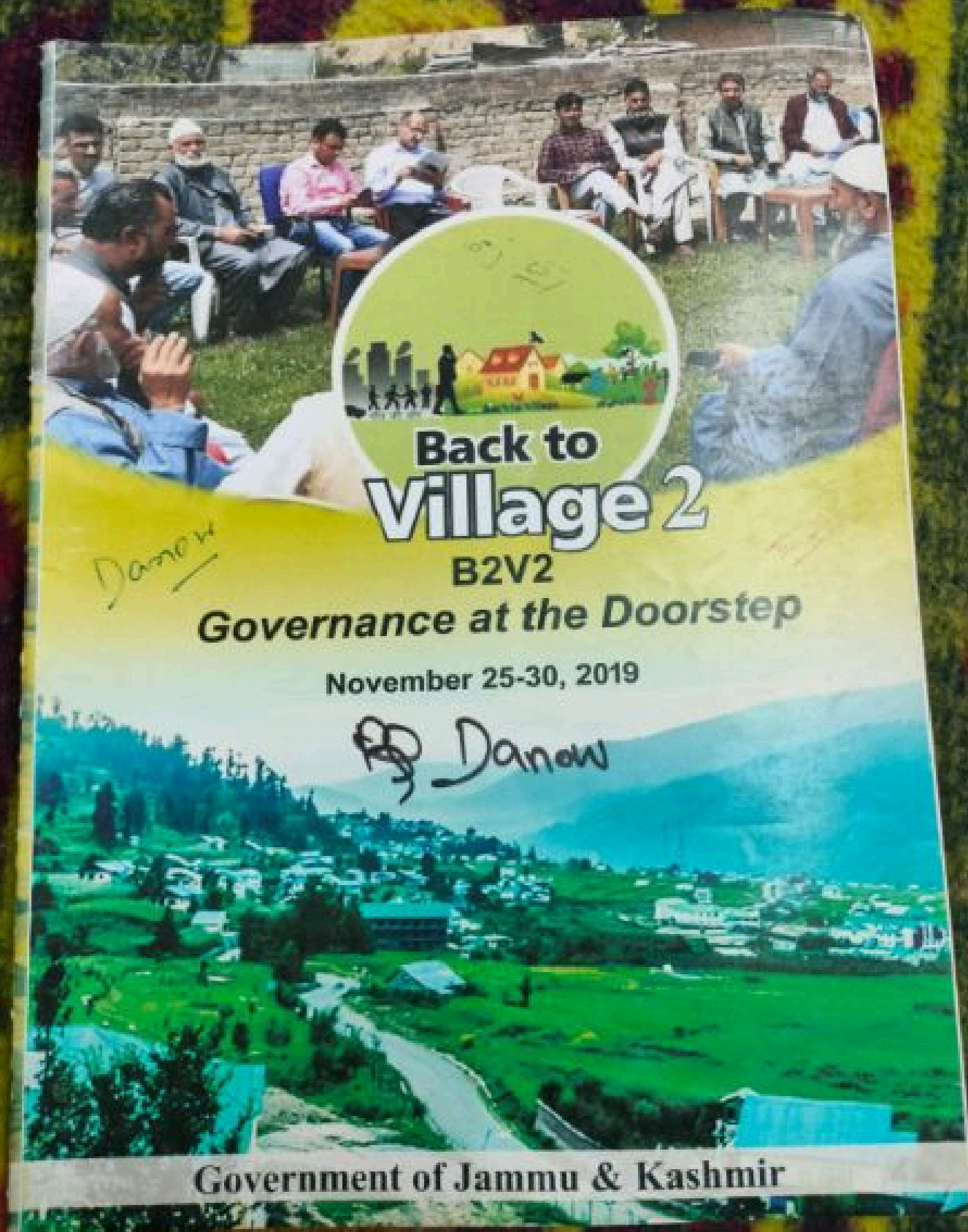
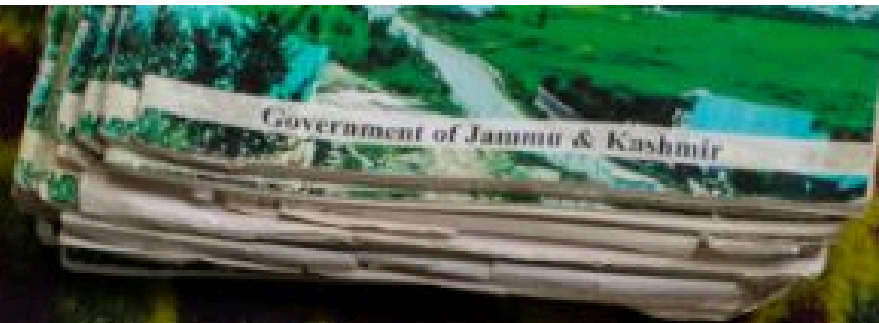




