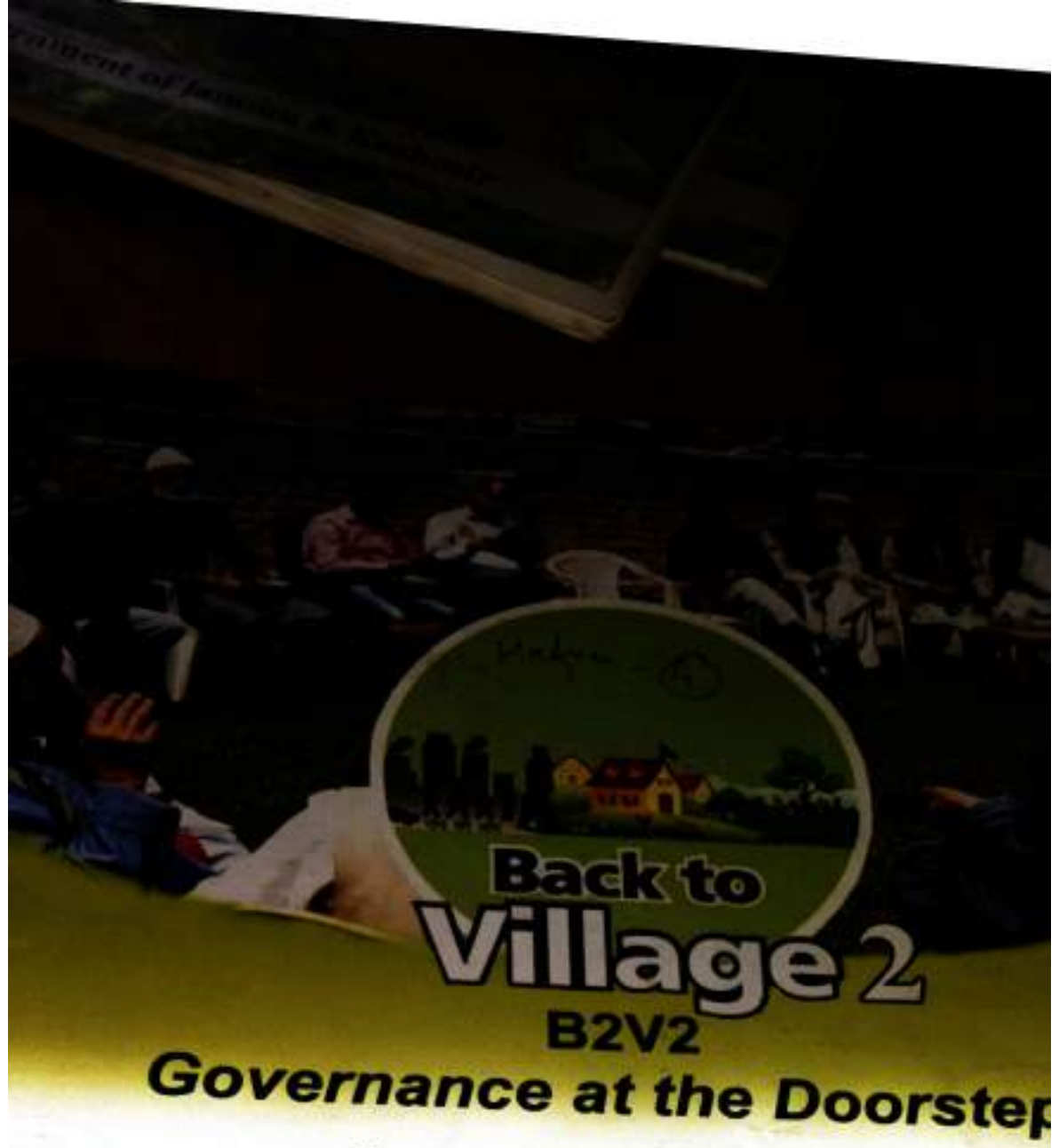
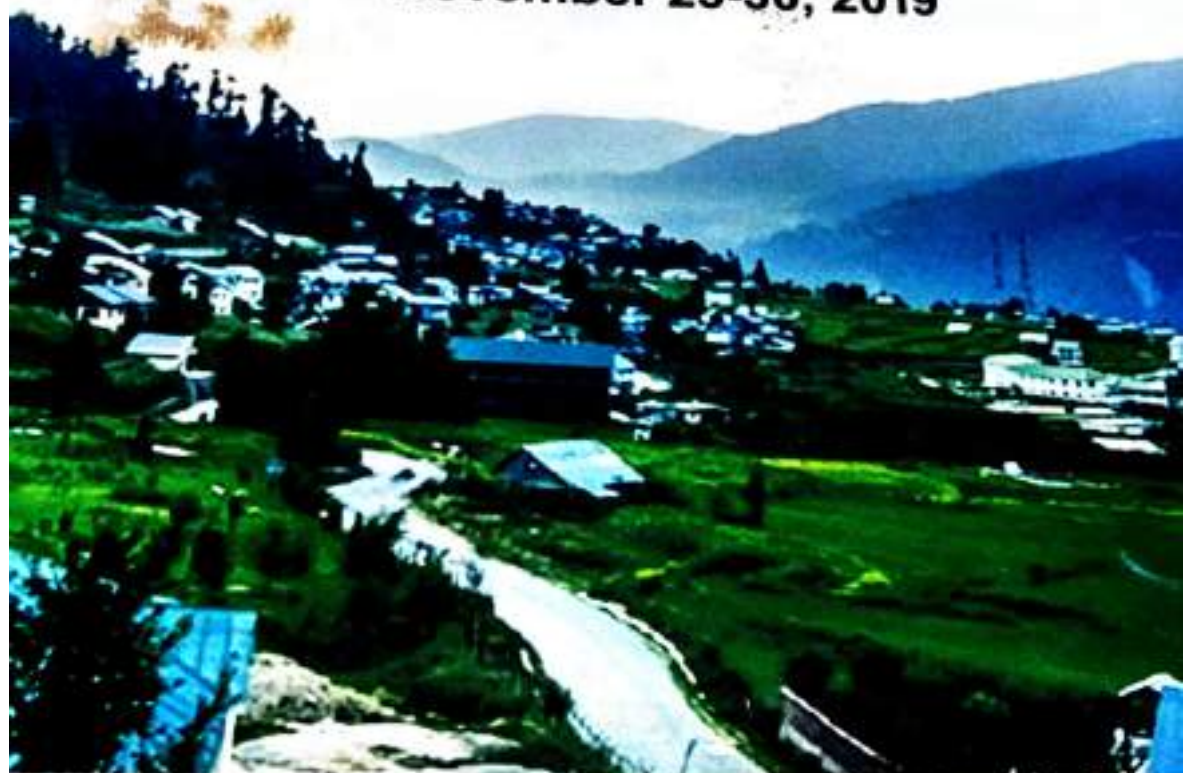




November 25-30, 2019



Government of Jammu & Kashmir

Back to Village 2 (B2V2) - 100%

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **BASHIR AHMAD DAR**
- Designation: **LECTURER**
- Department/Place of posting: **EDUCATION/HSS ARIGAM**
- Mobile No: **9469344378**
- Email id: **basimio21@gmail.com**
- Home District: **BUDGAM**
- Dates of visit: **25/26/27/28/29/30, November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **HAFFOO BATA PORA (A)**
- Local Government Directory (LGD) code of the Panchayat: **241414**
(To be sourced from Rural Development Department/by DC)
- Name of CD Block: **= NAGAM =**
- Name of Tehsil: **= CHADORA =**
- Name of District: **= BUDGAM =**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **HAFFOO BATA PORA**
- No. of hamlets in the Panchayat: **NONE**
- No. of households in the Panchayat: **= 276 =**
- Population (approx.) of the Panchayat: **= 1502 =**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Development Department	VLE/GRS
2	Education Department	Teacher
3	Agriculture Department	Agriculture extension Assistant
4	Handicrafts Department	Junior Assistant
5	Food and Supplies Department	Assistant Storekeeper
6	Animal Husbandary	vet pharmacist
7	Horticulture Department	Technician
8	Health Department	Supervisor pharmacist

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: ☒ Yes/No/under construction
If yes, whether functioning in: Own building/Other government building/Private building
If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- ii. If not, whether the building is applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No	
Computer/printer	Yes/No ✓	Yes/No	
Telephone facility	Yes/No ✓	Yes/No	

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No
Date of last meeting held: Gram Panchayat not constituted yet
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 19-11-2019
- iii. Whether the Kari register is being maintained by the Panchayat Secretary: Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

- v. Bank Account opening and receipt of funds:

Name of the Scheme	Bank Account opened	Office Visiting Officer when opened	Funds received	Balance in the passbook as on date (Rs. in Lakhs)	Whether the account is operated by Sarpanch
14 th Finance Commission	Yes/No ✓	See Panchayat 2nd Committee	Yes/No ✓	17 Lacs 30 thousands and 02	Yes/No ✓
ICDS (Nutrition)	Yes/No		Yes/No		Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No ✓		Yes/No ✓	N/A	Yes/No ✓
Own resources of Panchayat	Yes/No ✓		Yes/No ✓		Yes/No ✓
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch)

- vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No
If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____
- vii. 14th Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓
- b. Whether the detailed estimates for all works have been prepared: Yes/No ✓
- c. No. of works for which estimates have been prepared: 13 No. 105 % to total)

d. Whether
 If no, reason thereof

e. Whether the works have been started: Yes/No ✓
No. of works started _____ No. (_____ % to total)

If no, reason thereof

f. Who is issuing work order for works being executed under 14th FC (tick one):
()
(✓)

1) Sarpanch

2) BDO

3) Others (specify):

vii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: no government orders received yet

Also mention if it is being purchased by someone else:

By the present department itself (ICDS)

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: no government orders received yet

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: no government orders received yet

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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ix. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: no government orders received yet

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: All the activities related to mid day meal are performed by school education department. No government orders have been received yet.
Also mention if it is being provided by someone else: By school education department itself

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 16.00 lakh

✓ No. of works approved: Nil

✓ No. of works started: Nil

✓ No of works completed: Nil

✓ No of Job Card holders in the Panchayat: Nil 250

✓ No. of man days generated: Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: No Panchayat body has been formed till

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- xi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
COPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tahsildar/Naib-Tahsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

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- b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

- i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 16/11/2019 (date) 11-12-2019

- ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) No work has been taken up for construction from B2V1.

(2) _____

(3) _____

- iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 1.60 lac lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: August 2019 (date) = 11/12/2019

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iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
RDD	Improvement of LT/HT	No	The said work is already but still awaited for approval

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedics/other Health staff (Yes/No) ✓
- b) Teachers/ReT Teachers (Yes/No) ✓
- c) Anganwari Workers/Helpers (Yes/No) ✓
- d) RDD staff (Yes/No) ✓
- e) JEs/other engineering staff (Yes/No) ✓
- f) Agriculture/Horticulture staff (Yes/No) ✓
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ✓

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: none

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Yes

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: No

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Availability of Power supply is poor and there are scheduled power cuts	PDD	Yes/No ✓	
Nil		Yes/No ✓	
Abt		Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
C/o Govt Girls Middle School as the condition of already established building is unsafe	Education Dept	Yes/No ✓	
The condition of Main Road is dilapidated	PMGSY	Yes/No ✓	
Power supply availability is poor & there are scheduled power cuts	PDD	Yes/No ✓	
Non-availability of Medical Staff and absence of staff not responsible for maintaining health	Health	Yes/No ✓	
There is only one Ration Shop at RD which is not sufficient	Food Dept	Yes/No ✓	

1 st Meeting Date (25/8/19)			2 nd Meeting Date (19/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	JE Hassan Ghat	1	Agriculture	Assistant Officer
2	ICDS	Jozi A.W.	2	RDD	VW & GRS

1 st Meeting Date (25/8/19)			2 nd Meeting Date (19/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
3	ICDS	Dilshada A.W.	3	Agriculture	Field worker T.M. car
4	Agriculture	Assistant Officer	4	ICDS	A. W. K. S.
5	RDD	VW & GRS	5	Health	MPW
6	/	/	6	Secret Hassan Ghat	Field worker
7	/	/	7	Assistant Husbandry	Doctor Arvind Hassan
8	/	/	8	Education	Teacher

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

- viii. Whether the GPD Plan are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
No	No	No	No

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)

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- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students				
Scholarship for Minority students				
Pension - Old Age	59	43	Under process	None
Pension - Widow	20	05	Under process	None
Pension - Disability	15	05	Under process	None
PM Kisan Nidhi	123	21	Rejection by banks	None
Ayushman Bharat	02	133	Under process	01
PM Jeevan Jyoti Bima Yojana	21	Nil	Nil	Nil
PM Suraksha Bima Yojana	32	nil	nil	nil
PM Awas Yojana - Gramin	Nil	10	Now available by fund	
State Marriage Assistance Scheme	Nil	Nil	Nil	Nil

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Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	250	Nil	Nil	Nil
Ladli Beti	22	11	Under Process	Nil
Swachh Bharat Mission-Individual Household Toilets	22	8	Under Process	Nil
PM Ujjwala Yojana			Under	Nil
Ujala	400			
Jandhan Account	1400			
PM Matru Vandana Yojana	18			

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands.

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	25	Lack of adequate pipes	
Electricity connection			

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* Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

1) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuli/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____
 (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 If yes, please specify Establishment of social forestry nursery at Shikharab
- Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:
C/o Bore wells, wells, dug wells, harvest tanks.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 10% of total) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

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3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 150 (Nil)
- ii. No. of farmers who have availed loan facility through KCC during 2019 243 Nos
- iii. No. of farmers who applied for KCC Loan but not provided so far Nil Nos
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
- a) Difficult processes and procedures ☒
- b) Delay by concerned Deptt. ☒
- c) Delay by bank concerned ☒
- d) Any other problem, please specify long time process in availing loan facilities
- v. Suggestions for improving the process of availing loan under KCC Easy processes and procedures should be made available to farmers in getting loans.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
- a) Through organized market (mandi) ☒
- b) Through un-organized market ☒
- c) Any other, please specify: Nil
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing: an organized market should be made available to people at their doorstep.
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce: Establishment of Cooperative system of marketing

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT

- i. Is there any scope/potential for diversification towards high value crops/fruit in the Panchayat? Yes
- ✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01	<u>oil seed</u>	<u>Peas, vegetables</u>	<u>Cash crop</u>
02	<u>traditional crops</u>	<u>Agiculture/vegetable cultivation</u>	<u>Low cost, labour, high market value</u>

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<u>- Nil -</u>	<u>30</u>
2	Dairy units	<u>- Nil -</u>	<u>20</u>
3	Sheep Units	<u>- Nil -</u>	<u>60</u>
4	Fish Ponds	<u>- Nil -</u>	<u>92</u>

10501
ii. Suggestions for encouraging more households/farmers to set-up new units
More and more subsidised loans

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households.

1. Increasing Subsidised loans
2. Crop insurance upto maximum
3. Nearest Cooperative markets
4. Establishment of coed store,
5. To Purchase the Produce of farmers from Cooperative Basis

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No
If no, the number of people in the Panchayat yet to get Aadhaar card: 150

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening

Yes/No ✓

b) Inadequate stock

Yes/No ✓

c) Overcharging

Yes/No ✓

d) Rude behaviour of store owner

Yes/No ✓

e) Long distance to be covered to reach the store:

Yes/No ✓

f) Non-display of rates

Yes/No ✓

g) POS machine not working

Yes/No ✓

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h) any other _____

iii. Number of FIRs registered in last 3 months: 3

- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: _____

iv. Public perception

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	One Month
Social welfare	• Within 1 month • More than 1 month • Never	One month
Police Station	• Within 1 month • More than 1 month • Never	One month
PHE	• Within 1 month • More than 1 month • Never	Within One month

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PDD	• Within 1 month • More than 1 month • Never	Within one month =
Any other	• Within 1 month • More than 1 month • Never	Within one month =

vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 360
- Number of children in the age group of 4-14 years enrolled in the schools: 350
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

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L) GENERAL ASSESSMENT OF THE VISITING OFFICER

- Urgent public requirements in order of priority (Max. 07)
 - C/o Public Park at Rupwan Shrin (RDO)
 - Plantation/Fencing at Sheikh, Loh, Jafar, Batapora (forest)
 - C/o Water Reservoir at Jafar Near Radhab site (PHE)
 - Providing of Kitchen facility GMS Boys School Jafar (edu)
 - Land Compensation of Receiving Station Mukhet Land of 18 Mails. (Revenue)
 - Damage of Apple trees for amusement Provide Team. (Horticulture)
 - Need of Fisheries pond at Jafar & at Nallah Lohpara (Fisheries)
 - C/o R.C. Bridge on Nallah Lohpara Near Jafar Batapora. (RDO)
 - Demand of Kandi Blok at Jafar Batapora. (RDO)
 - Need of Anganwadi Centers at Jafar & no's covered only 2-50 far.
 - Installation of street lights.
 - C/o Govt. Girls Middle School
 - Fair Price shop
 - Anganwadi Centers
 - C/o Link Road from Radhab to Jania Mayra via old Panchayat
 - C/o Bore-wells
 - C/o Road from the old pond to Jania Mayra via old Panchayat
- Any major complaint brought to notice of the Visiting Officer

Lengthy procedures of government to deal with the demands of people.

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III Overall perception of functioning of the government:

The government is functioning well but more is needed to be done in order to reach out the masses by organising more and more such programmes and try to live up the expectation of the people and to fulfill promises.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The overall visit remained satisfactory but not upto expectations. The main reason is that recommendations made during D2VI were not fulfilled. Moreover overall assessment is recorded in better & spirit.

Signature of the visiting officer

Name Berni And. Das



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir