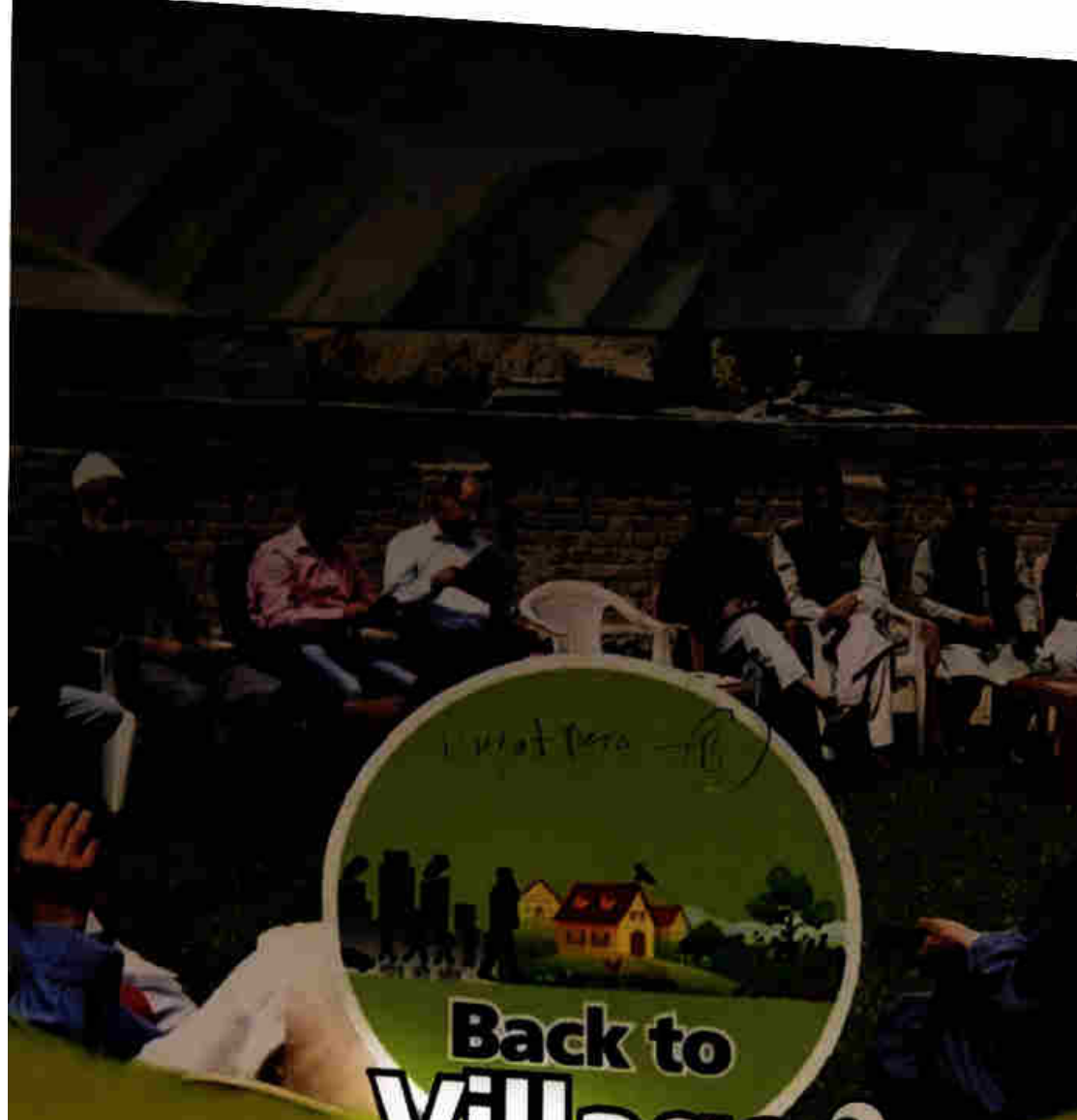


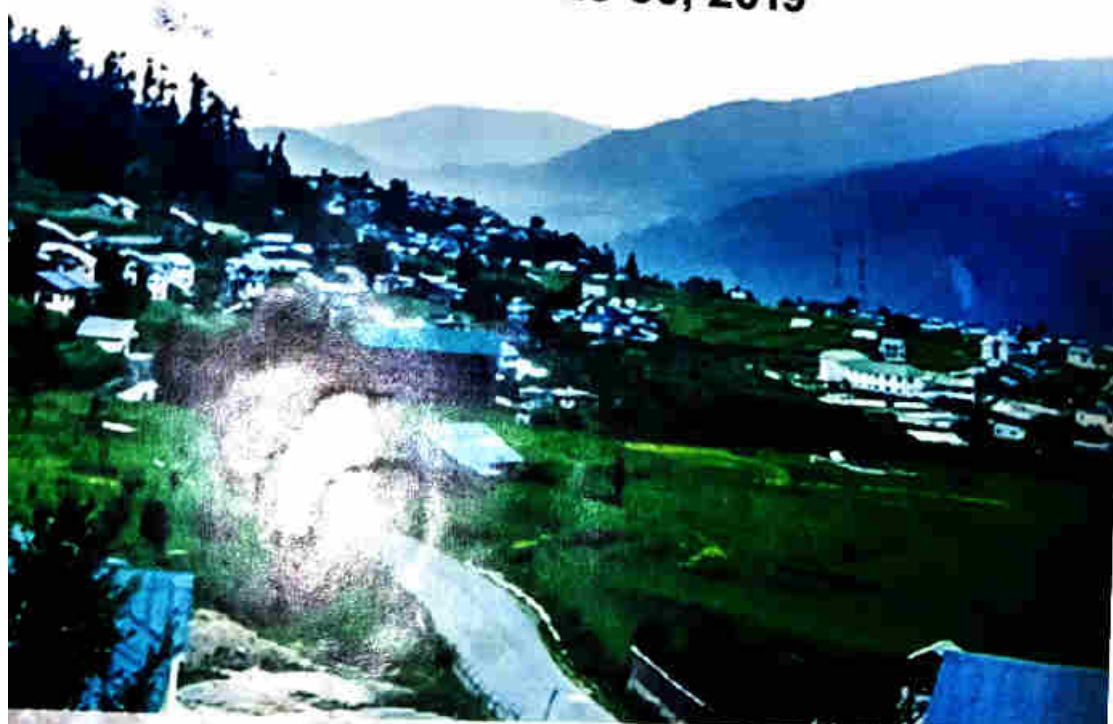


Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

A) DETAILS OF REPORTING OFFICER:

- Name: **SNEH JESHAD MOESAIN**
- Designation: **LECTURER**
- Department/Place of posting: **EDUCATION GK HSS BUDS, MH.**
- Mobile No: **91889434448**
- Email id: **sneha1866@gmail.com**
- Home District: **Dahanu**
- Dates of visit: **25/26/27/28/29/30 November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **Haghdhara 'B'**
- Local Government Directory (LGD) code of the Panchayat: **241443**
(To be sourced from Rural Development Department by DC)
- Name of CD Block: **Nagam**
- Name of Tehsil: **Chodasa**
- Name of District: **Budgam**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **01**
- No. of hamlets in the Panchayat: **07**
- No. of households in the Panchayat: **195**
- Population (approx.) of the Panchayat: **1540**

17. FROUNT LINE OFFICIALS/PERSONNEL WHO ARE PRESENT DURING THE VISIT

S. No.	Department	Designation of the official
1	Agriculture	
2	KDD	Mrs
3	ICDS	Soc Panchayat
4	Animal Husbandry	Supervisor
5	Revenue	Potewi
6	Handicrafts	Conf. Industries
7	Drainage	Local
8	Horticulture	Technician

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat? **Yes/No**
If yes, whether functioning in: **Own Building/Other government building/Other building**
- If no, whether land is available for construction of the Panchayat Ghar? **Yes/No**
- Whether the BCC office has been established (in case the office with 2000 Panchayat)? **Yes/No/Not applicable**

N. Facilities available

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 25 Oct 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 19 Nov 2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds:

Source of the fund	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Nutrition)	Yes/No	Yes/No	Yes/No	Yes/No
ICDS (Honorarium)	Yes/No	Yes/No	Yes/No	Yes/No
Mid Day Meals (MDM)	Yes/No	Yes/No	Yes/No	Yes/No
Own resources of Panchayat	Yes/No	Yes/No	Yes/No	Yes/No
Any other Scheme, If yes, indicate name				

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted on 19 Nov 2019

vii. 14th Finance Commission Award

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 03 No. (20 % to total)

If no, reason _____

e. Whether the works have been started: Yes/No
No. of works started: _____ No. (_____ % to total)

If no, reason thereof: Current Situation and non-availability of Internet Connection

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof:

Due to unavailability of funds.

