



Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Government of Jammu & Kashmir

Jammu and Kashmir
New Vision
New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

10 June 2010, Jammu & Kashmir embled on a unique venture "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its long and turbulent history of insurgency, terrorism and law and order.

Undaunted by the steep and treacherous terrain, we decided to go ahead with the programme. The objective of the programme was to reach out to the people of the state, to the villages and the mountains. The officers and staff of the Government were divided into teams and sent to the villages and the mountains. The officers spent two days and nights with the people, living with them, eating the same food and sharing the same hardships and difficulties of the villages. For many it was a very tough experience, but the officers were determined to reach out to the people. The officers were not only the representatives of the Government, but also the representatives of the people. They were the ones who were closest to the people, and they were the ones who were most likely to understand the problems of the people. They were the ones who were most likely to be able to help the people. They were the ones who were most likely to be able to make a difference. They were the ones who were most likely to be able to make a difference.

Encouraged by the success of the first session of the programme, we have now decided to embark on the second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the state of employment, organizing and institutionalizing the functioning of the various institutions, especially the various Panchayat Samitis. The other objective of this session of the programme will be to look at the various flagship programmes and initiatives, both at the state and the district level, and to assess the progress of these programmes. The various officers will also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first session of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, decentralised governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Mirmu)





B. V. R. Subrahmanyam
IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful launch of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V)' programme. The first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4893 Panchayats focused on energizing Panchayats, collecting feedback on delivery of Government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 28th July, 2019. The officers were vibrant and responsive as overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

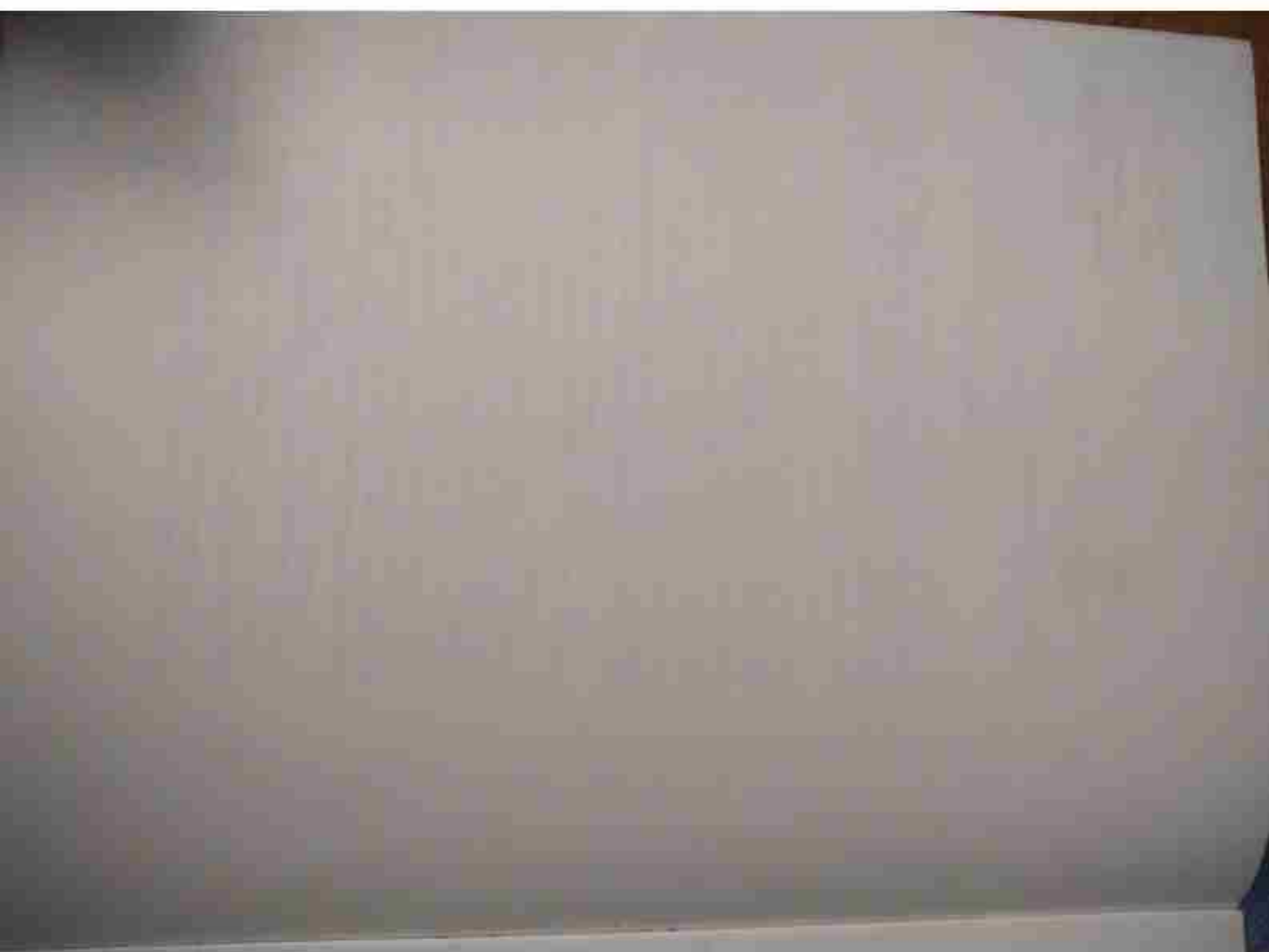
As B2V envisages equitable development of Panchayats with a sound financial base, it is imperative that the initiative is carried forward to address the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so collected will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the villages fit better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver of easy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halls for better outcomes.

I am confident that our officers, who will be a part of the B2V programme, will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)



General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPD) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- vi. The visiting officer should try and visit as many local institutions including schools, police, Anganwadi Centres etc. as possible. He should also inspect or witness some of the welfare schemes being carried out under various schemes like 144, P.M. MDRSSA and other government programmes. In case, there is a long-drawn project in the village, the officer should certainly inspect the same and record its progress.
- vii. In addition to all other activities that the visiting officer will carry out, he/she should try to specialise in at least one of the following: 100% enrolment of school children (age 6-14 years), 100% coverage of Panchayat, Anganwadi, Pradhan Mantri Aardram, 100% coverage of various welfare schemes including various government programmes like P.M. MDRSSA, etc. The officer should try to understand how various government programmes can be implemented by working with the local institutions and ensuring that the same are being implemented.
- viii. The visiting officer should refrain from giving or offering any commitment on behalf of the government.
- ix. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensus view emerging from his interactions in the village.
- x. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xi. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklet and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture)
- Address the Gram Sabha
 - Read out the charter of Fundamental Duties
 - Discuss BZVT report card, critical gap analysis report and obtain feedback on follow up of BZVT activities.
 - Unveil the GPDP booklet in the Gram Sabha
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha
 - Inspect the four pass books- 14th FC, MDN, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the BZV2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
- Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Private Collection and Disposal plan
- Get achievement list of individuals who are devotees of stocking
- Get achievement list of individuals who have not applied for individual beneficiary verified schemes but have not applied for
- Collect any complaint/grievance that people may have, especially with regard to non-funding of benefits under individual beneficiary oriented schemes
- Get list of households without piped water/electricity connection

DAY 1 AFTERNOON:

- Visit local schools, health institutions, ANCs, government assets, banks, water source, Anganwadi, electric station, important private enterprises
- Visit other villages in the Panchayat
- Evening informal interaction with PRT representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural income and improve village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

DAY 2:

- Capture morning picture at 7 A.M
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same
 - Inspect the Asset Register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwar/Anganwadi Worker/ASHA/ANM/VLW/PDS storekeeper/representatives of PHE, RDO, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs
 - Prominent citizens/retired teachers/Govt. employees/ex-servicemen etc.

Day 2 Afternoon

- Visit the Psychology Outreach Office and search for further opportunities.
- Initial based at their identified for Psychology Clinic.
- Visit *Great Princes* Ceremony for completed MPAV program.
- Investigate the previous BSV work and say foundation stone for a new one.
- Investigate BSV 114th FC work (unpublished) work on other developmental projects taken up.
- Investigate the playground, by the foundation stone for CISC, start one sports event.
- Investigate by foundation stone of any other works which are available.

Serial to Village 2 (B2V2) - Report

Form to be filled up by the Reporting Officer
(during regular visit due to the Panchayat)

Address of Reporting Officer:

Name: Ashw. Lushin Sid

a. Designation: AEE/Panchayat

b. Department/Division: Panchayat/Division Tharini

c. Address: 808553046

d. Email ID:

e. Home District: Doda

f. Date of visit: 25/07/2019 (Date)

B) LOCATIONAL DETAILS OF PANCHAYAT:

a. Name of the Panchayat: Sangole

b. State Government District (SGD) code of the Panchayat: 239468

c. The last financial year (FY) Development Department (DD)

d. Name of CD Block: Shadernah

e. Name of Tehsil: Shadernah

f. Name of District: Doda

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: 3 (Nos. Sangole, Alimda, Shadernah)

2. No. of houses in the Panchayat: 7

3. No. of households in the Panchayat: 208 Houses

4. Population (as per the Census): 1302 Approx.

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PHE	JE
2	PDS	Satish Kumar Teak III
3	Forest	Canal
4	Animal Husbandary	Shyams Kumar VP Inamed
5	Sheep Husbandary	Shyams Kumar Asst Shtk - Btain
6	Irrigation Canal control	Rajay Kumar Mohle Supervisor
7	CAPD	CAPD Dendal Dendal Kumar & Altaf Hussain
8	RDD	Arnu Choudhary Vlu.

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

6. If not, specify the steps for AIC office not been identified. Yes/No

iv. Facilities available in the Panchayat/Raj Institutions:

Facilities available	Panchayat Office	AIC Office	Remarks
Electricity	Yes/No	Yes/No	
Computer/printing	Yes/No	Yes/No	
Temporary facility	Yes/No	Yes/No	

v. In case Panchayat has not been consulted, whether Administrator has been appointed. Yes/No

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held: 8 Nov 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held: 24th Nov 2019

iii. Whether the Karwa register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures. Yes/No

[illegible]

vi. Whether Partnership Biodiversity Committee has been constituted: ☒ Yes/No

VII. 14th Finance Commission Award

10. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared Yes/No

c. No. of works for which estimates have been prepared: 12 No. 100 %
(to total)

d. Whether Action Plan has been approved by the DDC? Yes/No
if no, reason thereof: _____

e. Whether the works have been started? Yes/No
No. of works started: 8 No. (50 % to total)

if no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):
1) Sarpanch (✓)
2) EDO ()
3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat? Yes/No

→ if no, reason thereof: official Purchase
Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat? Yes/No

→ if no, reason thereof: official Purchase till ok

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level? Yes/No

→ if no, reason thereof: official disbanding the amount

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat? Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ix. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Samanch is procuring items at Panchayat level for serving Mid day meal to the school? Yes/No
 → if no, reason thereof: Official procurement / purchase

- b. Whether the Panchayat/Samanch is providing Mid day meal to the school children in the Panchayat? Yes/No

If no, reason thereof: Provided by school authority
 Also mention if it is being provided by someone else: Same

- c. Whether the record on account of purchase of MDM items and reimbursement to cooks is being maintained at the Panchayat? Yes/No

(Visiting Officer to check the register and verify the signatures of the Samanch on the same)

x. MGNREGA

- a. Whether MGNREGA Plan 2015-20 has been approved? Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs. 11.10 lakh

✓ No. of works approved: 344165

✓ No. of works started: 8125

✓ No. of works completed: 1216

✓ No. of Job Card holders in the Panchayat:

✓ No. of man days generated: 1202

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/No

If yes, whether approved by the Gram Sabha? Yes/No

If no, reason thereof: No CSR Generated.

48. Whether subjects have been assigned by the Government to the Principal? Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer? Yes/No
 49. Major challenges being faced by the Principal in Monitoring and evaluation of work? _____

50. Whether AIEE report and cooperation being provided by _____

Office	Department	Response	Remarks
EDD	RDD	<u>Yes/No</u>	
EDD	RDD	<u>Yes/No</u>	
ELW	RDD	<u>Yes/No</u>	
JE	RDD	<u>Yes/No</u>	
CDPO	Social Welfare	<u>Yes/No</u>	
TSAG	Social Welfare	<u>Yes/No</u>	
Anganwadi Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/CEO	School Education	<u>Yes/No</u>	
IC AQM	School Education	<u>Yes/No</u>	
BMO	Health	<u>Yes/No</u>	
Talukdar/Naib Talukdar	Revenue	<u>Yes</u>	
ICEDD	ICEDD	<u>Yes/No</u>	
Agriculture Extension Officer	Agriculture	<u>Yes/No</u>	
Horticulture Extension Officer	Horticulture	<u>Yes/No</u>	
Village Superintendent		<u>Yes/No</u>	
Any other			

b) Is the Practitioner facing any difficulty in execution of work, identification of beneficiaries/any other scheme.

✓ Non co-operation by officials: Yes/No

If yes, who: PMGSY (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/proposals/sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officials: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: _____

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 3 months (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. 2.00 lakh.

Whether work identified in B2V1 have been started: Yes/No

Likely date of completion: 1 month (date)

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completed
(yes/no)

Remarks:

Sector/Department	Name of work sanctioned/Station up	Whether completed (yes/no)	Remarks
RDS	7th work of Himnate	No	sub progress.
PRIE	3rd Phase 2	No	sub progress.

8. Whether any improvement in attendance of following Government functionaries has been noticed after BLVT:

- Have been involved prior study?
- a) Doctors/Paramedics/other Health staff (Yes/No) ☒
 - b) Teaching Staff Teachers (Yes/No) ☒
 - c) Agricultural Workers/Helpers (Yes/No) ☒
 - d) RCD staff (Yes/No) ☒
 - e) JE/other engineering staff (Yes/No) ☒
 - f) Agriculture/Horticulture staff (Yes/No) ☒
 - g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

Any department whose staff is absent most of the time: Social work and Horticulture

Any Department whose officers/officials has not visited the Panchayat even once since BAY 1 Nil

Any department which has organized any event or camp or tour of senior officer in the Parachute since 82V1 NIL

vi. Areas of major controversies brought to notice:

Major area of complaint made during RCVT	Department	Resolution of Complaint	Remarks
Emergency Road Grids: Gyrotable Road	Emergency	Yes/No	
P.D. wire & other pole & accessories	P.D.	Yes/No	
P.H.E. Pipe & Joi Pipe still in complete	P.H.E.	Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during RCVT	Department	Resolution of problem	Remarks
Emergency Road Grids: Gyrotable Road	Emergency	Yes/No	
P.D. wire & other pole & accessories	P.D.	Yes/No	
P.H.E. Pipe & Joi Pipe still in complete	P.H.E.	Yes/No	
Health Club Centre	B. M. O.	Yes/No	
Veterinary Sub Centre	Animal Husbandry	Yes/No	

C) PLANNING, EXECUTION AND TRAININGS

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

Whether the GPDP for the scheme transferred to the Gram Panchayats have been prepared for the year 2019-20 Yes/No

If no, reason thereof: _____

Whether the schemes and activities approved under GPDP for 2019-20 are under implementation? Yes/No

Whether Panchayat wise disbursement of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers. Yes/No

If no, reason thereof: _____

Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

If no, the officer should get it installed and confirm: _____

Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (24/Nov/2019)		2 nd Meeting Date (26/11/2019)	
S. No.	Department	S. No.	Department
1	RDD	1	VLU
	PHE		J.E
2	PDB	2	J.E
	Animal Husbandary		VP

1 st Meeting Date (04/Nov) Wed				2 nd Meeting Date (26/11) Sat			
S. No.	Department	Designation	S. No.	Department	Designation		
3	RDD	WV	3				
4	PDD	JE	4				
5			5				
6			6				
7			7				
8			8				

If no, reason thereof: _____

vi) Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii) Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix) Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(V.L.V to demonstrate the reports to the Visiting Officer)

- * Whether the critical gaps identified in the Panchayat during Mission Anupam Survey, 2019 are being bridged while preparing CAPDP plan for 2020-21. Yes/No
If no, reason thereof: _____

2. SOCIAL AUDIT

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No
If no, reason thereof: _____
- ii. Whether the Social Audit Committee formed in B2V1 conducting social audit. Yes/No
If no, reason thereof: _____
- iii. Whether the issues raised during the audit are being addressed by the department concerned. Yes/No
If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS

- i. Whether the capacity building and training has been imparted to the elected representatives. Yes/No
If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
02 Panches	BHQ Bidadmal	Capacity Building Programme	3 Days
01 Sarpanch	Doda.	Related All Dept.	4 Days.

