



**Back to
Village 2**

B2V2

Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

Jammu and Kashmir
New Vision
New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

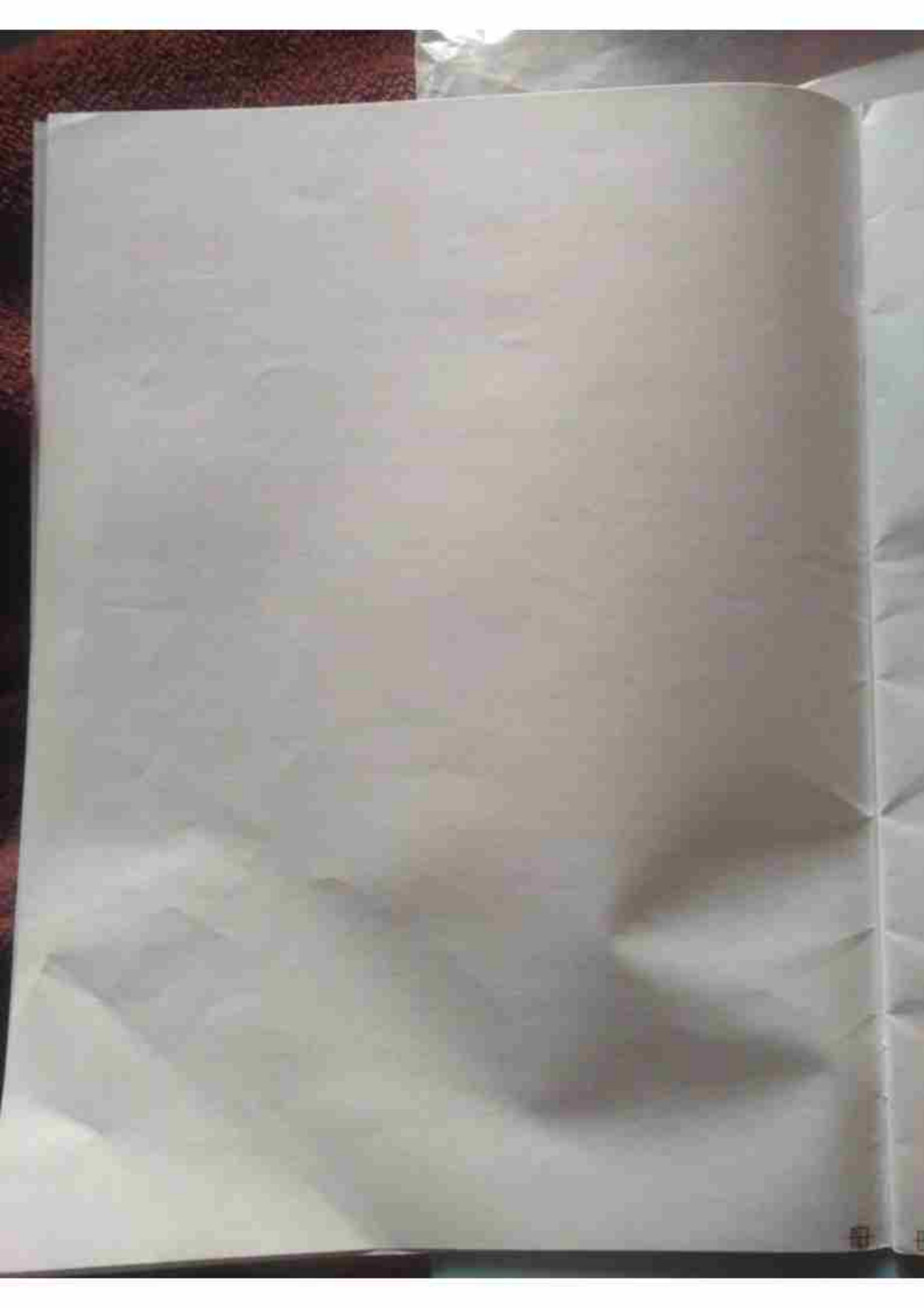
In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The object was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Undaunted by the skeptics and the naysayers we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, feted and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people - living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet lore of nature brought home to them the beautiful forms of things; for others was a humbling experience as it laid bare to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Man ki Baat* Programme calling it a festival of development, public participation and public awareness.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focussed on collecting feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalizing the functioning of Panchayati Raj Institutions, invariably they will associate Panches/Sarpanches. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, unadulterated ear to the ground but will also cut the infamous red tape and help in delivering development better and faster.


(G. C. Murmu)





B. V. R. Subrahmanyam
IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 26-27, 2019, across all 4483 Panchayats focussed on energizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in 'Mann ki Baat' on 28th July, 2019. The interface was visible and response so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroots level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently appeal to Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Hqqs for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(B. V. R. Subrahmanyam)



General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- A proposed activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and standards mentioned in the schedule are carried out/covered fully.
- i. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During the meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various leaflets, flyers and analyses.
 - ii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially targeting schemes, rural income focused programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. He/she must also be familiar with 14th FC, MDM and ICDS (rural component).
 - iii. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Sodhivastu Committee.
 - iv. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Ardhodaya prepared by the District Administration with the Gram Sabha.
 - v. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
 - vi. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th FC, MNRGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
- x. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensual view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the filled-in booklet and other papers before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha.
 - Read out the charter of Fundamental Duties.
 - Discuss B2V1 report card, critical gap analysis report and obtain feedback on follow up of B2V1 activities.
 - Unveil the GPDP booklet in the Gram Sabha.
 - Get the resolution for approval of GPDP and MGNREGA passed in the Gram Sabha.
 - Unveil the 14th FC plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the B2V2 booklet which require Gram Sabha responses.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset register and Infrastructure register. If the same is not available, the officer will get it prepared.

- Collect copy of Panchayat Waste Collection and Disposal plan
- Get schematic list of technologies which are structures of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes.
- Get list of households without piped water/electricity connection.

Day 1 Afternoon

- Visit local schools, health institutions, AWGs, government assets, banks, water bodies, tapwell, electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening Informal Interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and emerge village/micro industries.
- Capture evening interaction picture by 6:00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members:
 - Get various subjects/portfolios assigned to the panchies by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the karnal register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Patwari/Anganwad Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs.
 - Prominent citizens/retired teachers/Govt employees/ex-servicemen etc.

Day 2 Afternoon:

- Visit the Panchayat Ghar/BDC office and check for furniture/computer.
- Install board at land identified for Panchayat Ghar.
- Lead *Grah Pravesh* Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V/14th FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- i. Name: DEVINDER SINGH
- ii. Designation: Senior Lecturer
- iii. Department/place of posting: Education / D.I.E.T. Doda
- iv. Mobile No: 9622362021
- v. Email id: devindersingh.ds62@gmail.com
- vi. Home District: DODA
- vii. Dates of visit: 25/26/27/28/29/30, November 2019

B) LOCATIONAL DETAILS OF PANCHAYAT:

- i. Name of the Panchayat: DIGGI
- ii. Local Government Directory (LGD) code of the Panchayat: 6982
(To be sourced from Rural Development Department/by DC)
- iii. Name of CD Block: BHADERWAH
- iv. Name of Tehsil: BHADERWAH
- v. Name of District: DODA

C) PANCHAYAT PROFILE:

- i. No. of revenue villages in the Panchayat: 06 (DIGGI, ROUNDI, THATHA, MEHRARA, PENO, BHADWAH)
- ii. No. of hamlets in the Panchayat: 02 (THINGNA and SHANITRA)
- iii. No. of households in the Panchayat: 434 (Reported by Ward Members + 42)
- iv. Population (approx.) of the Panchayat: 2211 (1-10-)

15) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	1. E.D.O.	Panchayat Secretary ^{Sudesh Kumar} (806242366)
	2. A.C.	G.S. Moudgalya ^{Harsh} (8002111658)
2	3. Sheep Husbandry	ASST. Stockman. Dil. Mohd. Shabbir (9906199035)
	4. Animal Husbandry	Pharmacist. Nagesh Chandra Mishra (9592903558)
3	5. P.H.E.	Supervisor. Satish Kumar (9828272525)
	6. P.D.D.	Inspector. Parveen Singh (860553093)
4	7. Investigation & F.C.	J.E. Mayal Jaiswal (9796881829)
	8. P.D.S.	Banker (Shriani) ^{Touzar Ahmad} ^{State Bank} (9906010349)
5	9. Forest	Forest Guard. Ramesh Kumar (7051078320)
	10. Social Welfare. I.C.D.S.	Health & Nutrition. ^{Mou. Lata} ^{Members} (906517368)
6	11. Panchayat	P.A. Ramul Kumar (8082759458)
	12. Health	Pharmacist. ^{Omkar Singh} ^{Sub centre staff} (9906735267)
7	13. Education	Science T.O. ^{Sudesh Chander} ^{M.S. Roudra} (9797370851)
	14. P.M.G.S.Y. / SWNP	Asst. Engineer. ^{Sahad Sheikh} (9797507840)
8	15. P.M.G.S.Y.	J.E. ^{Suryaov H.P. Singh} (7098098187)
	16. R. & B.	J.E. ^{Ab. Mayal Singh} (9906528630)
	17. In. Panch.	Higher Supt. (J.K. Sen. Bhand) (9006502199)

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓
 if yes, whether functioning in: Own building/Other government building/Private building ✓
 if no, whether land is available for construction of the Panchayat Ghar: Yes/No
- ii. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable ✓

iii. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ✓

iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ✓	Yes/No ✓	Lockers = 2 Raga = 2 Chairs = 25 Raga = 50 Table = 2 Raga = 2 (A. Pr. = 400000)
Computer/printer	Yes/No ✓	Yes/No ✓	not available yet
Telephone facility	Yes/No ✓	Yes/No ✓	- - -

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No NA ✓

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ✓

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ✓

Date of last meeting held: 05-11-2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ✓

Date of last meeting held: 27-11-2019 during B2V2 Programme

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No ✓

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ✓

v. Bank Account opening and receipt of funds.

Name of the Scheme	Separate bank account opened	Official signatory other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ✓	Panchayat Secretary Sh. Sushila Kumari	Yes/No ✓	9.64 Lakhs	Yes/No ✓
ICDS (Nutrition)	Yes/No ✓	Supervisory cum S.A. Jaisani	Yes/No ✓	12.95 Lakhs	Yes/No ✓
ICDS (Honorarium)	Yes/No ✓	Inspector cum S.A. Jaisani	Yes/No ✓	1.21 Lakhs	Yes/No ✓
Mid Day Meals (MDM)	Yes/No ✓	HOI of the school	Yes/No ✓	Nil	Yes/No ✓
Own resources of Panchayat	Yes/No ✓	Panchayat Secretary	Yes/No ✓	- Nil	Yes/No ✓
Any other Scheme, If yes, indicate name	Nil	-	-	-	-

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ✓

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Biodiversity committee constituted on 27-11-2019

vii. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ✓

b. Whether the detailed estimates for all works have been prepared: Yes/No ✓

c. No. of works for which estimates have been prepared: 23 No. (100 % to total)

d. Whether Action Plan has been approved by the DDC: Yes/No ✓

If no, reason thereof: _____

e. Whether the works have been started: Yes/No ✓

No. of works started: 05 No. (13 % total) (Reports by CuRS + Pgt secretary)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch (✓)

2) BDO ()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No ✓ not yet

If no, reason thereof: Amount in the A/c has been received recently

Also mention if it is being purchased by someone else: _____

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No ✓

If no, reason thereof: As the amount has received in new A/c, now they will have

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No ✓

If no, reason thereof: Amount for Honorarium has been received recently

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No ✓ not till now

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. Mid Day Meal (MDM) Scheme:

- a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools: Yes/No[✓]

If no, reason thereof: The separate A/c of Sarpanch and HoI of the school has not been opened yet for MDM.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat: Yes/No[✓]

If no, reason thereof: Opening of Separate A/c in Panchayat still under

Also mention if it is being provided by someone else: HoI
(As per the statement of HoI)

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No[✓]

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No[✓]

- b. If yes,

✓ Funds allocated to the Panchayat: Rs 31.47 lakh

✓ No. of works approved: 29 (1st Phase)

✓ No. of works started: 17

✓ No of works completed: 5 works completed (Rest in Progress)
(As Reported by 1st Survey)
• 02

✓ No of Job Card holders in the Panchayat: 271 (- 4)

✓ No. of man days generated: 3709 (- 4)

- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No[✓]

If yes, whether approved by the Gram Sabha: Yes/No[✓]

If no, reason thereof: Plan for own resources ^{is} not prepared yet by HoI

- xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer.
 Yes/No
- xiii. Major challenges being faced by the Panchayat in functioning and execution of works:
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	As Reported by the Sarpanch & Public in the meeting
VLW	RDD	Yes/No	- do -
JE	RDD	Yes/No	- do -
CDPO	Social Welfare	Yes/No	- do -
TSWG	Social Welfare	Yes/No	- do -
Anganwadi Supervisor	Social Welfare	Yes/No	- do -
Headmaster/Principal/ZEO	School Education	Yes/No	In UPS, Ashrafi no. of students = 15 no. of TAs = 04
I/c MDM	School Education	Yes/No	Separate A/c of Sarpanch = No! has not been opened yet - 12/11/19.
BMO	Health	Yes/No	Reported by Sarpanch
Tehsildar/Nait-Tehsildar	Revenue	Yes	- do -
Patwari	Revenue	Yes/No	- do -
Agriculture Extension Official	Agriculture	Yes/No	co-operative
Horticulture Extension Official	Horticulture	Yes/No	Non-co-operation (As stated by the Sarpanch & Public)
Village functionaries		Yes/No	-
Any other, PHE, PDD	PHE & PDD	No	Not Satisfactory Support (Reported by the Sarpanch)

c) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

✓ Non co-operation by officials: Yes/No

If yes, who: _____ (specify)

✓ Non disclosure of funds available/schemes by officials: Yes/No

✓ Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No

✓ Delay in administrative approval by officers: Yes/No

If yes, how long: Not specific (specify number of days)

✓ Officers not sharing details of guidelines/lists of beneficiaries: Yes/No

✓ Any other difficulty, give details: Non Release of funds in time

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

i. Whether the construction work of playground inaugurated/started during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: Not specific (date) (Non-availability of cement reported by GRS)

ii. Whether any other works started during Back to Village-1 have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) The plan for the work was not approved (Reported by the GRS) (Footpath from Diggi to Shemkhangal)

(2) _____

(3) _____

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs 3 lakh. Pond (with) at Maharak

Whether works identified in B2V1 have been started: Yes/No Likely to start soon

Likely date of completion: within 2 months (date) (As reported by PGT Secretary)

iv. Whether any new works has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks:
RDD	Reservoir Pond (sanct) at Bhorval	no	Approval has been got recently.
PDD	Poles & wire at Mulla transmission at Bhorval	yes	-
Agriculture	Mustard Plots = 4 Wheat Plots = 2 on 100% subsidy	yes	one in each ward of the Panchayat except the above.
-	-	-	-
-	-	-	-

v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) (Sub-centre was opened & services were later on closed) |
| b) Teachers/Ret Teachers | (Yes/No) |
| c) Anganwazi Workers/Helpers | (Yes/No) |
| d) RDD staff | (Yes/No) |
| e) JEs/other engineering staff | (Yes/No) |
| f) Agriculture/Horticulture staff | (Yes/No) Agriculture: yes
Horticulture: no |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) |

In case any particular department has shown improvement, please specify:

PMGSY (Sub to case of Land compensation in village Panchay on Ghate Road to Bhorval Road.
(Reported by the people of Bhorval has been incomplete)

Any department whose staff is absent most of the time: Horticulture

Any department whose officers/officials has not visited the Panchayat even once since B2V1: Horticulture (As reported by the public of Panchayat)

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1: NO

vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint	Remarks
Electric wires attached with the green slender trees at Panthikes	PDD	Yes/No ✓	Electric poles & wires are not been managed till date after B2V1
Un-organised fruit market	Horticulture	Yes/No ✓	There is very much potential of horticulture developed in the area but not managed
Deficiency of water	PHE + Irrigation	Yes/No ✓	Construction of Reservoirs / ponds is needed & long term / Reservoirs hardly can be done

vii. Major problems confronting the people:

Major problem highlighted during B2V1	Department	Resolution of problem	Remarks
Un-organised Fruit Market and compensation to fruit growers for damage of trees due to electric poles	Horticulture	Yes/No	There is need of Fruit Market & compensation to fruit growers
Electric poles (of iron)	PDD	Yes/No	Especially in Panthikes area
Deficiency of water	PHE	Yes/No ✓	-
-	-	Yes/No	-
-	-	Yes/No	-

G) PLANNING, EXECUTION AND TRAININGS.

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP)

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20. Yes/No

If no, reason thereof _____

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation. Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers. Yes/No

If no, reason thereof _____ Reported by PGT last (not by sectoral)

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place. Yes/No

(by RDD but funds are not shown)

If no, the officer should get it installed and confirm _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21. Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm. _____ Schedule prepared but not uploaded yet

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings. Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (05-11-2019)			2 nd Meeting Date (27-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	ICDS	Supervisor Smt. Saroj Jaiswal & Anganwadi Warden Rande	1	ICDS	Health & Nutrition Monitor (in Nizam Colony)
2	PHE	Work Supervisor Sh. Subodh Kumar	2	RDD	PGT Secretary (in Subodh Kumar) G.A. (in Anganwadi Angan)

1 st Meeting Date (05-11-2019)			2 nd Meeting Date (27-11-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
3	CAPB	Dealer (Saleman) (Devinder Kumar)	3	CAPB	Dealer (Ahruv) (Touqeer Ahmad)
4	Agriculture	AE A (Mohd Yaseen)	4	Agriculture	AEA (Mohd Yaseen)
5	Fishery	FBA (Ramesh Kumar)	5	Fishery	FA Ramesh Kumar
6	Investigation + Flood control	JE (Majid Jabbar)	6	J & FC	JE Majid Jabbar
7	PBB	Metre Reader (Parveen Sult)	7	PBB	Metre Reader (Parveen Sult)
8	Animal Husbandry Sheep Husbandry	Stock Mast (Shukat Ali) Stock Mast (Nisha Sharma)	8	Animal Husbandry Sheep Husbandry	Stock Mast? (Najeeb Hussain Akhtar) Stock Mast Mast (Riz. Mohd. Shabbir)

If no, reason thereof: _____

- vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

- viii. Whether the GDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: not uploaded yet

(VLW to demonstrate the reports to the Visiting Officer)

- v. Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2018 are being bridged while preparing GI/DF plan for 2020-21: Yes/No.

If no, reason thereof: _____

2. SOCIAL AUDIT:

- i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

If no, reason thereof: _____

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No

- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: _____

3. CAPACITY BUILDING & TRAININGS:

- i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1) WVA Members	BDO office, Bhadrach	Schemes and Responsibilities	03 days
2) Sarpanch	Doda	- do -	03 days

- ii. Quality of training: Poor/Satisfactory/Very Good/Excellent

- iii. Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives : Poor/Satisfactory/Good/Excellent

b. General Public : Poor/Satisfactory/Good/Excellent

(Visiting officer to read out the schemes from the pamphlet available)

H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

i) Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out:

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students			- Not provided by Govt. Welfare Dept -	- Nil -
Scholarship for Minority students			- Not provided by Govt. Welfare Dept	- Nil -
Penstion - Old Age	1660000 155 = 30 Total = 83	1550000 = 06 155 = 11 Total = 17	Leads to Pensions	Nil
Penstion - Widow	1550000 = 02 155 = 21 Total = 23	1550000 = Nil 155 = 21 Total = 21	- do -	Nil
Penstion - Disability	1550000 = 01 155 = 34 Total = 35 (2-4/2019)	Nil	- do -	Nil
PM Kisan Nidhi	205 (No. of)	10	Sanction in name - Arunachal Chit + Name etc	Nil
Ayushman Bharat Data Provided by HandHeld	90 approx	Data not available	-	Nil
PM Jeevan Jyoti Bina Yojana	Total avail figure at Panchayat level could not be traced (05-04-2019)			Nil
PM Suraksha Bima Yojana	18 (No. of 2019)	do		
PM Awas Yojana - Gramen	14	33	Sanction not approved (2nd Phase)	Nil
State Marriage Assistance Scheme			- Detail not Provided by the Dept - concerned.	Nil

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	288	20	Non-Availability of NET	nil
Ladli Beti	'NA'	-	-	-
Swachh Bharat Mission- Individual Household Toilets	10	40	unavailability of funds	nil
PM Ujjwala Yojana	115/1000 Approved	Not available	-	(02) applications received 1. Sharda Devi wife of Semil Kumar 2. Alka Devi R/O Round
Ujala Bala Provided by Ward Members	150 Approved	- do -	-	- Nil -
Jandhan Account Bala Provided by Ward Members	149/1500 Approved	- do -	-	- Nil -
PM Matru Vandana Yojana	19	08	DOB Unverified	- Nil -

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection <i>Case filed = 205 Regularly = 49</i>	156	Sufficient water not available	nil
Electricity connection	nil	-	nil

B2V2/PD&MD/2019

visiting officer to endorse the list of individuals/families who need fresh ration cards. He/she is also collect any applications and handover at district headquarters.

II) DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Hilly/Hilly Plains/Arable
- ii. Major sources of irrigation: Canal/Quads/Tube well/Ponds/Springs/Water harvesting Tanks/Run/Well/Cisterns (please specify)
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- iv. Are there any untapped irrigation sources in the Panchayat: Yes/No
✓ If yes, please specify (Canal/Canal Water/Dream/Lake/Spring/Ponds/Any other water body/Type irrigation system for (tick as many as needed):
run water
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No
If yes, please specify: (Roof water harvesting / and Rain water harvesting can be done)
- vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: Nil (Not) As there is scarcity of water
- ix. Any suggestions to improve irrigation facilities in the Panchayat:
Construction of Ponds & WHT and roof water harvesting / Rain water harvesting can be done

2. HIGH YIELDING VARIETY (HYV) SEEDS:

- i. Farmers using High Yielding Variety seeds (Approx. 40 %age)
- ii. Are adequate HYV seeds available to the farmers: Yes/No 60/-
- iii. If no, reasons thereof: -

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- i. No. of farmers without Kisan Credit Card 13 (Nos.) / (Bills provided by NCH)
- ii. No. of farmers who have availed loan facility through KCC during 2019
17 ~~45~~ Nos. (Bills provided by SC Bank since 1st June 2019)
- iii. No. of farmers who applied for KCC Loan but not provided so far
179 Nos.
- iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):
 - a) Difficult processes and procedures _____
 - b) Delay by concerned Deptt. _____
 - c) Delay by bank concerned _____ ✓
 - d) Any other problem, please specify: _____ -
- v. Suggestions for improving the process of availing loan under KCC

4. MARKETING INTERVENTIONS:

- i. How is agriculture/horticulture produce sold (tick whichever relevant):
 - a) Through organized market (mandi) _____
 - b) Through un-organized market _____ ✓
 - c) Any other, please specify: _____
- ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing.
Organised Marketing
- iii. Any other suggestions for bringing improvements in the marketing of surplus agriculture/horticulture produce:
Proper Organized Marketing

3. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat, Yes/No

✓ If yes, please specify

Sr. No	Non-remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
1	Mustard wheat	Onion garlic	Immense potential of Onion and Garlic
2	Forster	Lavender	Immense potential of Lavender
3	bean/plum	walnut/apple	Immense potential of walnut + apple

4. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

S. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	Approx more than 200 households at their own level & 07 units	20 to 30 households
2	Dairy units	More than 60% of the households	-do-
3	Sheep Units	More than 40% of the households and 01 regulated unit of Pagan play, Ab Rishi & 01 chamba	-do-
4	Fish Ponds	one house hold at Mahoverk	More than 10 households

6. Suggestions for encouraging more households to make its own farm units
By providing loan on subsidy

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1	Integrated Farming
2	Farm Mechanization
3	Hybrid varieties of seeds
4	Cash Crops
5	Crop Rotation

8) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

i. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: -

ii. Overall satisfaction level of the people about the ration shops:
 Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- a) Irregular opening: Yes/No
- b) Inadequate stock: Yes/No
- c) Overcharging: Yes/No
- d) Rude behaviour of store owner: Yes/No
- e) Long distance to be covered to reach the store: Yes/No (From Digging Panchayat to P.S. Store Akhrota)
- f) Non-display of rates: Yes/No
- g) POS machine not working: Yes/No

ii) Any other: N/A

iii) number of FIRs registered in last 3 months: N/A

a) Are people generally satisfied by response of Police to complaints: Yes/No (As per complaint)

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: Need of cooperation and coordination between Police and Public.

iv) Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent (of PHE + PDB) As per complaint + Public)

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries.

Department	Average time taken	Remarks/details, if any
Revenue	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	NO Complaints of Public
Social welfare	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	NO Complaints
Police Station	<input checked="" type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	-
PHE	<input type="checkbox"/> Within 1 month <input type="checkbox"/> More than 1 month <input type="checkbox"/> Never	People not satisfied

PDD	<ul style="list-style-type: none"> - Within 1 month - More than 1 month - Never 	People not satisfied
Any other	<ul style="list-style-type: none"> - Within 1 month - More than 1 month - Never 	

vi. Any specific observation or complaint regarding any particular department:

Horticulture PDS and DHE not fully co-operative

K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/No
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No
(Visiting officer to collect a copy of the Plan)
- iii. Number of children in the age group of 4-14 years in the Panchayat: More than 250
- iv. Number of children in the age group of 4-14 years enrolled in the schools:
More than 250 (As per statement of Inpencil)
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No (N/A)
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
 - ✓ If yes, details of schools: _____
 - ✓ If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
 - ✓ If yes, whether the incinerator is functional: Yes/No

I) GENERAL ASSESSMENT OF THE VISITING OFFICER:

Urgent public requirements in order of priority (Max. 07):

Ward no 1 (Digg) still in use

1. New pipe line from Jai-Jalen to new constructed Reservoir at Digg (in use)
2. To clean the compensation canal and to complete the left over work of Ghatia near Digg Road
3. 25 KV Transformer for Kaperi Mahal near Digg

Ward no 2 (Rounde)

1. Water Reservoir at Rounde: Source - Spring at rounde near res Rounde (By Diglip)
2. Dispensary at Rounde
3. 20 KVA. Pole (1700)

Ward no 3 (Thatta)

1. Anganwari centre and Primary school at Thatta
2. Motorable Road from Main Road Rounde to Thatta (upper)

Ward no 4 (Maharah)

1. Anganwari centre and Primary school at Maharah
2. To vacate the stay of 1 KM Sewer to Maharah Road

Ward no 5 (Panthkoo)

1. Reservoir of 10000 gallon at Panthkoo
2. 25 KV Transformer/thingne & 30 electric poles for Panthkoo
3. Motorable Road approx 1/2 km from Ghatia near to Panthkoo

Ward no 6 (Chrowa)

1. Motorable Road from chetra to Lower Chrowa (Distance 3 km)
2. Upgradation of Reservoir to 10000 gallon at upper Chrowa

Ward no 7 (Chanitra)

1. Reservoir at Chanitra
2. Anganwari centre and Primary school at Chanitra

II. Any major complaint brought to notice of the Visiting Officer.

Ⓐ The electric wires in the Panthkoo ward of the Digg Panchayat are tied with the gram deciduous trees and a span near the Panthkoo is lying very near the road and there is very much apprehension of some mishap.

Ⓑ There is deficiency of water in whole Panchayat and the people demand Reservoir for every ward in the Panchayat.

Ⓒ Foot paths and drains are also the demands of the Public.

III Overall perception of functioning of the government

Functioning of the Govt through the Panchayat Raj institutions is good but there are some complaints of the people regarding the working of Horticulture Dept, PZC and PHE Dept.

IV Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

The visit visited the maximum wards of the Panchayat. Biggest problem was the time dispute being run on 27th of Nov 2019. The main ^{complaint} demand of the people was about deficiency of water (drinking & irrigation) and electric wire had with green trees or wooden poles which should be replaced with iron poles immediately. I suggest construction of Ration shop in each ward of the Panch. or drinking water harvesting should be encouraged. The Panch. has very much potential of Horticulture dept.

 28/11/2019
Signature of the visiting officer

Name DEVINDER SINGH (Jagoria)

PRINTED AT RANBIR GOVERNMENT PRESS, JAMMU.



**Mission Delivering Development
Mission Good Governance**

Government of Jammu & Kashmir