



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Own copy

Government of Jammu & Kashmir

Back to Village 2 (B2V2) - Report
(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **Mr. Pushpinder Singh**
- Designation: **Sr. Lecturer**
- Department/Place of posting: **Education (Govt. Higher Secondary School Sholapur)**
- Mobile No: **8082707022**
- Email id: **inderpush959@gmail.com**
- Home District: **Budgam**
- Dates of visit: **25/26/27/28/29/30, November 2019**
25/26 Nov 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **Borwah**
- Local Government Directory (LGD) code of the Panchayat: **241413**
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **Nagam**
- Name of Tehsil: **Chadouna**
- Name of District: **Budgam**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **1**
- No. of hamlets in the Panchayat: **1**
- No. of households in the Panchayat: **201**
- Population (approx.) of the Panchayat: **1356**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Development Department	Mudasir Ahmad (J.E) Present Rang Ahmad (J.E) Tasleema (G.R.S)
2	Agriculture	Kaiser Mubashir (A.E.A) Kaiser
3	Education	Jawaid Ahmad (Headmaster)
4	Horticulture	Mohammad Akbar Ganai (Horticulture Technician II) Present
5	Animal Husbandry	Dilqius Ayaz (Attendant)
6	Revenue	Mohammad Muzafar Wani Patwari/Revenue Present
7	Social Welfare	Mohammad Shahid (T.S.W.O)
8	Handicrafts	Fateh Mohammad Rather (Junior Assistant)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: **Yes/No/under construction**
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: **Yes/No**
- Whether the BDC office has been established (in case the officer visits the Panchayat): **Yes/No/Not applicable**

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No No	Yes/No	—
Computer/printer	Yes/No No	Yes/No	—
Telephone facility	Yes/No No	Yes/No	—

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: —

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 18/11/19

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 26/06/19

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate Bank Account opened	Official stamp/signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether all bank transactions have been made
14 th Finance Commission	Yes/No	V.L.V.	Yes/No	Rs 13,19,66/-	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	Rs. —	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	Rs 19,550/-	Yes/No
Mid Day Meals (MDM)	Yes/No	Headmaster (govt. school)	Yes/No	Rs. nil	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, If yes, indicate name	Yes/No	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: —

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 7 No. (to total)

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ix. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No
 If no, reason thereof: The school administration is purchasing items.

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No
 If no, reason thereof: School administration is providing MDM.
 Also mention if it is being provided by someone else: School administration.

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
 (Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

b. If yes,
 ✓ Funds allocated to the Panchayat: Rs. 30 lakh
 ✓ No. of works approved: 58. (fifty eight)
 ✓ No. of works started: nil
 ✓ No of works completed: nil
 ✓ No of Job Card holders in the Panchayat: 132
 ✓ No. of man days generated: 264 [Convergence with 16th F.c.]

xi. Whether the Action Plan for funds on account of Own Resources Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No
 If no, reason thereof: NO own resources available

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a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	—
VLW	RDD	Yes/No	—
JE	RDD	Yes/No	—
CDPO	Social Welfare	Yes/No	—
TSWO	Social Welfare	Yes/No	—
Anganwadi Supervisor	Social Welfare	Yes/No	—
Headmaster/Principal/ZEO	School Education	Yes/No	—
I/c MDM	School Education	Yes/No	—
BMO	Health	Yes/No	—
Tehsildar/Naib-Tehsildar	Revenue	Yes	—
Patwari	Revenue	Yes/No	—
Agriculture Extension Official	Agriculture	Yes/No	—
Horticulture Extension Official	Horticulture	Yes/No	—
Village functionaries		Yes/No	—
Any other			—

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- ✓ Non co-operation by officials: Yes/No
- If yes, who: _____ (specify)
- ✓ Non disclosure of funds available/schemes by officials: Yes/No
- ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- ✓ Delay in administrative approval by officials: Yes/No
- If yes, how long: _____ (specify number of days)
- ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
- ✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No
- If not, likely date of completion: _____ (date)
- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No
- If not, list of such works and date by which they are likely to be completed:
 - (1) _____
 - (2) _____
 - (3) _____
- iii. Whether any funds have been released for works identified in B2V1: Yes/No
- If yes, amount released: Rs. 1.60 lakh.
- Whether works identified in B2V1 have been started: Yes/No

iv. Whether any new work(s) has/have been sanctioned after BZV-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- a) Doctors/Paramedics/other Health staff (Yes/No)
- b) Teachers/Ret Teachers (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JEs/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

RDD, Agriculture Deptt., Revenue

Any department whose staff is absent most of the time: —

Any department whose officers/officials has not visited the Panchayat even once since BZV1: —

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: Nil

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vi. Areas of major complaints brought to notice:

Major area of complaint made during BZV1	Department	Resolution of Complaint	Remarks
1. Lack of pure drinking water	PHE	Yes/No	—
2. Lack of electric poles & wires	P.D.O	Yes/No	—
3. Lack of public transport	JK SATC	Yes/No	—
4. Lengthy procedure for rectification of revenue records	Revenue	Yes/No	—

vii. Major problems confronting the people

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
1. Lack of pure drinking water	PHE	Yes/No	—
2. Lack of electric poles and wires	P.D.O	Yes/No	—
3. Lack of playground & public park	Youth sports & Floriculture	Yes/No	—
4. Lack of public transport	Transport	Yes/No	—
5. Procedure for rectification of revenue records takes time at F.C	Revenue	Yes/No	—

