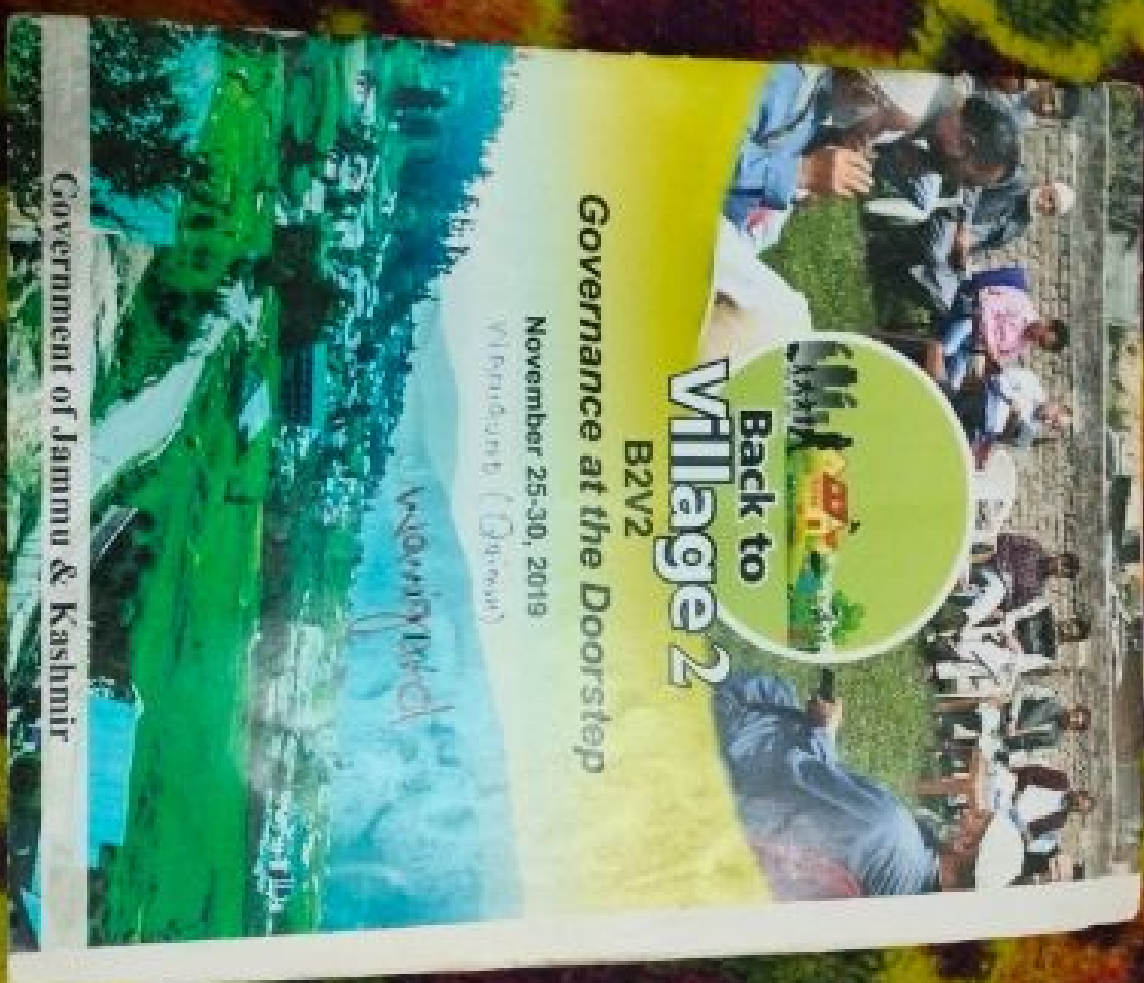




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If interest to be filed up by the Reporting Officer starting from the last day until the prescribed

[illegible]

1. Name: K. Praveen Roll No: 1901007
 2. Designation: $\text{B.Tech CSE - 9th semester}$
 3. Department/Section of Posting: $\text{JNTUA, K. JNTUA Engineering College, T. V. M. P. Road}$
 4. Module No: Ch 7, 8, 9, 10
 5. Period of $\text{Feb 2019 to Mar 2019}$ weeks: 1 week
 6. Name of the District: K. V. C. R. Road
 7. Date of visit: $2002/2/28/2019$ September 2019

Notes of the Paraphrase by Peter Cary and

1. Name of the Parrot: Red Tailed D
2. Local Government Directory (LGD) code of the Parrot: 274764
3. To be selected from Rural Development Department (DD)
4. Name of CD Block: B. A. Mahan
5. Name of Taluk: B. A. Mahan
6. Name of District: K. W. C. B. A.

