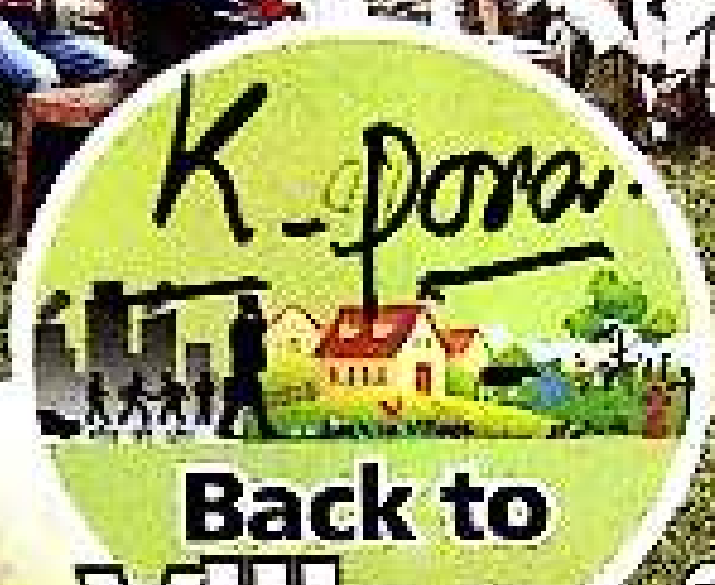




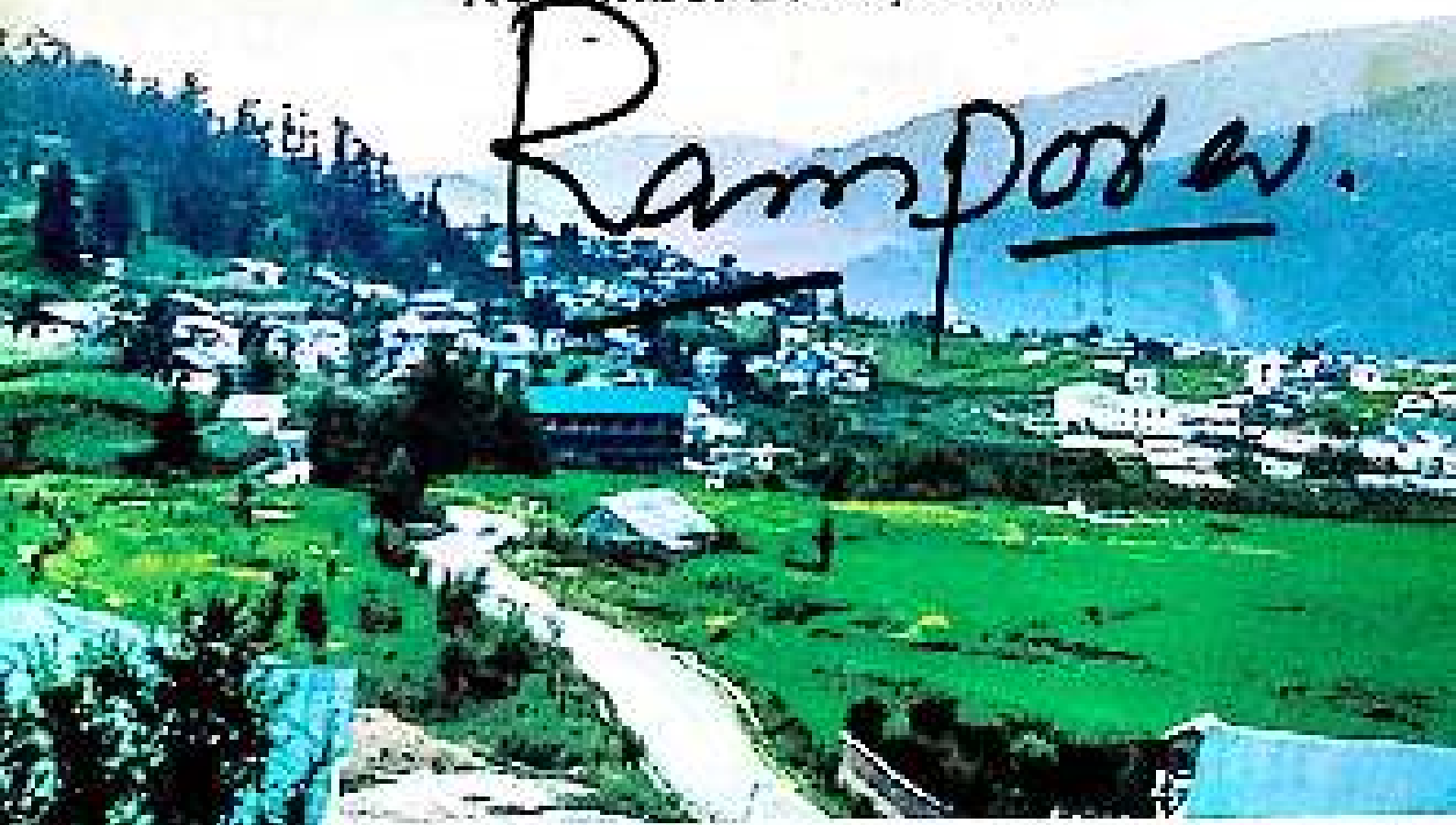
Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019

Rampodan.



Jammu and Kashmir New Vision New Horizon



Message

In June 2019, Jammu & Kashmir embarked on a unique initiative 'Back to Village'. The project was both daunting and ambitious - a public outreach of this new and sought had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The reasons of the programme exceeded our own considerations. Everywhere the visiting officers were welcomed, liked and honoured. The affection and respect with which officers were received across geographical areas, for us, a testimony to the innate goodness and hospitality of the common people. The off conceptant two days and a night with the people - living with them, eating their food and learning firsthand the challenges and difficulties of their existence. For many there was a unique learning experience - the sweet love of nature brought home to them the new ideas. Cross of things; for others was a humbling experience as it laid bare to them the dignity which the rural population has, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about the programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme calling it a 'Festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the lack of empowering, energising and institutionalising the functioning of Panchayati Raj Institutions, invariably they will exercise Panchayat Samitis. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of a national goal of doubling farmers income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, undiluted ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme', the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, covered all 4403 Panchayats focusing on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 28th July, 2019. The interest was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages an upthrust development of Panchayats with a sound financial base, it is expected that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various legal & programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and better services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halls for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and dates/functions mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in terms and shall also be given written feedback from and analysis.
- iii. Before undertaking the visit, officer must familiarise himself with important schemes especially flagship schemes such as rural income generation programmes and integrated beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Panchayat Schemes etc. He/she must also be acquainted with 14th FGS, MGNREGS and other similar component.
- iv. During his visit, the officer shall participate in the Gram Sabha under the Gram Panchayat Development Plan (GPDP) and also engage the representatives of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and action plan/analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall disseminate the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the same in the Gram Sabha. He will ensure that the line workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- [illegible]

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents with listing regarding the visit, before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrive in the Panchayat by 10 A.M. (working plan).
- Attend the Gram Sabha
 - a. Read out the charter of Fundamental Duties.
 - a. Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - a. Unveil the GSDP booklet in the Gram Sabha.
 - a. Get the resolution for approval of GSDP and MGNREGS passed in the Gram Sabha.
 - a. Unveil the 14th FC plan booklet in the Gram Sabha.
 - a. Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - a. Check the purchase record register for MDM and ICDS.
 - a. Distribute the information flyers on Individual Beneficiary Based Schemes.
 - a. Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - a. Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - a. Get the Panchayat Blockeversthy Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - a. Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- o Collect copy of Panchayat Plastic Collection and Disposal plan.
- o Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- o Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- o Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, ANCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - o Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - o Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - o Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - o Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - o Frontline government functionaries (Doctor/Teacher/Patwar/Anganwad Workers/ASHAs/ANMs/VLBPDS- storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - o Social activists/NGOs.
 - o Prominent citizens/trained teachers/Govt. employees/ex-servicemen etc.