Also mention if it is being purchased by someone else: _____

Programme Officers

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof:

Funds scarce not available for honorarium purpose

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

Signature: _____
Officer to check the register and verify the signatures of the

x.

Mid Day Meals (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid Day meal in the school: Yes/No

If no, reason thereof: _____

Purchase zero consumed and Hois

b. Whether the Panchayat/Sarpanch is providing Mid Day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Consumed Hois did themselves

Also mention if it is being prepared by someone else: _____

and consumed zero's Hois

c. Whether the record on account of purchase of MDM items and verification to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

a. Whether MGNREGA Plan 2015-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 15.18 lakh

✓ No. of works approved: 37

✓ No. of works started: X

✓ No of works completed: X

✓ No of Job Card holders in the Panchayat: 129

✓ No. of man days generated: X

xi. Whether the Action Plan for funds on account of Own Resources of Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xii. Whether subjects have been assigned in presence of the visiting officer.
If no, whether subjects have been assigned in presence of the visiting officer.
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works.
- a) Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes/No	
Patwar	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	

- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:
- ✓ Non co-operation by officials: Yes/No
 - If yes, who _____ (specify)
 - ✓ Non disclosure of funds available/schemes by officials: Yes/No
 - ✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
 - ✓ Delay in administrative approval by officers: Yes/No
 - If yes, how long _____ (specify number of days)
 - ✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
 - ✓ Any other difficulty give details _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

Whether the construction work of playground inaugurated/started during the visit
If the officer in B2V1 has been completed: Yes/No

_____ date of completion _____ (date)

Whether any other works started during Back to Village-1 have been completed:

_____ and date by which they are likely to be completed:

Construction of lane/protection bund from main
road to ridge at Hargolpora 'B'
March 2020

Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 1795 lakh.

Whether works identified in B2V1 have been started: Yes/No

Department	Improvement	Yes/No	Remarks
	Nil	Nil	Nil

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
- b) Teachers/ReT Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDD staff (Yes/No) ☒
- e) JEs/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Health Department

Any department whose staff is absent most of the time: CAPD, Sheep Husbandry

Any department whose officers/officials has not visited the Panchayat even once since B2V1: nil

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1:

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Construction of p/god on both sides of main road in the middle of the village	RDD	Yes/No ☒	
Backward status should be provided to the Gram Panchayat	Revenue	Yes/No ☒	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Lack of electricity poles and transformers.	POD	Yes/No ☒	
Metalling of internal roads	R & B	Yes/No ☒	
Educational infrastructure and road-ennce upgradation	Education	Yes/No ☒	
Adequate staff not available in health sector	Health	Yes/No ☒	
Filtration plant should be put to	PHE	Yes/No ☒	

G) PLANNING, EXECUTION AND MONITORING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (10/11/19)			2 nd Meeting Date (23/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	AEA	1	do	do
2	Education	Tanche	2	do	do

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	Horticulture	Technician	3	do	do
4	Handicraft	Craft Instructor	4	do	do
5	PDD	JE	5	do	do
6	Animal Husbandry	Supervisor	6	do	do
7	PHE	Lineman	7	do	do
8	Labourer	Patisari	8	do	do

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No *Schemes are not implemented by gram panchayats till date.*
- If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
- If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
- If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
05	BDO office Rajam	Function and duties of P.R.'s	03

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
- If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries Covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	Under Process online			
Scholarship for Minority students	do-			
Pension - Old Age	30	31	Colleges are fixed	
Pension - Widow	13	02	do-	
Pension - Disability	07	04	do-	
PM Kissan Nidhi	160	30	Unsettled by the valley and on availability of interest out of state of registration time	
Ayushman Bharat	07	01		
PM Jeevan Jyoti Bima Yojana	X	X	X	X
PM Suraksha Bima Yojana	X	X	X	X
PM Awas Yojana - Gramin	nil	nil	nil	nil
State Marriage Assistance Scheme	nil	nil	nil	nil

