



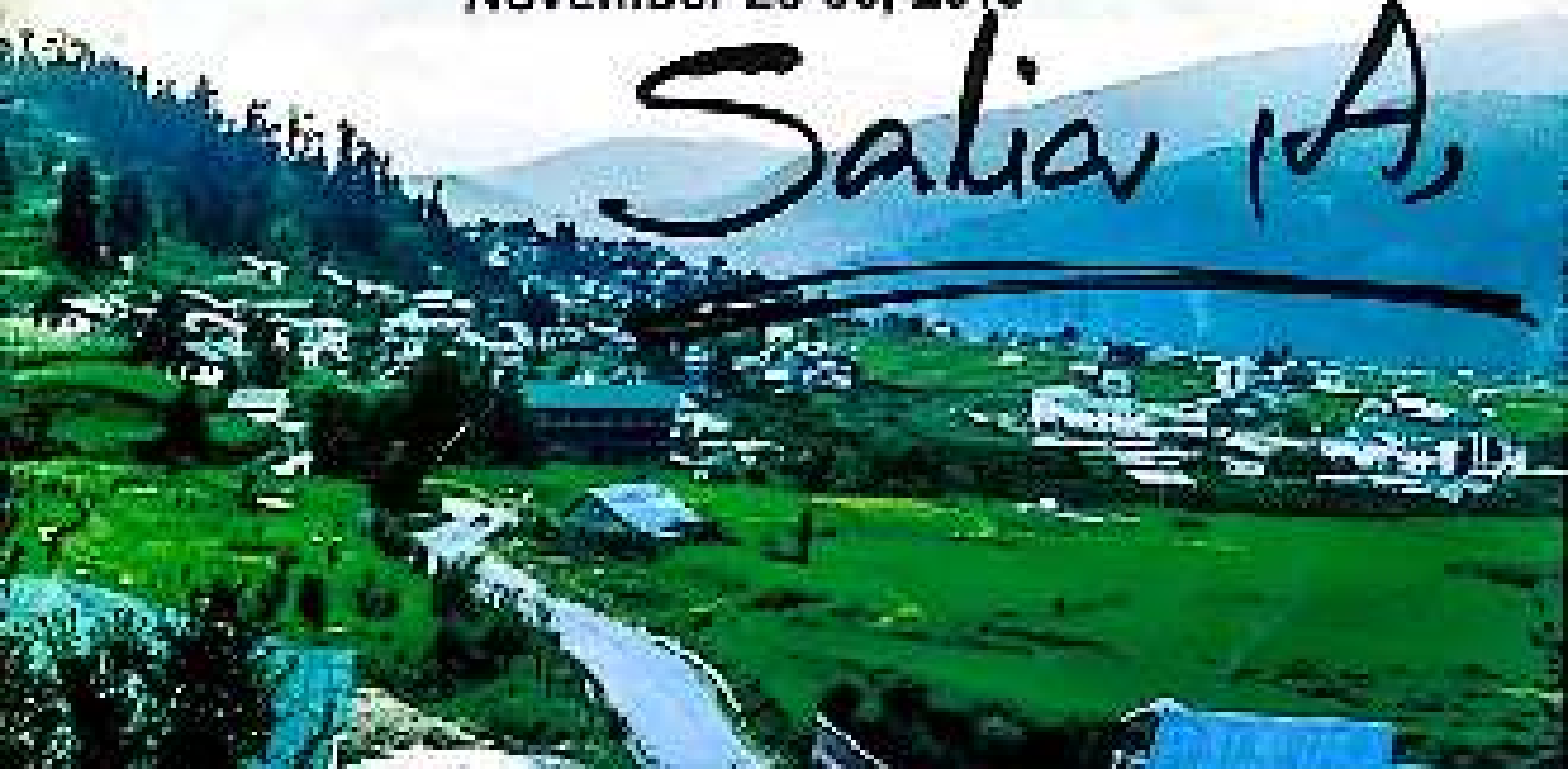
# Back to Village 2

B2V2

*Governance at the Doorstep*

November 25-30, 2019

*Salia 1A,*



LIEUTENANT GOVERNOR  
JAMMU & KASHMIR



RAJ DHAWAN  
JAMMU-130031

## Message

In June 2019, Jammu & Kashmir observed a unique initiative "Sanskrit Village". The project was both learning and a life course - a path to outreach of the state and people has been first experienced before, certainly not in India like Jammu & Kashmir with its unique geo-culture, geography, its natural beauty and order.

Informed by the scholars and the organizers we decided to go ahead with the programme. The successful of the programme needed various responsibilities, assigned to the visiting officers were not carried, listed and handled. The attitude and respect with which officers were involved in the geography was for us, a real story to the motto goodness and hospitality of the common people. The officers spent their days and nights with the people living with them, seeing the same food and learning the hard work of a crop and different of their dances. For every house unique learning opportunities and diversity of culture brought home to them the best lesson forms of things; the officers saw the learning experience of their own in the dignity which the rural population has always kept by the rigour and longevity of their existence. Such was the atmosphere generated by the programme that a resident of Srinagar District wrote to the Hon. Raj Dhawan about the programme following which the Prime Minister made a mention of it. This story is our Programme calling for a look of down to earth and participation of public members.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. As to the first phase of the programme, A35 focused on collecting feedback and analysing needs, the second phase intends to be more closely attuned to the task of empowering, strengthening and institutionalising the functioning of Panchayats by first of all, identifying their weaknesses and Panchayat Karyakand. The other objective of the edition of the programme will be to look at the various local governance structures and individual level of their oriented activities and learn more about the involvement, governance, which they are fulfilling in the sector and their responsibilities to be sustained. The visiting officers were to study all activities and all activities in the Panchayats particularly with the objective of our national goal of doubling farm and rural income by 2022.

I am confident that our entire team will once again live up to the objective and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrators Secretaries will create the necessary conditions for the visiting officers to discharge their responsibilities. I am equally sure that this programme will evolve into an institutionalised, consistent governance programme which will not only be a yardstick, understood on the ground but will also create informed and empowered help in devising development better and faster.

  
(G. C. Munn)



Chief Secretary  
Jammu and Kashmir

B. V. R. Subrahmanyam  
IAS

## Message

One of the key elements of good governance is the empowerment of disadvantaged individuals so that people become real partners in decision making. After the successful completion of Panchayat Raj in 2018, I was excited to see how the people are getting their wills reflected in making the functioning of the Government more transparent and involving all stakeholders of governance.

With a view to speeding up the work and vision of Jammu & Kashmir, The Government introduced 'Back to Villages (B2V)' programme. The aim of it is to bring Jammu & Kashmir The programme which was operational from June 2019 to 2020 covered 14488 Panchayats for various works regarding Panchayats, bringing feedback on delivery of government schemes/programmes, capturing local economic potential and identifying unmet needs of the villages. People came out in droves to welcome the B2V officials and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in Mann Ki Baat on 25/July/2019. The initiative was also mentioned in various government and international conferences held in their Panchayats in recent months.

Government has already released funds for the Panchayats to address the priority works identified during the initial phase of B2V programme.

As B2V will continue to bring development for Panchayats with a small scale scheme, it is imperative that the initiative is carried forward to sustain and sustain the level of empowerment and leadership of the Panchayats. It is imperative that the government level should be in touch with the Panchayats and should be in touch with the Panchayats. The feedback so collected will help the government to take the various centre and other government schemes/programmes to improve delivery of village-specific services and making the village self-reliant and improved amenities and better the living conditions. B2V programme will evolve into an institutionalised, ongoing governance programme, which will help in delivering priority schemes and services to the villages.

I fervently appeal to Panchayat representatives as well as people to come forward in 2020 to ensure successful functioning of officers for strengthening the B2V.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayats. Help in better outcomes.

I am confident that our officers who will be a part of the B2V programme will work diligently to make this initiative grand success.

(B. V. R. Subrahmanyam)

## General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out successfully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken in the houses visited in the previous Back to Village visit in June and shall also be given various booklets, flyers and brochures.
- iii. Before undertaking the visit, officer must familiarize himself/ herself with important schemes especially housing schemes, rural income generated programmes and individual beneficiary oriented programmes e.g. PM Aash, Pratyaksha Entrepreneurship Development Scheme and Pratyaksha Aashya Scheme (Pratyaksha Aashya Scheme must also be familiar with 14<sup>th</sup> FC, MPM and KDSB mission component).
- iv. During his visit, the officer shall participate in the Gram Sabha under the Gram Panchayat Development Plan (GPDP) and also ensure the participation of various committees including Panchayat Sakshamity Committee.
- v. He/she shall hold detailed discussions in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical path analysis under Mission Analysis prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that he/she works in company with the explanation of these schemes is related to the people.
- vii. The officer should assess the level of functioning of the Pratyaksha Infrastructure available in the Panchayat, report prepared to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold several meetings with Panchayat members and also officials.

vi. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out being carried out under various schemes like M P FC, MAREGA and other government programmes. In case there is a languishing project in the village, the officer should carefully inspect the same and record its progress.

vii. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/mini enterprises and village industries.

viii. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.

ix. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.

x. The report of the visiting officer shall be submitted both physically and electronically in the pre-constituted format. The officer should exercise all care and objectivity while filing up the same.

xi. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other local/operational grievances that may have been handed over to him/her during the visit.

## Suggested Activity Schedule for the Visiting Officer

### Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in book and other papers before leaving the district.

### Day 1

- Arrive in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
  - a. Read out the charter of Fundamental Duties
  - b. Discuss BZV1 recommendations, critical gap analysis report and obtain feedback on follow up of BZV1 activities.
  - c. Unveil the GDPD booklet in the Gram Sabha
  - d. Get the resolution for approval of GDPD and MGNREGS passed in the Gram Sabha
  - e. Unveil the 14<sup>th</sup> FC plan booklet in the Gram Sabha
  - f. Inspect the four pink books: 14<sup>th</sup> FC, MDM, ICDS, Own Resources.
  - g. Check the purchase record register for MDM and ICDS.
  - h. Distribute the information flyers on Individual Beneficiary Based Schemes.
  - i. Fill up those portions of the BZV2 booklet which require Gram Sabha responses.
  - j. Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
  - k. Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (or Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
  - l. Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- o Collect copy of Panchayat Plastic Collection and Disposal plan.
- o Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- o Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- o Get list of households without piped water/electricity connection.

#### Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and energise village/micro industries.
- Capture evening interaction picture by 6:00 P.M.

#### Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
  - o Get various subjects/portfolios assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
  - o Inspect the karnai register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
  - o Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
  - o Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
  - o Frontline government functionaries (Doctor/Teacher/Patwar/Anganwad Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
  - o Social activists/NGOs.
  - o Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghat/EOC office and check for furniture/computer.
- Install board at land identified for Panchayat Office.
- Lead Ghat Phewash Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V / 14<sup>th</sup> FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground : lay the foundation stone for CSC, start one sports event.
- Inaugurate lay foundation stone of any other works which are available.



## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: *MUSAR AHMAD DAR*
- ii. Designation: *Revenue officer (PDD)*
- iii. Department/place of posting: *PDD Bijbehara*
- iv. Mobile No: *7446331544*
- v. Email id: *-*
- vi. Home District: *Anantnag*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019*

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Salia 'A'*
- ii. Local Government Directory (LGD) code of the Panchayat: *242667*  
(To be sourced from Rural Development Department/By DC)
- iii. Name of CD Block: *K-Pora*
- iv. Name of Tehsil: *Mallan*
- v. Name of District: *Anantnag*

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *05* *Salia, Ganiyand, palpora, Belpa, Chali-pura*
- ii. No. of hamlets in the Panchayat: *05*
- iii. No. of households in the Panchayat: *047*
- iv. Population (approx.) of the Panchayat: *4009*

D) FRONT LINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

| S. No | Department  | Designation of the officer/official        |
|-------|-------------|--------------------------------------------|
| 1     | R.D.O       | V. L. S. Reddy<br>Tendurthi District (MHP) |
| 2     | Education   | Head office<br>front line workers          |
| 3     | R & B       | with Supervisor                            |
| 4     | Agriculture | Field Assistant                            |
| 5     | P.H.E       | Assistant Line man                         |
| 6     | J. L. D. S  | Inspector                                  |
| 7     | Revenue     | Peterson                                   |
| 8     | J. L. D. S  | Asst. (All)                                |

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat. Yes/No/Under construction

If yes, whether running in own building/Other government building/ own building

If no, whether land is available for construction of the Panchayat Ghar. Yes/No

2. Whether the DDO office has been established (in case the office work level Panchayat). Yes/No/Not applicable

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayat Raj Institutions:

| Facilities available | Panchayat Office | BDC Office | Remarks |
|----------------------|------------------|------------|---------|
| Furniture            | Yes/No ✓         | Yes/No ✓   |         |
| Computer/printer     | Yes/No ✓         | Yes/No ✓   |         |
| Telephone facility   | Yes/No ✓         | Yes/No ✓   |         |

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 25-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 25-11-2019

iii. Whether the Karwa register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account (opening and balance of funds)

| Name of the Scheme                      | Separate bank account opened | Official signature other than Sarpanch | Funds received | Balance in the account on the date (Rs. in lakhs) | Whether at least one transaction has been made |
|-----------------------------------------|------------------------------|----------------------------------------|----------------|---------------------------------------------------|------------------------------------------------|
| 14 <sup>th</sup> Finance Commission     | Yes/No ✓                     | official ✓                             | Yes/No ✓       | 3258.120                                          | Yes/No ✓                                       |
| ICDS (Nutrition)                        | Yes/No                       |                                        | Yes/No         |                                                   | Yes/No                                         |
| ICDS (Health care)                      | Yes/No                       |                                        | Yes/No         |                                                   | Yes/No                                         |
| Mid Day Meals (MDM)                     | Yes/No ✓                     | official ✓                             | Yes/No ✓       | nil                                               | Yes/No ✓                                       |
| Own resources of Panchayat              | Yes/No ✓                     | official ✓                             | Yes/No ✓       | 3815.03                                           | Yes/No ✓                                       |
| Any other Scheme, if yes, indicate name | Yes                          | official ✓                             | Yes            | 3815.03                                           | No                                             |

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and opened by Sarpanch.)

vi. Whether Panchayat Electricity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in nearest possible time and confirm.

vii. 14<sup>th</sup> Finance Commission Award

a. Whether 4 year Action Plan 2015-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 11 No. 68 %  
(to total)

Signature

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

e. Whether the Works have been started: Yes/No ✓

No. of works started: 21 No. : (out of 24 total)

If no, reason thereof: \_\_\_\_\_

f. What is bearing work order for works being awarded under 14<sup>th</sup> FC (tick mark)

1) Baramch \_\_\_\_\_

(-)

2) BOD \_\_\_\_\_

✓

3) Others (specify): Administrative

VI. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Block and purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

Yes - Same staff

Also mention if it is being purchased by someone else: \_\_\_\_\_

No

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

At Anganwadi Centres

c. Is the Panchayat/Block paying honorarium to ANM/Ashakas directly at Panchayat level: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

Yes - As per staff

d. Whether the record or account of purchase of nutrition and payment or honorarium is being maintained by the Panchayat: Yes/No ✓

(asking Officer to check the register and verify the signatures of the signatories to the same)

g. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items of Panchayat level for serving Mid day meal in the school: Yes/No ✓

If no, reason thereof: Education Dept. provides MDM on their own.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ✓

If no, reason thereof: Education Dept. itself.

Also mention if it is being provided by someone else: No

- c. Whether the record on account of purchase of MDM items and disbursement in books is being maintained at the Panchayat: Yes/No ✓

(Working Officer to check the register and verify the signatures of the Sarpanch on the same)

h. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs. 28 lakh

✓ No. of works approved: 90

✓ No. of works started: None

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 300

✓ No. of man days generated: 11752

- c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ✓

If yes, whether approved by the Gram Sachiv: Yes/No ✓

If no, reason thereof: X

vi. Whether subjects have been assigned by the Corporation to the Parish: ☒ Yes ☐ No

ii. Whether subjects have been assigned in absence of the visiting officer: ☒ Yes ☐ No

vi. Main challenges being faced by the Parish in functioning and execution of works:

vi. Whether late payment and collection being proceeded up:

| Officer                        | Department       | Response                                                            | Remarks |
|--------------------------------|------------------|---------------------------------------------------------------------|---------|
| EDC                            | EDC              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| UPP                            | EDC              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| AC                             | EDC              | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| UDPO                           | Social Welfare   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| TSPO                           | Social Welfare   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Angamudi Extension             | Social Welfare   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Chandrasekharapuram ZEU        | School Education | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| ICMAM                          | School Education | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| RVAC                           | Health           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Telicherry Mahilashiksha       | Revenue          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Parvathi                       | Revenue          | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Agriculture Extension Officer  | Agriculture      | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Horticulture Extension Officer | Horticulture     | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Village functionaries          |                  | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |         |
| Any other                      |                  |                                                                     |         |

b) Is the Panchayat facing any difficulty in execution of works identified in B2V1 or any other schemes?

✓ Non co-operation by officials: Yes/No ✓

If yes, who?

✓ Non disclosure of funds available elsewhere by officials: Yes/No ✓

✓ Delay in preparation of estimated financial sanctions by engineering dept.

Yes/No ✓

✓ Delay in administrative approval by officials: Yes/No ✓

If yes, how long? \_\_\_\_\_ (specify number of days)

✓ Officers not sharing details of quiet needs of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

#### F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i) Whether the construction work of playground is completed/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: \_\_\_\_\_ (date)

ii) Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) Main Road, Platform to Shajid Khan via P.S. Subbar

(2) \_\_\_\_\_

(3) \_\_\_\_\_

iii) Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released Rs \_\_\_\_\_ '000

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: Disputed (date)



vi. Whether any new work(s) has/have been sanctioned/taken up/competed in the Panchayat after B2V-1, such is there:

| Sector/Department | Name of work sanctioned/taken up | Whether completed (Yes/No) | Remarks:                                         |
|-------------------|----------------------------------|----------------------------|--------------------------------------------------|
| R.O.              | 11 No                            | No                         | 11 to p.e.                                       |
| Health/Quar.      | 7 No                             | Yes (1) No                 | Under sanction<br>2 in of under<br>under process |
|                   |                                  |                            |                                                  |
|                   |                                  |                            |                                                  |
|                   |                                  |                            |                                                  |

vii. Whether any improvement in attending of following Government functionaries has been noticed after B2V-1:

- |                                           |          |
|-------------------------------------------|----------|
| a) Doctors/Paramedical/other Health staff | (Yes/No) |
| b) Teachers/other Teachers                | (Yes/No) |
| c) Anganwadi Workers/other staff          | (Yes/No) |
| d) KUD staff                              | (Yes/No) |
| e) JES/other engineering staff            | (Yes/No) |
| f) Agriculture/Horticulture staff         | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify

Any department whose staff is absent most of the time: None

Any department whose officers/officials has not visited the Panchayat since B2V-1: No

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V-1: No

v. Areas of major complaints brought to notice:

| Major area of complaint made during BZV1 | Department | Resolution of Complaint | Remarks |
|------------------------------------------|------------|-------------------------|---------|
|                                          |            | Yes/No                  |         |
|                                          |            | Yes/No                  |         |
|                                          |            | Yes/No                  |         |

vi. Major problems confronting the people

| Major problem highlighted during BZV1  | Department | Resolution of problem | Remarks                                      |
|----------------------------------------|------------|-----------------------|----------------------------------------------|
| Lack of drinking water facility (Gale) | PDS        | Yes/No                |                                              |
| Lack of proper Medical facilities      | Health     | Yes/No                |                                              |
| Proper Drainage System                 | PDS        | Yes/No                | Estimates already submitted                  |
| Electric supply appropriation          | PDS        | Yes/No                | Poles & wires are and @ Bangalore installed. |
| Water supply facility                  | PDS        | Yes/No                | 2. water treatment under 14th P.C.           |

### C) PLANNING, EXECUTION AND TRAININGS:

#### 1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2020-21: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Whether the schemes and activities approved under GPDP for 2020-21 are under implementation: Yes/No

- iii. Whether Panchayat also disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Section Officer: Yes/No

If no, reason thereof: Department have initiated the process as per instructions of higher authorities

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or some prominent place: Yes/No

If no, the officer should get it installed and confirm: will be installed after finalisation

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for presentation of GPDP 2020-21: Yes/No

If no, the visiting officer in course for the meeting schedule is framed in meeting presence and confirm: The document is under preparation after finalisation of GPDP for 2020-21 will be get framed and only will be finalised.

- vi. Whether the front line workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Qual. and number) in the last two meetings

| 1 <sup>st</sup> Meeting Date (10-11-2019) |            |                 | 2 <sup>nd</sup> Meeting Date (13-11-2019) |            |                 |
|-------------------------------------------|------------|-----------------|-------------------------------------------|------------|-----------------|
| S. No.                                    | Department | Designation     | S. No.                                    | Department | Designation     |
| 1                                         | ICDS       | Asst. Anganwadi | 1                                         | ICDS       | Asst. Anganwadi |
| 2                                         | P.O.       | Ward/Member     | 2                                         | P.O.       | Ward/Member     |

| 1 <sup>st</sup> Meeting Date ( ) |            |                             | 2 <sup>nd</sup> Meeting Date ( ) |            |                             |
|----------------------------------|------------|-----------------------------|----------------------------------|------------|-----------------------------|
| S. No.                           | Department | Designation                 | S. No.                           | Department | Designation                 |
| 3                                | Revenue    | Tal. Officer Administrative | 3                                | Revenue    | Tal. Officer Administrative |
| 4                                | PHE        | Lineaman                    | 4                                | PHE        | Lineaman                    |
| 5                                | PBB        | Lineaman                    | 5                                | PBB        | Lineaman                    |
| 6                                | Education  | Teacher                     | 6                                | Education  | Teacher                     |
| 7                                | RSE        | Circle Supervisor           | 7                                | RSE        | Circle Supervisor           |
| 8                                | CAPO       | Inspector                   | 8                                | CAPO       | Inspector                   |

If no, reason thereof: \_\_\_\_\_

vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: \_\_\_\_\_

vii. Whether the GDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: \_\_\_\_\_

viii. Whether the approved Plans and Feedback reports are being included through Plan Portal: Yes/No

If no, reason thereof: \_\_\_\_\_

ALLW to disseminate the reports to the Village Officer

- c. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2018 are being bridged while preparing GPDP plan for 2020-21: Yes/No ✓  
 If no, reason thereof: GPDP plan for 2020-21 is under process

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No ✓

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2/V1 conducting social audit: Yes/No ✓

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No ✓

If no, reason thereof: Let the Social Audit report from Social Committee be taken

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No ✓

If yes, provide details:

| No of Elected Representatives trained | Place of training | Theme of training | No of days |
|---------------------------------------|-------------------|-------------------|------------|
|                                       |                   |                   |            |

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.

- iii. Whether any exposure visit within JSK/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanchas: Yes/No  
 If yes, quality of training: Poor/Average/Good/Excellent.

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

# H0 INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

| Schemes/Services                   | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency             | Fresh applications submitted to visiting officer (Nos.) |
|------------------------------------|------------------------------|----------------------------------------------|----------------------------------|---------------------------------------------------------|
| Scholarship for SC/ST/OBC students |                              |                                              |                                  |                                                         |
| Scholarship for Minority students  |                              |                                              |                                  |                                                         |
| Pension - Old Age                  | 52                           | 14                                           | Due to non availability of funds |                                                         |
| Pension - Widow                    | 39                           | 07                                           | - do -                           |                                                         |
| Pension - Disability               | 29                           | 05                                           | - do -                           |                                                         |
| PM Kisan Nidhi                     | 199                          | nil                                          | - - -                            |                                                         |
| Ayushman Bharat                    |                              |                                              |                                  |                                                         |
| PM Jeevan Jyoti Bima Yojana        | 60                           | nil                                          |                                  |                                                         |
| PM Suraksha Bima Yojana            | 75                           | nil                                          |                                  |                                                         |
| PM Awas Yojana - Gramin            | -                            | 35                                           | Due to internet blockade         |                                                         |
| State Marriage Assistance Scheme   | 05                           | 01                                           | - do -                           |                                                         |

| Schemes/Services                                    | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency | Fresh applications submitted to visiting officer (Nos.) |
|-----------------------------------------------------|------------------------------|----------------------------------------------|----------------------|---------------------------------------------------------|
| NREGS Job Card                                      | 300                          | NIL                                          |                      |                                                         |
| LCR Bill                                            | 31                           | 12                                           |                      |                                                         |
| Swachh Bharat Mission - Individual Household Toilet | 390                          | 70                                           |                      |                                                         |
| PM Aardram Yojana                                   | 04                           | 10                                           |                      |                                                         |
| Ujjala                                              | 4620                         | NIL                                          |                      |                                                         |
| Jandhan Account                                     | 3601                         | NIL                                          |                      |                                                         |
| PM Matsya Samraksha Yojana                          | 19                           | 19                                           |                      |                                                         |

\* The visiting officer to prepare scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she is also collect any applications and handover to district headquarters.

i. Visiting Officer to fill number of cases pending and fresh demands:

| Schemes/Services       | No. of cases pending | Reasons for pendency      | Fresh demands/applications submitted (Nos.) |
|------------------------|----------------------|---------------------------|---------------------------------------------|
| Piped water connection | 406                  | old scheme needs reviewed | NIL                                         |
| Electricity connection | NIL                  |                           | No. fresh demands submitted                 |

\* present letter to discuss the fact of whether respondents who need their own apartment and financial aid should

## DOUBLING FARMERS INCOME:

## 1. REGISTRATION

- I. Topography of the Fenderver Sand Hills (100 ft high)
- II. Major sources of irrigation: Canal water, wells and deep aquifers  
harvesting Tamara glabra (the riparian species): Mohand, Timal
- III. Status of an ecology of migration facilities in the Fenderver Sand Hills area.
- IV. Are there any undeveloped migration corridors in the Fenderver? Yes  
- If yes, please specify (Go to the same United Nations Lake Survey and find other water body): \_\_\_\_\_ (did not find, as needed)
- V. Is there any area which can be developed as water conservation measures for migration? Yes (as needed)

Tree, dense spines: Ashy green. Pal brown.

- vi. Any respondent is to interview migration for Hies in the Parosagept

### Building of Wahon canal and Mastom: canal

## 2 HIGH YIELDING VARIETY (HYV) SEEDS:

1. Formulate your H<sub>0</sub>: Yielding vehicle costs (Answer: 40 days)
2. Are there any H<sub>0</sub> needs associated to the formula? Yes
3. If not, reasons thereof: \_\_\_\_\_



### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without formal Credit Card Nil (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019  
222 Nos.

iii. No. of farmers who applied for KCC loan but not provided so far  
12 Nos.

iv. Problems being faced by farmers in availing KCC loan (if any) (write wherever relevant)

a) Difficult processes and procedures

Nil

b) Delay by concerned Deptt.

No

c) Delay by bank concerned

No

d) Any other problem, please specify

v. Suggestions for improving the process of availing loan under KCC

For availing loan under KCC general  
public need capacity building.

### 4. MARKETING INTERVENTIONS:

i. How is agricultural/industrial produce sold (tick whichever relevant):

a) Through organized market (mandi);

No

b) Through un-organized market;

Yes

c) Any other, please specify

Nil

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/industrial produce:

## B. DIVERSIFICATION TO HIGH VALUE CROPPING;

1. Is there any prospect for diversification to high value crops in the Panchayat limits?

Yes, please specify

| Sr. No. | Non- remunerative crop/cult | Potential for diversification towards the crop/cult | Remarks / Farm |
|---------|-----------------------------|-----------------------------------------------------|----------------|
| 1       | —                           | —                                                   | —              |
| 2       | —                           | —                                                   | —              |
| 3       | —                           | —                                                   | —              |

## B. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level on training about subsidy schemes of Animal/Sheep Husbandry Department. Field staff/Agency/Group level
2. Status of household/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set up new units

| B. No. | Sector           | No. of household/farmers engaged | No. of household/farmers interested in setting up new units |
|--------|------------------|----------------------------------|-------------------------------------------------------------|
| 1      | Backyard Poultry | 51                               | —                                                           |
| 2      | Dairy units      | 01                               | —                                                           |
| 3      | Goat/Sheep       | 01 unit                          | 5 households                                                |
| 4      | Fish Pond        | —                                | —                                                           |

## 6. DIVERSIFICATION TO HIGH VALUE CROPFruit:

Is there any scope/potential for diversification towards high value crops/fruits in the Mandla/Chitaval? ☒ Yes, please specify:

| Er. No. | High remunerative crop/fruit | Potential for diversification towards the crop/fruit | Features (if any) |
|---------|------------------------------|------------------------------------------------------|-------------------|
| 1       | —                            | —                                                    | —                 |
| 2       | —                            | —                                                    | —                 |
| 3       | —                            | —                                                    | —                 |
| 4       | —                            | —                                                    | —                 |

## B. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal Husbandary Department, District Veterinary, Govt. Mandla.
2. Status of household farmers engaged with Animal Husbandary Sector and those interested to set-up new units.

| S. No. | Sector           | No. of household farmers engaged | No. of household farmers interested in setting up new units |
|--------|------------------|----------------------------------|-------------------------------------------------------------|
| 1      | Backyard Poultry | 51                               | —                                                           |
| 2      | Dairy units      | 01                               | —                                                           |
| 3      | Sheep Units      | ① unit                           | ⑤ households                                                |
| 4      | Fish ponds       | —                                | —                                                           |

4. Suggestions for increasing more householders in village to use  
Public awareness needed

7. List 5 suggestions in order of priority which can help in increasing income of  
 farm/rural households:

1. High density apple/walnut trees introduction
2. Hassle free / single window credit of  
 subsidised rates
3. Construction of water Harvesting structures
4. Good quality fertilizers at subsidised rates
5. Expert advice from horticulture /domestic  
 depart ments for better yield

#### J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Ashwas card has been provided to all people in the Panchayat? ☒ Yes/No  
 If no, the number of people in the Panchayat yet to get Ashwas card: \_\_\_\_\_

2. Overall satisfaction level of the people about the Ashwas group  
 For Satisfaction/Not at all Satisfactory

Major problems/complaints with regard to ration shops:

- |                                                  |                                            |
|--------------------------------------------------|--------------------------------------------|
| a) Frequent closing                              | Yes/No <input checked="" type="checkbox"/> |
| b) inadequate stocks                             | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging                                  | Yes/No <input checked="" type="checkbox"/> |
| d) Ration shop is not clean                      | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the shop | Yes/No <input checked="" type="checkbox"/> |
| f) Shortage of ration                            | Yes/No <input checked="" type="checkbox"/> |
| g) Poor staff not working                        | Yes/No <input checked="" type="checkbox"/> |

B247/PC/01/2019

h) any other: \_\_\_\_\_

ii. Number of FIRs registered in last 3 months: N/A

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: \_\_\_\_\_

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

| Department     | Average time taken                                                                                                                 | Remarks/details, if any                               |
|----------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Revenue        | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |                                                       |
| Social welfare | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |                                                       |
| Police Station | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |                                                       |
| PHE            | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never | Provided pipe materials needed are available in time. |

|           |                                                                                                                                    |  |
|-----------|------------------------------------------------------------------------------------------------------------------------------------|--|
| POD       | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |  |
| Any other | <input type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never            |  |

W. Any specific observed issue/complaint regarding any particular element? NO

**K) OTHERS:**

- i. Whether land has been identified within Panchayat for collection and deposit of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Deposit plan is ready: Yes/No  
(Working document collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 152
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 152
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable  
☒ If yes, details of schools: \_\_\_\_\_  
☒ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incubator in the above Schools: Yes/No/Not applicable  
☒ If yes, whether the incubator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

|    |                                                                                                      |
|----|------------------------------------------------------------------------------------------------------|
|    | Urgent public requirements in order of priority (Max. 07)                                            |
| ✓1 | PHE Solia be provided equipments and water supply facility.                                          |
| ✓2 | Play ground under construction needs completion.                                                     |
| ✓3 | School building for GMS and SMS Solia.                                                               |
| ✓4 | Lamination of electric poles and wires to Pithara and Shalpara for connecting to grid section Solia. |
| ✓5 | Construction of flush toilets for Jamma Masjid Solia (Kani Mishalla).                                |
| ✓6 | Construction of spring NIS Mohd. Shaban Ibra and others.                                             |
| ✓7 | Fencing of Panchayat Office.                                                                         |
| ✓8 | Any major complaint brought to notice of the Visiting Officer.                                       |
|    | --Ns--                                                                                               |

|     |                                                                                                                                                                       |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| III | Overall perception of functioning of the government:                                                                                                                  |
|     | As the panchayat is without PRI members, the Govt. has appointed administrator for better functioning of Panchayat.                                                   |
| IV  | Overall assessment of visit and suggestions:<br>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)   |
|     | Despite non availability of PRI members, all Panchayat state holders (Gram Sabha) do actively participate in developmental activities involving all line departments. |

  
 Signature of the visiting officer  
 Name