1. Role of the Director in the Field of

1. No. of average villages in the Panchayat: 42
2. No. of families in the Panchayat: 52
3. No. of households in the Panchayat: 500
4. Population (approx.) of the Panchayat: 2,000 (40% male)

6) FRODUCTUE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the official
1	R.D.P.	U.L.W.
2	P.C.D.C. colonies	P.C.D.C. colonies, Panchayat
3	Panchayat	Panchayat
4	State CP	Police, Panchayat
5	P.C.D.C.	Superintendent
6	P.C.D.C.	Panchayat
7	Solid waste	Superintendent
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Office is available to the Panchayat? Yes/No
construction
- Yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Office? Yes/No
- Whether the BDO office has been established in case the office visits block Panchayat? Yes/No/not applicable

8/21/2019

a. If not, whether the testing by DDC after has been identified. Yes/No
 applicable

b. Facilities available in the Directorate (if applicable):

Facilities available	Parliament Office	DDC Office	Remarks
Telephone	<u>Yes/No</u>	<u>Yes/No</u>	
Computer/Printer	<u>Yes/No</u>	<u>Yes/No</u>	
Telephone facility	<u>Yes/No</u>	<u>Yes/No</u>	

c. In case Parliament has not been constituted, whether Administrator has been appointed. Yes/No

d. Whether Infrastructure and Assets Register has been prepared. Yes/No

e. Whether Officer to physically check the register.

f. No. Visiting Officer to get the register prepared in better premises and condition: _____

2. FUNCTIONALITY:

a. Whether Green Parliament meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held: 25 Feb. 2019

b. Whether Green Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held: 12 July 2019

c. Whether the Karmas register is being maintained by the Parliament Secretary. Yes/No

(Officer to inspect the register)

d. Whether the Secretary/Administrator/Parliament Secretary have digital signatures. Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Secretary Panchayat M.C.D. Administrator	Yes/No	20-10-2019 15308072/-	Yes/No
ICDS (Nutrition)	Yes/No	Sanitation Engineer	Yes/No	29-11-2019 270002/-	Yes/No
ICDS (Honorarium)	Yes/No	- 00 -	Yes/No	29-11-2019 496004/-	Yes/No
Mid Day Meals (MDM)	Yes/No	Sanitation Engineer	Yes/No	29-11-2019 5977/-	Yes/No
Own resources of Panchayat	Yes/No	-	Yes/No	-	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 03 No. (15 % to total)

- d. Whether Action Plan has been approved by the DDC. Yes/No
 If no, reason thereof: _____
- e. Whether the work has been started. Yes/No
 No. of weeks started: 02. No. (15% to 50 week)
 If no, reason thereof: _____
- f. Who is issuing work order for works being executed under 14th P.O. (tick one):
 1) Sarpanch: (X)
 2) MDO: (X)
 3) Others (specify): Pradhan/Engineer
- vi. Integrated Child Development Scheme (ICDS):
 a. Is the Panchayat/Sarpanch purchasing nutrition being at Panchayat level for use in the Anganwad Centres of the Panchayat. Yes/No
 If no, reason thereof: _____
 Also mention if it is being purchased by someone else: _____
- b. Is nutrition being provided to Anganwad Centres in the Panchayat. Yes/No
 If no, reason thereof: _____
- c. Is the Panchayat/Sarpanch paying honorarium to AWWA/helpers directly at Panchayat level. Yes/No
 If no, reason thereof: _____
- d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No
 (Holding Officer to check the register and verify the signatures of the Sarpanch on the same)

16. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/School is providing MDM at Panchayat level for serving Mid day meal to the school? Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/School is providing Mid day meal to the school children in the Panchayat? Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and transportation is being maintained at the Panchayat? Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

17. MGNREGS

a. Whether MGNREGS Plan 2019-20 has been approved? Yes/No

If yes,

✓ Funds allocated to the Panchayat: Rs. 2.5 Lakhs

✓ No. of works approved: 25

✓ No. of works started: 0

✓ No. of works completed: 0

✓ No. of job Card holders in the Panchayat: 250

✓ No. of mid day's expenditure: _____

b. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/No

If yes, whether approved by the Gram Sabha? Yes/No

If no, reason thereof: Not yet Yes 0 Yes Not yet

BY/2020/02/19

ii. Whether subjects have been assigned by the Sarpanch to the Panchayat Yes/No
 If no, whether subjects have been assigned in presence of the sitting officer Yes/No

iii. Major challenges being faced by the Panchayat in functioning and resolution of same

iv. Whether all support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	FCID	Yes/No	
ULW	FCID	Yes/No	
JE	WCD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSMO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/TEO	School Education	Yes/No	
IC NABU	School Education	Yes/No	
DMO	Health	Yes/No	
Tension/Naib-Tesakher	Revenue		
Petrol	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Tile Lane near Municipal Bhandhara	NO	under progress
RDD	Tile Lane near Home & Bhandhara and other a small	NO	-
RDD	Lane near Home Home & Bhandhara and other a small	NO	-
-	-	-	-
-	-	-	-

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

RDD

Any department whose staff is absent most of the time: None

Any department whose officers/officials has not visited the Panchayat even once since B2V1: None

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 RDD

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Poor quality of drinking water	PHE	Yes/No ✓	—
Poor quality Roads & Drains	RAD	Yes/No ✓	—
PMAY (G) Sheds & SBM	RDD	Yes/No ✓	—

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
PMAY (G) Sheds for Poor & Needy	RDD	Yes/No ✓	—
Assistance under SBM Scheme	RDD	Yes/No ✓	—
C/O F.P. Bund along side of River Vishu & Nallas Gre	RDD	Yes/No ✓	—
Need of Poles along with wire of Transformer	PDD	Yes/No ✓	—
Maintenance of Play Field & School ground	RDD	Yes/No ✓	—

G) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (10 July) 19			2 nd Meeting Date (29 Aug) 19		
S. No.	Department	Designation	S. No.	Department	Designation
1	ICDS	AWW	1	ICDS	AWW
2	Revenue	Patwari	2	Agriculture	Agriculture Extension Officer

1 st Meeting Date (10 July) 19			2 nd Meeting Date (24 Aug) 19		
S. No.	Department	Designation	S. No.	Department	Designation
3	School Education	Head of the Institution	3	SHEEP	Police Officer
4	Health	AASHA worker	4	ICDS	Suburban
5	Agriculture	Agriculture Extension Officer	5	Social welfare	Suburban
6	Social welfare	Social worker	6	School Education	Teacher
7	Bank	Banking Associate	7	—	—
8	Animal Husbandry	Suburban	8	—	—

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPOP plan for 2020-21: Yes/No

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	-	-		
Scholarship for Minority students	11	07	Intermittent Disbursement	-
Pension - Old Age	30	05	-	-
Pension - Widow	12	02	-	-
Pension - Disability	13	0		-
PM Kissan Nidhi	150	-	-	-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyoti Bima Yojana	0	0	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Grameen	-	-	-	-
State Marriage Assistance Scheme	04	03	-	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	210	-	-	-
Ladli Beti	N.A	-	-	-
Swachh Bharat Mission- Individual Household Toilets	0	All	Non-Availability of funds	-
PM Ujjwala Yojana	-	-	-	-
Ujala	-	-	-	-
Jandhan Account	300	None	-	-
PM Matru Vandana Yojana	14	04	Quota not sanctioned	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	0	-	-
Electricity connection	0	-	-

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

6 DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kantl
- Major sources of irrigation: Canal/Khul/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 If yes, please specify: Water Conservation Ponds
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: None
- No. of farmers who intend to use drip/sprinkler irrigation: None (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Improving the condition of irrigation canals.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 500 Tons)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____ or _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card N.A. (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
03 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
04 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - Difficult processes and procedures ✓
 - Delay by concerned Deptl. _____
 - Delay by bank concerned _____
 - Any other problem, please specify: _____
- Suggestions for improving the process of availing loan under KCC
Easy Process & Procedures.

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant):
 - Through organized market (mandi) _____
 - ✓ Through un-organized market _____
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Appropriate Marketing for the Produce.
- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Cold Storage.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No ✓

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	150	200
2	Dairy units	80	60
3	Sheep Units	- Nil.	25
4	Fish Ponds	-	-

6. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Organic Farming
2.	Access to Market
3.	Cold Storage
4.	M.S.P availability
5.	K.C.C facility

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i) Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ☒
if no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii) Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent ☒

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) Irregular opening: | Yes/No ☒ |
| b) Inadequate stock: | Yes/No ☒ |
| c) Overcharging: | Yes/No ☒ |
| d) Rude behaviour of store owner: | Yes/No ☒ |
| e) Long distance to be covered to reach the store: | Yes/No ☒ |
| f) Non-display of rates: | Yes/No ☒ |
| g) POS machine not working: | Yes/No ☒ |

PDD	• Within 1 month • More than 1 month ✓ • Never	
Any other	• Within 1 month • More than 1 month ✓ • Never	

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 90

iv. Number of children in the age group of 4-14 years enrolled in the schools:
90

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 10):
1.	25 Low Cost Houses for Homeless People.
2.	Assistance under SBH(C) Scheme
3.	Drain from Graveyard Chhat To BonChhat at Gaiwah Frigid Road.
4.	C/o Drain From Chhat To Wanigund at Wanigund Road.
5.	Flood Protection Bund over Nallah Creek.
6.	2 NO FOOT Bridge at Nallah Creek Near Govt. Girls High School.
7.	UP Graduation of Link Road from main Road To Govt. middle school at Wanigund.
II	Any major complaint brought to notice of the Visiting Officer:
	The major complaints were brought to my notice were - 1) Poor quality of drinking water 2) Poor & unbalanced and un-maintained Road 3) Poorage of electric poles & wires. 4) Poor (4) Shade & storm for Poor and needy.

III	Overall perception of functioning of the government
	Even though the Panchayat body has not been elected but as overall assessment of visit was satisfactory people have faith. Pled in large number & have high hopes that their problems will be redressed.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The Panchayat Akola Naikund is about 20 km from the District headquarter. The roads are dilapidated & need maximization. Awareness programmes about various Govt. schemes need to be organised. Quality water supply should be provided. As AWCs are performing their roles & duties.

Signature of the visiting officer
 Name: RAUF AHMAD BHAT
 C.No. 9797289670