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Block No Village 2 (R2V2) - Panchayat

(Form to be filled up by the Reporting Officer during his/her first visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: Mohamed Yaseen Padder
- Designation: Functional Manager
- Department/Office of posting: DIC Kulgam
- Mobile No: 9906484067
- Grade: 1
- Office Address: Kulgam
- Date of visit: 20/01/2018 (Date: November 2018)

B) LOCALITY DETAILS OF PANCHAYAT:

- Name of the Panchayat: Damer
- Local Government District (LGD) code of the Panchayat: 241711
(To be sourced from Rural Development Department by MO)
- Name of CD Block: Bainoh
- Name of Taluk: Bainoh
- Name of District: Kulgam

C) PANCHAYAT PROFILE:

- No. of inhabited villages in the Panchayat: 02
- No. of hamlets in the Panchayat: 07
- No. of households in the Panchayat: 412
- Population (approx.) of the Panchayat: 2418

REVFORM/2018

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	<u>Agriculture</u>	
2	<u>Revenue</u>	
3	<u>Animal Husbandry</u>	
4	<u>Health</u>	
5	<u>Fisheries</u>	
6		
7		
8		

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

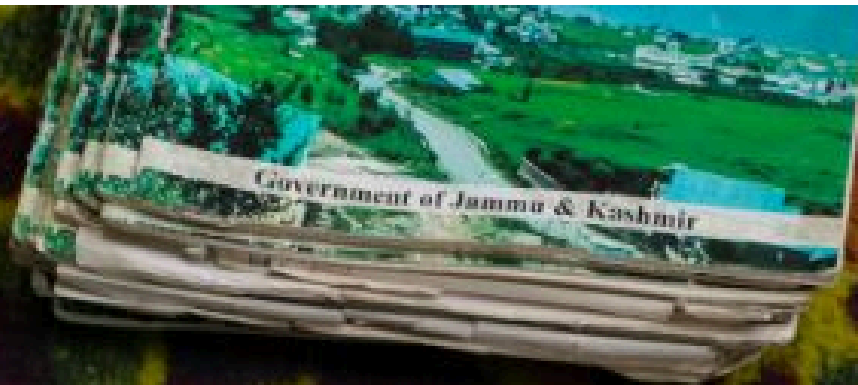
1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat? Yes/Under construction. ☒
- If yes, whether functioning in: Own building/Other government building/Private building. ☒
- If no, whether land is available for construction of the Panchayat Ghar? Yes/No. ☒
- Whether the SOC office has been established (in case the officer visits block Panchayat)? Yes/Not yet established. ☒

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h. If not, whether the building for DDC office has been identified. Yes/No/Not applicable.

i. Facilities available in the Panchayat Prg. Institution:

Facilities available	Panchayat Office	DDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/Printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

j. In case Panchayat has not been constituted, whether Administration has been requested. Yes/No.

k. Whether Infrastructure and Assets Register has been prepared. Yes/No.

(Writing Officer to physically check the register)

If no, Writing Officer to get the register prepared in his/her presence and submit.

3. FUNCTIONALITY

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No.

Date of last meeting held: 25th of NOV 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No.

Date of last meeting held: 25th of NOV 2019

iii. Whether the Khasra map is being maintained by the Panchayat Secretary. Yes/No.

(Officer to inspect the register)

iv. Whether the Representative/Panchayat Secretary have digital signatures. Yes/No.

20/11/2019

4. Bank Account opening in a village of Azad

Name of the Scheme	Whether bank account opened	Whether it is already in the name of Panchayat	Whether it is opened in the name of Panchayat	Whether it is opened in the name of Panchayat	Whether it is opened in the name of Panchayat
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
14 th Finance Commission	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No

(Writing Officer to physically check the Panchayat and enter the above details. Yes/No will also check that the bank account is in the name of the Panchayat and operated by Panchayat.)

a. Whether Panchayat Development Committee has been constituted. Yes/No.

If no, the writing officer to ensure that the Committee is constituted in his/her presence and submit.

b. 14th Finance Commission Award

i. Whether 4 year Action Plan 2019-20 has been prepared. Yes/No.

ii. Whether the detailed estimates for all works have been prepared. Yes/No.

iii. No. of works for which estimates have been prepared: 26 No. 110% to total.

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4. Whether Action Plan has been approved by the LEO? ☒ Yes/No

If yes, reason thereof: _____

5. Whether the works have been started? ☒ Yes/No

No. of works started: Nil No. of works to start: 5 to 10

If no, reason thereof: Lack of interest facility

6. Why is leaving work order for work being awarded under 10% EC, etc. and?

To: Supervise

To: BBB

Let Others specify: Administrative

vi. Integrated Child Development Scheme (ICDS)

6. Is the Panchayat/Sarpanch purchasing nutrient items at Panchayat level for use in the Anganwadi Centres of the Panchayat? ☒ Yes/No

If yes, reason thereof: Because of elected Panch & Sarpanch

Also mention if it is being purchased by someone else: The supply is being purchased by CDPO

7. Is nutrient being provided to Anganwadi Centres in the Panchayat? ☒ Yes/No

If no, reason thereof: _____

8. Is the Panchayat/Sarpanch paying remuneration to ANM/Ashwajyoti directly at Panchayat level? ☒ Yes/No

If no, reason thereof: Because no elected Sarpanch is available in GP

9. Whether the receipt on account of purchase of nutrient and payment of remuneration is being maintained by the Panchayat? ☒ Yes/No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

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4. Mid Day Meal (MDM) Scheme

6. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools? ☒ Yes/No

If yes, reason thereof: No elected Sarpanch is in GP

7. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat? ☒ Yes/No

If no, reason thereof: Absence of Elected Sarpanch

Also mention if it is being provided by someone else: Headmaster of the Government School

8. Whether the receipt on account of purchase of MDM items and remuneration to cooks is being maintained in the Panchayat? ☒ Yes/No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

5. MNREGS

6. Whether MNREGS Plan 2018-20 has been approved? ☒ Yes/No

7. If yes,

• Funds allocated to the Panchayat: Rs 43.9 lakh

• No. of works approved: 5000

• No. of works started: Nil

• No. of works completed: Nil

• No. of Job Card holders in the Panchayat: 371

• No. of man days generated: 20295 (Jan 2018-19)

8. Whether the Action Plan for lands on account of Own Resources of the Panchayat is being prepared? ☒ Yes/No

If yes, whether approved by the Gram Sabha? ☒ Yes/No

If no, reason thereof: Administrative problem from higher level

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14. Whether subjects have been assigned by the District to the Panchayat? Yes
15. If so, whether subjects have been assigned to presence of the visiting officer? Yes
16. Major challenges being faced by the Panchayat in functioning and execution of work?
17. Whether full support and cooperation being provided by

Office	Department	Response	Remarks
SI	Sub	<u>Yes</u>	
ICW	AGD	<u>Yes</u>	
IC	AGD	<u>Yes</u>	
COPO	Genl Munim	<u>Yes</u>	
TSWD	Social Munim	<u>Yes</u>	
Regional Supervisor	Social Munim	<u>Yes</u>	
Headmaster/Principal (P.T.)	School Education	<u>Yes</u>	
in MEM	School Education	<u>Yes</u>	
SI	Health	<u>Yes</u>	
Talukdar/Head-Talukdar	Revenue	<u>Yes</u>	
Patwar	Revenue	<u>Yes</u>	
Agriculture Extension Officer	Agriculture	<u>Yes</u>	
Horticulture Extension Officer	Horticulture	<u>Yes</u>	
Village Sanitary Officer		<u>Yes</u>	
Any other			

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18. Is the Panchayat facing any difficulty in execution of work, construction of beneficiaries other schemes?

1. Has cooperation by officials? Yes
2. If yes, who? (Specify)
3. Has assistance of funds been distributed by officials? Yes
4. Does it organization of sub-municipal functions by engineering staff? Yes
5. Does it administrative support by officials? Yes
6. If yes, how long? (Specify number of days)
7. Officers not sharing results of a programme of beneficiaries? Yes
8. Any other difficulty, give details: Lack of interest, difficulty in the whole process

F) FOLLOW UP OF BACK TO VILLAGE-1 (BTV-1)

1. Whether the construction work of playground inaugurated during the visit of the officer in BTV-1 has been completed? Yes
2. If not, state date of completion: (Date)

3. Whether any other works started during Back to Village-1 have been completed? Yes

4. If not, list of such works and date by which they are likely to be completed:

- (1) _____
- (2) _____
- (3) _____

5. Whether any funds have been released for works identified in BTV-1? Yes

6. If yes, amount released Rs. _____

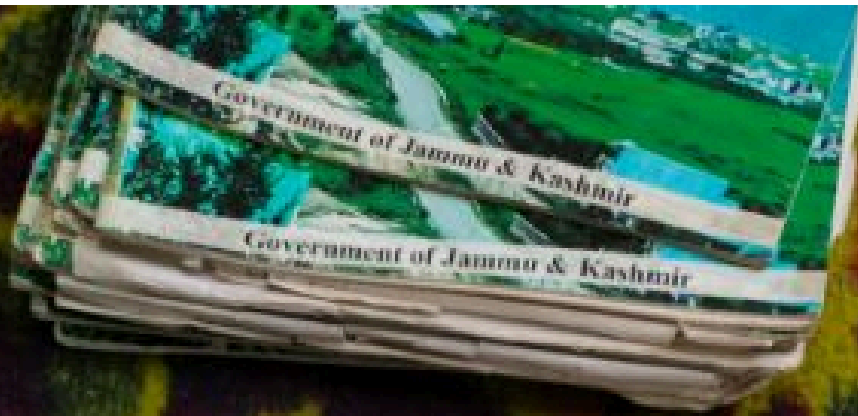
Whether work identified in BTV-1 have been started? Yes

7. Likely date of completion: April (Date)

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3. Whether any new service technique has been incorporated/implemented in the Panchayat since 02/01/2001 (write below)

Service/Department	Name of work technique/technique	Whether completed yes/no	Remarks
NAFC	Construction of new road		Under-estimated
PLANNING	Plan for the village and		done
Public Works	Water supply		

4. Whether any improvement in attendance of following Government functionaries has been noticed after 02/01/2001

- a. District Panchayat Health staff Yes/No
- b. Teachers/PT Teachers Yes/No
- c. Anganwadi Workers/Helpers Yes/No
- d. PSC staff Yes/No
- e. Engineer engineering staff Yes/No
- f. Agriculture/Horticulture staff Yes/No
- g. Animal Husbandry/Forest/Horticulture staff Yes/No

If none any particular department has shown improvement, please specify

Ats Department whose staff is absent most of the time — Nil —

Any department whose officers/staff has not visited the Panchayat since 02/01/2001 — Nil —

Any department which has organized any kind of camp or fair of senior officer in the Panchayat since 02/01/2001 — Nil —

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5. Areas of major complaints brought to notice

Major area of complaint made during 02/01/2001	Department	Resolution of Complaint	Remarks
Drinking water problem	PHE	Yes/No	No action
No public transport	RTO	Yes/No	No action
Local health	Health Dept (PHE)	Yes/No	As it was

6. Major problems confronting the people

Major problem highlighted during 02/01/2001	Department	Resolution of problem	Remarks
Drinking water	PHE	Yes/No	
Water health care	CMO	Yes/No	
Poor village facility by Mahatma	KN (Anganwadi)	Yes/No	
No public transport facility	RTO	Yes/No	
		Yes/No	

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6. PLANNING, EXECUTION AND TRAINING

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

- i. Whether the GPDP for the schemes registered in the Gram Panchayat form has been submitted for the year 2019-20. Yes/No

If no, reason stated:

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. ☒ Yes

- iii. Whether Panchayat/other designation of the resources requested for the schemes for 2019-21 has been done by the District Officers. ☒ Yes/No

If no, reason stated:

- iv. Whether Public Information Board (including the schemes with allocation for the year 2019-21) has been installed in Panchayat Office or at some prominent place. ☒ Yes/No

If no, the officer should get it installed and confirm:

- v. Whether the meeting schedule of Gram Sabha has been prepared and submitted on GPDP Portal for preparation of GPDP 2019-21. Yes/No

If no, the meeting officer to ensure that the meeting schedule is formed in Panchayat premises and confirm:

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. ☒ Yes/No

If yes, provide details of participation of frontline workers (List, functioning) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	Police	guard	1	Police	Sub-Inspector
2	Revenue	officer	2	Revenue	Inspector

GPDP/CAMD/2019

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1	CAPD	Sub-Inspector	1	Health	PHN
2	Agriculture	AEO	2	Revenue	Inspector
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason stated:

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting. ☒ Yes/No

If no, reason stated:

- vii. Whether the GPDP Plans are being approved by the Gram Sabha. ☒ Yes/No

If no, reason stated:

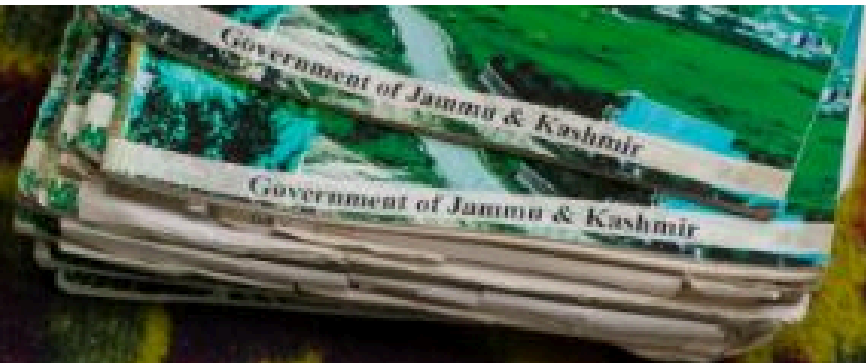
- viii. Whether the approved Schemes and Frontline workers reports are being uploaded through Plan Portal. Yes/No

If no, reason stated:

(N/A to demonstrate the reports to the Visiting Officer)

GPDP/CAMD/2019

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4. Whether the official para intervention in the Panchayat during Mission: Arrogated & Bureau: 2019 are being/under/under preparing GADP plan for 2020-21. Yes/No
If no, reason thereof: _____

