



Governance at the Doorstep

November 25-30, 2019

Hamgal Dawa.

Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale has never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geographic climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, fed and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food and learning first-hand the challenges and difficulties of their existence. For many it was a unique learning experience - the revelation of nature brought home to them the precarious future of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj institutions, invariably they will associate Panchas/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that the programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)



Chief Secretary,
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people have no role to play in decision making. After the successful launch of Panchayat Raj in 1947, it was time to turn attention to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to heading out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V)' programme. The first of its kind in Jammu & Kashmir. The programme, which was launched from June 20-27, 2019, covered 4453 Panchayats focused on strengthening Panchayats, reducing hurdles in delivery of government schemes/programmes, capturing ground realities to potential and in developing awareness of needs of the villages. Panchayats had a chance to welcome the visiting officers and appreciate the policies of the government. The initiative was widely addressed with Hon. Minister Mr. Khemraj Bhat, mentioning it in House of the Govt. on 28 July, 2019. The initiative was widely and responsibly covered by print and electronic media institutions staying in their Panchayats during the visit.

Government has already released funds for 112 Panchayats to address the priority needs of 200000 people through B2V programme.

As B2V envisages on the development of Panchayats with sound financial base, it is important that the initiative should be focused to generate a level of empowerment and accountability of the Panchayat. By institutions (PRA) at the grass root level viz. the elected officials of Panchayats as well as the elected officials of Gram Panchayats. The feedback on initiatives will help the government to tailor the various central and state government schemes/programmes, improving delivery of village specific services and making the village level a more efficient service delivery unit and last but not least, the B2V programme will turn it into an educational and training programme, which will be able to give a good and faster service to the development.

It is very important to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening PRA.

I would urge the Deputy Commissioners to ensure all the staff of officers to various Panchayat Hqs for better services.

I am confident that our officers who will be a part of the B2V programme will work independently to make their initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been proposed for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- iii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also be aware of how some of the works carried out being carried out under various schemes like 147 FC, MNRREGA and other government programmes. In case there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- iv. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrollment of school children (Age 4 to 14 years), 100% coverage of PM-Jeevan, Ayushman Bharat and 100% coverage of all beneficiaries entitled schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and creating employment opportunities in village industries.
- v. The visiting officer shall refrain himself from giving or offering any commitment on behalf of the government.
- vi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a common-sense view arising from his interactions in the village.
- vii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should maintain all confidentiality while filling up the same.
- viii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklet and any other observations/remarks that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPOD booklet in the Gram Sabha.
 - Get the resolution for approval of GPOD and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- c. Collect copy of Panchayat Plastic Collection and Disposal plan
- d. Get comprehensive list of individuals who are disenchanted or alienated - i.e. individuals beneficiary oriented schemes but have not applied to it.
- e. Collect any complaints/ grievances that people may have, especially with regard to non-disbursement of benefits under individual beneficiary oriented schemes.
- f. Get list of households without piped water/beneficiary connection

Day 1 Afternoon:

- Visit local schools, health institutions, NGOs, government assets, banks, water bodies, submersible pump installation, important private enterprises
- Visit other villages in the Panchayat.
- Evening: informal interaction with PDS representatives, Frontline Government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to improve rural incomes and strengthen village/cluster industries.
- Capture evening interaction picture by 8.30 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Morning meeting with the Panchayat members:
 - a. Get various subjects/portfolios assigned to the members by the Grampanch. If not already assigned and get a Panchayat resolution passed in the same
 - b. Inspect the Aamni register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - c. Check the digital signatures of Sarpanch/Chairman, Secretary/Administrator.
 - d. Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - a. Frontline government functionaries (Tehsil/Talukdar/Patwa Varganwal, Muzamdar/SHAKUN/MLA/PTDS, block/cluster representatives of PHE, PDD, PWD, Agriculture, Animal & esp. Horticulture etc.)
 - b. Social activists/NGOs.
 - c. Prominent citizens/volunt. teachers/Govt. employees/ex-servicemen etc.

B202/PC&MD/2119

Day 2 Afternoon

- Visit the Manchester Grand BGC office and check for flight information.
- Install board at first identified for structural floor.
- Load Cook Projector Camera for completed PMW houses.
- Integrate the previous BGC work and lay foundation stone for a new one.
- Impact BGC/MAH PC work/impacting under the differential projects taken up
- Integrate the playground, lay the foundation stone for GSC, start new sports room.
- Integrate lay foundation stone of any other work which is available.

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Mohd Shafiq Wajid
- ii. Designation: He Lecturer.
- iii. Department/branch of posting: HSS Aishanagar
- iv. Mobile No: 94192 63410
- v. Email: Mohd Shafiq MS 838@gmail.com
- vi. Home District: Anantnag.
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Hingolpora
- ii. Local Government Directory (LGD) code of the Panchayat: 2412672
(To be obtained from Local Development Department/Department of LG)
- iii. Name of CD Block: Khavupora
- iv. Name of Taluk: Pahalgam
- v. Name of District: Anantnag.

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 32
- ii. No. of hamlets in the Panchayat: 07
- iii. No. of households in the Panchayat: 381
- iv. Population (approx.) of the Panchayat: 1926

B2V2/PN&MD/2019

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Rural Dev Dept	Project Officer Secretary <i>[Signature]</i>
2	Sanitation Dept	Assistant Engineer <i>[Signature]</i>
3	GR Nahi Bhai	(R GB) Water Supervisor
4	Grami and Bar	Revenue/Panai <i>[Signature]</i>
5	Ab Rashi Swag	Registration w/ <i>[Signature]</i>
6	Motomel young <i>[Signature]</i>	Sup. Animal Husbandry <i>[Signature]</i>
7	Sheep Husbandry	Asst. <i>[Signature]</i>
8	Handicrafts	A.H.T.O. <i>[Signature]</i>

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

I. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction *[checkmark]*

If yes, whether functioning in: Own building/Other government building/Private building *[checkmark]*

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

II. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BOC office has been identified: Yes/No/
 applicable

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BOC Office	Remarks
Furniture	✓ Yes/No	Yes/No	
Computer/printer	✓ Yes/No	Yes/No	
Telephone facility	✓ Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No Yes

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No Yes

(Visiting Officer to physically check the register)

If not, Visiting Officer to get the register prepared in better process and
 online _____

7. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis:
Yes/No

Date of last meeting held 25-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held 25-11-2019

iii. Whether the Kharwa register is being maintained by the Panchayat Secretary
Yes/No

(Officer to inspect the register)

iv. Whether the Sanpach/Admnistrative Panchayat Secretary have digital
 signatures: Yes/No

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakhs)	Whether all bank transactions have been made
14 th Finance Commission	Yes/No		Yes/No	2585.64	Yes/No
ILDS (Nutrition)	Yes/No	Superintendent	Yes/No	Nil	Yes/No
ILDS (Horticulture)	Yes/No	Superintendent	Yes/No	Nil	Yes/No
MH Day Kiosks (Kiosk)	Yes/No	Superintendent	Yes/No	Nil	Yes/No
Other sources of Pandharpur	Yes/No		Yes/No		Yes/No
Any other Scheme Type, include name	Nil	Nil	Nil	Nil	Nil

Visiting Officer is requested to check the Passbook and enter the above details. He/she may also check that the bank account is in the name of the Pandharpur and operated by Sarpanch.

w. Whether Pandharpur Fortnightly Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in future promptly and confirm _____

vi. 14th Finance Commission Award

- Whether 4 year Action Plan 2018-22 has been prepared: Yes/No
- Whether the detailed estimates for all works have been prepared: Yes/No
- No. of works for which estimates have been prepared: 10 No. (71 % to total)

d. Whether Action Plan has been approved by the CGO: Yes
if no, reason thereof: _____

e. Whether the work has been started: Yes

No. of works started: 2/3 No. 150 % to total

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (a) (iii):

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level, use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: No funds available

Also mention if it is being purchased by someone else: Community Department (Food matter)

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: No funds to Anganwadi

c. Is the Panchayat/Sarpanch paying honorarium to ANM/AWH workers directly at Panchayat level: Yes/No

If no, reason thereof: Non-availability of funds

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

g. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sangh is purchasing items of Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: no funds to Panchayat

- b. Whether the Panchayat/Sangh is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: funds not available

Also mention if it is being provided by someone else: school master

- c. Whether the record on account of purchase of MDM items and honorarium to cook is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

h. MGNREGA:

- a. Whether MGNREGA Plan 2018-20 has been approved: Yes/No ☒

- b. If yes,

✓ Funds allocated to the Panchayat: Rs. 50,000 lakh

✓ No. of works approved: 173

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 345

✓ No. of card days generated: Nil

- c. Whether the Action Plan for 'Increase in demand of Own Resources of the Panchayat' is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: low availability of funds