Day 2 Summary:

- Visit the Panchayat (Ghar-BCC) office and check for furniture/computer
- Install board at tent identified for Panchayat Ghar
- Load Cash Project Community for completed CMAY houses
- Inspect the previous R2V work and lay foundation stone for a new one
- Inspect R2V 14" FC work, awaiting workshop developmental projects to be taken up
- Inspect the playground, lay the foundation stone for CBC, start one sports event
- Inspect/lay foundation stone of any other works which are available

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her ten day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: MR. SATISH KUMAR KAPILA
 - ii. Designation: Assistant Engineer
 - iii. Department/Place of posting: P.H.E. Sub division Patnalgama.
 - iv. Mobile No: 7446364337
 - v. Email id: satish17@gmail.com.
 - vi. Home District: Anandpur
 - vii. Dates of visit: 25/06/27/28/29/30 November 2019
-

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Rampora
 - ii. Local Government Directory (LGD) code of the Panchayat: 242673
(To be extracted from Rural Development Department by DC)
 - iii. Name of CD Block: k. para
 - iv. Name of Tehsil: Anandpur
 - v. Name of District: Anandpur
-

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: Rampora
 - ii. No. of hamlets in the Panchayat: 3
 - iii. No. of households in the Panchayat: 386
 - iv. Population (approx.) of the Panchayat: 2120
-

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/Printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No
(Working Officer to physically check the register)

If no, Working Officer to get the register prepared in his/her presence and confirm.

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 15-11-2021

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 26-10-2021

iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sanction/Inspector/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account open by the elected officials

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Reference to this account in the order file, if any	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Panchayat Sarpanch	Yes/No	23-18	Yes/No
ICDS (Nurtan)	Yes/No	Signature	Yes/No	Nil	Yes/No
ICDS (Jenorathun)	Yes/No		Yes/No		Yes/No
Mid Day Meal (MDM)	Yes/No	Handwritten	Yes/No	Nil	Yes/No
Ownership of Panchayat	Yes/No	Panchayat Sarpanch	Yes/No	1-18	Yes/No
Any other Scheme, if yes, include name					

(Visiting Officer to personally check the Passbook and enter the above details. Visitors will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Blochary Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in future presence and confirm: _____

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared 6 No. (Less % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: _____

e. Whether the work has been started: Yes/No

Age of works started: 5 No. 3 % to total)

If no, reason thereof: _____

f. Who is doing work under the works being executed under 14th FC (tick and)

1) Sarpanch

2) EDO

3) Others (specify): _____

g. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: last purchased by deptt in April 2019, now the joint account opened with the Sarpanch, but till date funds are not released for purchasing.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: Joint account opened with the Sarpanch by deptt. till date funds are not released.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Joint account opened with the Sarpanch by deptt. till date funds are not released.

d. Whether the return or account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

Yes/No Officer to check the register and verify the signatures of the Sarpanch on the same)

b. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the school: Yes/No ---

If no, reason thereof: not purchased by sarpanch as in 2-2-19, was the joint account opened with the sarpanch for whether purchasing of items.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ---

If no, reason thereof: Joint account opened for providing mid day meal through sarpanch.

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchases of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ---

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

c. MGNREGA.

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated in the Panchayat: Rs 151.00 lakh

✓ No. of works approved: 60

✓ No. of works started: will

✓ No. of works completed: will

✓ No. of Job Card holders in the Panchayat: 312

✓ No. of man days generated: will

- d. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ---

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- vi. Whether subjects have been assigned by the Sarpanch to the Panchayat Yashojan
 vii. Whether subjects have been assigned in presence of the visiting officer
 Yashojan

- viii. Major challenges being faced by the Panchayat in functioning and execution of works

- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
CEO	RDD	Yes/No	
UDY	RDD	Yes/No	
Jr.	RDD	Yes/No	
COMU	Social Welfare	Yes/No	
TEMO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/2FC	School Education	Yes/No	
Head MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib Tehsildar	Revenue		
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functioning		Yes/No	
Any other			

b) In the Panchayat, finding any difficulty in execution of works. Identification of barrier/s and/or other schemes:

✓ Non-cooperation by officials: Yes/No

If yes, when _____ (specify)

✓ Non disclosure of funds available/achieved by officials: Yes/No

✓ Delay in preparation of estimate/technical conditions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (Specify number of days)

✓ Officers not sharing details of guidelines of fund release: Yes/No

✓ Any other difficulty (give details): _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: _____ (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Planning / Research for new playground

(2) Remaining work not because materials

(3) cement concrete path from Rampura to Karamgauri
or solar light etc.