1. GRAM PANCHAYAT: _____

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No
If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers? Yes/No
If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place? Yes/No
If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21? Yes/No
If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No
If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	R.D.D		1	R.D.D	
2	Agriculture		2	Animal husbandry	

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Water supply		3	Agriculture	
4	Health		4	Handicrafts	
5	P.N.E		5	Forest	
6			6	P.N.E	
7			7	Sheep husbandry	
8			8	Sports	

If no, reason thereof: _____

or Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting? Yes/No
If no, reason thereof: _____

or Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No
If no, reason thereof: _____

or Whether the GPDP Plans are being approved by the Gram Sabha? Yes/No
If no, reason thereof: _____

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
4	Budgam Kandpura Nagarn	PHI functioning Digital literacy PHI functioning	3 days 4 days 1 day

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Data not Available	-	-	-
Scholarship for Minority students	Data not Available	-	-	-
Pension - Old Age	33	36	No fresh Sanctions available	-
Pension - Widow	15	01	-do-	-
Pension - Disability	03	02	-do-	-
PM Kisan Nidhi	140	40	PFMS regular Disbursement of funds	-
Ayushman Bharat	8	-	-	-
PM Jeevan Jyoti Bima Yojana	-	-	-	-
PM Suraksha Bima Yojana	-	-	-	-
PM Awas Yojana - Grameen	-	-	-	-
State Marriage Assistance Scheme	nil	-	-	-

Schemes/Services	cases covered (Nos.)	(applied but not sanctioned) (Nos.)	reasons for pendency	applications submitted to visiting officer (Nos.)
NREGA Job Card	122	-	-	-
Ladli Beti	10	5	not sanctioned at district level	-
Swachh Bharat Mission-Individual Household Toilets	1	26	funds not available	-
PM Ujjwala Yojana	-	-	-	-
Ujala	-	-	-	-
Jandhan Account	50	-	-	-
PM Matru Vandana Yojana	5	3	internet issue	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	-	-	-
Electricity connection	-	-	-

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- Major sources of irrigation: Canal/Khuls/Tube wells/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): Canal → 50%
Rainfed → 50%
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body): springs (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no
If yes, please specify: Harvesting tank at Muses wader.
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: -
- No. of farmers who intend to use drip/sprinkler irrigation: 3 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
Development & improvement of existing irrigation
Khunds should be ensured.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 60 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: Inadequate supply from
depot

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3. LOANING FACILITY AVAILABLE TO THE _____
 _____ Credit Card 80 (Nos.)

- v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- ✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units	Date authenticity by Sd/- J. S.
1	Backyard Poultry	80	-	
2	Dairy units	10	-	
3	Sheep Units	93 households	10	(A) - FH
4	Fish Ponds	-	-	

6. Suggestions for encouraging poor households/farmers to set up mini units
various awareness camps regarding the facilities provided by different departments to farmers should be conducted at regular intervals

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households

1. High yielding variety seeds be introduced and their usage be encouraged.
2. Direct market intervention schemes should be introduced and encouraged.
3. The introduction of ultra high density plants can boost the production of banana & can increase the income.
4. High yield breeds of cattle, sheep and poultry should be introduced.
5. Creation of more job oriented and production boosting Self Help groups should be facilitated.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No *40*

If no, the number of people in the Panchayat yet to get Aadhaar card: *40*

2. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent *40*

Major problems/complaints with regard to ration shops:

a) Irregular opening	Yes/No
b) Inadequate stock	Yes/No
c) Overcharging	Yes/No
d) Rude behavior of store owner	Yes/No
e) Long distance to be covered to reach the store	Yes/No
f) Non-display of rates	Yes/No
g) POS machine not working	Yes/No

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h) any other: _____

ii. Number of FIRs registered in last 3 months: *Nil*

a) Are people generally satisfied by response of Police to complaints: Yes/No *Yes*

b) Is copy of FIR given to people: Yes/No *Yes*

c) Are people satisfied about the overall security situation in Panchayat: Yes/No *Yes*

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	<i>✓</i>
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	<i>✓</i>
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	<i>✓</i>
PH&E	☒ Within 1 month ☐ More than 1 month ☐ Never	<i>✓</i>

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PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	—
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	R.O.D Deptt.

vi. Any specific observation or complaint regarding any particular department
Quality of water supplied by P.H.E Deptt is poor and unhygienic.
Officials of P.H.E I + F.C Deptt don't pay heed to requests.

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
 (Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 302
- Number of children in the age group of 4-14 years enrolled in the schools: 242
- Is there any High/Higer Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: —
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
	1. Development of water supply scheme at village Bownah via available springs
	2. Development of playground at Bownah
	3. Pronding and laying of electric wires and poles at Bownah.
	4. Development of public park near Chinai tree at Bownah
	5. Upgradation/improvement of health Sub-Centre at Bownah
	6. Creation of Animal Husbandary unit at Bownah.
	7. c/o road along doodhganga at Bownah Upgradation of Chak road.
II	Any major complaint brought to notice of the Visiting Officer:
	The quality of portable water is poor and unhygienic. The frequency and timing of water supply is quite erratic. Also the electric poles are needed at an earliest, otherwise major accident can happen.

Overall perception of functioning of the government:

People are least impressed by the functioning of government. The thin population of people at B2V2 programme reflects their impression about government functioning.

Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The public response was so cold this time. As compared to B2V1, people showed least interest in this programme, owing to the non-fulfillment of demands made at time of B2V1. If demands are fulfilled, the back to village programme would be huge success.



Signature of the visiting officer

Name

Pushinder Singh

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Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir