



# **Back to Village 2**

**B2V2**

***Governance at the Doorstep***

**November 25-30, 2019**

**Government of Jammu & Kashmir**



## Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

- i. Name: *Dr. Ashfaq Ahmad Kelam*
- ii. Designation: *Veterinary D.M. Surgeon*
- iii. Department/place of posting: *Animal Husbandry Dept., V.A.S. Bhadrath*
- iv. Mobile No: *9419168187*
- v. Email id: *ashfaqahmad5173@gmail.com*
- vi. Home District: *Doda*
- vii. Dates of visit: *25/26/27/28/29/30, November 2019* ✓✓

### B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: *Kenecha Bitola*
- ii. Local Government Directory (LGD) code of the Panchayat: *239550*  
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: *Khara*
- iv. Name of Tehsil: *Khara*
- v. Name of District: *Doda*

### C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: *03*
- ii. No. of hamlets in the Panchayat: *13*
- iii. No. of households in the Panchayat: *518*
- iv. Population (approx.) of the Panchayat: *4237 (2011)*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

| S. No. | Department              | Designation of the officer/official |
|--------|-------------------------|-------------------------------------|
| 1      | R. DD                   | Tariq Hussain Panchayat Sub.        |
| 2      | Animal Husbandry. dept. | Mohd Ayoub. Attendant               |
| 3      | Agriculture Dept.       | Tariq Hussain. (A EA)               |
| 4      | PHE                     | Farooq Ahmad Line man               |
| 5      | R & B                   | Ashwani Kumar. JE                   |
| 6      | Elect. Dept.            | Sajdar Ali, Tech-4, Lineman         |
| 7      | Health. Dept            | Grazala Begum F.M.H.W.              |
| 8      | Education               | Teacher                             |

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No ✓

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓
- iv. Facilities available in the Panchayati Raj Institutions:

| Facilities available | Panchayat Office | BDC Office | Remarks                 |
|----------------------|------------------|------------|-------------------------|
| Furniture            | Yes/No ✓         | Yes/No ✓   | Lack of funds           |
| Computer/printer     | Yes/No ✓         | Yes/No ✓   | - No -                  |
| Telephone facility   | Yes/No ✓         | Yes/No ✓   | Administrative problems |

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓  
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: \_\_\_\_\_

## 2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 29-11-2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 29-11-2019

- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓



v. Bank Account opening and receipt of funds:

| Name of the Scheme                      | Separate bank account opened | Official signatory other than Sarpanch | Funds received | Balance in the account as on date (Rs. in lakh) | Whether at least one transaction has been made |
|-----------------------------------------|------------------------------|----------------------------------------|----------------|-------------------------------------------------|------------------------------------------------|
| 14 <sup>th</sup> Finance Commission     | ✓<br>Yes/No                  | BDO                                    | Yes/No         | 15.80 lacs                                      | Yes/No ✓                                       |
| ICDS (Nutrition)                        | ✓<br>Yes/No                  | COPD                                   | Yes/No         | 30818=                                          | Yes/No ✓                                       |
| ICDS (Honorarium)                       | ✓<br>Yes/No                  | COPD                                   | ✓<br>Yes/No    | 315900                                          | Yes/No ✓                                       |
| Mid Day Meals (MDM)                     | ✓<br>Yes/No                  | x                                      | ✓<br>Yes/No    | x                                               | Yes/No ✓                                       |
| Own resources of Panchayat              | Yes/No                       | x                                      | Yes/No         | x                                               | Yes/No ✓                                       |
| Any other Scheme, If yes, indicate name | x                            | x                                      | x              | x                                               | x                                              |

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: \_\_\_\_\_

vii. 14<sup>th</sup> Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 9 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No

If no, reason thereof: \_\_\_\_\_

e. Whether the works have been started: Yes/No

No. of works started: 18 No. (      % to total)

If no, reason thereof: \_\_\_\_\_

f. Who is issuing work order for works being executed under 14<sup>th</sup> FC (tick one):

1) Sarpanch

( ☒ )

2) BDO

( ☐ )

3) Others (specify): \_\_\_\_\_

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: \_\_\_\_\_

Also mention if it is being purchased by someone else: \_\_\_\_\_

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: \_\_\_\_\_

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: \_\_\_\_\_

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No ☒

If no, reason thereof: no funds.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No ☒

