e. Whether Action Plan has been approved by the DDO: Yes/No

If no, reasons thereof: _____

f. Whether the works have been started: Yes/No

No. of works started: 03 No. (01) is in progress

If no, reasons thereof: _____

g. Why no leaving work order for works being executed under 14th FC (tick one)

1) Sarpanch: ✓

2) BDO: ( )

3) Others (specify): _____

iii. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No

If no, reason thereof: Fund not being Transferred to Panchayat

Also mention if it is being purchased by someone else: _____ Purchased by Supervisor

b. Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No

If no, reason thereof: _____

c. Is the Panchayat/Sarpanch taking honorarium to ANM/Helpers directly at Panchayat level: Yes/No

If no, reason thereof: Fund not being Transferred to Panchayat

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

iv. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level [illegible] Mid Day Meal in the schools: Yes/No

If no, reason thereof: Fund not being Transferred to Panchayat

b. Whether the Panchayat/Sarpanch is providing Mid day meal in the schools [illegible] in the Panchayat: Yes/No

If no, reason thereof: Fund not Transferred to Panchayat

Also mention if it is being provided by someone else: _____ By Education Department

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

(Visiting Officer to check the register and verify the signatures of [illegible] Research on the same)

v. MGNREGA

a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No

b. If yes

- Funds allocated to the Panchayat: Rs. 25 Lakhs
- No. of works approved: 220
- No. of works started: Nil
- No. of works completed: Nil
- No. of Job Card holders in the Panchayat: 521
- No. of man days generated: Nil

c. Whether the Action Plan for [illegible] account of Own Resources of Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Old Committee

iii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No

If no, whether subjects have been assigned in presence of the visiting officer: Yes/No

iv. Major challenges being faced by the Panchayat in handholding and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	Yes/No	
VLW	RDD	Yes/No	
JE	RDD	Yes/No	
CDPO	Social Welfare	Yes/No	
TSWO	Social Welfare	Yes/No	
Anganwadi Supervisor	Social Welfare	Yes/No	
Headmaster/Principal/CEO	School Education	Yes/No	
Jr. BEM	School Education	Yes/No	
BMO	Health	Yes/No	
Tehsildar/Naib Tehsildar	Revenue	Yes/No	
Patwari	Revenue	Yes/No	
Agriculture Extension Officer	Agriculture	Yes/No	
Horticulture Extension Officer	Horticulture	Yes/No	
Village Functionaries		Yes/No	
Any other			

b) Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

- Non co-operation by officials: Yes/No

If yes, who: ____________________ (specify)

- Non disclosure of funds available/schemes by officials: Yes/No
- Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No
- Delay in administrative approval by officials: Yes/No

If yes, how long: ______________ (specify number of days)

- Officers not sharing details of guidelines/lists of beneficiaries: Yes/No
- Any other difficulty, give details: ____________________

____

F) FOLLOW UP OF BACK TO VILLAGE-I (B2V1)

i. Whether the construction work of playground/ stage/ ... during the visit of the officer in B2V1 has been completed: Yes/No

If not, likely date of completion: ___ 03/2020 ___ (date)

ii. Whether any other works started during Back to Village-I have been completed: Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) ___ Kitchen Garden ___ 31.03.2020 ___

(2) ___ Construction of ... ... ___ 31.12.2020 ___

(3) ___ Construction of ... ... ___ 30.12.2019 ___

iii. Whether any funds have been released for works identified in B2V1: Yes/No

If yes, amount released: Rs. ____________ (lakh)

Whether works identified in B2V1 have been started: Yes/No

Likely date of completion: ____________ (date)

[illegible]

[illegible]

i. Whether the GPDP has the schemes highlighted in the Gram Panchayats have been prepared for the year 20[illegible] YES/No

If no, reason thereof: _____

ii. Whether the schemes and activities approved under GPDP for 20[illegible] are under implementation YES/No

iii. Whether Thiruvalluvar Anugrapatham or the respective campaigns for the schemes for 20[illegible] has been done by the Assistant Director (Rural)?

If no, reasons thereof: [illegible]

iv. Whether Public Information Board indicating the schemes with allocation for the year 20[illegible] has been installed in Panchayat Office or at some prominent place nearby?