NREGA Job Card	129	x	x	
Ladli Beti	10	05	Want of Affidavit from Authority	x
Swachh Bharat Mission- Individual Household Toilets	90	x	x	x
PM Ujjwala Yojana	45	x	x	x
Ujala	80	x	x	x
Jandhan Account	85	x	x	x
PM Matru Vandana Yojana	08	04	Internet Connection Unavailable	x

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	15	old pipes are damaged and new habitation	nil -
Electricity connection	06	new Habitation	03 new Transformers.

* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I. DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kand ✓
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify) ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body) (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ✓
If yes, please specify
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil ✓
- No. of farmers who intend to use drip/sprinkler irrigation: 50 (Nos.) ✓
- Any suggestions to improve irrigation facilities in the Panchayat: Borewells/Tube wells should be installed

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 40 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: Inadequate supply of HYV Seeds from DPH.

- i. No. of farmers without Kissan Credit Card 150 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
09 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
nil Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant)
- a) Difficult processes and procedures _____
- b) Delay by concerned Deptt. _____
- ☒ Delay by bank concerned _____
- d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC

There should be no need of guarantors for obtaining K.C.C loan up to three lakh

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) _____
- b) Through un-organized market Unorganised
- c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Transport facilities should be improved for transportation of surplus produce.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Pickup centres/mandis for surplus stock should be at tehsil level.

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/☒ No
- ☒ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	10	20
2	Dairy units	01	04
3	Sheep Units	Nil	04
4	Fish Ponds	Nil	nil

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Technical guidance and financial assistance to improve horticulture sector.
2.	Opening of craft centres, tailoring, sarkari, gravel work.
3.	Providing of agriculture equipments - tiller, tractor, brush cutter, weeder to improve agriculture sector.
4.	
5.	

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non-display of rates: | Yes/No |
| g) POS machine not working: | Yes/No |

- iii. Number of FIRs registered in last 3 months: Nil
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: Building should be provided for Panchayat
- iv. Public perception
- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries

Department	Average time taken	Remarks
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☐ Within 1 month ☐ More than 1 month ☒ Never	Already constructed filtration plant since last three years is not functional yet PHE Deptt is not taking any measure to make it operational.

	month	
	• Never	
Any other	• Within 1 month	
	• More than 1 month	
	• Never	

vi. Any specific observation or complaint regarding any particular department:

PHE

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 40
- Number of children in the age group of 4-14 years enrolled in the schools: 35
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒
 ✓ If yes, whether the incinerator is functional: Yes/No

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):

- Immediate financial assistance/loan for the farmers whose orchards were damaged due to seasonal snowfall.
- Installing of electricity poles and transformers for these hamlets of the village at priority.
- Establishment of J&K Bank branch with ATM.
- Metalling of internal roads and macadamization of existing roads.
- Night stay of doctors, functional lab, modern equipments like x-ray plant, CBC Analyzer should be made available at PHC.
- Construction of protection band on Nallah Tilt basin from house of Ali Mohd Muneed to Culvert of Link road.
- Playfield should be provided as the land is already identified.

II Any major complaint brought to notice of the Visiting Officer:

People are demanding for revivification of Ration Cards and Ration provided by CAPD is insufficient to fulfill the demand so additional supply should be provided on free sale to overcome the need of masses.

Overall perception of functioning of the government:

III

People always expect that their problems, issues will be resolved by the government. It is impossible to redress and resolve all issues at once. However, the issues put forth before government departments placed under top priority should be taken over so that people can obtain relief to some extent.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The response of villagers were poor a small number of residents attend B2V2 programme. The main reason of their absence were their demands and issues already addressed in B2V1 as not a single demand was redressed right from B2V1 till date. The panchayat body along with BDC seems to be concerned for betterment of society. However, availability of funds is their own concern. Government should atleast redress 50-70% of demands so that people get benefited by this programme. Now depends on authorities, better future are once again only hope.



Signature of the visiting officer

Name

Syed Inayat Hussain