

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: Arshad Hussain Qureshi
- ii. Designation: Lecturer
- iii. Department/place of posting: School Education / HSS Tad.
- iv. Mobile No.: 8899952733 9622420849
- v. Email id: arshidqureshi6@gmail.com
- vi. Home District: Kupwara
- vii. Dates of visit: 25/26/27/28/29/30 November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: Prada
- ii. Local Government Directory (LGD) code of the Panchayat: 7377
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: TEETWAL
- iv. Name of Tehsil: KARNATH
- v. Name of District: KUPWARA

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 2 PRADA / CHATKARI
- ii. No. of hamlets in the Panchayat: one
- iii. No. of households in the Panchayat: 269
- iv. Population (approx.) of the Panchayat: 1300

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	RDD	ERs, Inspector, BDO. ✓
2	ICDs	Supervisors and all workers
3	Revenue	Patwari and Naib Tehsildar.
4	PDD	Lineman
5	Agriculture.	Agr. Extensive officer.
6	Education and CAPD	Teacher. Storekeeper.
7	PHE and Horticulture	Lineman.
8	Social welfare and Vet. Pharmacist.	employees. (Frontlines)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: ☒ Yes/No/under construction

If yes, whether functioning in: ☒ Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

- iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	✓Yes/No	Yes/No	Inadequate
Computer/printer	Yes/No ✓	Yes/No ✓	not provided yet.
Telephone facility	✓Yes/No	Yes/No	not working properly

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No ✓

- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 20-11-2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 27-09-2019

- iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds:

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Sec. Panchayat Now joint with Sarpanch	Yes/No		Yes/No
ICDS (Nutrition)	Yes/No	Dept. Now joint acc.	Yes/No	67665.	Yes/No
ICDS (Honorarium)	Yes/No		Yes/No		Yes/No
Mid Day Meals (MDM)	Yes/No	Headmaster after receiving funds from Z.P.O.	Yes/No	Different schools have different balances	Yes/No
Own resources of Panchayat	Yes/No		Yes/No		Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Constituted and Confirmed on 29/30 Nov 2019.

vii. 14th Finance Commission Award:

- Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- Whether the detailed estimates for all works have been prepared: Yes/No
- No. of works for which estimates have been prepared: 5 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: ☒ Yes/No

If no, reason thereof: _____

e. Whether the works have been started: ☒ Yes/No

No. of works started: 5 No. (100 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one):

1) Sarpanch ()

2) BDO (☒)

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Parent Dept. itself purchasing nutrition till date

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: ☒ Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: AWWs gets nutrition directly from the dept. Recently the joint accounts with Sarpanch were opened.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: ☒ Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

Suggestion

Back to Village ~~initia~~ Programme should be held within the Panchayat so that the maximum no. of people could participate in the Sabha. If it is not possible for the Govt. to organise function within the jurisdiction of Panchayat for any reason ^{whatsoever} ~~then~~ the programme for the said Panchayat should be postponed for the period till the reason of postponement is solved. The ~~camp~~ organisation of camp and visit within the village is the only way to bring Governance at the Doorstep, to ensure the participation of people in Decision making process, to educate them in Civic activity, to make them aware about ~~the~~ extracting of govt. benefits. It's the only way to minimise public discontent and ensuring social capital.

Arshad Hussain

Signature of the
Visiting Officer.

ARSHAD HUSSAIN

QURUSHI

LEC. Pol, ~~Scf~~

III Overall perception of functioning of the government:

Most of the Depts are doing their jobs properly and people are satisfied with the executive administration. The Depts are carrying out the awareness programmes amongst the people and extending benefits of the existing schemes to the general masses. Some of the depts like PHE, PDD etc are facing criticism but this is due to insufficient manpower and materials deficit.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

On visiting EP, it is observed that the general masses are not satisfied with the Governance at Doorstep (B2V2). This observation is being supported by the fact that the public did not participate the way they should. There was lack of enthusiasm amongst the public because their expectations were not fully fulfilled by the Govt. Moreover they were

annoyed by the shifting of their location from Prada to Tad. It was not feasible for them to get to Tad. There were

Signature of the visiting officer

Name ARSHAD HUSSAIN QURESHI

They complained that where is the Governance at doorstep. Infact there was a gap between what people expect and what they actually got. They were demanding that Govt. should come to their doors. Why should they go to the door of Govt? The Govt. didn't indicate the exact reason of shifting the Camp to Tad instead of Prada. Moreover people were not satisfied with the promises made to them in B2V1

B2V2/PD&MP/2019

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

I	Urgent public requirements in order of priority (Max. 07):
1.	Sadna Tunnel and Establishment of JK Bank at Tad
2.	Public library and Coaching Facility for Civil service aspirants in Karnoh.
3.	Functioning of Existing Tehsil Tad and Installing ATM service at TAD
4.	Widening of Tad Tangdar Road and Girls High School at Tad or Prada
5.	Fire and Emergency Service at Tad
6.	Formation / Establishing Prada as Model Village.
7.	Construction of Tad Prada Bridge on priority basis, the work of which is still pending for more than 2 years.
II	Any major complaint brought to notice of the Visiting Officer:
	Unhygienic Drinking water, Sanitation problems, Tad - Prada Bridge, Prada to Padna road Primary Health centre in EIP, Safty Banker against cross shelling, implementation of CAMPA scheme. <u>water proved for the panchayat at chatkari.</u> ✓

PDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or complaint regarding any particular department:

All the depts. are doing good job but most of the

time there is certain delay in solving certain problem that is because of the topography of the area, inaccessibility and weather problem. people are generally satisfied!

K) OTHERS:

overall perception is good.

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 220 Approx.

iv. Number of children in the age group of 4-14 years enrolled in the schools:

190

v. Is there any High/Higher Secondary school with more than 40% girl students:

Yes/No

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

h) any other: None

iii. Number of FIRs registered in last 3 months: one

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: Serious concern of drug addiction amongst the youth. It should be addressed on priority basis. The juvenile Justice Board and child welfare committees should be constituted in every Panchayat or at Block level.

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	<u>People are generally satisfied with the redressal of their grievances.</u> <u>(Satisfied)</u> <u>People are pleased with the redressal of their grievances.</u> <u>Departments.</u>
Social welfare	☒ Within 1 month ☐ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHE	☒ Within 1 month ☐ More than 1 month ☐ Never	

iii. Suggestions for encouraging more households/farmers to set-up new units

A better awareness programmes for new schemes and units should be organised on weekly basis in Panchayat and these units should be available at subsidised rates

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1.	Encouraging Crop Diversification
2.	Crop Insurance against Bad weather, ^{Disasters.} and agricultural land lease.
3.	Providing alternative sources of livelihood like Poultry, Dairy, sheep units and fish ponds
4.	Hybrid seeds and fertilizers at reasonable prices.
5.	Mega Food park and E. Marketing

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 150 Approx.

ii. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

a) Irregular opening:	Yes/No ☒
b) Inadequate stock:	Yes/No ☒
c) Overcharging:	Yes/No ☒
d) Rude behaviour of store owner:	Yes/No ☒
e) Long distance to be covered to reach the store:	Yes/No ☒
f) Non-display of rates:	Yes/No ☒
g) POS machine not working:	Yes/No ☒

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
	Maize	Walnuts	The topography climate and soil of the Panchayat support such crops. Moreover it has a very good market value too.
	Paddy	Saffron	
	Oats	Apples	

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	N. A	N. A
2	Dairy units	N. A	N. A
3	Sheep Units	N. A	N. A
4	Fish Ponds	N. A	N. A

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 67 (Nos.)
- ii. No. of farmers who have availed loan facility through KCC during 2019
7 Nos.
- iii. No. of farmers who applied for KCC Loan but not provided so far
150 approx Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) ☒ Difficult processes and procedures _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____
 - d) Any other problem, please specify: Complicated procedures of documentation in both Revenue Deptt. and Banks
- v. Suggestions for improving the process of availing loan under KCC
Complicated Documentation process should be made simpler and other formalities related to loans should be made easier.

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) ☒ Through un-organized market Un organized market.
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:
Establishing the Collection and sub Collection centre within the Panchayat and primary processing centre at Tad/Toghi
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Creation of modern infrastructure like Mega Food Park, CCs and PPCs, networking the existing APMC mandis and (e-NAM)

- Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district headquarter.

I) DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi ✓
- Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ✓
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No ✓
 ✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: _____ (tick as many as needed)

- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no

If yes, please specify: chatkari, padma, and upper reaches of Panchayat

- Whether the Panchayat has potential for drips/sprinkler irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: - Nil -
- No. of farmers who intend to use drip/sprinkler irrigation: - Nil (Nos.)
- Any suggestions to improve irrigation facilities in the Panchayat:

Lift irrigation system should be established through creation of a micro dam on Dazim Nag Nallaha and water Harvesting tanks should be used/established.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High Yielding Variety seeds (Approx. 80 %age)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	152	-	-	N.A
Ladli Beti	N.A	N.A	-	-
Swachh Bharat Mission- Individual Household Toilets	paid only to 9. Total 51	45. Amount not sanctioned	Non-Availability of funds	-
PM Ujjwala Yojana	N.A	N.A	N.A	N.A
Ujala	N.A	N.A	-	N.A
Jandhan Account	N.A	N.A	-	N.A
PM Matru Vandana Yojana	N.A	N.A	-	N.A

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	total 20. Connection Pending. N.A as per dept.	Non availability of pipes	N.A
Electricity connection	almost all as per dept. N.A		NA

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	N.A	N.A	N.A	—
Scholarship for Minority students	N.A	N.A	N.A	N.A
Pension - Old Age	34	34	Non-availability of Funds.	Nil.
Pension - Widow	20	20	Do	Nil
Pension - Disability	50	60	Do.	Nil
PM Kissan Nidhi	42	65		11
Ayushman Bharat	60	11		Nil.
PM Jeevan Jyoti Bima Yojana	<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>N.A</u>
PM Suraksha Bima Yojana	<u>N.A</u>	<u>N.A</u>	<u>N.A</u>	<u>N.A</u>
PM Awas Yojana - Grameen	<u>N.A</u>	<u>N.A</u>	<u>N.A</u>	<u>N.A</u>
State Marriage Assistance Scheme	1	2	Non-availability of Funds.	Nil

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No Yes
If no, reason thereof: _____
- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No Yes
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No Yes
If no, reason thereof: not applicable.

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No
If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
<u>Eight (8)</u>	<u>Dak Banglow Tangdar</u>	<u>How to formulate plan and to organise PR meeting</u>	<u>3</u>

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent
- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No Yes
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent
- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No Yes
If yes, quality of training: Poor/Average/Good/Excellent
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- a. Elected representatives : Poor/Satisfactory/Good/Excellent Good
- b. General Public : Poor/Satisfactory/Good/Excellent Good
(Visiting officer to read out the schemes from the pamphlet available)

1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3	PDD	Lineman inspectors	3	PDD.	Line men's inspectors
4	Agriculture	Aggr. Extension officer	4	Agriculture and Horticulture	Aggr. Extension officers
5	Health	Pharmacists	5	Health	Pharmacists
6	Education	Teachers	6	Education	Teachers
7	PH&E	Line man	7	PH&E, Animal Husbandry	Line man and Pharmacists
8	Social Welfare	Frontline employees	8	Revenue and other depts.	Patron's Naltekshidars and other employees

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting ☒ Yes/No

If no, Reason thereof: _____

- viii. Whether the GPDP Plans are being approved by the Gram Sabha: ☒ Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: ☒ Yes/No

Currently not being uploaded because of internet facility.

If no, reason thereof: _____

(VLW to demonstrate the reports to the Visiting Officer)

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No *NREGA works are stopped because of internet.*

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: _____

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (20-27 June 2019)			2 nd Meeting Date (24-30 Nov 2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	ELRs, BJE NLW Inspectors BDOs	1	RDD.	ELRs, Inspectors Block coordinator
2	ICDS	Supervisors AWWs Helpers	2	Social welfare	Supervisors AWWs Helpers.

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Construction of Tad Prada-Bridge	REW (RDD)	Yes/No	
Prada to Padma road [repairing]	PWD R&B	Yes/No	Dept. doesn't share the exact details of repairment
		Yes/No	

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Repairing of roads and Drainage system	R&B RDD.	Yes/No	Some works have been completed but most of them are pending.
Forest Conservation by Social Forestry	Forest Dept. or Social Forestry	Yes/No	No exact reasons given by the Dept.
Severe Communication Problem	Telecom	Yes/No	Networking system is still sluggish.
		Yes/No	
		Yes/No	