



Back to Village 2

B2V2

Complete
Governance at the Doorstep

November 25-30, 2019

Rakhe Hassampora.

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *Dr. Vajahat Afzal*
- ii. Designation: *Vet. Asst. Surgeon / Visiting officer*
- iii. Department/place of posting: *Animal Husbandry / ICD Anantnag.*
- iv. Mobile No: *7006284434.*
- v. Email id: *wanivajahat @ gmail . Com*
- vi. Home District: *Anantnag.*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019* *29-30 November, 2019.*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Ratke - Harsanpora*
- ii. Local Government Directory (LGD) code of the Panchayat: *289234.*
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *Bijbehara.*
- iv. Name of Tehsil: *Bijbehara.*
- v. Name of District: *Anantnag.*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *02.*
- ii. No. of hamlets in the Panchayat: *7.*
- iii. No. of households in the Panchayat: *574.*
- iv. Population (approx.) of the Panchayat: *4500.*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	ISM	Doctor, Senior pharmacist
2	Agriculture	Agriculture Extn. Assistant.
3	Education	Teachers.
4	Handicrafts	H.T.O.
5	Animal Husbandry	Doctor, Stock Assistant
6	Floriculture	Assistant
7	Social welfare	Supervisor.
8	Sheep Husbandry	Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**1. INFRASTRUCTURE:**

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building ✓

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Damaged during encounter in year 2016.
Computer/printer	Yes/No ✓	Yes/No ✓	
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 27-11-2019.

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 27-11-2019.

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	✓ Yes/No	Sec. panchayat	✓ Yes/No	Rs 1648000.	Yes/No ✓
ICDS (Nutrition)	✓ Yes/No	Administrator Superior	✓ Yes/No	nil	Yes/No ✓
ICDS (Honorarium)	✓ Yes/No	- do -	✓ Yes/No	nil	Yes/No ✓
Mid Day Meals (MDM)	✓ Yes/No	Headmaster	✓ Yes/No	Rs 14200	Yes/No
Own resources of Panchayat	✓ Yes/No	Sec. panchayat	✓ Yes/No	nil	Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 07 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 03 No. (50 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO ()

✓ Others (specify): Administrator

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: Non-availability of funds

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: provided by school only.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 374.54 lakh

✓ No. of works approved: 131

✓ No. of works started: 01

✓ No of works completed: 01

✓ No of Job Card holders in the Panchayat: 450

✓ No. of man days generated: 2722

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Non-availability of funds.

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer:
 Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue		
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 31-12-2019 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Development of Spring at Hassanpura (under 14th FC)

(2) % Tile lane from river Vaishow to Masjid Qadeem via Zaynuddin.

(3) % R-wall at river Vaishow upto Mushtaq Ab. Gama.

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: Current year (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
MGNREGA/RDD	playground	Yes.	
RDD	15 m. of m. culvert at Masjid Hazam Mohalla & Bar Mohalla Bafra at Rakha - Harnayra.	- NO -	To be started soon.

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/ReT Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: PHE, irrigation & FC.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: - No -

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: -

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Electric poles & wiring.	PDD	Yes/No ✓	
Irrigation & drinking water supply	PHE & irrigation	Yes/No ✓	
Main road Connecting to H.P. Bagh	R & B	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Discrimination regarding Backward Category status for Rakhs-Hanspora	Revenue	Yes/No ✓	Half village is backward & another half is forward.
Compensation of damage due to 2014 floods is yet to be received.	-do-	Yes/No ✓	
Band around vaishow river	Irrigation & F.C	Yes/No ✓	
H.T diversion from residential areas to main road from H/o Ch. Mohd. Gani & A.G. Gani Gani.	PDD	Yes/No ✓	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: prepared for 2020-21.

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No.

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Internet problem & transport uncertainty.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (27-11-2019)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education		1		
2	Agriculture		2		

1 st Meeting Date (27-11-2019)			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Animal Husbandry		3		
4	PDD		4		
5	ISM		5		
6	CAPD		6		
7			7		
8			8		

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: 3rd phase not Conducted Yet.

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓
iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
- nil -	- nil -	- nil -	- nil -

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
If yes, quality of training: Poor/Average/Good/Excellent.
v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats.

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent ✓

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Nil	Nil	-	Nil.
Scholarship for Minority students	Nil	36	Sanction awaited	Nil.
Pension - Old Age	30	24	Sanction awaited	Nil.
Pension - Widow	17	15	- do -	- Nil -
Pension - Disability	19	20	- do -	- Nil -
PM Kissan Nidhi	161	Nil	- Nil -	- Nil -
Ayushman Bharat	11	-	-	-
PM Jeevan Jyoti Bima Yojana	01	-	-	-
PM Suraksha Bima Yojana	01	-	-	-
PM Awas Yojana - Grameen	Nil	50	Funds not available	-
State Marriage Assistance Scheme	03	06	Sanction awaited	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	1200	-	- Nil -	- Nil -
Ladli Beti	nil	06	Sanction awaited	- Nil -
Swachh Bharat Mission- Individual Household Toilets	32	350	Funds not available	- Nil -
PM Ujjwala Yojana	NA	NA	NA	Nil.
Ujala	101	nil	-	-
Jandhan Account	90	nil	-	-
PM Matru Vandana Yojana	20	10	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	50	pipes not available	- Nil -
Electricity connection	09	poles not available	- Nil -

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____ ✓ ✓
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: Valshaw River (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓
If yes, please specify: _____
- vi. Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: -nil-
- viii. No. of farmers who intend to use drip/sprinkler irrigation: -nil- (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:
lift irrigation pump at Kharpora bridge.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 20 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No ✓ X
- iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card nil (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
nil Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC
- _____
- _____

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) _____
 - ☒ b) Through un-organized market _____
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;
- _____
- _____
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
- _____
- _____

- iii. Suggestions for encouraging more households/farmers to set-up new units
Awareness & simple procedures for setting up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Animal & Sheep husbandry.
2.	Embroidery & Handicrafts
3.	Agriculture & Horticulture
4.	Small scale Industries.
5.	Agriculture & Mushroom Cultivation.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

- i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: 43

- ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|-----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No/ ✓ |
| e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

PDD	<ul style="list-style-type: none"> • Within 1 month ✓ More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month • More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

PDD not providing electricity at proper time & schedule.

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 357

iv. Number of children in the age group of 4-14 years enrolled in the schools: 357

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No


vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Flood protection Bund around Vaishnavi river.
	2. Water lifting station for agricultural use.
	3. Electric poles, wiring & transformers.
	4. Construction of link road from Bridge (main road) towards Herpora and also from main road to H.P. Bagh.
	5. Brick walling around Boys Middle School, Rakhe-Harsanpora.
	6. Ayush Hospital (50 beds), Allopathic doctor & Herbal garden.
	7. Veterinary Centre.
II	Any major complaint brought to notice of the Visiting Officer:
	<p>→ Shifting of HT line, electric poles & wiring.</p> <p>→ Fresh drinking water supply.</p> <p>→ Medical Block be shifted from Rainich to Bijbehara.</p>

III	Overall perception of functioning of the government:
	Satisfactory, there has been no progress in the works mentioned during B2V1.
IV	Overall assessment of visit and suggestions:
	(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	The government should thrust upon the departments for redressal of public grievances & also provide schemes & benefits for socio-economic upliftment of people.


 Signature of the visiting officer
 Name Dr. Vajahat Afzal
 Visiting officer,
 Rakhe - Hassanpore.