points.
That in the programme of back to village B. phase
season June-July 2019 we also bring it your
kind notice that our apple orch consisting of
atleast 15000 are in risk of erosion. So in
this connection we again request your highness
to please bring the case higher authorities so
in future our orchard may be safe for this risk.

House D.C. Rep
Enrolled 181

Wanda D. C. ...
for further ...
When ...

Visiting Officer
(Det Watch)
B2 V2

Visiting Officer
(Det Watch)
B2 V2

Visiting Officer
(Det Watch)
B2 V2

Visiting Officer
(Det Watch)
B2 V2

Visiting Officer
(Det Watch)
B2 V2

Visiting Officer
(Det Watch)
B2 V2

Yours faithfully,

landholder of
apple orchard

2. 26. 1941

111) Moldovan Gypsy

وَأَنْتُمْ أَعْلَمُ بِمَا لَكُمْ

Dr. H. L. ...

Back to village - 2 for lunch
Balgo continued

Sub-application of provisions of Halya Ordinance
for inclusion of the poor population under
Wajshwanah Akhant. (Halya Card)

with due regard to protect it a promi-
ted that village Garga watershed has not
been covered under dry season shariat. It
is pertinent to note that not a single case
had been reported. But the survey had not
also been done.

also been done.

Your Good-faith & requested to forward
on demand to the higher authorities & take
the measures for fresh journey to cover
the whole village under the scheme as
soon as possible.

Yours Faithfully.

Yours faithfully,

Farooq, M. Shaukat
Sd/- M. Shaukat Shaukat

Balbir Ahmad Khan

14/01/2020

3. Supplies
Family Budget
Savings
Housing Subsidy

ZIYARAT SHARIEF SYEED SHAMS-UD-DIN SIMNANI
DALWACH QUAZIGUND KASHMIR

Ref. No. MSO/15/19

Dated 26/11/19

مذہبیت کے بارے میں waiting officer کو خط درج ذیل

Sanction of Road
 from Dabouch To Weder
 Mohallah of Lone Mohallah Mohalla
 Under (PMGSY)

خدا تعالیٰ گزشتہ محرم میں ہے کہ بھلی بیک ٹو ولیج میں
 میں آپ نے اس ضروری سڑک spot vanpranہ کا نام
 آپ نے کیا تھا کہ واقعی یہ روڑ بننا چاہئے مگر برصغیر کی
 وجہ سے یہ روڑ ابھی تک sanction نہیں ہوا لہذا ہماری
 پھر سے گزارش ہے کہ اس روڑ کو بنانے کے لیے اعلیٰ حکام کی
 ہماری درخواست پر مبنی ہے

میں گزارش ہوگی
 عرض نیاز مندان

باشندہ گان لون علیہ/ علیہ علیہ/ علیہ علیہ

دو روڑ

MSO

کو شمس

میں

میں

For information in the
 PMGSY Programme
 Mohallah
 Mohallah
 Mohallah
 Mohallah

