

25-26

Back to Village 2

B2V2

Governance at the Doorstep

November 25-30, 2019



Jammu and Kashmir
New Vision
New Horizon





Chief Secretary
Jammu and Kashmir

B. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme', the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann Ki Baat' on 26th July, 2019. The response was visible and responsive so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Halkas for better outcome.

I am confident that our officers who will be a part of the B2V programme will work indelibly to make the initiative a grand success.

(B. V. R. Subrahmanyam)



General Instructions for the Visiting Officer

Back to Village 2 (B2V2)

- i. A suggested daily schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, facts and policies.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PM-KISAN, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During the visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Bloodworry Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue to the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and other officials.

23. The visiting officer should try and visit as many local institutions including schools, Panch, Anganwadi Centres etc. as possible. He should also visit at least some of the works carried out by the Government programmes. In case, there is a lack of Panch, Anganwadi and other government programmes, the officer should carry out the same long-term project in the village. The officer should carry out the same and record its progress.

24. In addition to all other activities that the visiting officer will carry out, there should be special emphasis on 100% coverage of police stations, 100% coverage of Panch, Anganwadi Centres and 100% coverage of all other government programmes including persons and households. There should also try to understand how various government programmes can be better used for building rural houses and improving nutrition and health of village inhabitants.

25. The visiting officer shall refrain himself from giving or offering any commitment on behalf of the Government.

26. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from the interactions in the village.

27. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.

28. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the 82V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Briefing meeting with the Deputy Commissioner and submission of cover letter of the filled-in booklet and other papers before leaving the office.

Day-1

- Arrive in the Panchayat by 10 A.M. (welcome packet).
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss BZVT report card, official gap analysis report and urban timebook on follow up of BZVT activities.
 - Unveil the OPDP booklet in the Gram Sabha.
 - Get the resolution for approval of OPDP and MGNREGS passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books: 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the BZVT booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Blocklevel Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and infrastructure register. If the same is not available, the officer will get it prepared.

- o Collect copy of Panchayat Plastic Collection and Disposal plan
- o Get scheme-wise list of individuals who are desirous of acquiring individual beneficiary oriented schemes but have not applied yet.
- o Collect any complaints/requests that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes
- o Get list of households without piped water/electricity connection

Day 1 Afternoon:

- Visit local schools, health institutions, ASHCs, government assets, drains, water bodies, tubewell, electric station, important zilla enterprises
- Visit other villages in the Panchayat
- Evening informal interaction with PSC representatives, local government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and emerge village/cluster industries.
- Capture evening interaction picture by 5:00 P.M

Day 2:

- Capture morning picture at 7 A.M
- Formal meeting with the Panchayat members

- o Get various subjects/portfolios assigned to the members by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same

- o Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.

- o Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator

- o Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.

- Formal interaction with:

- o Frontline government functionaries (Block/Taluk/Panchayat/Anganwadi Workers/ASHA/RW/MLW/PDS stores/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture, etc.)

- o Social activists/NGOs

- o Prominent citizens/retired teachers/Doc, employment-counsellor etc.

Day 2 Afternoon

- Visit the Foundation's Outreach office and check for fundraising projects
- Hotel check at Lind Nordhav for Foundation's Office
- Launch Green Mission Ceremony by completed Paddy House
- Inaugurate the previous BSV work and by foundation stand for a new one
- Inaugurate BSV 1147 FC women's language workshop developmental projects
- Open up
- Inaugurate the playground by the foundation scene for CMC staff and sports event
- Inaugurate by foundation scene of any other works which are available

Back to Village 2 (B2V2) - Report

(Furnished to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: **MANIR AHMAD MANI**
ii. Designation: **Principal**
iii. Department/Place of posting: **EDUCATION ; Govt. Hr. Sec. School, Trowan (W)**
iv. Mobile No: **9858034574**
v. Email id: **manir781@gmail.com**
vi. Home District: **DODA**
vii. Dates of visit: **25/26/27/28/29/30, November 2019 - 25/26, Nov-2019**

B) LOCALITIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: **MANNAH**
ii. Local Government Directory (LGD) code of the Panchayat: **6992**
(To be sourced from Rural Development Department by DC)
iii. Name of CD Block: **BHADARPANA**
iv. Name of Tehsil: **BHADARPANA**
v. Name of District: **DODA**

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: **02**
ii. No. of hamlets in the Panchayat: **07**
iii. No. of households in the Panchayat: **203**
iv. Population (approx.) of the Panchayat: **1050**

