

Back to Village 2 (B2V2) - Report

(Form to be filled up by the Reporting Officer
during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER

- Name: ER. ZUBAIR IDEAL SHEKH
- Designation: ASSISTANT ENGINEER
- Department/Place of posting: PWD (R+D) PUNEY DIVISION COOA
- Mobile No: 9790175074
- Email ID: zubairideal@gmail.com
- Home District: COOA
- Date of use: 20/11/2023/29/11/2023, November 2023

B) LOCATIONAL DETAILS OF PANCHAYAT

- Name of the Panchayat: PANCHIMA
- Local Government Directory (LGD) code of the Panchayat: 2504484
(To be sourced from Rural Development Department/DC)
- Name of CD Block: GRANDFALLA
- Name of Taluk: QALAFERDARA
- Name of District: COOA

C) PANCHAYAT PROFILE

- No. of revenue villages in the Panchayat: 08
- No. of hamlets in the Panchayat: 03
- No. of households in the Panchayat: 1792
- Population (approx.) of the Panchayat: 13951

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

Sl. No.	Department	Designation of the officer/official
1	R.O.O	Secretary Panchayat
2	Police	Inspector
3	Education	Teacher
4	Health	Doctor
5	Agriculture	Agriculture Extension Assistant
6	Animal Husbandry	Assistant Vet. Officer
7	Inspection and Food Control	J.E
8	Forest Dept.	Forest Guard

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE

- Whether Panchayat Ghar is available in the Panchayat Yes/No/Under construction: *Yes* and *Qualified* building *fully constructed*.
If yes, whether functioning in: Own building/Other government building/Private building
- If no, whether land is available for construction of the Panchayat Ghar: Yes/No
- Whether the PDC office has been established (to ease the officer visits with Panchayat): Yes/No/Not applicable

- ii. If not, whether the bidding for BDC office has been identified: Yes/No/Not applicable

- iv. Facilities available in the Panchayat Raj institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	Yes/No	Yes/No	
Telephone facility	Yes/No	Yes/No	

- iii. If user Panchayat has not been constituted, whether Administrator has been appointed: Yes/No / N/A

- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: 20-10-2019

- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No

Date of last meeting held: 20-10-2019

- iii. Whether the Khasra register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

- iv. Whether the Sanpatti/Administrator/Panchayat Secretary have digital signatures: Yes/No

v. Bank Account opening and receipt of funds

Name of the Scheme	Separate bank account created	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in Lakhs)	Whether an audit has been made
14 th Finance Commission	Yes/No		Yes/No		Yes/No
ICDS (Muntun)	Yes/No	Signature	Yes/No	0.00	Yes/No
ICDS (Bhokra)	Yes/No	Signature	Yes/No	0.00	Yes/No
Mid Day Meal (MDM)	Yes/No	Signature	Yes/No	0	Yes/No
Own resources of Panchayat	Yes/No	Signature	Yes/No	0	Yes/No
Any other Scheme, If yes, indicate name	-	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Sarvodaya Committee has been constituted? Yes/No

If no, the visiting officer is ensure that the Committee is constituted in his/her presence and confirm _____

vii. 14th Finance Commission Award

- Whether 4 year Action Plan 2016-20 has been prepared? Yes/No
- Whether the detailed estimates for all works have been prepared? Yes/No
- No. of works for which estimates have been prepared. 12 No. 100 % (in total)

d. Whether Action Plan has been approved by the PDC: Yes/No

If no, reason thereof: _____

e. Whether the works have been started: Yes/No

No. of works started: 0 No. (0% to 100%)

If no, reason thereof: Availability of interest facility

f. Who is issuing work order for works being executed under 14" PD (list one):

1) Sarpanch

()

2) BOD

Yes

3) Others (specify): _____

vi. Integrated Civil Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres at the Panchayat: Yes/No

If no, reason thereof: PRG is told to wait for finishing of existing scheme

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided in Anganwadi Centres at the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch paying remuneration to AS/Advolunteers directly at Panchayat level: Yes/No

If no, reason thereof: Submitting for the same associated with housing and the same is under process

d. Whether the record on account of purchase of nutrition and payment of remuneration is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

g. Mid Day Meal (MDM) Scheme:

1. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No

If no, reason thereof: School order limited

2. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No

If no, reason thereof: School order cancelled

And mention if it is being provided by someone else: _____

3. Whether the record in account of purchase of MDM items and transportation to schools is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Expendt at the same)

h. MGNREGS:

1. Whether MGNREGS Plan 2019-20 has been approved: Yes/No

2. If yes:

✓ Funds allocated to the Panchayat: Rs. 36.42 Lakh

✓ No. of works approved: 12

✓ No. of works started: 0

✓ No. of works completed: 0

✓ No. of Job Card holders in the Panchayat: 204

✓ No. of man days generated: 0

3. Whether the Action Plan for works on account of Gram Panchayat of this Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Our Panchayat is opened during

- vi. Whether subjects have been assigned by the Supervisor to the Parish: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer: Yes/No
- vii. Major challenges being faced by the Parichayal in functioning and execution of work.
- viii. Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
ROD	ROD	Yes/No	
VLV	ROD	Yes/No	
JE	ROD	Yes/No	
COFO	Social Welfare	Yes/No	
TSWC	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Headmistress	School Education	Yes/No	
IC MOM	School Education	Yes/No	
SHC	Health	Yes/No	
Tehsildar/Deputy Tehsildar	Revenue	N/A	
Patwar	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village functionaries		Yes/No	
Any other:	Forest	Local Yes	

ii) Is the Field office facing any difficulty in provision of water, identification of beneficiaries or other schemes? ☒ Yes/No

✓ Non co-operation by officials: ☒ Yes/No

If yes, who 12 rank officials (Specify)

✓ Non disclosure of funds available/schemes by officials: ☒ Yes/No

✓ Delay in preparation of administrative sanctions by engineering staff: ☒ Yes/No

✓ Delay in administrative approval by officers: ☒ Yes/No

If yes, how long _____ (Specify number of days)

✓ Officers not sharing details of procedures/ lists of beneficiaries: ☒ Yes/No

✓ Any other difficulty, give details: Unavailability of
Archives

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

i) Whether the construction work of playground, neighborhood-mined during the visit of the officer in B2V1 has been completed: ☒ Yes/No

If not, specify date of completion: _____ (dd/mm)

ii) Whether any other works started during Back to Village-1 have been completed: ☒ Yes/No

If not, list of such works and date up to which they are likely to be completed:

(i) 9/8th in ward 6 leading to ward 5, 6, 7 20-12-19

(ii) Dev. of Park at Kungur May Temple 31-01-20

(iii) Water Banding at Tharali 15-02-20

iii) Whether any funds have been released for works identified in B2V1: ☒ Yes/No

If yes, amount released: Rs 2.40 lakh.

Whether works identified in B2V1 have been started: ☒ Yes/No

Specify date of completion: 20-12-19 (dd/mm)

iv. Whether any new work(s) had/trave been sanctioned/taken up/completed in the Panchayat since BSVT, detail thereof.

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks
P.W.D. (Roads)	Construction of road from Panchayat house to village	NO	Noted up due to frost clearance
P.W.D. (Roads)	Check & repairing of Ghat to village road	NO	Not done yet

v. Whether any improvement in services of following Government Departments has been noticed since BSVT

- a) District Panchayat/Huzur Huzur (Yes/No)
- b) District/Block/Taluk (Yes/No)
- c) Anganwadi Workers/Aides (Yes/No)
- d) AEO staff (Yes/No)
- e) District Engineering staff (Yes/No)
- f) Agriculture Extension staff (Yes/No)
- g) Animal Husbandry/Dairy Husbandry staff (Yes/No)

If in case any particular department has shown improvement, please specify:

Animal Husbandry

Any department whose staff is absent most of the time: Revenue

Any department whose officers/staff are has not visited the Panchayat since BSVT: _____

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BSVT: Animal Husbandry (District level officer)

47. Areas of major complaints brought to notice

Major area of complaint made during 2021	Department	Resolution of Complaint	Remarks
Electric shock incident at Khushi	P.D.O	Yes/No ✓	It was the same person informed to do the work
Electric poles and wiring at Harave	P.D.O	Yes/No ✓	Yes
P.W.D. Unit Road Cuts to Hanger - black tapping	P.W.D	Yes/No ✓	