If no, the office should get it installed and confirm.

v. Whether the meeting schedule of Gram Sabha has been prepared and adhered as per GPDP in order for preparation of GPDP 20[illegible] Yes/No

If no, the voting officer to ensure that the meeting schedule is framed in relation sessions and confirm _____

vi. Whether the frontline workers of the subjects mentioned in the Gram Panchayats are participating in the sectoral Gram Sabha meetings YES/No

If not, provide details of participation of frontline workers (Govt. Functionaries) in the last two meetings

1st Meeting Date ( )			2nd Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
1	[illegible]	[illegible]	1	[illegible]	[illegible]
2	[illegible]	[illegible]	2	[illegible]	[illegible]

1st Meeting Date ( )			2nd Meeting Date ( )		
S. No.	Department	Designation	S. No.	Department	Designation
3	[illegible]	[illegible]	3	[illegible]	[illegible]
4	[illegible]	[illegible]	4	[illegible]	[illegible]
5	[illegible]	[illegible]	5	[illegible]	[illegible]
6	[illegible]	[illegible]	6	[illegible]	[illegible]
7	[illegible]	[illegible]	7	[illegible]	[illegible]
8	[illegible]	[illegible]	8	[illegible]	[illegible]

If no, reason thereof: _____

vii. Whether the Gram Sabha Proceedings are read out in Gram Sabha after the conclusion of the meeting YES/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha? YES/No

If no, reason thereof: _____

ix. Whether the [illegible] are being approved in the Gram Sabha? YES/No

If no, reason thereof: _____

[illegible] to ensure the approval in the Gram Sabha?

[illegible]

If no, reason thereof: Lack of awareness

B. [illegible]

i. [illegible]

If no, reason thereof: Social audit committee not yet formed

ii. [illegible]

iii. [illegible]

If no, reason thereof: not applicable

C. CAPACITY BUILDING & TRAINING

i. [illegible]

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
5	[illegible]	[illegible]	[illegible]

ii. [illegible]

iii. [illegible]

[illegible]

iv. [illegible]

[illegible]

v. [illegible]

a. [illegible]

b. [illegible]

[illegible]

10 INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

i. [illegible]

[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]	[illegible]	
[illegible]		—	—	
[illegible]	16	15	[illegible]	
[illegible]	11	13	—	
[illegible]	27	18	—	
[illegible]	400	—	—	
[illegible]	957	85	[illegible]	
[illegible]	1	2		
[illegible]	1	2	—	
[illegible]	198	186	[illegible]	
[illegible]	0	0	0	

[redacted]

i) No. of farmers without Kisan Credit Card: nil (Five)

ii) No. of farmers who have availed term loans through KCC during 2015-16: Eight (08) Nos.

iii) No. of farmers who applied for KCC Loan but not provided so far: nil Nos.

iv) Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures: /

b) Delay by concerned Bank: not applicable

c) Delay by bank employee: /

d) Any other problem (please specify): /

v) Suggestions for improving the process of availing loan under KCC:

[redacted]

i) Way to sell produce/fruits/vegetables (tick all which are relevant):

a) Through unlicensed market (mandi):

b) Through an organized market: ✓

c) Any other (please specify):

ii) If the existing produce is not being sold at any market, what measures can be taken to ensure an easier marketing:

Establishment of Mini Mandi

at Block level.

iii) Any other suggestions for bringing improvements in the marketing of horticulture/vegetables produce:

[redacted]

i) Are there any unsatisfied (by even Rupee) interest/ loan/ credit liabilities of the Panchayat: Nil Yes

ii) If yes, please specify:

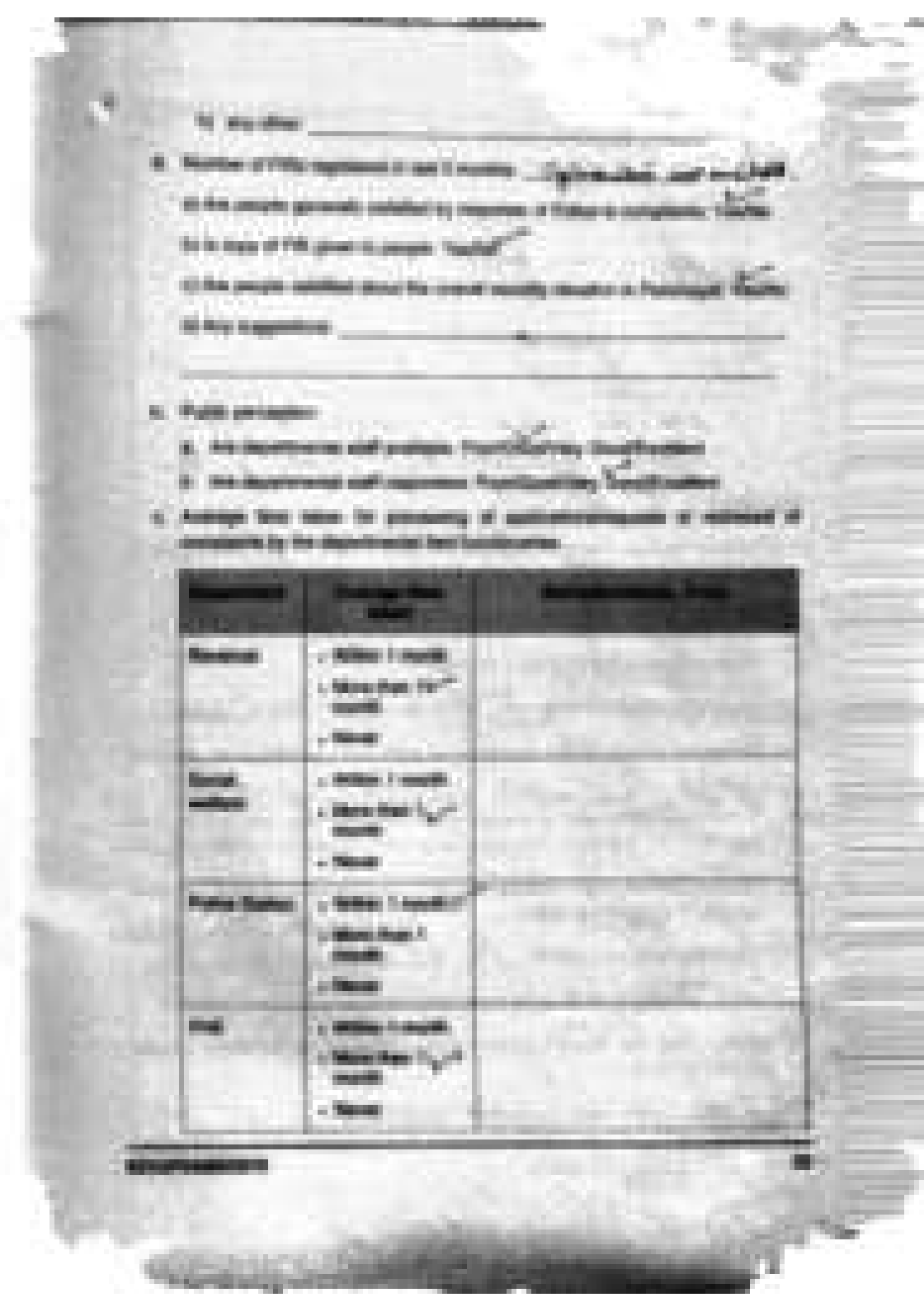
Sr. No.	Name (Moneylender/Bank/Cooperative)	Principal loan amount/Loan remaining (Rs. in rupees)	Remarks (if any)
1	[redacted]	[redacted]	-
2	-	-	-
3	-	-	-

i) Approximate number of farmers whose activities (if known) Panchayat predominantly depends on: [redacted]

ii) Names of Panchayats/Farmers engaged with Panchayat/Group members (name and phone number) for sell up case study:

S. No.	Name	No. of Panchayats/Farmers (if engaged)	No. of Panchayats/ farmers interviewed in selling up case study
1	[redacted]	5	5
2	[redacted]	Nil	Nil
3	[redacted]	3	3
4	[redacted]	-	-

[redacted]



[illegible]

[illegible]
[illegible]
[illegible]
[illegible]
[illegible]
[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]	[illegible]	[illegible]
Revenue	- Within 1 month - More than 1 month [illegible] - Never	
Social welfare	- Within 1 month - More than 1 month [illegible] - Never	
Police Station	- Within 1 month [illegible] - More than 1 month - Never	
PHC	- Within 1 month - More than 1 month [illegible] - Never	

PSO	• Within 1 month • More than 1 month • Never	
Vice-principal	• Within 1 month • More than 1 month • Never	

4. Any specific observation or complaint regarding the particular headmaster

[illegible] that [illegible] to implement the right

[illegible] what [illegible] must [illegible] to [illegible]

and promptly.

5) Interview

i. Whether land has been identified within Panchayat for collection and disposal of

ii. Whether Panchayat Panch / elected representative aware of Swajal / Nirmal

(Visiting officer to collect a copy of the map)

iii. Number of children in the age group of 6-14 years in the Panchayat: 325

iv. Number of children in the age group of 6-14 years enrolled in the schools: 248

v. Is there any Higher Secondary school with more than 40% girls students

vi. Whether PSO has provided Sanitary Napkin Vending Machines in any of the above schools: if modified applicable

- If yes, details of schools: _____
- If No, whether the facilities is functional / inactive

vii. Whether PSO has provided Sanitary Napkin Incinerator in the above Schools: if modified applicable

- If yes, whether the Incinerator is functional / inactive

6) GENERAL OBSERVATIONS OF THE VISITING OFFICER

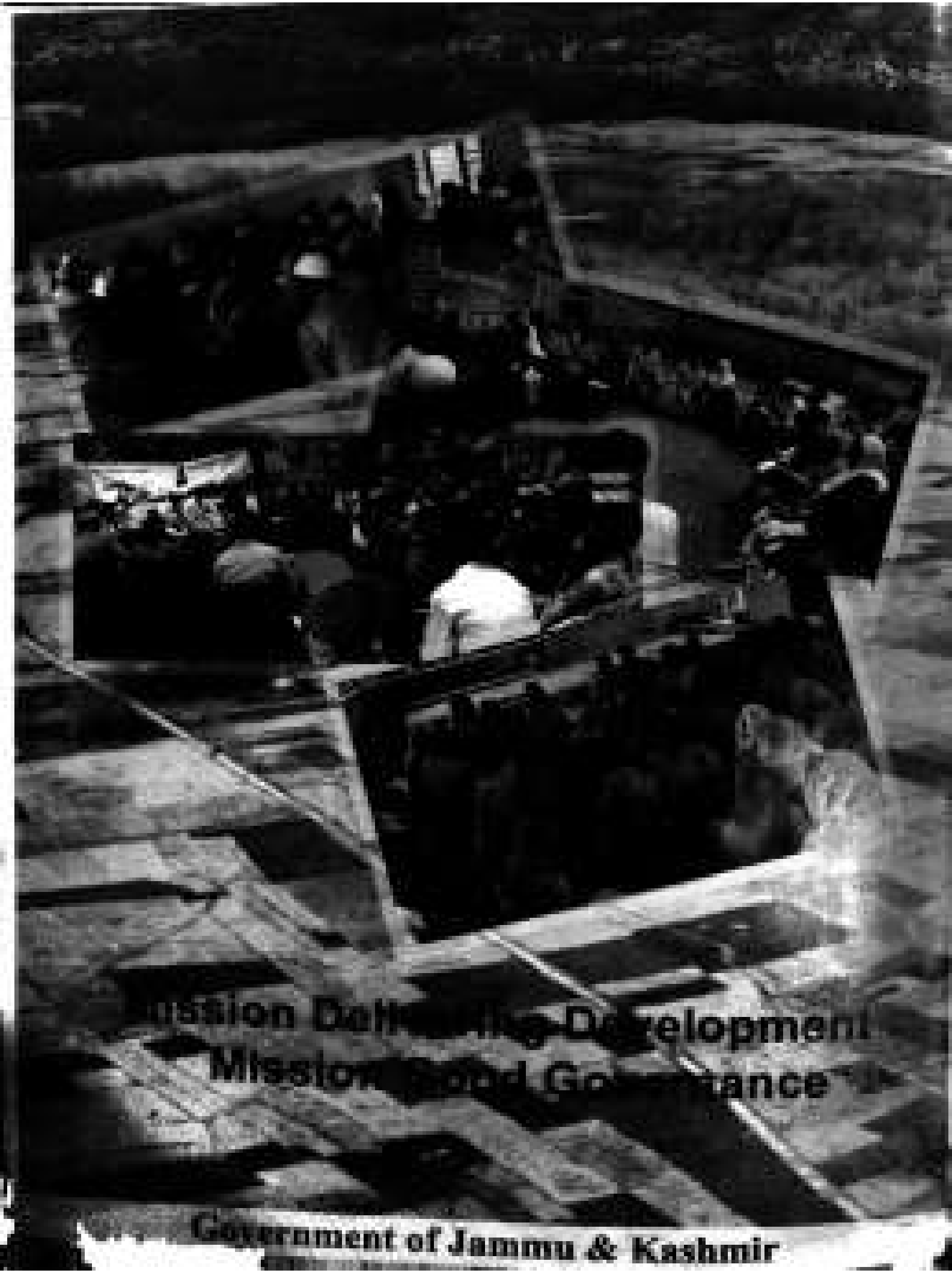
i	Urgent action required to be taken on priority basis viz:
	i) [illegible] Road from [illegible] to [illegible]
	ii) [illegible] from [illegible] to [illegible]
	iii) [illegible] of [illegible] & [illegible]
	iv) [illegible] from [illegible]
	v) [illegible] from [illegible] to [illegible]
	vi) [illegible] of [illegible] and [illegible]
	vii) [illegible] from [illegible] to [illegible]
ii	Any other important remark in view of the Visiting Officer:
	The [illegible] of [illegible] have not been [illegible] by the [illegible]

[redacted]

9	Overall perception of functioning of the government
	[illegible]
10	Overall assessment of visit and suggestions
	[illegible]

Signature of the visiting officer

Name & designation (Block


Government of Jammu & Kashmir