D) FRONTLINE OFFICER/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	PHE	JE
2	PDD	Acting Reader
3	Agriculture	Asst
4	Health	Doctor
5	Education	Headmaster
6	Post & T	JE
7	C.A.P.D	Deputy
8	Animal Husbandry	W. Officer
9	Extension	FSM
10	Substation	Work Supervisor

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Ghar is available in the Panchayat: Yes/No/Under construction
- If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

ix. If not, whether the building for BDC office has been identified. Yes/No/Not applicable

x. Facilities available in the Panchayat/NGO Institution:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Recreation/Leisure of Panchayat Office is in progress.
Computer/Printer	Yes/No	Yes/No	2 x 5 computer and one printer, which are provided in the BDC Office.
Telephone facility	Yes/No	Yes/No	

xi. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

xii. Whether Infrastructure and Assets Register has been prepared. Yes/No
(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held: 07-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No
Date of last meeting held: 03-10-2019

iii. Whether the Kargal register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signature: Yes/No

V. Bank Account opening and receipt of funds:

Name of the Scheme	Separate Bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒ Yes	VLM 600	Yes/No ☒ Yes	4 7,666.50	Yes/No ☒ Yes
ICDS (Nutrition)	Yes/No ☒ Yes	Sapawan	Yes/No ☒ Yes	4 56.93	Yes/No ☒ Yes
ICDS (Homestead)	Yes/No ☒ Yes	CDPO	Yes/No ☒ Yes	4 729.82	Yes/No ☒ Yes
Mid Day Meals (MDM)	Yes/No ☒ Yes	TEED	Yes/No ☒ Yes	4 868.72	Yes/No ☒ Yes
Open resources of Panchayat	Yes/No ☒ Yes	VLM	Yes/No ☒ Yes	4 10.97	Yes/No ☒ Yes
Any other Scheme, if yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒ Yes
 If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: _____

vii. 14th Finance Commission Award: Yes/No ☒ Yes

viii. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒ Yes

ix. Whether the detailed estimates for all works have been prepared: Yes/No ☒ Yes

x. No. of works for which estimates have been prepared: _____ No. _____ %
 to total)

d. Whether Action Plan has been approved by the EDC: Yes/No ✓
If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓
No. of works started: 15 No. (71.4 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (look one):

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

viii. Integrated Child Development Scheme (ICDS):

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓

If no, reason thereof: _____

Funds not transferred.

Also mention if it is being purchased by someone else: _____

No

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: _____

Funds not transferred.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓
(Waiting Officer to check the register and verify the signatures of the Sarpanch on the same)

16. Mid Day Meal (MDM) Scheme:

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the school: Yes/No

If no, reason thereof: Funds from not been transferred in the Sarpanch's account and no purchase order has been issued as per

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: Panchayat has not been provided funds and 3k MDT is pending work completion. Also mention if it is being provided by someone else: It is provided by CAPS and it is over anything else provided at Panchayat

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No
(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

17. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs. 1420 lacs

✓ No. of works approved: 12

✓ No. of works started: 08

✓ No. of works completed: 02

✓ No. of Job Card holders in the Panchayat: 197

✓ No. of man days generated: 1300

18. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: NO OSR Generated

- 2b) Whether subjects have been assigned by the Sarpanch to the Panchai. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer.
 Yes/No
 xiii. Major challenges being faced by the Panchayat in functioning and execution of works.

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	Co operation in not satisfactory
TSWO	Social Welfare	Yes/No	Co operation in not satisfactory
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/ZEO	School Education	Yes/No	
I/c MDM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Niwb-Tehsildar	Revenue	Yes/No	Support and co-operation is not satisfactory. Was not present. CDPO in BMDP.
Patwari	Revenue	Yes/No	
Agriculture Extension Official	Agriculture	Yes/No	
Horticulture Extension Official	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other			

6) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries or any other schemes.

✓ Non co-operation by officials. Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials. Yes/No

✓ Delay in preparation of estimates/budgetary sanctions by engineering suite. Yes/No

✓ Delay in administrative approval by officers. Yes/No

If yes, how long: _____ (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries. Yes/No

✓ Any other difficulty, give details: Full plan spread to all ward /
re. dry season to get sand and not get filled

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion: work not taken up (date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) Barment (Chander) Mandir ke tree in the middle of the village

(2) ground likely to be completed within 30 days i.e. upto
30th Dec-2019

(3) _____

iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released: Rs. 3.00 lakh. ✓

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: 30th Dec-2019 (date)