If no, reason thereof: no funds

Also mention if it is being provided by someone else: \_\_\_\_\_

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No ☒

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No ☒

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 34 lakh

✓ No. of works approved: 22

✓ No. of works started: 18

✓ No of works completed: 10

✓ No of Job Card holders in the Panchayat: 453

✓ No. of man days generated: 8994

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No ☒

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: no. Government



- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No  
If no, whether subjects have been assigned in presence of the visiting officer:  
Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

| Officer                         | Department       | Response    | Remarks |
|---------------------------------|------------------|-------------|---------|
| BDO                             | RDD              | ✓<br>Yes/No |         |
| VLW                             | RDD              | ✓<br>Yes/No |         |
| JE                              | RDD              | ✓<br>Yes/No |         |
| CDPO                            | Social Welfare   | ✓<br>Yes/No |         |
| TSWO                            | Social Welfare   | ✓<br>Yes/No |         |
| Anganwadi Supervisor            | Social Welfare   | ✓<br>Yes/No |         |
| Headmaster/Principal/ZEO        | School Education | ✓<br>Yes/No |         |
| I/c MDM                         | School Education | ✓<br>Yes/No |         |
| BMO                             | Health           | ✓<br>Yes/No |         |
| Tehsildar/Naib-Tehsildar        | Revenue          |             |         |
| Patwari                         | Revenue          | ✓<br>Yes/No |         |
| Agriculture Extension Official  | Agriculture      | ✓<br>Yes/No |         |
| Horticulture Extension Official | Horticulture     | ✓<br>Yes/No |         |
| Village functionaries           |                  | ✓<br>Yes/No |         |
| Any other                       |                  |             |         |



b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No ✓

If yes, who: \_\_\_\_\_ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No ✓

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No ✓

✓ Delay in administrative approval by officers: Yes/No ✓

If yes, how long: Month together (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No ✓

✓ Any other difficulty, give details: \_\_\_\_\_

**F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):**

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No ✓

If not, likely date of completion: one month (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No ✓

If not, list of such works and date by which they are likely to be completed:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

iii. Whether any funds have been released for works identified in B2V1: Yes/No ✓

If yes, amount released: Rs 2 lac lakh.

Whether works identified in B2V1 have been started: Yes/No ✓

Likely date of completion: 31 Dec. (date)

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

| Sector/Department          | Name of work sanctioned/taken up | Whether completed (yes/No) | Remarks:     |
|----------------------------|----------------------------------|----------------------------|--------------|
| Education<br>Middle School | Repairment                       | NO                         | ongoing work |
|                            |                                  |                            |              |
|                            |                                  |                            |              |
|                            |                                  |                            |              |
|                            |                                  |                            |              |

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- |                                           |                                              |
|-------------------------------------------|----------------------------------------------|
| a) Doctors/Paramedics/other Health staff  | <input checked="" type="checkbox"/> (Yes/No) |
| b) Teachers/ReT Teachers                  | <input checked="" type="checkbox"/> (Yes/No) |
| c) Anganwari Workers/Helpers              | <input checked="" type="checkbox"/> (Yes/No) |
| d) RDD staff                              | <input checked="" type="checkbox"/> (Yes/No) |
| e) JEs/other engineering staff            | <input checked="" type="checkbox"/> (Yes/No) |
| f) Agriculture/Horticulture staff         | <input checked="" type="checkbox"/> (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | <input checked="" type="checkbox"/> (Yes/No) |

In case any particular department has shown improvement, please specify:

Health

Any department whose staff is absent most of the time: NO

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Sheep Husbandry, Horticulture, APD, Forest, Dyesh

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Social welfare, Medical



vi. Areas of major complaints brought to notice:

| Major area of complaint made during B2V1 | Department  | Resolution of Complaint | Remarks                       |
|------------------------------------------|-------------|-------------------------|-------------------------------|
| PHC Building                             | Health      | Yes/No ✓                | no funds.                     |
| lady doctor, physician                   | Health      | Yes/No ✓                | Administration not paying her |
| Land Compensation                        | Res Revenue | Yes/No ✓                | no attention of ODC.          |

vii. Major problems confronting the people:

| Major problem highlighted during B2V1 | Department       | Resolution of problem | Remarks         |
|---------------------------------------|------------------|-----------------------|-----------------|
| New PHC Building                      | Health           | Yes/No ✓              | Funds approval. |
| W.S.S. Baley Ban to Lenche            | PHE              | Yes/No ✓              | Approved        |
| Mini health. Egg building             | Res              | Yes/No ✓              | Approval        |
| Electric pole & 6 transformer         | REAM. Elect Dept | Yes/No ✓              | Funds,          |
| Kenche Banjara Road                   | Res              | Yes/No ✓              | Approval        |

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof: \_\_\_\_\_

## 2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: \_\_\_\_\_

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: no funds.

## 3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

| No of Elected Representatives trained | Place of training | Theme of training | No of days |
|---------------------------------------|-------------------|-------------------|------------|
| 8                                     | Khera Dode        | awq. mus          | 3 days     |

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No
- If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
- If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent
- b. General Public : Poor/Satisfactory/Good/Excellent
- (Visiting officer to read out the schemes from the pamphlet available)



# H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

I. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

| Schemes/Services                   | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency      | Fresh applications submitted to visiting officer (Nos.) |
|------------------------------------|------------------------------|----------------------------------------------|---------------------------|---------------------------------------------------------|
| Scholarship for SC/ST/OBC students | -                            | -                                            | -                         | Record not provided                                     |
| Scholarship for Minority students  |                              |                                              |                           | Record not provided                                     |
| Pension - Old Age                  |                              |                                              |                           | Record not provided by Dept                             |
| Pension - Widow                    |                              |                                              |                           | Record not provided by Dept                             |
| Pension - Disability               |                              |                                              |                           | Record not provided by Dept                             |
| PM Kissan Nidhi                    | 263                          | 200                                          | Land Record pending       |                                                         |
| Ayushman Bharat                    | 22                           | 93                                           | No payment of nominal fee |                                                         |
| PM Jeevan Jyoti Bima Yojana        |                              |                                              |                           | Record not provided by Dept                             |
| PM Suraksha Bima Yojana            |                              |                                              |                           | Record not provided by Dept.                            |
| PM Awas Yojana - Grameen           | 16                           | 232                                          | approval                  |                                                         |
| State Marriage Assistance Scheme   | 10                           | 2                                            | pending                   |                                                         |

| Schemes/Services                                    | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency | Fresh applications submitted to visiting officer (Nos.) |
|-----------------------------------------------------|------------------------------|----------------------------------------------|----------------------|---------------------------------------------------------|
| NREGA Job Card                                      | 453                          | New 85 regular                               | entry                | no                                                      |
| Ladli Beti                                          |                              |                                              |                      | No Record available                                     |
| Swachh Bharat Mission- Individual Household Toilets | 150                          | 300                                          | No funds             |                                                         |
| PM Ujjwala Yojana                                   |                              |                                              |                      | not Record available                                    |
| Ujala                                               |                              |                                              |                      | Not provided                                            |
| Jandhan Account                                     |                              |                                              |                      | no Record provided                                      |
| PM Matru Vandana Yojana                             |                              |                                              |                      | no Record provided                                      |

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

| Schemes/Services       | No. of cases pending | Reasons for pendency | Fresh demands/applications submitted (Nos.) |
|------------------------|----------------------|----------------------|---------------------------------------------|
| Piped water connection | 85                   | no paper available   |                                             |
| Electricity connection | 30                   | wire & pole          |                                             |



| Schemes/Services                                    | Beneficiaries covered (Nos.) | Pendency (applied but not sanctioned) (Nos.) | Reasons for pendency | Fresh applications submitted to visiting officer (Nos.) |
|-----------------------------------------------------|------------------------------|----------------------------------------------|----------------------|---------------------------------------------------------|
| NREGA Job Card                                      | 453                          | new 85 reg/san                               | entry                | no                                                      |
| Ladli Beti                                          |                              |                                              |                      | No Record available                                     |
| Swachh Bharat Mission- Individual Household Toilets | 150                          | 300                                          | no funds             |                                                         |
| PM Ujjwala Yojana                                   |                              |                                              |                      | not Record available                                    |
| Ujala                                               |                              |                                              |                      | not provided                                            |
| Jandhan Account                                     |                              |                                              |                      | no Record provided                                      |
| PM Matru Vandana Yojana                             |                              |                                              |                      | no Record provided                                      |

\* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

| Schemes/Services       | No. of cases pending | Reasons for pendency | Fresh demands/applications submitted (Nos.) |
|------------------------|----------------------|----------------------|---------------------------------------------|
| Piped water connection | 35                   | no pipe available    |                                             |
| Electricity connection | 30                   | wire & pole          |                                             |

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

## 1) DOUBLING FARMERS INCOME:

### 1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): ✓
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
  - ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: \_\_\_\_\_ (tick as many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no  
If yes, please specify: Banyore, Dhare, Chak. ✓
- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: NO
- No. of farmers who intend to use drip/sprinkler irrigation: NO (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

existing land Re-planting, Ponds. Construction

### 2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 5-7 %age) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- If no, reasons thereof: \_\_\_\_\_



### 3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kissan Credit Card 440 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019  
60 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far  
440 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
  - a) Difficult processes and procedures yes
  - b) Delay by concerned Deptt. Revenue Dept
  - c) Delay by bank concerned yes
  - d) Any other problem, please specify: Non Cooperation of bank
- v. Suggestions for improving the process of availing loan under KCC  
1) without Currenster, organize Mela's on spot issue of card

### 4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
  - a) Through organized market (mandi) No
  - b) Through un-organized market yes
  - c) Any other, please specify: \_\_\_\_\_
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing;  
People Selling Their produce individually,
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:  
organize Mandi + Mela,

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

| Sr. No | Non-remunerative crop/fruit | Potential for diversification towards the crop/fruit | Remarks (if any)                        |
|--------|-----------------------------|------------------------------------------------------|-----------------------------------------|
|        | walnut                      |                                                      | Dept not provided high density product. |
| -      | -                           | Apple                                                | -Do-                                    |
|        |                             |                                                      |                                         |

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

| S. No. | Sector           | No. of households/farmers engaged | No. of households/farmers interested in setting up new units |
|--------|------------------|-----------------------------------|--------------------------------------------------------------|
| 1      | Backyard Poultry | 12                                | 7                                                            |
| 2      | Dairy units      | NO.                               | 12                                                           |
| 3      | Sheep Units      | NO                                | 15                                                           |
| 4      | Fish Ponds       | NO                                | 2                                                            |



iii. Suggestions for encouraging more households/farmers to set-up new units

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

|    |                             |
|----|-----------------------------|
| 1. | DEDS, Animal Husbandry Dept |
| 2. | Poultry farming             |
| 3. | Nursing to grow Seedling.   |
| 4. | Horticulture                |
| 5. |                             |

**J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:**

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 440

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- |                                                    |                                            |
|----------------------------------------------------|--------------------------------------------|
| a) Irregular opening:                              | Yes/No <input checked="" type="checkbox"/> |
| b) Inadequate stock:                               | Yes/No <input checked="" type="checkbox"/> |
| c) Overcharging:                                   | Yes/No <input checked="" type="checkbox"/> |
| d) Rude behaviour of store owner:                  | Yes/No <input checked="" type="checkbox"/> |
| e) Long distance to be covered to reach the store: | Yes/No <input checked="" type="checkbox"/> |
| f) Non-display of rates:                           | Yes/No <input checked="" type="checkbox"/> |
| g) POS machine not working:                        | Yes/No <input checked="" type="checkbox"/> |

h) any other: \_\_\_\_\_

iii. Number of FIRs registered in last 3 months: NO

a) Are people generally satisfied by response of Police to complaints: Yes/No ✓

b) Is copy of FIR given to people: Yes/No ✓

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ✓

d) Any suggestions: Salary to be given to VDC members

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent ✓

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent ✓

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

| Department     | Average time taken                                                                                             | Remarks/details, if any |
|----------------|----------------------------------------------------------------------------------------------------------------|-------------------------|
| Revenue        | <ul style="list-style-type: none"><li>• Within 1 month ✓</li><li>• More than 1 month</li><li>• Never</li></ul> |                         |
| Social welfare | <ul style="list-style-type: none"><li>• Within 1 month</li><li>• More than 1 month ✓</li><li>• Never</li></ul> | Administrative Problems |
| Police Station | <ul style="list-style-type: none"><li>• Within 1 month ✓</li><li>• More than 1 month</li><li>• Never</li></ul> |                         |
| PHE            | <ul style="list-style-type: none"><li>• Within 1 month</li><li>• More than 1 month ✓</li><li>• Never</li></ul> | No funds                |



|           |                                                                                                                                    |  |
|-----------|------------------------------------------------------------------------------------------------------------------------------------|--|
| PDD       | <input checked="" type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never |  |
| Any other | <input type="checkbox"/> Within 1 month<br><input type="checkbox"/> More than 1 month<br><input type="checkbox"/> Never            |  |

vi. Any specific observation or complaint regarding any particular department:

Education, Horticulture, PDD

#### K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 400

iv. Number of children in the age group of 4-14 years enrolled in the schools: 400

v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒

✓ If yes, details of schools: no

✓ If yes, whether the machine is functional: Yes/No ☒

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒

✓ If yes, whether the incinerator is functional: Yes/No

K/Bitola.

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I Urgent public requirements in order of priority (Max. 07):

1. Higher Secondary School for Girls
2. W.S.S. Baley ban to Kencha.
3. Mini' Sdth type building to accomodate all Dept.
4. Electric Pole, 250, 6 no of Transformers
5. Community Hall on w. no. 7
6. Building for PHC
7. Computer Training Institute, ITI  
Culling Tailoring Centre

II Any major complaint brought to notice of the Visiting Officer:

- ① Horticulture, People Annoyed over providing low density walnut plant. After 15 yrs. plant appeared non descript.
- ② Education. Loss of staff.
- ③ Electric dept. power cut, irregular supply



|     |                                                                                                                                                                     |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| III | Overall perception of functioning of the government:                                                                                                                |
|     | Good                                                                                                                                                                |
| IV  | Overall assessment of visit and suggestions:<br>(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.) |
|     | People annoyed over non funding in reg. sectors                                                                                                                     |

  
 Signature of the visiting officer  
 Name