

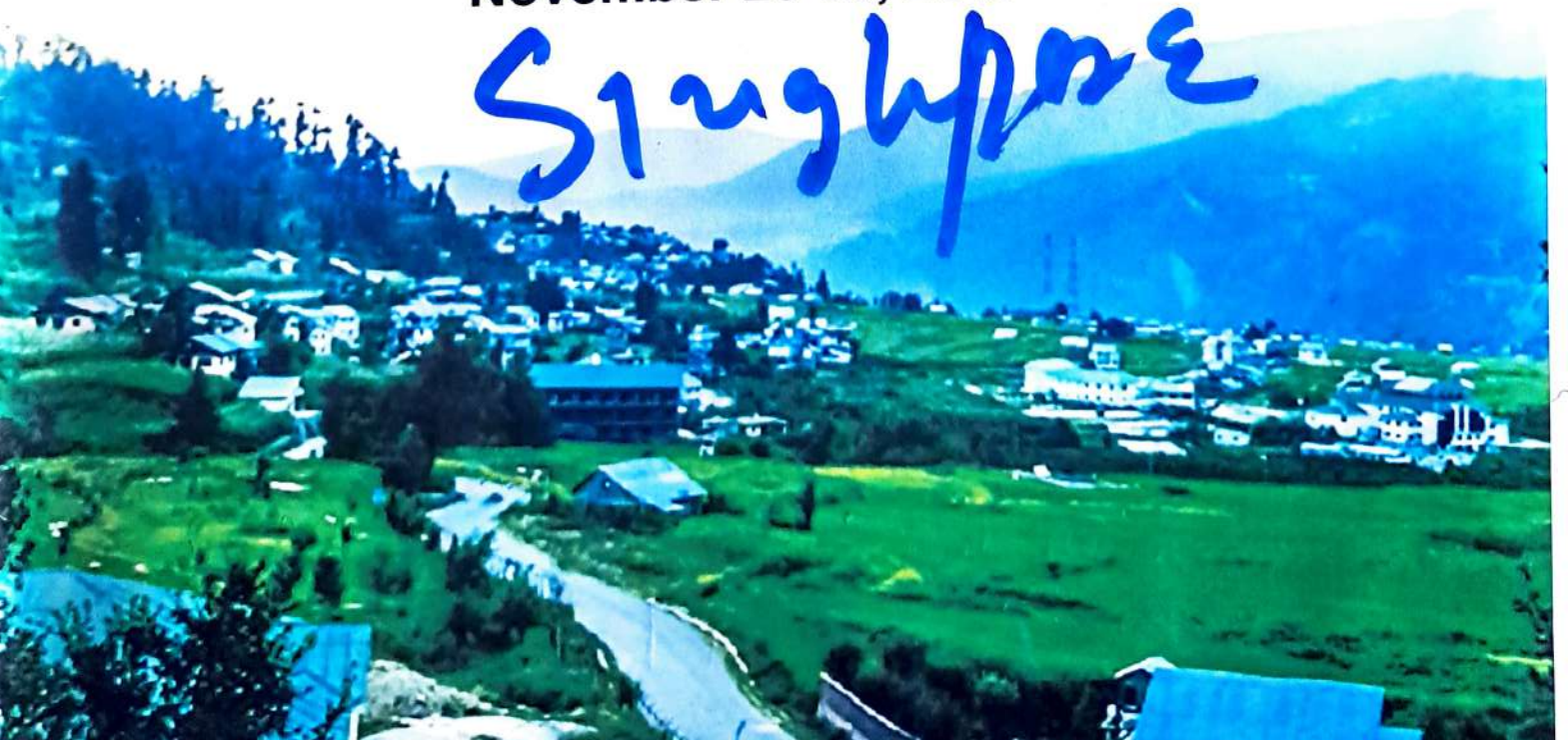
# Back to Village 2

B2V2

***Governance at the Doorstep***

November 25-30, 2019

*Singhpora*



**Government of Jammu & Kashmir**

LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ BHAVAN  
JAMMU-180001

## Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people- living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience -the *sweet lore of nature* brought home to them the *beauteous forms of things* ; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

  
(G. C. Murmu)

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government schemes, assessment of needs of the villages, officers and appreciated the initiative of the government on 28<sup>th</sup> July, 2019. The interface was visible and response so overwhelming and entire that some officers stayed in their Panchayats beyond the schedule.

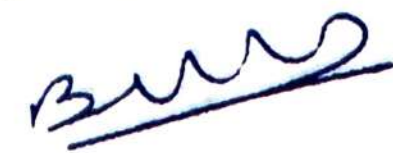
Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayati Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.



**(B. V. R. Subrahmanyam)**

**Back to Village 2 (B2V2) - Report**

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

**A) DETAILS OF REPORTING OFFICER:**

- i. Name: Abdul Baseer.
- ii. Designation: Deputy Secretary  
SK Public Service Commission
- iii. Department/place of posting: SKPS
- iv. Mobile No: 9419505075
- v. Email id: baseer669@gmail.com
- vi. Home District: Baramulla.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

**B) LOCAL DETAILS OF PANCHAYAT:**

- i. Name of the Panchayat: Shajpora
- ii. Local Government Directory (LGD) code of the Panchayat: 241919  
(To be sourced from Rural Development Department/DC)
- iii. Name of CD Block: Singpora,
- iv. Name of Tehsil: Singpora,
- v. Name of District: Baramulla.

**C) PANCHAYAT PROFILE:**

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 09
- iii. No. of households in the Panchayat: 652
- iv. Population (approx.) of the Panchayat: 4579.

**D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:**

S. No.	Department	Designation of the officer/official
1	Agriculture.	Agriculture Extension Assistant.
2	ICDS Project Singpora.	Supervisor.
3	P&E	Filter.
4	RDD.	WLU.
5	Education.	Teacher.
6	FDD.	Women.
7	Health	Aska.
8	Fisheries.	Extension worker.

**E) FUNCTIONALITY OF THE GRAM PANCHAYAT:**

**1. INFRASTRUCTURE:**

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction  
If yes, whether functioning in: Own building/Other government building/Private building  
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 <sup>th</sup> Finance Commission	Yes/No <input checked="" type="checkbox"/>	Secretary, Panchayat.	Yes/No <input checked="" type="checkbox"/>	4112117	Yes/No <input checked="" type="checkbox"/>
ICDS (Nutrition)	Yes/No <input checked="" type="checkbox"/>	Supervisor	Yes/No	Nil.	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	Nil.	Yes/No
Mid Day Meals (MDM)	Yes/No <input checked="" type="checkbox"/>	Head Master.	Yes/No <input checked="" type="checkbox"/>	12506.	Yes/No
Own resources of Panchayat	Yes/No <input type="checkbox"/>	—	Yes/No	—	Yes/No
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vii. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

viii. 14<sup>th</sup> Finance Commission Award:

- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- b. Whether the detailed estimates for all works have been prepared: Yes/No
- c. No. of works for which estimates have been prepared: 32 No. (100 % to total)

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

Facilities available in the Panchayat	Panchayat Office	BDC Office	Remarks
Facilities available	Yes/No <input checked="" type="checkbox"/>	Yes/No <input checked="" type="checkbox"/>	
Furniture	Yes/No <input checked="" type="checkbox"/>	Yes/No <input checked="" type="checkbox"/>	
Computer/printer	Yes/No <input checked="" type="checkbox"/>	Yes/No <input checked="" type="checkbox"/>	
Telephone facility	Yes/No <input checked="" type="checkbox"/>	Yes/No <input checked="" type="checkbox"/>	

iv. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

v. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register) If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

**2. FUNCTIONALITY:**

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 23-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 23-11-2019

iii. Whether the Karwal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No  
 If no whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Department	Response	Remarks
Officer	Yes/No	
BDO	Yes/No	
VLW	Yes/No	
JE	Yes/No	
CDPO	Yes/No	
TSWO	Yes/No	
Anganwadi Supervisor	Yes/No	
Headmaster/Principal/ZEO	Yes/No	
I/c MDM	Yes/No	
BMO	Yes/No	
Tehsildar/Naib-Tehsildar	Yes/No	
Patwari	Yes/No	
Agriculture Extension Official	Yes/No	
Horticulture Extension Official	Yes/No	
Village functionaries	Yes/No	
Any other		