4. Whether any new work(s) has been given sanctioned/taken up/completed in the Panchayat after B2V1, detail thereof:

Section/Department	Name of work sanctioned/taken up	Whether completed (Yes/No)	Remarks:
	Upcoming water supply	Yes	Completed work more work.
RDS/ME	Water supply sanctioned	No	Further stage

5. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- a) Doctors/Paramedical/other Health staff (Yes/No) ☒
- b) Teachers/Ret Teachers (Yes/No) ☒
- c) Anganwari Workers/Helpers (Yes/No) ☒
- d) RDS staff (Yes/No) ☒
- e) JE/other engineering staff (Yes/No) ☒
- f) Agriculture/Horticulture staff (Yes/No) ☒
- g) Animal Husbandry/Sheep Husbandry staff (Yes/No) ☒

In case any particular department has shown improvement, please specify:

RDS, Education

Any department whose staff is absent most of the time. Revenue and Social welfare

Any department whose officers/officials has not visited the Panchayat over once since B2V1. Revenue & Social welfare

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 RDS.

vi. Analysis of major complaints brought to notice:

Major areas of complaint made during BZV1	Department	Resolution of Complaint	Remarks
Scarcity of drinking water	PHE	Yes/No ✓	Need immediately addressed.
Bad condition of roads	PMWSY	Yes/No ✓	
Electricity, long duration of outages, power cut/faults	PDD	Yes/No ✓	

vii. Major problems confronting the people:

Major problem highlighted during BZV1	Department	Resolution of problem	Remarks
Scarcity of water drinking	PHE	Yes/No ✓	
Bad condition of roads	PMWSY	Yes/No ✓	
Non-availability of banking facilities	J & L Bank	Yes/No ✓	
Non-availability of milk collection center	Food & Drugs	Yes/No ✓	
Lowest living wage of BZV1 workers, poor condition of roads	RDD	Yes/No ✓	

G/ PLANNING, EXECUTION AND TRAINING:
1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPD):

1. Whether the GPD for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

2. Whether the schemes and activities approved under GPD for 2019-20 are under implementation? Yes/No

3. Whether Panchayat wide disaggregation of the resources envisaged for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____

4. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Gram or at some prominent place. Yes/No

If no, the officer should get it installed and confirm of *Conc. Agency has given assurance of installation within 30 days.*

5. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPD Portal for preparation of GPD 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: _____

6. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (22-12-2019)			2 nd Meeting Date (27-12-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Agriculture	Agri-Ext. AEA	1	Agriculture	AEA
2	CHPD	Deputy	2	CHPD	Deputy

1 st Meeting Date (12-10-2019)				2 nd Meeting Date (19-11-2019)			
S. No.	Department	Designation	S. No.	Department	Designation	S. No.	Department
3	Approved Housing	Senior vet. physician	3	Approved Housing	Senior vet. Phys.	8	Education
4	POD	Metre reader	4	POD	Metre reader	9	Approved Housing
5	Health	Doctor	5	Health	Doctor	10	Approved Housing
6	PAC	Superman	6	PTE	Superman	11	Approved Housing
7	ICDS	Approved Housing	7	ICDS	Approved Housing	12	Approved Housing
8	Education	Approved Housing	8	Education	Approved Housing	13	Approved Housing

1. Approved Housing

2. Approved Housing

3. Approved Housing

4. Approved Housing

5. Approved Housing

6. Approved Housing

7. Approved Housing

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof:

viii. Whether the GPD Plan are being approved by the Gram Sabha: Yes/No

If no, reason thereof:

ix. Whether the approved Plans and Facilitator feedback reports are being updated through Plan Portal: Yes/No

If no, reason thereof:

(V.M to demonstrate the reports to the Visiting Officer)

k. Whether the critical gaps identified in the Panchayat during Mission Anudanya Survey, 2019 are being bridged while preparing GPDIP plan for 2020-21: Yes/No
 If no, reason thereof: _____

2. SOCIAL AUDIT

1. Whether the details with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No
 If no, reason thereof: _____

2. In the Social Audit Committee formed in BZVT conducting social audit: Yes/No

3. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No
 If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS

1. Whether the capacity building and training has been imparted to the elected representatives: Yes/No
 If yes, provide details: _____

No of Elected Representatives trained	Place of training	Theme of training	No of days
08	Block Hq. Balakrishna	Empowering Sarpanch & Gram Panchayat	03

2. Quality of training: Poor/Satisfactory/Very Good/Excellent

3. Whether any exposure visit within ASK/Outside has been conducted: Yes/No

4. If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

5. Whether any digital literacy training has been conducted for Sarpanches: Yes/No
 If yes, quality of training: Poor/Average/Good/Excellent

6. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats: _____

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent
 (Visiting officer to read out the schemes from the pamphlet available)

II) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill appropriate number of beneficiaries covered and appropriate number left out.

