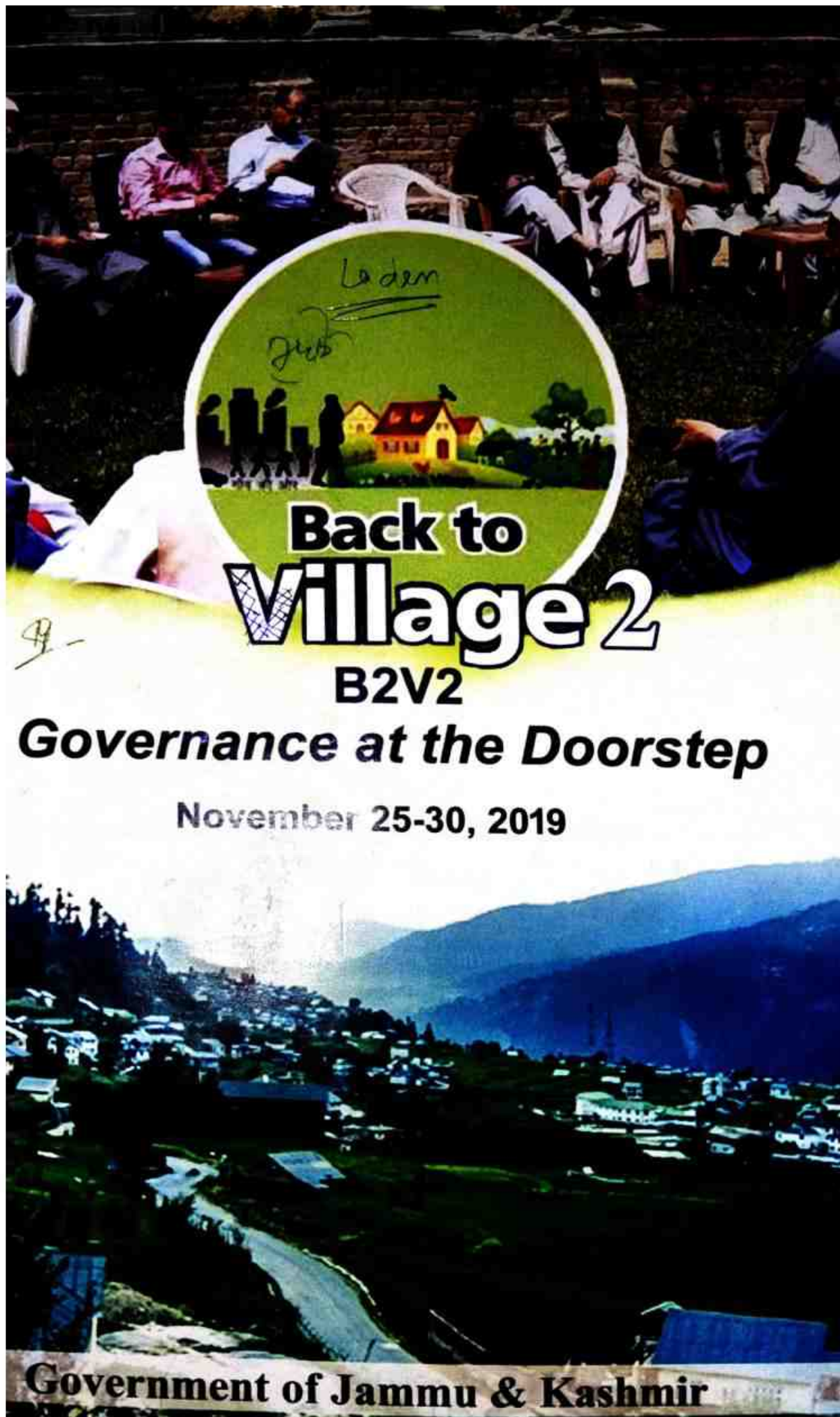




(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- I. Name: **MOHAMMAD SHAFI MIR**
- II. Designation: **Lecturer**
- III. Department/Place of posting: **Education / H. Sec. School Budgam Budgam**
- IV. Mobile No.: **7006978264/9469303594**
- V. Email id: **mohamad.shafi2000@gmail.com**
- VI. Home District: **Budgam**
- VII. Dates of visit: **28/06/2019 to 30/06/2019, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- I. Name of the Panchayat: **Kadern (ST) 24/14/18**
- II. Local Government Directory (LGD) code of the Panchayat: **24/14/18**
(To be sourced from Rural Development Department/DC)
- III. Name of CD Block: **Nagarn**
- IV. Name of Tehsil: **Chadota**
- V. Name of District: **Budgam**

C) PANCHAYAT PROFILE:

- I. No. of revenue villages in the Panchayat: **Kadern**
- II. No. of hamlets in the Panchayat: **07**
- III. No. of households in the Panchayat: **300**
- IV. No. of households in the Panchayat: **1360**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Revenue	Patilwari
2	Dept. of industries and Public Distribution	Store keeper
3	Youth Service & Sports	R.E.K
4	Sanitation & Plw	Helper
5	R.R.B	Road worker
6	Agriculture	Store keeper
7	Aquaculture	Aquaculture Assistant
8	U.C.D.S	Supervisor
9	S.P.O	Tenders
10	Education	

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- I. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
- II. Whether functioning in: Own building/Other government building/Private building
- III. If yes, whether functioning in: Own building/Other government building/Private building
- IV. If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- V. Whether the BDC office has been established (in case the office visits block Panchayat): Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions.

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No (NA)

vi. Whether Infrastructure and Assets Register has been prepared Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

i. Whether Gram Panchayat meeting is being held regularly on monthly basis
Yes/No
Date of last meeting held: 20-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis Yes/No
Date of last meeting held: 20-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary
Yes/No
(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital

[illegible]

e. Whether the works have been started: Yes/No ✓

No. of works started: nil No. (nil % to total)

If no, reason thereof: unfavourable conditions

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO ✓

3) Others (specify):

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Still purchased by Deptt.

Also mention if it is being purchased by someone else: ICDS Deptt.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: The supply got consumed two months earlier

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: The post has been opened under the joint operation of Sarpanch & Supervisor but due to some technical reasons at bank level it could not function.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

3. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid Day meal in the schools: Yes/No

If no, reason thereof: Due to unfavourable situation and other reasons but not towards the Panchayat still purchase on their own.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Same as in 1x(a)

Also mention if it is being provided by someone else: Deptt of School Education

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 15 lakh

✓ No. of works approved: 20

✓ No. of works started: nil

✓ No. of works completed: nil

✓ No. of Job Card holders in the Panchayat: 176

✓ No. of man days generated: _____

x. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

B2V2/PO&MD/2019

assigned by the Sarpanch to the Panchs. Yes/No
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	Need to share more information to improve revenue areas
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	people facing hardships due to unavailability of medicine
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: Social welfare Deptt. (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: 05 to 06 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (BZV1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in BZV1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) construction of lane from PM GSY road to Lalgan
is expected to be completed in the month of May 2020

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in BZV1: Yes/No

If yes, amount released: Rs. 1.42 lakh.

Whether works identified in BZV1 have been started: Yes/No

Likely date of completion: upto March 2020 (date)

Sl. No.	Department	Remarks
1		
2		
3		
4		
5		

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒ Yes
- b) Teachers/ReT Teachers (Yes/No) ☒ Yes
- c) Anganwari Workers/Helpers (Yes/No) ☒ Yes
- d) RDD staff (Yes/No) ☒ Yes
- e) JEs/other engineering staff (Yes/No) ☒ Yes
- f) Agriculture/Horticulture staff (Yes/No) ☒ Yes
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒ Yes

In case any particular department has shown improvement, please specify:

RDD, Agriculture and Horticulture

Any department whose staff is absent most of the time: labour and social welfare

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Social welfare

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: Manager SHC Bank Loolpura

03/02/PD&MD/2019

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Tap water	PHE	Yes/No ☒ Yes	
Road	RRB PMGSY RDD	Yes/No ☒ Yes	
Electricity	PDD	Yes/No ☒ Yes	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Road	RRB PMGSY RDD	Yes/No ☒ Yes	
Tap water	PHE	Yes/No ☒ Yes	
Electricity	PDD	Yes/No ☒ Yes	
Social welfare Schemes	Social welfare	Yes/No ☒ Yes	
		Yes/No	

03/02/PD&MD/2019

DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No ✓

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No ✓

If no, reason thereof _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No ✓

If no, the officer should get it installed and confirm. _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No ✓

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm. _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings.

1 st Meeting Date (26-11-19)			2 nd Meeting Date (27-11-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	Agri. Offr.	1	Agriculture	Agri. Offr.
2	ICDS	Supervisor	2	ICDS	Supervisor AN workers

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Horticulture	HTG-III	3	Horticulture	HTG-III
				PDD	Inspector
4	Sheep	Stock up	4	Sheep	Stock up
				PHE	Helper
5	Forest	Forester	5	SFC	Inspector
				Forest	Forester
6	Soil & water conservation	Helper	6	Revenue	Pathways
				R&B	Land worker
7	D&MP (RD)	JE	7	CARD	Store keeper
				Yash Singh	R&B
8			8	Pragati & Skill centre	Helper
				Skill centre	Helper

If no, reason thereof _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. Yes/No

If no, Reason thereof _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha. Yes/No

If no, reason thereof _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal. Yes/No ✓

If no, reason thereof Internet blockage
(VLW to demonstrate the reports to the Visiting Officer)

... plan for 2020-21: Yes/No ✓
 ... support of major departments
 ... pertaining such gaps

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ✓
 If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No ✓
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓
 If no, reason thereof: Since no work was done for last 10 Ten months

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓
 If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
07	Budgam Magam	Panchayat Commence computer literacy	04 days 15

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No ✓
 If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No ✓
 If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- Elected representatives : Poor/Satisfactory/Good/Excellent ✓
 - General Public : Poor/Satisfactory/Good/Excellent ✓
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students.	NA			
Scholarship for Minority students	NA			
Pension - Old Age	17	27		
Pension - Widow	06	03		
Pension - Disability	10	nil		
PM Kissan Nidhi	87 101	14	Internet blockade Transfer of balance in correct name	
Ayushman Bharat	nil			
PM Jeevan Jyoti Bima Yojana	11 29			
PM Suraksha Bima Yojana	02 nil	45		
PM Awas Yojana - Grameen	nil	42	Approval pending from higher authorities	
State Marriage Assistance Scheme	nil	nil		

NREGA Job Card	176	nil	NA	nil
Ladli Beti	26	16	Internet prochade	
Swachh Bharat Mission- Individual Household Toilets	150	125	payments to beneficiaries not made till date	
PM Ujjwala Yojana	NA	NA		
Ujala	166	NA		
Jandhan Account	213	NA		
PM Matru Vandana Yojana	08 08	02		

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	50	shortage of pipes	
Electricity connection	50	non electrified	

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R202/PM&M/2010

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Pain/Mandi
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) Spring
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) Spring (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify construction of Palchitar Canal
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

construction of Palchitar Canal which can irrigate large area of PH Ladon, Buggo, Brinjan, Loolipora etc

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. Zero %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Farmers are not ready to go with HYV because these need longer time to harvest.

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AVAILABILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kissan Credit Card ____ (Nos.)
- No. of farmers who have availed loan facility through KCC during 2019
30 Nos.
- No. of farmers who applied for KCC Loan but not provided so far
07 Nos.
- Problems being faced by farmers in availing KCC loan (tick whatever relevant)
 - Difficult processes and procedures _____
 - Delay by concerned Deptt. _____
 - Delay by bank concerned ☒ _____
 - Any other problem, please specify: Guarantee problem
- Suggestions for improving the process of availing loan under KCC
Banks should reduce norms of keeping employees as guarantors against KCC loan

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever relevant)
 - Through organized market (mandi) _____
 - Through un-organized market ☒ _____
 - Any other, please specify: _____
- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

- Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat. Yes/No
☒ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry		
2	Dairy units		
3	Sheep Units		
4	Fish Ponds		

1. Sheep rearing

2.

3.

4.

5.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card _____

ii. Overall satisfaction level of the people about the ration shops
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | ✓ Yes/No |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| e) Long distance to be covered to reach the store: | ✓ Yes/No |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | ✓ Yes/No |

h) any other: people demands for extra supply on black rates

iii. Number of FIRs registered in last 3 months nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month ✓ - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never ✓	
Police Station	- Within 1 month ✓ - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month ✓ - Never	

PDD	• Within 1 month • More than 1 month • Never ✓	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department?
PHE, social welfare and RRB

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: _____
- Number of children in the age group of 4-14 years enrolled in the schools: _____
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ✓
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ✓
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ✓
 ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER

- Urgent public requirements in order of priority (Max. 37)
 - Construction/Repairment/Upgradation of Road from Satpurna to Ladden through RRB DmGSY
 - Improvement of Road from Gulaban to Gali by way of smelting & mactamization
 - 150 electric poles/HT & LT wire conductors and old four transformers
 - Construction of Road from Dahan to Sakinabad and PHESS Road to Kamikand (Mehala)
 - Establishment of 03 Anganwadi centers for main mehala Charnag, Manjari Ladden
 - Amulance along with post of deliver
 - Replacement of old damaged water pipes (main supply and links)
- Any major complaint brought to notice of the Visiting Officer
 - very poor road connectivity
 - no replacement of damaged pipes despite countless representations made by people before PHE division Chardola
 - late payments to the beneficiaries of SBM

III Overall perception of functioning of the government:

In some areas like GCDs, rural developed Education, Agriculture people have positive perception but they are very much ~~dissatisfied~~ dissatisfied about functioning of Social welfare L&B, PHE, PMGSY and PDD

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Govt has not fully reached to this PH and people are facing lot of hardships due to non availability of road connectivity. PHE & Foremost connect this down trodden hilly area having 60% ST population by constructing road from Crali to Cudabam and Salmunda to Ladden

Signature of the visiting officer

Name Mohamad Shafi M

7006978264



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir