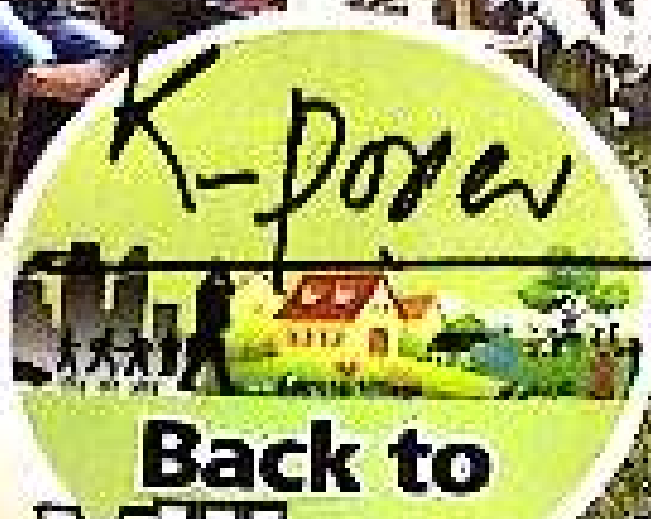




**Back to
Village 2**
B2V2

Governance at the Doorstep

November 25-30, 2019

Bon-Vambal, A,

Government of Jamaica

Jammu and Kashmir New Vision New Horizon



Message

In June 2018, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daring and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, fed and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food and learning firsthand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweetness of nature brought home to them the odiousness of drugs, for others was a humbling experience as it laid bare to them the dignity which the rural population possesses, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann Ki Baat* Programme extolling the method of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on gathering feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalising the functioning of Panchayati Raj Institutions, invariably they will associate Panchayat Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unsullied ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murmu)



B. V. R. Subrahmanyam
IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2015, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2016, across all 1450 Panchayats (except an exempted Panchayat), collecting feedback on delivery of government schemes/programmes, capturing special requirements/potential and undertaking assessment of needs of the village. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 27th July, 2016. The initiative was widely and responsibly sustaining and enthusiastic follow-upment was done by the Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages sustainable development of Panchayats with sound financial base, it is expedient that the initiative be carried forward to assess the level of empowerment and institutionalization of the Panchayats for Institutions (PRIs) at the grassroots level viz- viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so collected will help the government to tailor the various central and other government schemes/programmes in improving delivery of village specific services and making the village the beneficiary of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayats/Haqqas for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work nobly to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out thoroughly.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various backlogs, flyers and analysis.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PM Kisan, Muzi Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. Officer must also be familiar with 14th FC, MGNREGS and ICDS (nutrition component).
- iv. During the visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Nodality Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

vi. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out under various schemes like 14th FC, MNPRA and other government programmes. In case there is a lagging area in the village, the officer should cordily inspect the same and record its progress.

ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of Panchayat, Aashman Board and 100% coverage of all beneficiaries entitled to various pensions and scholarships. He/she should also try to understand how various government programmes can be better used for enabling rural incomes and energising various local enterprises and village industries.

x. The visiting officer must refrain himself from giving or offering any commitment on behalf of the government.

xi. The visiting officer must adopt a unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from the stakeholders in the village.

xii. The report of the visiting officer shall be submitted both physically and electronically in the prescribed format. The officer should review all cases and pending works during his tenure.

xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and nodal team and report the BPOC booklet and any other documentation/audit evidence that may have been generated by him/her during his visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha:
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four piss books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of questionnaire and talking regarding the visit being going in the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the field-worksheet and other papers before leaving the district.

Day 1

- Arrive in the Panchayat by 10 A.M. (make a picture).
- Attend the Gram Sabha:
 - o Read out the charter of Fundamental Duties.
 - o Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - o Unveil the GPCP booklet in the Gram Sabha.
 - o Get the resolution for approval of GPCP and MGNREGS passed in the Gram Sabha.
 - o Unveil the 14th FC plan booklet in the Gram Sabha.
 - o Inspect the four page booklet- 14th FC, MDM, ICDS, Own Resource.
 - o Check the purchase record register for MDM and ICDS.
 - o Distribute the information flyers on Individual Beneficiary Based Schemes.
 - o Fill up those columns of the B2V2 booklet which require Gram Sabha response.
 - o Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - o Get the Panchayat Endorsement Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - o Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- c. Collect copy of Panchayat Plastic Collection and Disposal plan.
- d. Get scheme-wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- e. Collect any complementary schemes that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- f. Get list of households with fixed phone with telephonic connection.

Day 1 Afternoon:

- Visit local sarvodaya health institutions, ASHA, government doctors, banks, water bodies, school, educational institutions, government offices.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, local government functionaries and government officers to discuss and deliberate upon the new problem areas being taken by the block of the Panchayat and ways to increase rural incomes and employment opportunities.
- Conduct evening information programme by 6 PM.

Day 2:

- Conduct morning programme at 7 AM.
- Formal meeting with the Panchayat members:
 - a. Get various subjects/portals assigned to the panchayat, the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - b. Inspect the census register and cross the Panchayat members aware about the various activities and projects as per the Act.
 - c. Check the legal compliance of Sarpanch/Panchayat Secretary/Ministries.
 - d. Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development work.
- Formal interaction with:
 - a. Executive District Officer (Joint District Officer/Assistant District Officer/Assistant District Officer/Deputy District Officer/Deputy District Officer of PHE, PWD, PND, Agriculture, Animal Stock, Horticulture etc.)
 - b. Social activist/NGO.
 - c. Prominent educated retired teachers/GOvt. employees/semi-government.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDO office and check for furniture/computer.
- Install board at and identified for Panchayat Ghar.
- Lead Gran Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14th FC works/Languishing work/other developmental projects when up.
- Inaugurate the playground : lay the foundation stone for GSC, start one sports event.
- Inaugurate/lay foundation stone of any other work which are available.

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: DR. Ravishankar Arunachal Rao
 - Designation: Municipal Officer
 - Designation & posting: 2nd A.H. / Ayazpur District Engineer
 - Mobile No: 9866338483
 - Email: dr.ravishankararao@gmail.com
 - Home Address: Anandnagar
 - Date of visit: 25/02/2023 (26th November 2019)
-

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: BOM-KATHIBAGAL
 - Local Government District (LGD) code of the Panchayat: 0200035100
(To be obtained from Local Development Administration (LDA))
 - Name of CD Block: KATHIBAGAL
 - Name of Taluk: KATHIBAGAL
 - Name of District: Anandnagar
-

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: 1 (BOM-KATHIBAGAL)
 - No. of hamlets in the Panchayat: 05
 - No. of households in the Panchayat: 301
 - Population (approx.) of the Panchayat: 2631 (approx.)
-

B2V2-008M01019

1) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Arjunan Nathan	ASST. S. Officer
2	Manoj Nathan	ASST. S. Officer
3	Ch. Ramesh Babu	ASST. S. Officer
4	M. Young Wani	ASST. S. Officer
5	Jashal Kumar and Regan K. Chopra	ASST. S. Officer
6	Mineera Jacob	ASST. S. Officer
7	Arjunan Nathan	ASST. S. Officer
8	Zareefa Bano	ASST. S. Officer
9	Jafar Bano	ASST. S. Officer
10	Mustafa Cheryaz	ASST. S. Officer
11	Jafar M. Khader	ASST. S. Officer
12	M. Ali Hassan	ASST. S. Officer
13	Sumarath Nathan	ASST. S. Officer
14	Arjunan Nathan	ASST. S. Officer
15	M. Ali Hassan	ASST. S. Officer
16	Arjunan Nathan	ASST. S. Officer
17	Arjunan Nathan	ASST. S. Officer
18	Arjunan Nathan	ASST. S. Officer
19	Arjunan Nathan	ASST. S. Officer
20	Arjunan Nathan	ASST. S. Officer
21	Arjunan Nathan	ASST. S. Officer
22	Arjunan Nathan	ASST. S. Officer
23	Arjunan Nathan	ASST. S. Officer

2) FUNCTIONALITY OF THE GRAM PANCHAYAT:

I. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction.
- If yes, whether functioning in: Own building/Other government building/Private building.
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No.
- Whether the BDC office has been established (in case the officer visits the Panchayat): Yes/No/Not applicable.

ii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable

b. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	No sufficient chairs available Toilet facility / bathroom in worst condition.
Computer/printer	Yes/No ✓	Yes/No ✓	No computer Printer facility available
Telephone facility	Yes/No ✓	Yes/No ✓	No telephone facility available

v. In case Panchayat Raj has been constituted, whether Administrator has been appointed: Yes/No

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in better precision and content.

2. FUNCTIONALITY:

i. Whether Gram Panchayat Meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 21-11-2019

ii. Whether Gram Sabha Meeting is being held regularly on quarterly basis: Yes/No

Date of last Meeting held: 21-11-2019

iii. Whether the Karamat register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

14 th Finance Commission	Yes/No	Administrative	Yes/No	23.15	Yes/No
ICDS (Nutrition)	Yes/No	Supervisor	Yes/No	NIL	Yes/No
ICDS (Honorarium)	Yes/No	Supervisor	Yes/No	NIL	Yes/No
Mid Day Meals (MDM)	Yes/No	Administrative	Yes/No		Yes/No
Own resources of Panchayat	Yes/No	—	Yes/No	—	Yes/No
Any other Scheme, 'yes, indicate name	—	—	—	—	—

visiting Officer to personally check the Facebook and enter the above details. He/she also check that the bank account is in the name of the Panchayat and operated by panch.)

vi. Whether Panchayat Brotherhood Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted. Members @ Gulgera Panchayat.
1. Mr. [Name] 2. Mr. [Name]

14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 10 No. 90 %
 (to total)

d. Whether Action Plan has been approved by the BOC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 214 No. (100 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (143 and)

1) Sarpanch

()

2) BDO

()

3) Others (specify): Administrator

vi. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: No funds received

Also mention if it is being purchased by someone else: By
Concerned Department

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWW/ helpers directly at Panchayat level: Yes/No

If no, reason thereof: No funds received

d. Whether the record or account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

ii. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: Items served by Education Department
Purchasing done by concerned department. no
separate accounts prepared.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: MDM served by Education Dept.

Also mention if it is being provided by someone else: Education
department.

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

iii. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 1 cr 40 lakh

✓ No. of works approved: 72

✓ No. of works started: 0

✓ No of works completed: 0

✓ No of Job Card holders in the Panchayat: 400

✓ No. of man days generated: 0

- iv. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- vi. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

xii. Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BOC	RDO	Yes/No	Given full support
VLW	RDO	Yes/No	- Do -
JL	RDO	Yes/No	- Do -
CDPO	Social Welfare	Yes/No	- Do -
TSMD	Social Welfare	Yes/No	- Do -
Anganwadi Supervisor	Social Welfare	Yes/No	- Do -
Headmaster/Principals/UD	School Education	Yes/No	No meetings attended by concerned officials.
ICMIRA	School Education	Yes/No	- Do -
BMO	Health	Yes/No	Not attended by Subd of Panchayat
Tehsildar/Naib-Tehsildar	Revenue	Yes	Full support given
Patwar	Revenue	Yes/No	Support in every work
Agriculture Extension Official	Agriculture	Yes/No	No meetings attended
Horticulture Extension Official	Horticulture	Yes/No	No
Village functionaries		Yes/No	- Do -
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: No any other difficulty

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: 24/12/2019 (date)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Lane Construction under progress

(2) Fencing work of play ground not started at all.

(3) Ami-pore-Numbal water scheme

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs _____ lakh.

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: _____ (date)

iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks:
PHE	Amr palle assembly	NO	Not Completed
Bank	—	NO	USB-Propose

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV1:

- | | |
|---|----------|
| a) Doctors/Paramedics/other Health staff | (Yes/No) |
| b) Teachers/RtT Teachers | (Yes/No) |
| c) Anganwari Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

Social Welfare department

Any department whose staff is absent most of the time: No

Any department whose officers/officials has not visited the Panchayat even once since BZV1: Horticulture, Education, Revenue, Agriculture.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1 No

vi. Areas of major complaints brought to notice:

Major areas of complaint made during E2V1	Department	Resolution of Complaint	Remarks
Increased consumption of electricity	Electricity/ Public Works	Yes/No	Approved programmes in schools proposed
Academic performance in school	Education	Yes/No	Parent classes will be done in future
Drinking water	PHE	Yes/No	Four-year-old scheme under progress

vii. Major problems confronting the people:

Major problem highlighted during E2V1	Department	Resolution of problem	Remarks
Flood protection Bunds	R&B/RDO	Yes/No	Again demand raised on B&P through application
Removal of encroachment on Muvathi Canal	R&B	Yes/No	No encroachment removed Demand raised again
Requirement of computer laboratory	Education	Yes/No	Again demanded the same
Drinking water	PHE	Yes/No	Done some work in Wambal-Bambal (Amulmudi) Canal
Public Bank branch/unit	Finance	Yes/No	B&P proposed in demand

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason therefor: _____

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Socera. Officers: Yes/No

If no, reason therefor: No officer present

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in further presence and confirm: _____

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (18/11/2019)			2 nd Meeting Date (21/11/2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	ICDS	AWW	1	PHE	Fitter
2	PDD	Line - man	2	RDD	GIS

1 st Meeting Date			2 nd Meeting Date		
S. No.	Department	Designation	S. No.	Department	Designation
1	PRG	Prater	1	ICDS	Shree
2	R.D.D	Ch. C.S.	4	P.D.D	Chand. Anand
3			5		
4			6		
5			7		
6			8		

If no, reason thereof: _____

iv. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

vi. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

3c. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: _____

(MLA to demonstrate the reports to the Working Officer)

- x. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GDP plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee formed in 32V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details: No elected representative fall now

No of Elected Representatives trained	Place of training	Theme of training	No of days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Visiting officer to record the schemes from the pamphlet available)

4) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

- i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out.

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	No data not received by both schemes are to be done online			
Scholarship for Minority students				
Pension - Old Age	29/5	16/5	Online processing	-
Pension - Widow	12/5	06/5	- do -	-
Pension - Disability	16/5	09/5	- do -	-
PM Kisan Nidhi	306/5	NIL	- do -	-
Ayushman Bharat	-	-	-	-
PM Jeevan Jyot Bima Yojana	02/5	09/5	Document related issue	-
PM Suraksha Bima Yojana	07/5	40/5	- do -	-
PM Awas Yojana - Gramin	100/5	1000/5	- do -	-
State Marriage Assistance Scheme	02	01	Document related issue	-

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	409	NIL	—	—
Ladli Beti	235	NIL	—	—
Swachh Bharat Mission- Individual Household Toilets	280	14	Internet not available	—
PM Ujjwala Yojana	100% (HH)	60 (appn.)	Online process	—
Ujda	—	—	—	—
Jaridhan Account	1055	NIL	—	—
PM Matru Vandana Yojana	25	23	Document related issue	—

* The visiting officer to enclose schema-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

B. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	NIL	—	—
Electricity connection	NIL	—	—

Rating officer to ensure the Do or Assistant/Groupheads who need their connections. He/she to also collect any application and remarks of other headquarter.

1. DOUBLING FARMERS INCOME:

1. IRRIGATION

- Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kanal ✓
- Major sources of irrigation: Canal/Khula/Tube well/Ponds/Springs/Water harvesting/Torrent/Reefed/Others (please specify) _____
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/sufficient ✓
- Are there any untapped irrigation sources in the Panchayat: Yes/No ✓
✓ If yes, please specify: (Canal/Khula/Water/Straight/Lake/Spring/Pond/Other/Other water body: _____ (tick as many as needed))
- Are there any area which can be used up for any of water conservation measure for irrigation purposes: Yes/No ✓
✓ If yes, please specify: _____
- Whether the Panchayat has sufficient infrastructure of irrigation: Yes/No ✓
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: _____
- No. of farmers who intend to use drip/sprinkler irrigation: No/Yes (Yes) _____
- Any suggestion to improve in water facilities in the Panchayat:
Maintenance & development of - Kharwa
Canal

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- Farmers using High-Yielding Variety seeds (HYV) (approx. 4 % Yes) ✓
- Are adequate HYV seeds available to the farmers: Yes/No ✓
- Please, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kisan Credit Card 30 (Nos.)

ii. No. of farmers who have availed loan facility through KCC during 2019
31 Nos.

iii. No. of farmers who applied for KCC Loan but not provided so far
230 Nos.

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant)

a) Difficult processes and procedures No

b) Delay by concerned Deptt. bank

c) Delay by bank concerned J&K

d) Any other problem, please specify: NIL

v. Suggestions for improving the process of availing loan under KCC

Delayed processing & time duration
need to be shortened.

4. MARKETING INTERVENTIONS:

i. How is agriculture/horticulture produce sold (tick whichever relevant):

a) Through organized market (mandi) No

b) Through un-organized market yes

c) Any other, please specify: No

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

① Awareness about marketing
If possible establish Mandi at block level.

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:

Government Intervention / Controlled
Mandi

5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

- i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

✓ If yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)

6. INCREASING LIVESTOCK PRODUCTION:

- i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	15	12
2	Dairy units	—	05
3	Sheep Units	NIL	23
4	Fish Ponds	NIL	05

ii. Suggestions for encouraging more households/farmers to set-up new units

People need to be aware about schemes in these particular areas

7. List 5 suggestions in order of priority which can help in increasing income of farm/rural households:

1. Cultivation of high yielding crops
2. Surplus fruits to be sold through organised market
3. Well development facility
4. Trout / carp rearing units on subsidy basis
5. Local tourist spot development
Sh. Han Singh Bungalow & adjacent trout farm development

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat? Yes/No
If no, the number of people in the Panchayat yet to get Aadhar card: _____

2. Overall satisfaction level of the people about the ration shops:
Poor/Satisfactory/Good/Excellent

Main problem/complaints with regard to ration shops:

- | | |
|--|---------------|
| a) Irregular opening: | <u>Yes/No</u> |
| b) Inadequate stock: | <u>Yes/No</u> |
| c) Overcharging: | <u>Yes/No</u> |
| d) Rude behaviour of store owner: | <u>Yes/No</u> |
| e) Long distance to be covered to reach the store: | <u>Yes/No</u> |
| f) Non-clarity of rates: | <u>Yes/No</u> |
| g) PDS machine not working: | <u>Yes/No</u> |

In any other Final Exam people given opportunity

11. Report of FIR registered in last 3 months OK:

a) Are people generally satisfied by response of Police to complaints? Yes/No

b) Is copy of FIR given to people? Yes/No

c) Are people satisfied about the overall security situation in Panchayat? Yes/No

d) Any suggestion: None

12. Public perception

a. Are departmental staff available? From Secondary Good/Excellent

b. Are departmental staff responsive? From Secondary Good/Excellent

c. Average time taken for processing of applications/complaints or resolution of complaints by the departmental field functionaries

Department	Average time taken	Remarks/date, if any
Revenue	• Within 1 month • More than 1 month • Never	On 10/01/2018, many people complained that it takes time to resolve the issues
Social Welfare	• Within 1 month • More than 1 month • Never	Takes more than one month
Police Station	• Within 1 month • More than 1 month • Never	Within one month
P.W.E	• Within 1 month • More than 1 month • Never	It takes time or within one month

12/01/2018

POD	• Within 1 month • More than 1 month • Never	On time received by complaint
Any other	• Within 1 month • More than 1 month • Never	N/A

vi. Any other observation or complaint regarding any particular department:

Public distribution system identified
some expenditure (from local people)

K) OTHERS:

i. Whether land has been identified within Panchayat for collection and disposal of solid waste: Yes/No

ii. Whether Panchayat Waste Collection and Disposal plan is ready: Yes/No

Placing officer to collect a copy of the plan

iii. Number of children in the age group of 4-14 years in the Panchayat: 57 & Girl: 24

iv. Number of children in the age group of 4-14 years enrolled in the schools: 56 Girl: 24

v. Is there any High/Higer Secondary school with more than 40% girl students: Yes/No

vi. Whether RCD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RCD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

1) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1. Report public requirements in order of priority (Max. 10%)

1. Flood protection bunds along river border in Bon-mahat area at least in phased manner

2. Renovation of water supply in Bishyand area

3. Pipes for Umi in Bon-mahat &

3. Removal of encroachment & construction of Bishyand municipal road.

4. Upgrading Govt girls school & high school

4. Computer laboratory for Govt high school boys

5. Removal of encroachment & development of Govt Canal.

6. Govt middle construction.

7. Paving of Champanghat

8. Paving of Bishyand Champanghat.

9. Surface filling of Public Park near Bishyand Bishyand.

10. Sanitary Combi-lanes - Bishyand & Bishyand Bishyand.

11. Any major complete project in notice of the Visiting Officer.

There was no public presence however some

received through applications

1) Flood protection bunds construction

2) Govt works not given much importance

3) Removal of encroachment of Bishyand & Bishyand.

III Overall perception of functioning of the government

People are eagerly waiting for government response to their genuine demands which is arising from the increased application.

IV Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

Is the programme only for people only to let the govt. function of the Govt. run smoothly? People of village are not aware of many different schemes of govt. that will help their development. We need to sensitize & aware common people about functioning of different Govt. run institutions.

27 People want their genuine demands to be fulfilled. They again put forth the same demands as were in P.W.

Let these demands to be done in phased manner. If not whole dig flood protection bund.

28 We need to educate them about their role in Panchayat & its functioning.

29 It may for them only.

Sensitization at this level is very needed.

Signature of the visiting officer

Name Dr. Lijer Ahmed
Medical Officer
28/01/21.

B2V2P02M012019



Mission Delivering Development
Mission Good Governance

Government of Jammu & Kashmir