Scheme/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	05	nil		nil
Scholarship for Minority students	Enrolled proceed	nil		
Pension - Old Age	11	03	Financial Problem	nil
Pension - Widow	05	01	Financial Problem	02 (By 1st 7th)
Pension - Disability	11	nil		nil
PM Kisan Nidhi	65	01	Asset not updated in the list	nil
Ayushman Bharat	27	nil		nil
PM Jeevan Jyoti Bima Yojana	07	nil		nil
PM Suraksha Bima Yojana	06	nil		nil
PM Awas Yojana - Grameen	02	50	No sanctioned by Govt. Dept.	nil
Matr Marriage Assistance Scheme	nil	15	File is in the Govt.	nil

Scheme/Services	Identification series covered (Total)	Particulars (Said and said sanctioned (Total)	Remarks for sanctioning	Fresh allocations received by Wardens officer (Nos.)
NREGA Job Card	197	nil		nil
Land (Nil)	-	-		-
Prakash Bharat Mission Individual Household Tissue	63	18	Sanctioned but not financially covered.	nil
PM Ujjwala Yojana	12	06	Sanctioned but not financially covered. for complete gas not paid.	nil
Liquor	15	nil		nil
Janashan Account	52	nil		nil
PM Matsya Yojana Voters	03	02	not finally not available	nil

* The visiting officer to prepare comprehensive list of individual beneficiaries who are referred to avoid the delay under the scheme. He/she to also collect any application and transfer at district headquarters.

4. Visiting Officer to fill number of cases pending and fresh demands.

Scheme/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	51	Extra pipes reqd.	nil
Electricity connection	19	Extra supply reqd.	nil

* Visiting officer to endorse the list of institutions/individuals who need such connections. He/she to also collect any applications and handover at stipulated frequency.

1) DOUBLING FARMERS INCOME:

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Plains/Kare

ii. Major sources of irrigation: Canal/Khuli/Tube well/Spring/Water harvesting Tank/Rainfed/Other (please specify) Nallu

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Deficient

iv. Are there any unutilized irrigation sources in the Panchayat: Yes/No

✓ If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body) 04 (tick as many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No

If yes, please specify: By constructing ponds & canals

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil

viii. No. of farmers who intend to use drip/sprinkler irrigation: Nil (None)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

Ponds & Canals to be constructed

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 90 %age)

ii. Are adequate HYV seeds available to the farmers: Yes/No

iii. If no, reasons thereof: _____

B. DIVERSIFICATION TO HIGH VALUE CROPS/PLANTS

1. Do there any agro-forestry opportunities for diversification towards high value crops/plants?

(a) Yes/No/Not Yet/Other

✓ If yes, please specify

Sr. No.	High value crop/plant	Opportunities for diversification towards the	Remarks (if any)
1	Traditional variety of mango fruit, not fruitless tree, and a few types of vegetables	Modern crop/variety of mango fruit, not fruitless tree, and a few types of vegetables	Yes/No/Not Yet/Other
2	Traditional variety of mango fruit, not fruitless tree, and a few types of vegetables	Modern crop/variety of mango fruit, not fruitless tree, and a few types of vegetables	Yes/No/Not Yet/Other

B. INCREASING LIVESTOCK PRODUCTION

1. Assessment level of farmers about subsidy schemes of Animal Husbandary Department: Poor/Satisfactory/Good/Excellent

Department: Poor/Satisfactory/Good/Excellent

2. Status of household/farmers engaged with Animal Husbandary/Under and those interested to set-up new units

Sr. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested to set-up new units
1	Backyard Poultry	Nil	Nil
2	Dairy units	02	07
3	Sheep Units	Nil	01
4	Fish Ponds	Nil	01

ii. Suggest some surrounding near household/farmers to set-up new units.

7. List 5 suggestions in order of priority which can help in increasing income of farm/retail households:

1. Introduction of high yielding variety (HYV) of cash crops.
2. Agency support for technical activities particularly in supply and delivery and suitable arrangement for retail for convenient farm to produce.
3. Subsidies and development of artificial and artificial.
4. Support for deep tilling and irrigation.
5. The government scheme in this regard by providing good quality seeds on subsidy basis and good input.
6. Tourism development, as the area is scenic place.

2) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat? Yes/No ☒ Yes/No

2. No. the number of people in the Panchayat yet to get Aadhaar card: 35

3. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No ☒ Yes/No
- b) Inadequate stock: Yes/No ☒ Yes/No
- c) Overcharging: Yes/No ☒ Yes/No
- d) Rude behaviour of store owner: Yes/No ☒ Yes/No
- e) Long distance to be covered to reach the store: Yes/No ☒ Yes/No
- f) Non-display of rates: Yes/No ☒ Yes/No
- g) PDS machine not working: Yes/No ☒ Yes/No

(v) any other _____

36. Number of FTEs required by this 1 month _____

NYC

a) Are people generally satisfied by response of Police to complaints? Yes/No
b) Is copy of FTE given to people? Yes/No

c) Are people satisfied about the overall security situation in Parkview? Yes/No
d) Any other details _____

37. Public perception:

a. Are department staff available? Poor/Good/Very Good/Excellent
b. Are department staff responsive? Poor/Good/Very Good/Excellent

c. Average time taken for processing of applications/reports or reduction of complaints by the department staff/employees

Department	Average time taken	Remarks/details, if any
Revenue	• Within 1 month • More than 1 month • Never	More than 1 month
Social welfare	• Within 1 month • More than 1 month • Never	More than 1 month
Police Station	• Within 1 month • More than 1 month • Never	More than 1 month
PHE	• Within 1 month • More than 1 month • Never	More than 1 month

PDO	• Within 1 month ✓ More than 1 month • Never	More than 1 month
Any other	✓ Within 1 month • More than 1 month • Never	Within 1 month
Applicable		

vi. Any specific observation or complaint regarding any particular department?

*Spina/Spinal of the range of 10-15. Social
value dept. 10-15 to 10-15 of 10-15.*

K) OTHERS:

i. Whether used has been identified within Panchayat for collection and disposal of plastic waste: Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Waiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat: 115

iv. Number of children in the age group of 4-14 years enrolled in the schools: 115

(57 inside 9.58 out in the school)

v. Is there any high/Higher Secondary school with more than 40% girl students: Yes/No

vi. Whether RDO has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional: Yes/No

vii. Whether RDO has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable

✓ If yes, whether the incinerator is functional: Yes/No

C) GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07)
1.	Restoration/Repair of four streams by the Indian Khatla.
2.	Construction of water reservoir of around 5000 gals capacity.
3.	Construction of culvert at Khatla Nalla.
4.	Construction of side Road, to Knti - Khatla; Road towards Khatla - Mannar (road 4).
5.	Construction of water reservoir near Eelampund Alpan (road no. 6 and N.no. 5).
6.	Construction of link Road from Mann Road to road no. 3 Kangan and Kisan. Metalled (Hatched).
7.	Development of Tanaghal and Bell Metalled road. 7
8.	Kanganam: Catches at N.no. 3 & N.no. 6.
II	Any major complaint brought to notice of the Visiting Officer:
	Major complaints brought in to notice included: 1. Lack of drinking water and electricity in Khatla. 2. Lack of drinking water and electricity in Khatla. 3. Lack of drinking water and electricity in Khatla. 4. Lack of drinking water and electricity in Khatla. 5. Lack of drinking water and electricity in Khatla. 6. Lack of drinking water and electricity in Khatla. 7. Lack of drinking water and electricity in Khatla. 8. Lack of drinking water and electricity in Khatla. 9. Lack of drinking water and electricity in Khatla. 10. Lack of drinking water and electricity in Khatla. 11. Lack of drinking water and electricity in Khatla. 12. Lack of drinking water and electricity in Khatla. 13. Lack of drinking water and electricity in Khatla. 14. Lack of drinking water and electricity in Khatla. 15. Lack of drinking water and electricity in Khatla. 16. Lack of drinking water and electricity in Khatla. 17. Lack of drinking water and electricity in Khatla. 18. 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III Overall perception of functioning of the government

Overall perception of functioning of the govt is good. However, the development of drinking water programs has not been planned and decided at higher level. Also not to facilitate flow at ground level and provide a healthy benefit to larger groups of areas or smaller level.

IV Overall assessment of well and water supply

The existing water resources and the overall assessment of the situation is good along with overall supply.

Overall assessment of well is that the participation of common people in BVI programs should be improved. Lesser expenditures are required to be BVI, as the recommendations made are not to be taken up in hand.

And consequently to all family, repair, maintenance of water, bore, or middle school, health and restoration of the accuracy of drinking water is the need of the hour.

7/1/2020

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Principal

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Government of Jammu & Kashmir