48. Major problems confronting the people

Major problem highlighted during 2021	Department	Resolution of problem	Remarks
P.W.D. Unit Road Cuts to Hanger - black tapping	P.W.D	Yes/No ✓	
Protection to animal at Khushi Mahalakh Khushi	P.W.D	Yes/No ✓	Contractor has abandoned the work.
Solar Lights	R.D.O	Yes/No ✓	After 1 month
L.W.C in each ward	I.C.D.S	Yes/No ✓	
Sharp Cattle	Sharp Husbandry	Yes/No ✓	

- e. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being covered while preparing GDP plan for 2020-21. Yes/no.
If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayat are posted before the Gram Sabha on quarterly basis for carrying out audit. Yes/no.
If no, reason thereof: _____
- ii. Is the Social Audit Committee formed in 2017 conducting social audit. Yes/no.
- iii. Whether the issues raised during the audit are being addressed by the department concerned. Yes/no.
If no, reason thereof: Issues not being resolved

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives. Yes/no.

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
Self-help G.O.	Block and Block	various topics (marketing)	1 days
Panchayat G.O.	Shadhinagar	"	

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent.
- iii. Whether any exposure visit within & outside has been conducted. Yes/no.
If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent.
- iv. Whether any digital literacy training has been conducted for Sarpanches. Yes/no.
If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devoted to Panchayat:
- Elected representatives: Poor/Satisfactory/Good/Excellent
 - General Public: Poor/Satisfactory/Good/Excellent
- (Visiting officer to record the awareness from the pamphlet provided)

VI) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

i. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for OBC/ST/SC students				
Scholarship for Minority students				
Person - Old Age	24	08		
Person - Widow	15	02		
Person - Disability	29	0		
PAT (Uttara Nadi)	91	-	-	-
Jyoti Jyoti Billat	154	156	Unavailability of fund	-
PAT Jyoti Jyoti Billat Yojana				
PAT Suraksha Billat Yojana				
PAT Aapka Yojana - Gramin				
State Marriage Assistance Scheme				

Schemes/Services	Beneficiaries covered (Nos.)	Pendency reported but not sanctioned (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
AMIGA Job Card				
Land Bank				
Swachh Bharat Mission (Urban) (Municipal Corporation/Taluk)				
PM Ujjwala Yojana				
Other				
Amritha Arogya				
PM Matsya Vandana Yojana				

* The visiting officer to endorse scheme-wise list of individual beneficiaries who are *Kwashiorkor* to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

4. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Hand water connection	06	One house line Afting water	
Electricity connection	0		

- Making effort to attract the lot of individuals/farmers who need best seedlings. Hence to also select any seedlings and farmers at same time.

(i) DOUBLING FARMERS INCOME

1. IRRIGATION

- Topography of the Panchayat: Sunny/Highly/Normal
- Major sources of irrigation: Canals/Quia/Tube well/Ponds/Springs/Water harvesting/Tanka/Rain-fed/Other (please specify):
- Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any other irrigation sources in the Panchayat: Yes/No
 - ✓ If yes, please specify: Canal/Quia/Tube Well/Lake/Spring/Ponds/Any other water body: (include many as needed)
- Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
 - If yes, please specify: DRD — an irrigation pond checked the water supply
- Whether the Panchayat has potential for developing irrigation: Yes/No
- No. of farmers who use drip/sprinkler irrigation in the Panchayat: 211
- No. of farmers who intend to use drip/sprinkler irrigation: 0 (Yes/No)
- Any suggestions to improve irrigation facilities in the Panchayat:

Construction of pond

2. HIGH YIELDING VARIETY (HYV) SEEDS

- Farmers using High Yielding Variety seeds (Approx. 05 Seeds)
- Are adequate HYV seeds available to the farmers: Yes/No
- If no, reasons thereof: _____

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

i. No. of farmers without Kisan Credit Card 129 (None)

ii. No. of farmers who have availed loan facility through KCC during 2019
63 None

iii. No. of farmers who applied for KCC loan but not provided so far
30 None

iv. Problems being faced by farmers in availing KCC loan (tick whichever relevant):

a) Difficult processes and procedures _____

b) Delay by concerned Dept. _____

c) Delay by bank concerned _____

d) Any other problem, please specify _____

v. Suggestions for improving the process of availing loan under KCC

Bank should allow the loan for
yearly basis

4. MARKETING INTERVENTIONS

i. How is agriculture/ horticulture produce sold (tick whichever relevant)

(a) Through organized market (mandi) _____

(b) Through un-organized market _____

(c) Any other, please specify _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

Govt. can purchase surplus produce directly
and arrange for selling it

iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce

Farmers should use HYV seeds

5. DIVERSIFICATION TO HIGH VALUE CROPPING:

- a. Do there any crop/vegetables for diversification towards high value crops/fruits?
(At Panchayat: Yes/no)
✓ - Yes, please specify:

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Watermelon	High	
2	Apple	High	

6. INCREASING LIVESTOCK PRODUCTION

- a. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- b. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and their intention to set up new units

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	0	3
2	Dairy units	0	2
3	Sheep Units	0	8
4	Fish Ponds	0	3

6. Suggestions for encouraging more household/farmers to adopt new units

Few people of pvt should be provided with these units so that others also come forward for setting up new units

7. List 5 suggestions in order of priority which can help in increasing income of territorial householders

1.	Thorough inspection of crops and increase the output.
2.	Providing high yield variety seeds at low rates or at no cost.
2.	Produce to be purchased by Govt. at good rates.
4.	Coops for farmers be organised and awareness about increasing the yield be created.
5.	Tourism Dept. to help them in construction of huts so that the same be used by tourists.

14. PUBLIC URBIANANCE AND GOOD GOVERNANCE

1. Whether Aadhar card has been provided to all people in the Panchayat. Yes/No

Yes, the number of people in the Panchayat yet to get Aadhar card 60

2. Overall satisfaction level of the people about the ration shops.
Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

a) Irregular opening

Yes/No

b) Irregular stock

Yes/No

c) Overcharging

Yes/No

d) Rude behaviour of store owner

Yes/No

e) Long distance to be covered to reach the store

Yes/No

f) Non-display of stock

Yes/No

g) POS machine not working

Yes/No

ii. any other _____

iii. Number of FIRs registered in last 3 months: Nil

- a) Are people generally satisfied by response of Police to complaints: Yes/No
 b) Is copy of FIR given to people: Yes/No
 c) Are people satisfied about the overall security situation in Panchayat: Yes/No
 d) Any suggestions: _____

iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
 b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
 c. Average time taken for processing of applications/requests or redressal of complaints by the departmental staff/ functionaries: _____

Department	Average time taken	Remarks/details if any
Executive	- Within 1 month - More than 1 month - Never	Officials do work only after accepting money
Social welfare	- Within 1 month - More than 1 month - Never	
Police Station	- Within 1 month - More than 1 month - Never	
PHE	- Within 1 month - More than 1 month - Never	Unavailability of material (pipes) - Due to late.

RDD	- Within 1 month - More than 1 month - Never	Sanitary paper not available with staff
Any other:	- Within 1 month - More than 1 month - Never	

- vi. Any specific observation or complaint regarding any particular department:

K) OTHERS:

- i. Whether land has been identified with/in Panchayat for collection and disposal of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: 123
- iv. Number of children in the age group of 4-14 years enrolled in the schools: 95
- v. Is there any High/Highest Secondary school with more than 40% girl students: Yes/No
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above schools: Yes/No/Not applicable
 ✓ If yes, details of schools: _____
 ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Indicator in the above schools: Yes/No/Not applicable
 ✓ If yes, whether the indicator is functional: Yes/No

10. Overall perception of functioning of the government

Most of the officials work easily but their output can be improved if govt provides more funds, labour and material. Particularly for R&D. P&T. etc.

11. Overall assessment of work and suggestions.

(The visiting officer to ensure that the visit of a concerned is recorded in detail along with concrete suggestions.)

The township is highly under developed

Both roads connectivity

- Government to invest resources

- completion of township. entire

- state of land is at danger

- further need to provide roads and new plants

Signature of the visiting officer

Name Zubeen Inayat Sheikh