23. Whether subjects have been assigned by the Sarpanch in the Panchayat Meeting ☒ Yes ☐ No
 If no, whether subjects have been assigned in presence of the Village officer ☒ Yes ☐ No

24. Major challenges being faced by the Panchayat in functioning and execution of work ☒ None

25. Whether full support and cooperation being provided by

Officer	Department	Response	Remarks
SDO	HDO	☒ Yes ☐ No	
MLA	RDO	☒ Yes ☐ No	
JE	PHD	☒ Yes ☐ No	
DDPO	Social Welfare	☒ Yes ☐ No	
TSRO	Social Welfare	☒ Yes ☐ No	
Deputy District Superintendent	Social Welfare	☒ Yes ☐ No	
Headmaster/Principal/ZEO	School Education	☒ Yes ☐ No	
DC MDM	Senior Education	☒ Yes ☐ No	
EMO	Health	☒ Yes ☐ No	
Tehsildar/Naib-Tehsildar	Revenue	☒ Yes ☐ No	
Patwar	Revenue	☒ Yes ☐ No	
Agriculture Extension Official	Agriculture	☒ Yes ☐ No	
Horticulture Extension Official	Horticulture	☒ Yes ☐ No	
Village functionaries		☒ Yes ☐ No	
Any other		☒ Yes ☐ No	

b) Is the Panchayat facing any difficulty in completion of work, identification of beneficiaries/other schemes?

✓ Non co-operation by officials: Yes/No ✓

If yes, who _____ (specify)

✓ Non disclosure of funds/establishment by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officials: Yes/No ✓

If yes, how long _____ (specify number of days)

✓ Officers not sharing details of identified needs of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: none

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

a. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: _____ (date)

1. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) _____ ✓

(2) _____ ✓

(3) _____ ✓

II. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs. _____ lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: _____ (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
nil	nil	nil	nil

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ☒ Yes |
| b) Teachers/PaT Teachers | (Yes/No) ☒ Yes |
| c) Anganwari Workers/Helpers | (Yes/No) ☒ Yes |
| d) RDD staff | (Yes/No) ☒ Yes |
| e) JE/s/other engineering staff | (Yes/No) ☒ Yes |
| f) Agriculture/Horticulture staff | (Yes/No) ☒ Yes |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ☒ Yes |

In case any particular department has shown improvement, please specify:

RDD.

Any department whose staff is absent most of the time: NO

Any department whose officers/officials has not visited the Panchayat even once since B2V1: NO

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 RDD.

v. Areas of major complaints brought to notice:

Major area of complaint made during 2011	Department	Resolution of Complaint	Remarks
power generated compensation R & B		Yes/No	
Long-pending cases	P.D.D	Yes/No	
non hygienic municipal supply	P.T.S.	Yes/No	

vi. Major problems concerning the people:

Main public highlighted during 2011	Department	Resolution of problem	Remarks
N/D and P.C.P. CAP and P.C.P. CAP not provided. Payment also	Social Welfare	Yes/No	
non hygienic municipal supply assigned for for provided	P.T.S.	Yes/No	
Need of elec. municipal supply and transformation	P.D.D	Yes/No	
Need of P.C.P. fields water for Kishan Shiksha Tulsi	Agriculture	Yes/No	
		Yes/No	

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDPP):

- i. Whether the GPDPP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. **Yes/No**

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDPP for 2019-20 are under implementation. **Yes/No**

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Districtal Officers. **Yes/No**

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been displayed in Panchayat Office or at some prominent place. **Yes/No**

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and included on GPDPP Portal for preparation of GPDPP 2020-21. **Yes/No**

If no, the adding officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. **Yes/No**

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (29/07/20)			2 nd Meeting Date (30/08/20)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	V/LN	1	RDD	V/LN
2	Rand B.	H/S	2	Rand B.	H/S

B2V2/PD&ND/2019

1 st Meeting Date (29/10/20)			2 nd Meeting Date (30/10/20)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Education	Teacher	1	Education	Teacher
2	Mathematical Sci.	M.T. VI	2	Mathematical Sci.	M.T. VI
3	PHF	J.E.	3	PHF	J.E.
4	PDD	Senior Officer	4	PDD	Deoman
5	Health	Asst.	5	Health District Hospital	Asst. Nurse
6	J.C.D.S.	A.M.H.	6	J.C.D.S.	A.M.H.

If no, reason thereof: _____

- vi. Whether the Gram Sabha Proceedings were read out in front of Gram Sabha after the conclusion of the meeting: Yes/No.