2. BUDGET ASPECT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayats are shared before the Gram Sabha on quarterly basis for clearing and audit, Yes/No
If no, reason thereof: _____
2. Is the Social Audit Committee formed in GVT containing local audit, Yes/No
3. Whether the issues raised during the audit are being addressed by the department concerned, Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been imparted to the elected representatives, Yes/No
- If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days

2. Quality of training: Poor/Satisfactory/Very Good/Excellent
3. Whether any exposure visit within J&K outside has been conducted, Yes/No
If yes, Visiting Officer to record the experience/views of the elected representatives about the visit. - Poor/Satisfactory/Very Good/Excellent
4. Whether any digital literacy training has been conducted for Sarpanches, Yes/No
If yes, quality of training: Poor/Satisfactory/Good/Excellent
5. Level of awareness among the elected representatives and general public about the schemes devised in Panchayats
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

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14. INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries covered and approximate number left out

Scheme/Beneficiary	Beneficiaries covered (Nos.)	Beneficiary (approx. and not sanctioned) (Nos.)	Reasons for pending	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/BC students	- Nil -	- Nil -		
Scholarship for Merit students	17	05	Not available in budget	
Person - Old Age	62	44	- Do -	
Person - Widow	26	02	- Do -	
Person - Disability	27	01	- Do -	
PM Kisan Aash	300	- Nil -		
Aquaculture Scheme	162	27	not done left the place	
PM Aardra Jyoti Dena Yojana	05	- Nil -		
PM Kisan Aash Yojana	04	- Nil -		
PM Aardra Yojana - Sanction	03	15	Administrative problem	
State Marriage Assistance Scheme	06	- Nil -		

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5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	- nil -	nil -	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	150	-
2	Dairy units	200	-
3	Sheep Units		
4	Fish Ponds	- nil -	01

- h) any other: _____
- ii. Number of FIRs registered in last 3 months: Nil ✓
- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: _____
- _____
- iv. Public perception:
- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

POD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

iv. Any specific observations or comments regarding any particular requirements not

vi. OTHERS

- i. Whether land has been identified within Panchayat for collection and disposal of waste water. Yes
- ii. Whether Panchayat Waste Collection and Disposal plan is ready. Yes
(Visiting officer to collect a copy of this Plan)
- iii. Number of children in the age group of 6 to 14 years in the Panchayat. 599
- iv. Number of children in the age group of 6 to 14 years enrolled in the schools. 528
- v. Is there any high/upper Secondary school with more than 50% girl students. Yes
- vi. Whether AIC has provided Sanitary Napkin Vending Machine in any of the above schools. Yes/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional. Yes
- vii. Whether AIC has provided Sanitary Napkin Incubator in the above schools. Yes/Not applicable
 - ✓ If yes, whether the incubator is functional. Yes

REVISED 2019

ii. GENERAL ASSESSMENT OF THE VISITING OFFICER:

- i. Urgent public requirements in order of priority (Max. 5%)
 1. Construction of irrigation canal from Expend Kandari to Mahadgaon
 2. Staff for newly created Higher School School at Bhatnagar
 3. Veterinary Sub Centre at Danau
 4. Construction of link road from Wagipra to Thalga road
 5. Development of Vegetable Yard at Bhatnagar
 6. Implementation of the Scheme Agreement Plan
 7. Improvement in electric system with regional distribution transmission, substation etc.
- ii. Any major complaint brought to notice of the Visiting Officer.

Not availability of filtered water and no allopathic or Ayurvedic dispensary is available in the E.P.

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11. Overall perception of functioning of the government.

Revenue, Education, RDO, Agriculture are delivering on ground at average level. The PDD, PHE, Social Welfare does not work smoothly. Their work may be accelerated.

12. Overall assessment of visit and suggestions.

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

No PRI are visiting in the GP with the result the development programmes are not being done smoothly. The local Angaj Committee must be involved in the said process till the elected body is formed.

Signed by the visiting officer

Name: Mohamad Yaseen Padder