



**Back to
Village 2**

B2V2

Governance at the Doorstep

For Submission in Dc office NADA,
November 25-30, 2019

Bijarni Uppar

Government of Jammu & Kashmir

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

1. p. 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.
- Collect copy of Panchayat Plastic Collection and Disposal plan.
 - Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
 - Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
 - Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and emerge village/micro industries.
- Capture evening interaction picture by 6.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members
 - Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - ✓ ○ Inspect the *karwar* register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - ✓ ○ Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with
 - Frontline government functionaries (Doctor/Teacher/Patwar/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs.
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead *Grah Pravesh* Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V1/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Ramesh Babu
- ii. Designation: Headmaster
- iii. Department/place of posting: Edu. Govt. HS Pranoo
- iv. Mobile No: 70065 46648
- v. Email id: ramesh babu 18170 @ g.mail.com.
- vi. Home District: Doda
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Bijarni Upper
- ii. Local Government Directory (LGD) code of the Panchayat: 7000
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: Bhagwal
- iv. Name of Tehsil: Bhagwal
- v. Name of District: Doda

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 01
- ii. No. of hamlets in the Panchayat: 15
- iii. No. of households in the Panchayat: 500
- iv. Population (approx.) of the Panchayat: 4500

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture	Field Assistant
2	PDD	JE
3	IcDs	Supervisor
4	Health	FMPHW
5	Horticulture	Technician IV
6	Sheep Husbandary	Flock Supervisor
7	R & B	Work Supervisor
8	RDD	GRS

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
 If yes, whether functioning in: Own building/Other government building/Private building ✓
 If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified. Yes/No/Not applicable ✓

iv. Facilities available in the Panchayat Raj Institutions.

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Insufficient furniture
Computer/printer	Yes/No ✓	Yes/No ✓	Computer set to be provided to Panchayat
Telephone facility	Yes/No ✓	Yes/No ✓	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 17-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 17-11-2019

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	VLW	Yes/No ✓	712327/-	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisor	Yes/No ✓	31570/-	Yes/No ✓
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No ✓	218700	Yes/No ✓
Mid Day Meals (MDM)	Yes/No	ZEO Headmaster Principal	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Nil	Yes/No ✓	Nil	Yes/No ✓
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee is constituted

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 14 No. (70 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ☒

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ☒

No. of works started: 09 No. (50 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch

()

2) BDO

(☒)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ☒

If no, reason thereof: No funds have been released yet to the Panchayat

Also mention if it is being purchased by someone else: ICDS Deptt.

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ☒

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ☒

If no, reason thereof: Lack of delegation of powers to the Panchayat yet.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ✓

If no, reason thereof: No funds have been released yet to the Panchayat

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Lack of delegation of Powers to the Panchayat

Also mention if it is being provided by someone else: Mid-day meals in charge of various school in the Panchayat

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs _____ lakh

✓ No. of works approved: _____

✓ No. of works started: _____

✓ No of works completed: _____

✓ No of Job Card holders in the Panchayat: _____

✓ No. of man days generated: _____

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: There are no own resources of the Panchayat

xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No ✓

If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xiii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	✓ Yes/No	
VLW	RDD	✓ Yes/No	
JE	RDD	✓ Yes/No	
CDPO	Social Welfare	✓ Yes/No	
TSWO	Social Welfare	✓ Yes/No	
Anganwadi Supervisor	Social Welfare	✓ Yes/No	
Headmaster/Principal/ZEO	School Education	✓ Yes/No	
I/c MDM	School Education	✓ Yes/No	
BMO	Health	✓ Yes/No	
Tehsildar/Naib-Tehsildar	Revenue	Yes	
Patwari	Revenue	✓ Yes/No	
Agriculture Extension Official	Agriculture	✓ Yes/No	
Horticulture Extension Official	Horticulture	✓ Yes/No	
Village functionaries		✓ Yes/No	
Any other <i>Edm.</i>	<i>Non-cooperation of Hr. Authorities</i>		

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: 7 to 8 months (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: Non Payments of funds to the Job Card holders.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No N/A.

If not, likely date of completion: nil (date)

ii. ✓ Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 4.20 lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	PHC Building 'Sazam'	No	Work not started yet.

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|------------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ✓ |
| b) Teachers/Ret Teachers | (Yes/No) ✓ |
| c) Anganwari Workers/Helpers | (Yes/No) ✓ |
| d) RDD staff | (Yes/No) ✓ |
| e) JEs/other engineering staff | (Yes/No) ✓ |
| f) Agriculture/Horticulture staff | (Yes/No) ✓ |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ✓ |

In case any particular department has shown improvement, please specify:

PDD

Any department whose staff is absent most of the time: Education

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Health

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Defence

Cost and suggestions

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Absence of Smt. Neel Banti Devi Tr. UPS Kachhwa	Edn.	Yes/No ✓	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Shortage of teaching staff in Govt. Schools in the Panchayat	Edn.	Yes/No ✓	Teaching staff to be provided to Govt school in the Panchayat.
Non-Maintainence of HT/LT	PDD	Yes/No ✓	Improved to some extent
Road Connectivity	R & B	Yes/No ✓	Bad condition of the road to be black topped
Ration out let at Marshal Dogar	F & S	Yes/No ✓	The people of Vill Marshal Dogar has to travel 5 km on foot to get ration.
i) Internet Facility ii) Communication tower at Sazan	Telecom	Yes/No ✓	Communication tower to be installed at Sazan

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (3/8/2019)			2 nd Meeting Date (17/10/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	PHE	Khalasi	1	PHE	Khalasi
2	PDD	JE	2	PDD	JE

+ no. visit and suggestions

1.1.10 to 28/11/2019

1 st Meeting Date (3/8/2019)			2 nd Meeting Date (17/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	RDD	VLW	3	RDD	VLW
4	IcDS	Super-visor	4	IcDS	Super-visor
5	Health	FMPHW	5	Health	FMPHW
6	F&S	Sales-man	6	F&S	Salesman
7	Horticulture	Peon	7	Horti-culture	Peon
8	Agriculture	Field Assistant	8	Agriculture	Field Assistant

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting : Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
10	Sarpanch (Doda) Panches (Bhagwan)	Work culture	03 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

10) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Meeting called to fix the approximate number of beneficiaries covered and approximate number left out.

Scheme/Service	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/BC students	20	30	Under process	Nil
Scholarship for Minority students	450	450	Under process	Nil
Pension - Old Age	120	200	Under process	Nil
Pension - Widow	36	35	Under process	Nil
Pension - Disability	30	15	Under process	Nil
PFA Pension Bala	350	—	—	—
Ayushman Bharat	20	400	Under process	—
PFA Income Jyoti Bala Yojana	—	—	—	—
PFA Sukshma Bala Yojana	—	—	—	—
PFA Awas Yojana Gramin	03	250	Verification of documents under process	—
State Marriage Assistance Scheme	—	30	Under process	—

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	421	100	Under process	—
Ladli Beti	—	—	—	—
Swachh Bharat Mission—Individual Household Toilets	80	234	under process	—
PM Ujjwala Yojana	35	40	under process	—
Ujala	—	—	—	—
Jandhan Account	—	300	under process	—
PM Matru Vandana Yojana	20	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	115	Non-availability of pipes	Nil
Electricity connection	15	Non-availability of LT Network	Nil

- * Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no ✓

If yes, please specify: is Lal Draman Dal ii, Suronth Dal ✓

- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- No. of farmers who intend to use drip/sprinkler irrigation: 160 (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Since There is no source of irrigation. So, ponds to be constructed in the Panchayat in which rain water to be collected and used for irrigation purpose

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 20 %age)
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: _____

3. COMMON FACILITY AVAILABLE TO THE FARMERS

- 3.1. Do you have any common facility available to the farmers? Yes
- 3.2. If yes, what is the facility? Yes
- 3.3. If yes, what is the facility? Yes
- 3.4. If yes, what is the facility? Yes
- 3.5. If yes, what is the facility? Yes
- 3.6. If yes, what is the facility? Yes
- 3.7. If yes, what is the facility? Yes
- 3.8. If yes, what is the facility? Yes
- 3.9. If yes, what is the facility? Yes
- 3.10. If yes, what is the facility? Yes
- 3.11. If yes, what is the facility? Yes
- 3.12. If yes, what is the facility? Yes
- 3.13. If yes, what is the facility? Yes
- 3.14. If yes, what is the facility? Yes
- 3.15. If yes, what is the facility? Yes
- 3.16. If yes, what is the facility? Yes
- 3.17. If yes, what is the facility? Yes
- 3.18. If yes, what is the facility? Yes
- 3.19. If yes, what is the facility? Yes
- 3.20. If yes, what is the facility? Yes
- 3.21. If yes, what is the facility? Yes
- 3.22. If yes, what is the facility? Yes
- 3.23. If yes, what is the facility? Yes
- 3.24. If yes, what is the facility? Yes
- 3.25. If yes, what is the facility? Yes
- 3.26. If yes, what is the facility? Yes
- 3.27. If yes, what is the facility? Yes
- 3.28. If yes, what is the facility? Yes
- 3.29. If yes, what is the facility? Yes
- 3.30. If yes, what is the facility? Yes
- 3.31. If yes, what is the facility? Yes
- 3.32. If yes, what is the facility? Yes
- 3.33. If yes, what is the facility? Yes
- 3.34. If yes, what is the facility? Yes
- 3.35. If yes, what is the facility? Yes
- 3.36. If yes, what is the facility? Yes
- 3.37. If yes, what is the facility? Yes
- 3.38. If yes, what is the facility? Yes
- 3.39. If yes, what is the facility? Yes
- 3.40. If yes, what is the facility? Yes
- 3.41. If yes, what is the facility? Yes
- 3.42. If yes, what is the facility? Yes
- 3.43. If yes, what is the facility? Yes
- 3.44. If yes, what is the facility? Yes
- 3.45. If yes, what is the facility? Yes
- 3.46. If yes, what is the facility? Yes
- 3.47. If yes, what is the facility? Yes
- 3.48. If yes, what is the facility? Yes
- 3.49. If yes, what is the facility? Yes
- 3.50. If yes, what is the facility? Yes
- 3.51. If yes, what is the facility? Yes
- 3.52. If yes, what is the facility? Yes
- 3.53. If yes, what is the facility? Yes
- 3.54. If yes, what is the facility? Yes
- 3.55. If yes, what is the facility? Yes
- 3.56. If yes, what is the facility? Yes
- 3.57. If yes, what is the facility? Yes
- 3.58. If yes, what is the facility? Yes
- 3.59. If yes, what is the facility? Yes
- 3.60. If yes, what is the facility? Yes
- 3.61. If yes, what is the facility? Yes
- 3.62. If yes, what is the facility? Yes
- 3.63. If yes, what is the facility? Yes
- 3.64. If yes, what is the facility? Yes
- 3.65. If yes, what is the facility? Yes
- 3.66. If yes, what is the facility? Yes
- 3.67. If yes, what is the facility? Yes
- 3.68. If yes, what is the facility? Yes
- 3.69. If yes, what is the facility? Yes
- 3.70. If yes, what is the facility? Yes
- 3.71. If yes, what is the facility? Yes
- 3.72. If yes, what is the facility? Yes
- 3.73. If yes, what is the facility? Yes
- 3.74. If yes, what is the facility? Yes
- 3.75. If yes, what is the facility? Yes
- 3.76. If yes, what is the facility? Yes
- 3.77. If yes, what is the facility? Yes
- 3.78. If yes, what is the facility? Yes
- 3.79. If yes, what is the facility? Yes
- 3.80. If yes, what is the facility? Yes
- 3.81. If yes, what is the facility? Yes
- 3.82. If yes, what is the facility? Yes
- 3.83. If yes, what is the facility? Yes
- 3.84. If yes, what is the facility? Yes
- 3.85. If yes, what is the facility? Yes
- 3.86. If yes, what is the facility? Yes
- 3.87. If yes, what is the facility? Yes
- 3.88. If yes, what is the facility? Yes
- 3.89. If yes, what is the facility? Yes
- 3.90. If yes, what is the facility? Yes
- 3.91. If yes, what is the facility? Yes
- 3.92. If yes, what is the facility? Yes
- 3.93. If yes, what is the facility? Yes
- 3.94. If yes, what is the facility? Yes
- 3.95. If yes, what is the facility? Yes
- 3.96. If yes, what is the facility? Yes
- 3.97. If yes, what is the facility? Yes
- 3.98. If yes, what is the facility? Yes
- 3.99. If yes, what is the facility? Yes
- 3.100. If yes, what is the facility? Yes

Simple procedure to get loan

4. MARKETING INTERVENTIONS

- 4.1. How is agriculture/horticulture produce sold? (IfA whichever is relevant)
- 4.2. Through organized market (mandi) _____
- 4.3. Through un-organized market _____
- 4.4. Any other, please specify: _____
- 4.5. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?

To open a mandi in the gram panchayat

- 4.6. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce?

Good connectivity, Transport facility

ment of ^{1 upper} ^{1 unit} ^{1 overall assess}

1 month

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? ^{Yes}/No
- ✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1			
2			
3			

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/^{Satisfactory}/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	06	05
2	Dairy units	—	100
3	Sheep Units	200	100
4	Fish Ponds	—	20

iii. Suggestions for encouraging more households/farmers to set-up new units

Bee Keeping

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Establishment of Lal Drama Development Authority (Tourist Spot Lal Draman)
2. Horticulture Sector
3. Dairy Farming
4. Poultry Farming
5. Bee Keeping

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No ✓

If no, the number of people in the Panchayat yet to get Aadhaar card: _____

ii. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|----------|
| a) Irregular opening: | Yes/No ✓ |
| b) Inadequate stock: | Yes/No ✓ |
| c) Overcharging: | Yes/No ✓ |
| d) Rude behaviour of store owner: | Yes/No ✓ |
| ✓ e) Long distance to be covered to reach the store: | Yes/No ✓ |
| f) Non-display of rates: | Yes/No ✓ |
| g) POS machine not working: | Yes/No ✓ |

h) any other: _____

iii. Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: ☒ Yes/No

b) Is copy of FIR given to people: ☒ Yes/No

c) Are people satisfied about the overall security situation in Panchayat: ☒ Yes/No

d) Any suggestions: VDC's to be constituted in the Gram Panchayat

iv. Public perception:

a. Are departmental staff available: ☒ Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: ☒ Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> More than 1 month • Never 	
Social welfare	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> More than 1 month • Never 	
Police Station	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Within 1 month • More than 1 month • Never 	
PHE	<ul style="list-style-type: none"> • Within 1 month <input checked="" type="checkbox"/> More than 1 month • Never 	

PDD	<ul style="list-style-type: none"> • Within 1 month ✓ More than 1 month • Never 	
Any other	<ul style="list-style-type: none"> • Within 1 month ✓ More than 1 month • Never 	

vi. Any specific observation or complaint regarding any particular department:

- i. Edu. Deptt is not providing staff to schools pry. to Hr. Sec level.
- ii. Health Deptt is not providing doctor/pharmacist in PHC Sajan.

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ✓
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ✓
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 315
- iv. Number of children in the age group of 4-14 years enrolled in the schools:
315
- v. Is there any High/Higher Secondary school with more than 40% girl students: ✓
Yes/No
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: ✓
Yes/No/Not applicable
- ✓ If yes, details of schools: _____
- ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: ✓
Yes/No/Not applicable
- ✓ If yes, whether the incinerator is functional: Yes/No ✓

L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I Urgent public requirements in order of priority (Max. 07)

- 1 Shamshan Ghat Shed at Nadan
upper Bijarni
- 2 Pipeline to ward no. 07 Kachhwa
- 3 Pipeline from Maneshi to Gugwal
(Sc. Basti)
- 4 Food Store at Mashal Dogar
- 5 Kane Drain 'Sazan to House of
Jaswant Singh
- 6 Graveyard Fencing at Praneel
- 7 Graveyard Fencing at Sazan
8. 01 ACR for MS Kotal

II Any major complaint brought to notice of the Visiting Officer:

1. Edn. Deptt is not providing staff to HSS Sazan,
GMS Mashal Dogar, MS Kotal, MS Kachhwa
2. Health Deptt: is not providing ^{MBS} Doctor / Pharmacist
in PHE Sazan.
3. one teacher namely Neel Banti Devi Posted at MS Kachhwa
Pgt. Upper Bijarni is not performing her duties for the last 2 to 3 yrs
as reported by the public of vill. Kachhwa as well as staff of the school
copy of complaint is attached here with

III	Overall perception of functioning of the government:
	<p>When Enquired about the functioning of the Govt. People replied that Initiative of Back to Vill Program is excellent But there is no work on ground level. Overall people are unhappy with the functioning of Govt. People are in favour of Dist. officers rather than Gazetted officers in Back to Vill. Programme.</p>
IV	<p>Overall assessment of visit and suggestions:</p> <p>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)</p>
	<p>Detailed Report is enclosed herewith.</p>


 Signature of the visiting officer:
 Name Ramesh Babu