If no, Reason thereof: _____

- vii. Whether the GPPF Plan was being approved by the Gram Sabha: Yes/No ☒

If no, reason thereof: _____

- viii. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(PLF to demonstrate the reports to the visiting Officer)

2. Whether the critical gaps identified in the Panchayats during Village Assessment Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for scrutiny and audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee formed in 2014 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
03	SDS Office, Mallan	GPDP	03

- ii. Quality of training: Poor/Satisfactory/Good/Excellent.

- iii. Whether any exposure visit within J&K state has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Good/Excellent

- iv. Whether any digital literacy training has been conducted for representatives: Yes/No

If yes, quality of training: Poor/Satisfactory/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to record the awareness from the conceptual level);

INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and pending number below.

Scheme/Service	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Subsidy for GOVT/EDG connection	174			
Scholarship for Minority students	Data can not be ascertained as the scheme is closed only.			
Pension - Old Age	24	12	No new sanctioning after 1st Oct 19	nil
Pension - Widow	27	01	nil	nil
Pension - Disability	17	04	nil	nil
PM Aardr NRI	346	nil	nil	
Aardr Bharat	36			
PM Aardr Jyoti Yojna				
PM Samriddhi Bima Yojna				
PM Aardr Yojna - Gramin	72	72	nil	nil
Sankh Marriage Assistance Scheme	03	02	7% share in co loan	nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted by village office (Nos.)
NREGA Job Card	365	nil	nil	nil
Loan Ref	50	20	nil	nil
Swachh Bharat Mission- Individual Household Toilets	290	100	not implemented yet	nil
PM Ujjwala Yojana	40	20	nil	nil
Unsh				
Janchan Account				
PM Matsya Samrath Yojana				

* The visiting officer to prepare scheme-wise list of identified beneficiaries who are interested in avail the benefit under the schemes. He/she to also submit any applications and number of denied beneficiary.

a. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
House water connection	138	The scheme being in stage, can be completed for formalization DPP.	
Electricity connection	21	on line system	

- Panchayat office to discuss the use of modern machinery and seed production facilities in order to get crop applications and benefits of doing so.

II DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Plain/Other
- Major sources of irrigation: Canal/Wells/Tube wells/Minor irrigation/Other
 (Name of the source/s) _____ (Please specify)
- Sufficiency of quantity of irrigation facility in the Panchayat: Sufficient/Not Sufficient
- Are there any un-tapped irrigation sources in the Panchayat? Yes/No
 - If yes, please specify: Canal/Ground Water/Stream/Well/Spring/Other
 other water body _____ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes/No
 - If yes, please specify: _____
- Whether the Panchayat has potential for drip/sprinkler irrigation? Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: nil
- No. of farmers who intend to use drip/sprinkler irrigation: nil (None)
- Any suggestions to improve irrigation facilities in the Panchayat:

Needs to lift Canal Scheme to Hangal for

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 35 %age)
- Are adequate HYV seeds available to the farmers? Yes/No
- If no, reasons therefor: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 245 (Yes)
- ii. No. of farmers who have availed loan facility through KCC during 2019
15 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
230 Nos.
- iv. Problems being faced by farmers availing KCC loan (tick wherever relevant):
- a) Difficult processes and procedures _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: The banks need
guarantee for credit facilities.
- v. Suggestions for improving the process of availing loan under KCC:
To provide loan without borrow. Amount

4. MARKETING INTERVENTIONS:

- i. How is agricultural/animal produce sold (tick wherever relevant):
- a) Through organized market (mandi) _____
 - b) Through unorganized market _____
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
To provide the facilities
to convert Hauler
- iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/animal produce:
To provide cold storage

5. DIVERSIFICATION TO HIGH VALUE CROPPING

1. Is there any scope/potential for crop diversification towards high value crops in the Panchayat? *Yes*
- ✓ If yes, please specify.