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 14.5 lkh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: 30.12-2019 (date)

- iv. Whether any new works/ initiatives have been sanctioned/taken up/completed in the Panchayat since B2V1, details given:-

Section/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks
Water / R & D	Const. of drinking water supply system with Rainwater.	No	
	Const. of drinking water supply system with Rainwater.	No	
	Const. of drinking water supply system with Rainwater.	No	
	Const. of drinking water supply system with Rainwater.	No	
	Const. of drinking water supply system with Rainwater.	No	
	Const. of drinking water supply system with Rainwater.	No	

- v. Whether any improvement in efficiency of following Government functionaries has been noticed since B2V1:-

- | | |
|---|----------|
| a) Doctors/Paramedics/Other Health staff | (Yes/No) |
| b) Teachers/Asst Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) RDO staff | (Yes/No) |
| e) JE/Other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time: None

Any department whose officers/officials has not visited the Panchayat even once since B2V1: None

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: None

vi) Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Agriculture	Agriculture	Yes/No	
Water supply scheme	P.W.D.	Yes/No	
Electricity policy/conductors	P.D.O.	Yes/No	

vii) Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Agriculture	Agriculture	Yes/No	
Water supply scheme	P.W.D.	Yes/No	
Electricity policy/conductors	P.D.O.	Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20? Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

- iii. Whether Panchayat-wise dis-aggregation of the resources committed for the schemes for 2020-21 has been done by the Sectoral Officers? Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board including the schemes with a location for the year 2020-21 has been installed in Panchayat Office at some prominent place? Yes/No

If no, the officer should get it installed and confirm: will be installed within 5 days.

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for presentation of GPDP 2020-21? Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in proper manner and confirm: meeting is scheduled on 2-12-2019

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings? Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
1			1		
2			2		

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Due to turnout in meeting meeting was not conducted
Now the meeting is scheduled on 2-12-2019.

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

vii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

8. Whether the critical gaps identified in the Panchayat during KVIC's Performance survey, 2019 are being bridged with preparing GDP plan for 2020-21: Yes/No
 If no, reason thereof: As per meeting scheduled on 20/02/2020

2. SOCIAL AUDIT:

- i. Whether the details in regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on a timely basis for carrying out social audit: Yes/No
 If no, reason thereof: _____
- ii. Is the Social Audit Committee formed in BGP conducting work: Yes/No
- iii. Whether the issues raised during the audit are being addressed by the respective Government: Yes/No
 If no, reason thereof: are issues raised by the social audit committee

3. CAPACITY BUILDING & TRAINING:

- i. Whether the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Indulgaon	Order of Gram Panchayat	5 days

- ii. Quality of training: Poor/Satisfactory/Good/Excellent
- iii. Whether any exposure visit/in JSKSAR has been conducted: Yes/No
 If yes, visiting officer is record the performance of the elected representatives about the visit: Poor/Satisfactory/Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Satisfactory/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives: Poor/Satisfactory/Good/Excellent
- b. General Public: Poor/Satisfactory/Good/Excellent
 (Visiting officer to record the awareness from the peripheral villages)

III INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for OBC/SC/ST students	N/A			
Scholarship for Minority students				
Pension - Old Age	7	9	pending due to non availability of documents	
Pension - Widow	9	7	- do -	
Pension - Disability	5	4	- do -	
PM Kisan Nidhi	177	N/A	-	
Aashmeen Bharat	54	42	-	
PM Jeevan Jyoti Bima Yojana	734 (Pensioners Beneficiaries)	N/A	-	
PM Suraksha Bima Yojana	734	N/A	-	
PM Awas Yojana - Gramin	N/A	30	pending due to non availability of documents	
State Mat age Assistance Scheme	3	4	- do -	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	218	Nil		
Ladi Beti	9	11	Pending due to no availability of Interest	
Swachh Bharat Mission- Individual Household Toilets	362	11	- do -	
PM Ujjwala Yojana				
Ujala				
Jandhan Account	450	Nil	-	
PM Matru Vandana Yojana	27	Nil	-	

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

1. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	Nil	-	42
Electricity connection	Nil	-	Nil

connections. Requests to also collect any applications and handover w/ district headquarters.

II) DOUBLING FARMERS INCOME

1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plat/Kandi
- ii. Major sources of irrigation: Canal/Khula/Tube well/ponds/Springs/Water harvesting Tanks/Rail-fac/Cthers (please specify):
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any untapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body: _____ (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: _____
- vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: 2
- viii. No. of farmers who intend to use drip/sprinkler irrigation: 3 (Nos.)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:

For improving irrigation facilities in land from some improvements needed are required for Mandak canal to provide sufficient/adequate irrigation facilities during peak days.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 30 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no reasons thereof: As per community ~~available~~ available 30% seeds are provided by dept. 50% farmers to farmers and 20% from market

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 1492 (Yes)
- ii. No. of farmers who have availed loan facility through KCC during 2018
6 Yes
- iii. No. of farmers who applied for KCC Loan but not availed so far:
1486 No
- iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):
 - a) Difficult procedures and procedures _____
 - b) Delay by concerned Dept. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: _____
- v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- I. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) ✓
 - b) Through un-organized market ✓
 - c) Any other, please specify: _____
- II. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

- III. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

3. DIVERSIFICATION TO HIGH VALUE CROPF/FRUIT:

1. Whether any scope/potential for diversification towards high value crops/fruit in the Panchayat Year/No
- Yes, please specify:

Sr. No.	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1.		High density apple trees	

4. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
2. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

Sr. No.	Sector	No. of households/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	20	—
2	Dairy units	not	—
3	Sheep Units	20	3
4	Fish Ponds	not	—

6. Suggestions for encouraging more households/farmers to set up new units

1. Give any incentive about scheme. By the people
become aware about the scheme and create better belief.

7. List 5 suggestions in order of priority which can help in increasing income of rural/rural households:

1. Most of the farmers in Rampura are undertaking afforestation. The high density afforestation may increase the income of farmer/rural households.
2. By the start production units are established in the area. It may increase the income of farmers.
3. There was lack of awareness about scheme of afforestation and afforestation dept. As the people are becoming aware in the project which may increase the income of farmers.

4.

5.

8) PUBLIC GRIEVANCES AND GOVT GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

2. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Water problems/complaints with regard to ration shops:

- | | |
|--|--------|
| a) Irregular opening: | Yes/No |
| b) Inadequate stock: | Yes/No |
| c) Overcharging: | Yes/No |
| d) Rude behaviour of store owner: | Yes/No |
| e) Long distance to be covered to reach the store: | Yes/No |
| f) Non display of rates: | Yes/No |
| g) PDS machine not working: | Yes/No |

- vi) any other: Due to suspension of Internet for 10 days, we not counting.
13. Number of FIRs registered in last 3 months: 141
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressed complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

B2V2/PO&MO/2018

PDD	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☐ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any special observation or complaint regarding any particular department:

K) OTHERS:

- Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- Number of children in the age group of 4-14 years in the Panchayat: 235
- Number of children in the age group of 4-14 years enrolled in the schools: 35
- Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max 07)
-	1. New water supply scheme
✓	2. Land reclamation plan and from transport to irrigation.
	3. Rejuvenation / reactivation of 25 km ² lake water
✓	4. Food grain store / ATM
-	5. Passenger vehicle bus service.
-	6. Street lights.
-	7. Rejuvenation of medical school to High School.
11	Any major complaint brought to notice of the Visiting Officer.
1.	12. households are with and drinking water supply failure. All of the households are provided with water for drinking without any filtration.
2.	Electricity with / transmission and poles are exposed in all most of the LT conductors are back on track.
3.	Due Due to recent monsoon in the valley the upper reaches are damaged, but officers / officials from horticulture dept did not visit for assessment of damage.

III Overall perception of functioning of the government:

The overall perception of functioning of government ~~dept~~ departments are good within the infrastructure available in the G.P.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

1. The households and with and water supply needs to be resolved as soon as possible. Also 24 hrs water needs to be regular till new water supply scheme is sanctioned / completed.
2. The apple orchards are damaged due to recent snowfall. The assessment of damages of orchards needs to be resolved.
3. Electric conductors / poles are required, as the L.T conductors are laid on trees which are threat to human life, needs to be resolved as soon as possible.
4. Completion of under construction Hospital building under long pending projects constructed by police housing corporation.


Signature of the visiting officer

Name RAUBASIR AHMAD MALIK



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir