



**Back to
Village 2**
B2V2

Governance at the Doorstep

November 25-30, 2019

Vaniil - Bonpoxar.



Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, hosted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people, living with them, eating the same food and learning first hand the challenges and efforts of their existence. For many it was a unique learning experience - the sweet/lofty of nature brought home to them the countless forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his 'Mann Ki Baat' Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalising the functioning of Panchayat Raj Institutions. Invariably they will become Panchayat Samitis. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hamper the full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and realise the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalised, decentralised, grassroots programme which will not only be a genuine, undiluted ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

JAMU

(G. C. Murmu)



Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Door to Village (B2V) programme', the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4453 Panchayats focused on strengthening Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic priorities and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 26th July, 2019. The response was swift and response to overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority work identified during the first phase of B2V programme.

As B2V programme will build development of Panchayats with a sound financial base, it is expected that the initiative is carried forward to assess the level of empowerment and institutionalisation of the Panchayat Raj Institutions (PRIs) at the grassroots level vis-à-vis the impact of various flagship programmes and welfare schemes on the rural population. The feedback so obtained will help the government to take the various central and other government schemes/programmes to increase delivery of village specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalised, doorstep government programme, wherein the govt deliver speedy and better services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayats and see for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and demands mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must acquaint himself with important schemes especially flagship schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PIA-Rose, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Panchayat Schemes etc. He/she must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain in brief about all these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and area officials.

- vi. The visiting officer should try and visit as many local institutions, including schools, PNCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out being carried out under various schemes like M P FC, MNREGA and other government programmes. In case, there is a largescale project in the village, the officer should certainly inspect the same and record its progress.
- h. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kaushik, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- i. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- ii. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- iii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filing up the same.
- iv. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Coordinating meeting with the Deputy Commissioner and submission of one copy of the filled in booklet and other papers before leaving the district.

Day 1

- Arrive in the Panchayat by 12 A.M. (checked personal).
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MONRECA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four peer books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Indira's Beneficiary Based Schemes.
 - Fill up three columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backward Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Beneficiary Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and infrastructure register. If the same is not available, the officer will get it prepared.

- Colored copy of Panchayat Photo Collection and Display plan.
- Get acquaintance list of individuals who are desirous of accessing individual functionaries' assigned schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-monitoring of benefits under individual beneficiary-oriented schemes.
- Get list of households without power and electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, ANCs, government assets, ponds, water bodies, tunnel, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening Informal interaction with PML representatives, frontline government functionaries and concerned citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to harness rural incomes and emerging village/micro industries.
- Capture evening interaction picture by P. M. P. M.

Day 2:

- Capture morning picture at T.A.M.
- Formal meeting with the Panchayat members
 - Get various subjects/portfolios assigned to the members by the Sarpanch (not already assigned) and get a Panchayat resolution passed for the same.
 - Inspect the kharwa register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrators.
 - Assess the Understandability of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and developmental works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Police/Anganwadi Workers/AS/ANM/VA/ANPDS/other representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs
 - Prominent ultra wealthy families/Govt. employees/ex-employees etc.

Day 2 Afternoon;

- Visit the Panchayat Ghar/DC office and check for furniture/computer
- Install board as laid identified for Panchayat Ghar
- Lead Grah Pravesh Ceremony for completed PMAY houses
- Inaugurate the previous EZV work and lay foundation stone for a new one
- Inspect EZV/14th FC works/Languishing works/other developmental projects taken up
- Inaugurate the playground; lay the foundation stone for CSC; start one sports event
- Inaugurate/lay foundation stone of any other works which are available

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: *ANUR KASHYAP BHAT*
- ii. Designation: *Package Lecturer*
- iii. Department/Unit of posting: *Education, Govt Model Hg Secondary School, Noida, Gautam Buddha Nagar Dist.*
- iv. Mobile No.: *7790911935*
- v. Email id:
- vi. Home District: *Seerampur*
- vii. Date of visit: *25/26/27/28/29/30, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Noida Bazar Panchayat*
- ii. Local Government Directory (LGD) code of the Panchayat
(To be sourced from Rural Development Department/DC): *283014*
- iii. Name of CD Block: *Khera Panchayat*
- iv. Name of Tehsil: *Noida*
- v. Name of District: *Gautam Buddha Nagar*

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *01*
- ii. No. of hamlets in the Panchayat: *02*
- iii. No. of households in the Panchayat: *698*
- iv. Population (approx.) of the Panchayat: *4790*

S. No.	Department	Designation of the official
1	Geography	CRS Officer (1st)
2	General Administration	General Officer (1st)
3	Agriculture Dept.	Officer (1st)
4	Public Health	Officer (1st)
5	Public Health	Officer (1st)
6	Public Health	Officer (1st)
7	Public Health	Officer (1st)
8	P.O.D.	Officer (1st)
9	P.O.D.	Officer (1st)
10	Public Health	Officer (1st)
11	P.O.D.	Officer (1st)
12	P.O.D.	Officer (1st)
13	Public Health	Officer (1st)
14	P.O.D.	Officer (1st)
15	Education	Teacher
16	Education	Teacher
17	Education	Teacher

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- INFRASTRUCTURE
1. Whether Panchayat Chair is available in the Panchayat. Yes/No/Under construction
2. Health Dept. For Panchayat Yes/No
3. Health Dept. For Panchayat Yes/No
4. Whether the BDO office has been established (In case the office will shift Panchayat's Yes/No/Not applicable)

CONCLUSIONS

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Social Welfare

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(S.M.O.)

11/11/11

14. If not, whether the building for BDC office has been identified: ☒ Yes ☐ No ^{Not applicable}

15. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No ☒	
Computer/printer	Yes/No	Yes/No ☒	
Telephone facility	Yes/No	Yes/No ☒	

16. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ☒ Yes ☐ No

17. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒ Yes ☐ No

(Visiting Officer to physically check the register)

If no Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

I. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒ Yes ☐ No

Date of last meeting held: 24-11-2019

II. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒ Yes ☐ No

Date of last meeting held: 28-11-2019

III. Whether the Kariwa register is being maintained by the Panchayat Secretary: Yes/No ☒ Yes ☐ No

(Officer to inspect the register)

IV. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒ Yes ☐ No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Respective bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Adm. Officer and Assistant Sd. Officer	Yes/No	1061249/-	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	Nil	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	Nil	Yes/No
Mid Day Meals (MDM)	Yes/No	Headmaster	Yes/No	Rs. 900/-	Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme. If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in higher presence and confirm: not public response

vii. 14th Finance Commission Award

- Whether 4 year Action Plan 2018-20 has been prepared: Yes/No
- Whether the detailed estimates for all works have been prepared: Yes/No
- No. of works for which estimates have been prepared: 10 No. (% to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 02 No. (_____ % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch: ☒ ()

2) BDO: ☐ ()

3) Others (specify): Administrator

vii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: The required support is not satisfied

Also mention if it is being purchased by someone else: Yes

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to ANW/Helplers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Non-availability of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓

(Visiting Officer to check the register and verify the signatures of the Sarpanch or the same)

g. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Separate is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: _____

- b. Whether the Panchayat/Separate is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

- c. Whether the record on account of purchase of MDM items and remuneration to cooks is being maintained at the Panchayat: Yes/No

Working Officer to check the register and verify the signatures of the Separated on the same.

h. MONRECA

- a. Whether MONRECA Plan 2019-20 has been approved: Yes/No

- b. If yes:

✓ Funds allocated to the Panchayat for _____ lakh

✓ No. of works approved: _____

✓ No. of works started: _____

✓ No. of works completed: _____

✓ No. of Job Card no. done in the Panchayat: _____

✓ No. of man days generated: _____

- xi. Whether the Action Plan for Loans on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- xi) Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
if no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- xii) Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOO	RCD	Yes/No	
VLW	RCD	Yes/No	
JE	RCD	Yes/No	
COPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Angerwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZFO	School Education	Yes/No	
IC MUM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib Tehsildar	Revenue		
Patwarl	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village Functionaries		Yes/No	
Any other			

D) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/rats of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: 27.11 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) ^{upgradation} of road from Chikhat to Nand

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1. Detail them: _____

Sector/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
		No	

- v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/Not Teachers | (Yes/No) |
| c) Anganwadi Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: _____ No

Any department whose officers/officials has not visited the Panchayat even once since BZV1: _____ No

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV1: _____ No

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
		Yes/No	
		Yes/No	
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: because of network problem

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in proper presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (23-11-19)			2 nd Meeting Date (13-12-19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher Molod Amin Thumbar	1	Education	Teacher Molod Amin Thumbar
2	ICDS	A. W. W. Kulsum	2	ICDS	A. W. W. Kulsum

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	PDD	line man mold life	3	PDD	line man mold life
4	Health	NRHM nurse	4	Health	NRHM nurse
5	Education	Teacher Post Payag	5	Education	Teacher Post Payag
6			6		
7			7		
8			8		

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- vii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

- c. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21. Yes/No

If no, reason thereof: Not yet Action

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee formed in B2V1 conducting social audit. Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
01	Phalgun	Life and Leadership of elected representatives	30

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within J&K/Outside has been conducted. Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.

- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

II INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

- Visiting Officer to fill appropriate number of beneficiary names and appropriate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (spotted but not conditioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/BC students	Reports not available		not with fund	nil
Scholarship for Merit students	Reports not available		not with fund	nil
Pension - Old Age	74	34	Funds not available	nil
Pension - Widow	72	51		nil
Pension - Disability	51	32		nil
P.M. Kisan MGN	235	00		nil
Ayushman Bharat	60	03	Funds not available	nil
P.M. Awas Yojna (Rural)	09	00		nil
P.M. Gram Sadak Yojna	52	00		nil
P.M. Awas Yojna (Urban)	Nil	Nil		Nil
State Marriage Assistance Scheme	04	02	Funds not available	nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGS Job Card	581	119	not interested	nil
Ladli Beti	62	nil	-	nil
Swachh Bharat Mission- Individual Household Toilets	143	432	Funds not available	nil
PM Ujjwala Yojana	N/A	N/A	Due to technical problem	nil
Ujalo	nil	nil	-	nil
Jandhan Account	640	nil		nil
PM Matsru Vandana Yojana	18	08	Verification under process	nil

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

E. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	1	Lack of pipes	nil
Electricity connection	02	Not worth problem	nil

- * Visiting officer to discuss the list of individuals/communities who need most immediate help to also check any applications and feedback at district headquarters

II. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kanal
- Major sources of irrigation: Canal/Water/Tube Well/Pond/Spring/Water harvesting/Tank/Rainfed/Other (specify): Canal & Study
- Status of adequacy of irrigation facility in the Panchayat: Sufficient
- Are there any unexplored irrigation sources in the Panchayat? Yes
 - If yes, please specify: Canal/Ground Water/Tank/Lake/Spring/Pond/Any other water body: Canal (fill as many as possible)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation? Yes
- No. of farmers who own drip/sprinkler irrigation in the Panchayat: 0
- No. of farmers who intend to use drip/sprinkler irrigation: 0 (None)
- Any suggestions to improve irrigation facilities in the Panchayat?

The Panchayat demand for the Potability / drinking water for Canals.

2. HIGH YIELDING VARIETY (HYV) SEEDS: (Agriculture)

- Farmers using High Yielding Variety seeds: Approximately 50%
- Are adequate HYV seeds available to the farmers? Yes
- If not, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS

1. No. of farmers without Kisan Credit Card NIL (HHA)
2. No. of farmers who have availed loan facility through KCC during 2019
NIL HHA
3. No. of farmers who applied for KCC Loan but not processed so far
NIL HHA
4. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures NIL
 - b) Delay by concerned Dept. NIL
 - c) Delay by bank concerned NIL
 - d) Any other problem, please specify: _____

5. Suggestions for improving the process of availing loan under KCC

Providing loan to farmers without guarantor

4. MARKETING INTERVENTIONS:

1. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) _____

☒ Through unorganized market _____

c) Any other, please specify: _____

2. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Facilitate Controlled atmosphere unit for post harvesting technology for possible time.

3. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Opening of more Marketing Mandis at near by places

5. DIVERSIFICATION TO HIGH VALUE CROPPING

- i. Is there any crop/potential for diversification towards high value crop/fruit in the Panchayat. Yes/No

Yes. Please specify

Sr. No	Non-consumptive crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	ultra high density	expected to grow	

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal Husbandry Sector and those interested to set-up new units

Sr. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	32	13
2	Dairy units	-	01
3	Sheep Units	-	05
4	Fish Ponds	-	01

4. Suggestions for providing loans to backward farmers to set up their units

Encouraging farmers by giving loans on low interest rates

7. List 5 suggestions in order of priority which can help in increasing income of farmers. (Total: 10 marks)

1. Create women's self-help groups for vegetable cultivation at cluster level to generate income

2. Unemployed youth should be engaged in sheep rearing units

3. Installation of honey bee colonies

4. Mushroom cultivation be given special focus

5. Establishment of silk cocoon units for engaging youth, to create income

IX PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat? Yes/No

(Find the number of people in the Panchayat yet to get Aadhar card: 40 =

2. Overall satisfaction level of the people about the ration shops. Poor/Satisfactory/Good/Excellent

Main problems/complaints with regard to ration shops:

a) Irregular opening

Yes/No

b) inadequate stock

Yes/No

c) Overcharging

Yes/No

d) Rude behaviour of shop owner

Yes/No

e) Long distance to be travelled to reach the shop

Yes/No

f) Non-availability of cash

Yes/No

g) PDS machine not working

Yes/No

- h) any other: _____
- i) Number of FIRs registered in last 3 months: 102
- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No
- d) Any suggestions: Nil

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month - Never	
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

iii. Any special observation or complaint regarding any particular department:

Nil

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to select a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 472

iv. Number of children in the age group of 4-14 years enrolled in the schools: 356

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools, 1

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

10/10/18



LIST OF THE VISITING OFFICER	
URGENT PUBLIC REQUIREMENTS - Order of priority (May 2018)	
Cont	1. To link road/edge wall from Padder pass to Mageray Pass road. Plan 10
Cont	2. To link road/edge wall from Padder pass to Mageray Pass road. Plan 10
	3. Widening of main road from Morist to Veech via Grandval road
	4. Development of bridge at Bann-poor point
	5. To Protection wall was completed due to the Model Rahman line of Chaldan River
	6. To Link road from 1/10 Dargah Road to 1/10 Dargah Road taking at Bann-poor
	7. Electric poles also not for use. It is under the replaced for uplifting electrical connectivity.
II	Any major complaint brought to notice of the Visiting Officer

Overall perception of functioning of the government

The Government is functioning smoothly in all fields, for the upliftment of people, commonly for those who have access to high up.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The two day visit remained quite fruitful during B.V. in Panchayat Malpa Bad-pur. And with the suggestion that some programmes should be repeated in future.

Signature of the visiting officer
Name

S. S. Rahman