Sr. No.	Non- remunerative crop/fruit	Potential for diversification towards this crop/fruit	Remarks (if any)
01	Chillies	<i>Definitely Yes</i>	
02	Spaulth	<i>Yes</i>	
03	Apple	<i>Yes</i>	

6. INCREASING LIVESTOCK PRODUCTION

1. Awareness level of farmers about quality schemes of Animal/Sheep Husbandry Department: *Panchayat/Block/Cluster level*
2. Status of household farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

Sr. No.	Sector	No. of household farmers engaged	No. of household farmers interested in setting up new units
1	Packyard Poultry	<i>5-6</i>	<i>150</i>
2	Dairy units	<i>nil</i>	<i>10-120</i>
3	Sheep units	<i>01</i>	<i>10-120</i>
4	Fish Ponds	<i>nil</i>	<i>nil</i>

6. Suggestions for encouraging more households to start dairy units:

Sheep and Dairy

7. List 5 suggestions in order of priority which can help in increasing income of farm household:

1. Agriculture

2. Aquaculture

3. Dairy farms

4. Sheep rearing

5. Poultry rearing

8) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Animal card has been provided to all people in the Panchayat? ☒ Yes ☐ No
 And, the number of people in the Panchayat who got Animal card: _____

2. Overall satisfaction level of the people about the Public Grievance Redressal Mechanism (as per):

Major problems/complaints with regard to ration shops:

a) Inequity in pricing

Yes/No ☒

b) Inadequate stock

Yes/No ☒

c) Overcharging

Yes/No ☒

d) Rude behaviour of store owner

Yes/No ☒

e) Long distance to be covered to reach the store

Yes/No ☒

f) Non-discrecy of roles

Yes/No ☒

g) PDS machine not working

Yes/No ☒

B2V3PD8MD/2015

- b) any other: cover all problems and take into
action
3. Number of FIRs registered in last 3 months: nil ✓
- a) Are people generally satisfied by response of Police to complaints: Yes/No ✓
- b) Is copy of FIR given to people: Yes/No ✓
- c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓
- d) Any suggestions: nil

iv. Public perception

- a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	- Within 1 month - More than 1 month ✓ - Never	
Social welfare	- Within 1 month - More than 1 month ✓ - Never	
Police Station	- Within 1 month - More than 1 month ✓ - Never	
FIIE	- Within 1 month ✓ - More than 1 month - Never	provided funds and other key material, also made available in Time

PDD	• Within 1 month • More than 1 month • Never	
Any other person	• Within 1 month • More than 1 month • Never	

* Any specific observation or complaint regarding any particular department.

PDD, PDD and Road D., Kumbhari,
Accident, safety, etc.

10 OTHERS:

i. Whether land has been identified within 1 km radius of the collection and disposal of plastic waste: Yes/No ☒

ii. Whether Plastics Collection and Disposal plan is ready: Yes/No ☒

(Whether collection under a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the ward/village: 337

iv. Number of children in the age group of 4-14 years enrolled in the schools: 237

v. Is there any High School / Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RPD has provided Sanitary Napkin Vending Machine in any of the above Schools: Yes/No/Not applicable ☒

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RPD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒

✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1) Urgent public requirements in order of priority (Date: 02/02/2013)

1. Construction of link road with crossing from Hanzalpur to Indran.

2. Electrification of Hanzalpur.

3. Deepening of Hanzalpur (PHC).

4. New upgradation of water supply scheme Hanzalpur to Kanchi, from which to supply water to Indran.

5. P.D. Electrification and transformer need. @ 1000 meters to make water supply to Indran.

6. Need of High School.

7. New playground at Hanzalpur and Indran. (to be built)

8. Any major complaint brought to notice of the Visiting Officer.

9. PM Kisan payment has not been made to farmers yet.

10. Social welfare dept is not providing old age pension to beneficiaries yet.

11. State Insurance Scheme is not paid to yet in Hanzalpur.

12. Members shortage of different dept.

13. Sheep center needs purchase of Hanzalpur.

14. Construction of link road to Indran to make water supply to Indran.

13 Overall perception of functioning of the government:

(Cachibalay)

The functioning of all departments except
Dumby and very positive. But financial
inst. like bank did not participate in the
meeting nor provided any kind of loan that
went to development information

14 Overall assessment of work and suggestions:

(The meeting officer to ensure that the overall assessment is recorded in detail
along with concrete suggestions.)

01. No of houses both sides of road house of Kojin
02. Road side to the school ground
03. Construction of foot bridge with bank
from road school to the other side of school
04. Link road from house to school to main road
05. Road crossing bridge from school to main road
06. Road crossing bridge from school to main road
07. Construction of two Anganwadi centres and Sanitation for
near Anganwadi centre at one Mahalleh - Mahalleh and
Ahar Mahalleh
08. Other demands are listed
in concrete information

Signature of meeting officer

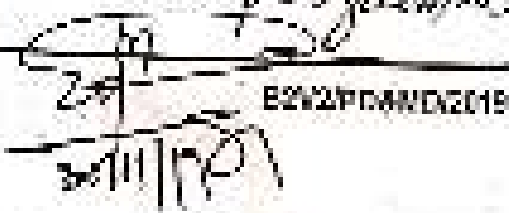
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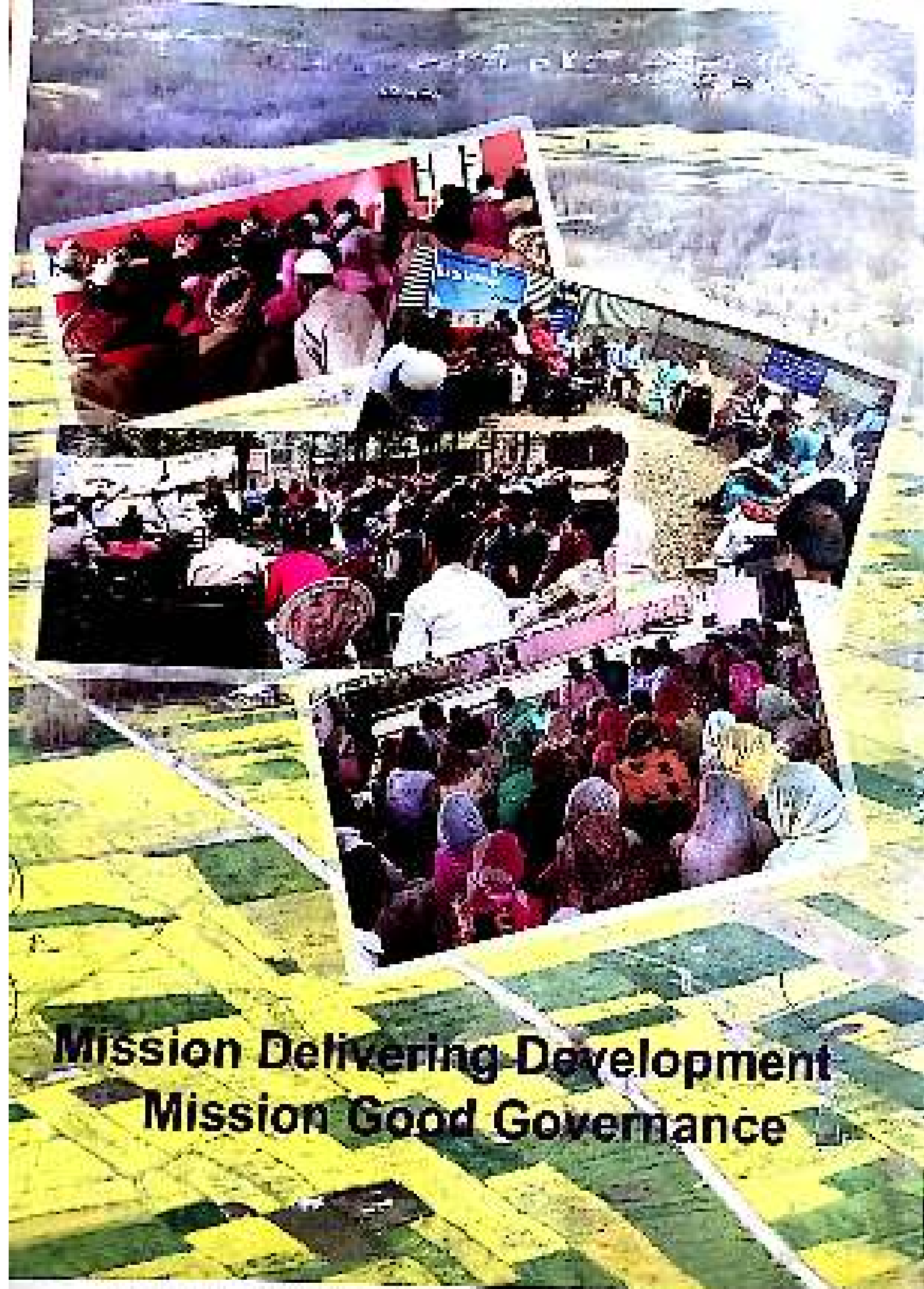


29-11-2019

suggestions = Different departments have reported

The class 1st informant line of functioning
who have no B2V related departmental
knowledge. Infuture only officials will be deputed
to attend the B2V programme who are doing the
social activities as well as B2V programme


B2V2P DAND2019



**Mission Delivering Development
Mission Good Governance**

Government of Jammu & Kashmir

ॐ नमो भगवते वासुदेवाय