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent. _____
- iii. Whether any exposure visit within J&K/Outside has been conducted. Yes/No
If yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit. Poor/Satisfactory/Very Good/Excellent. _____
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/No
If yes, quality of training: Poor/Average/Good/Excellent. _____
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____
- a. Elected representatives : Poor/Satisfactory/Good/Excellent _____
- b. General Public : Poor/Satisfactory/Good/Excellent _____
- (Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number left out.

Schemes/Beneficiaries	Benefic- taries covered (Nos.)	Partners (helped but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	online month			
Scholarship for Merit students	online month			
Pension - Old Age	25	13	Lacks of proofs	
Pension - Widow	14	11	Lacks of proofs	
Pension - Disability	19	1	Lacks of proofs	
PM Kisan Nidhi	102	04	Bank A/c & bank connection	NIL
Ayushman Bharat	32	NIL		
PM Jeevan Jyoti Bina Yojana	9	2	Document Problem	
PM Suraksha Bima Yojana	4	2	Document Problem	
PM Awas Yojana - Green	2 nos	2 nos	waiting at chf	
State Marriage Assistance Scheme	NIL	18	Fresh report all	

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (disputed but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
MIESA VVI Card	120	NIL	-	-
Land Bank	-	-	-	-
Swachh Bharat Mission - Individual Household Toilet	50	14	Lack of funds	-
PM Ujjwala Yojana	50	30	waiting	-
Ujala	50	NIL	-	-
Janashakti Account	55	NIL	-	-
PM Kisan Vansam Yojana	3	NIL	-	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

6. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	NIL	-	-
Electricity connection	NIL	All covered	-

Total 16

* Working officer to enclose the list of subgroups/communities with whom team connections. Member to also collect any applications and husband all similar

9) DOUBLING FARMERS INCOME:

4. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Killy/Panchayat

ii. Major sources of irrigation: Canal/River/Tube well/Pond/Spring/Water harvesting Tanks/Panels/Others (please specify) _____

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Spring and Spring/Ponds/Any other water body _____ (tick as many as needed))

v. In these lefty areas which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: Cons. of water Harvesting Tanks + Ponds

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: NIL

viii. No. of farmers who intend to use drip/sprinkler irrigation: NIL (None)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Construction of Ponds, tapping of local Nallah etc.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 50 %/ago)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

1. How do farmers utilize KCC loan facility through KCC during 2019

a. No. of farmers who have availed loan facility through KCC during 2019

b. No. of farmers who have not availed loan facility through KCC during 2019

c. Reasons for not availing KCC loan (tick whatever applicable)

d. Difficult procedures and paperwork

e. Delay by concerned Deptt.

f. Delay by bank concerned

g. Any other problem, please specify

h. Suggestions for improving the process of availing loan under KCC

i. Prices should be made online and single window clearance system should be adopted.

j. Through organized market

k. Any other, please specify

l. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

m. Arrangement of farm level procurement by govt agencies

n. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce

o. Provision of Pack House/Cold Storage and Processing facilities in the production area.

p. Through un-organized market

q. Any other, please specify

r. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing

s. Arrangement of farm level procurement by govt agencies

t. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce

u. Provision of Pack House/Cold Storage and Processing facilities in the production area.

5. DIVERSIFICATION TO HIGH VALUE CROPS/WOOD

6. Is there any incorporation for through stream for high value crops/woods in the Panchayat? *Yes*

If yes, please specify

Sl. No.	Most profitable crop/wood	Potential for diversification through the crop/wood	Remarks (if any)
01	<i>custard</i>	<i>oil</i>	<i>oil and bark are best crop and can tolerate. Qty/ E cost condition very well.</i>
02	<i>Mustard</i>	<i>oil</i>	

6. INCREASING LIVESTOCK PRODUCTION

7. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department. *✓* Poor/Not aware/Don't know

8. Status of households/farmers equipped with Animal/Sheep Husbandry and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	<i>4</i>	<i>NH</i>
2	Dairy units	<i>NH</i>	<i>6.</i>
3	Sheep Units	<i>2</i>	<i>—</i>
4	Fish Ponds	<i>1 (Bengal)</i>	<i>2</i>

iii) Suggestions for increasing rice household/income to set up new units

7. List 5 suggestions in order of priority which can help to increasing income of farm/retail households:

1. Diversification to more remunerative crops. Crops like maize, a little of pulses, some traditional crops of cashew, a mustard or jowar - that is a good family, much better than rice. Traditional crop and quite better yield.
2. Adopting integrated agriculture. Adopted by way of system, cultivation, by keeping horticulture growing medicinal plants along with raising field crops.
3. Moving towards growing quality & organic vegetable which fetches more remunerative prices than the conventional ones. - vegetables.
4. Adopting farm mechanization by using tractor from making such as tillers, crop strikers, harrows etc.
5. Adopting crop (broad appropriate practices) by using machinery use of chemical fertilizers and also use of pesticides as per recommendation given in soil health. Good but before this will take more efforts of farmers and will help increase income of farmer.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat. Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 70

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒ Yes
- b) Inadequate stock: Yes/No ☒ Yes
- c) Overcharging: Yes/No ☒ Yes
- d) Rude behaviour of store owner: Yes/No ☒ Yes
- e) Long distance to be covered to reach the store: Yes/No ☒ Yes
- f) Non-display of rates: Yes/No ☒ Yes
- g) PDS machine not working: Yes/No ☒ Yes

h) any other: _____

iii. Number of FIRs registered in last 3 months: _____

a) Are people generally satisfied by response of Police to complaints: Yes/No ☒

b) Is copy of FIR given to people: Yes/No ☒

c) Are people satisfied about the overall security situation in Panchayat: Yes/No ☒

d) Any suggestions: _____

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent.

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month • More than 1 month • Never	☒
Social welfare	☒ Within 1 month • More than 1 month • Never	☒
Police Station	☒ Within 1 month • More than 1 month • Never	☒
PHE	☒ Within 1 month • More than 1 month • Never	☒

FTO	☒ Within 1 month ☐ More than 1 month ☐ Never	
Any other	☒ Within 1 month ☐ More than 1 month ☐ Never	

vi. Any specific observation or comment regarding any particular department:

N) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of solid waste: Yes/No ☒

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No ☒

(Please attach to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: _____

iv. Number of children in the age group of 4-14 years enrolled in the schools: _____

v. Is there any Higher/Higher Secondary school with more than 40% girl students: Yes/No ☒

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable ☒

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable ☒

✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER

1. Urgent public requirements in order of priority (Max. 02)

1. Primary road Ghati Gwakhela road needs to be completed for stage - 2 work.
2. DDD Electric Pole & 4 wires need for Ukhela Panelyat
3. PHE water reservoirs and for electric need to be completed immediately.
4. Grade road from Ghati, Gwakhela road from Langote to Shavara.
5. Link road from Himmat to Tayong via Samtha Pavi
6. CFC at Himmat.
7. Link road with in Ghati Gwakhela from Gene Point Dulla (Himmat to Chatin)

II Any major complaint brought to notice of the Visiting Officer:

Medical Centre & JCDs Centre for ward 3, & 4 besides and medical centre which were total also in Baal to village I need to be implemented.

Overall perception of functioning of the government:

RDD (satisfactory)

Overall assessment of work and suggestions:

(The rating officer is invited to ensure that the overall assessment is recorded in detail along with concrete suggestions)

Chahal - Gaudin PMasy and
is the step line of Pgt. Sangri +
needs stage - 1/2 competition at
was pretty please.

Signature of the visiting official

Name: Alkater + Hussain Slat.

AEE PMasy.
Div. Training

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