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

Non co-operation by officials: Yes/No

If yes, who: \_\_\_\_\_ (specify)

Non disclosure of funds available/schemes by officials: Yes/No

Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

Delay in administrative approval by officers: Yes/No

If yes, how long: 60 days (specify number of days)

Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

Any other difficulty, give details: Difficulties being faced regarding Administrative Approval fr.S. of District Land

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: No work inaugurated (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Y

(2) X

(3) X

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs \_\_\_\_\_ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: \_\_\_\_\_ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff Yes/No
- b) Teachers/Ret Teachers (Yes/No)
- c) Anganwari Workers/Helpers (Yes/No)
- d) RDD staff (Yes/No)
- e) JES/other engineering staff (Yes/No)
- f) Agriculture/Horticulture staff (Yes/No)
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No)

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Irrigation Department.

Any department whose officers/officials has not visited the Panchayat even once since B2V1:  

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1  

vi. Areas of major complaints brought to notice.

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Upgradation of the Drinking Water Station	PDD	Yes/No <u> </u>	
Absence of Sanitary drinking water in the Panchayat Hall	PHE	Yes/No <u> </u>	
Upgradation of Panchayat Health Centre	Health	Yes/No <u> </u>	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Poor distribution system of electricity	PDD	Yes/No <u> </u>	
No Availability of Sanitary drinking water	PHE	Yes/No <u> </u>	
Upgradation of Health Centre.	Health	Yes/No <u> </u>	
Non Availability of higher Secondary School.	Education	Yes/No <u> </u>	
Lack of Upgradation in existing primary School.	Education	Yes/No <u> </u>	

iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Introduction of High variety crops in horticulture segment
2. Dairy farming.
3. Poultry rearing
4. Production of handi-crafts goods and proper Marketing.
5. Fisheries department can train fish ponds.

**J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:**

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: \_\_\_\_\_

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: \_\_\_\_\_

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: \_\_\_\_\_

**IV. Public perception:**

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Social welfare	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Police Station	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
PHE	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	



PDD	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	
Any other	<ul style="list-style-type: none"> <li>• Within 1 month</li> <li>• More than 1 month</li> <li>• Never</li> </ul>	

vi. Any specific observation or complaint regarding any particular department:

**K) OTHERS:**

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No  No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No  No  
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 105
- Number of children in the age group of 4-14 years enrolled in the schools: \_\_\_\_\_
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
  - ✓ If yes, details of schools: \_\_\_\_\_
  - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
  - ✓ If yes, whether the incinerator is functional: Yes/No

**L) GENERAL ASSESSMENT OF THE VISITING OFFICER:**

I	Urgent public requirements in order of priority (Max. 07):
	<ol style="list-style-type: none"> <li>Safe drinking water is not available and people face health problems due to intake of unclean water.</li> <li>Lack of adequate health care facility despite the village being on the highway.</li> <li>Poor electricity infrastructure.</li> <li>Non availability of Higher Secondary School for boys &amp; girls.</li> <li>Lack of solid waste management system.</li> <li>maladministration (bribe taking) of End Road Road of Gram Sangapur, beside to Hirwad which can also get on a byepath for through highway.</li> <li>Lack of sports &amp; recreation avenues.</li> </ol>
II	Any major complaint brought to notice of the Visiting Officer
	<p>unsafe drinking water - Poor distribution system of electricity -</p>

III Overall perception of functioning of the government:

Not good because of the delays in execution / improper execution of identified works either through elected representatives or the unity officers other departmental official posted with care.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The schemes adopted by the govt for the development of human resources or infrastructure development have not been properly which has resulted in wastage of resources. Proper accountability is necessary for implementation of developmental schemes.

26/11/2019.

Signature of the visiting officer

Name Abdul Basees.

Deputy Secretary  
J&K Public Service Commission.



**Mission Delivering Development**  
**Mission Good Governance**

**Government of Jammu & Kashmir**