



Back to Village 2

B2V2

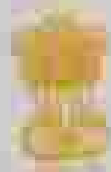
Governance at the Doorstep

November 25-30, 2019

Government of Jammu & Kashmir

Jammu and Kashmir
New Vision
New Horizon

DEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The ground was both daunting and promising - a public outreach of this size and scale had never been attempted before, certainly not in a state like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Unfazed by the obstacles and the naysayers, we decided to go ahead with the programme. The important programme objectives, our own expectations. Everywhere the visiting officers were welcomed, housed and housed. The officers and respect with which officers were received across the state was, for us, a testimony to the innate goodness and hospitality of the common people. The officers spent two days and a night with the people living with them, eating the same food, and handling first hand the challenges and tribulations of their existence. For many it was a unique learning experience - the sensitivity of nature brought home to them, the sea-south forms of things; for others was a humbling experience as a testimony to the rights which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a number of important Districts wrote to the Hon'ble Prime Minister about the programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme following which the Prime Minister made a mention of it in his Mann Ki Baat Programme.

Encouraged by the success of the first edition of the programme, we have now moved to embark on its second phase. While the first phase of the programme was focused on building feedback and assessing needs, the second phase intends to look more closely at the task of empowering, energising and institutionalising the functioning of Panchayats. Its intention is thereby they will become Panchayat Samitis. The other objective of this edition of the programme will be to look at the various flagship programmes and individual, beneficiary oriented schemes and learn more about the impediments, grievances which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study agriculture and allied activities in the Panchayats, particularly with the objective of operational goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will make us an institutionalized, doorstep governance programme which will not only be a genuine, unadorned ear to the ground but will also cut the infamous red tape and help in delivering development faster and faster.

2019

(G. C. Murmu)



B. V. R. Subrahmanyam
IAS

Chief Secretary
Jammu and Kashmir

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to people for getting their valuable feedback for making the functioning of the democratic institutions vibrant and meaningful institutions of governance.

With a view to reaching out to every area and corner of Jammu & Kashmir, the Government conceived 'Saty in Village (S2V)' programme. The Saty in Village of Jammu & Kashmir. The programme which was organized from 20th to 27th July 2019, across all 4483 Panchayats focused on increasing Panchayat, collecting feedback on delivery of government schemes/programmes, capturing village specific economic problems and understanding the aspirations of every citizen of the village. People came out in large numbers to welcome the visiting officers and appreciated the initiative of the Government. The initiative was warmly acknowledged with Prime Minister, M. Hamid Mir, Minister of P & R, Jammu & Kashmir, on 28th July 2019. The programme was a success in terms of gathering information and feedback that some officers played a vital role in addressing the concerns.

Government has already released funds for the Panchayats to address the concerns which identified during the Saty in Village (S2V) programme.

As S2V envisaged to the development of Panchayats with a vision to make them a self-reliant and the initiative is being taken to assess the level of empowerment and institutionalization of the Panchayat Raj institutions (PRIs) at the grassroots level. Also, the impact of various flagship programmes and welfare schemes on the rural population. The feedback so obtained will help the Government to take the correct course and use government schemes/programmes to improve delivery of village specific services and strengthen village level network of improved services and facilities. I am confident that S2V programme will add a lot of institutional, political, governance programmes which will help in delivery of all social service and development.

I earnestly appeal to Panchayat representatives as well as people to come forward to project their views/inputs and willing officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Rajas for better outcomes.

I am confident that our officers who will be a part of the S2V programme will with integrity to make the initiative a grand success.

(B. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village-2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It will be incumbent on the officer to ensure that all activities are completed as scheduled in the schedule are carried out thoroughly.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the District before undertaking the village visit. During this meeting an overview should be given about the scope, terms of the issues raised in the previous Back to Village and to June and shall also be given various backlogs, plans and activities.
- iii. Before undertaking the visit, officer must familiarise themselves with important schemes especially flagship schemes, rural income generation programmes and individual beneficiary oriented programmes e.g. Pradhan Mantri Entrepreneurship Development Scheme and Back to Back Poultry Scheme, Pension Schemes etc. He/she must also be familiar with 12th FC, MGNREGS and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, attend the Gram Panchayat Development Plan (GPDP) and also review the construction of various committees including Panchayat Samiti/Community Development Committee.
- v. He/she shall hold detailed discussions in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the District Administration and the various line departments. He/she shall also share the report card and official gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

- viii. The visiting officer should try and visit as many local institutions including schools, PHCs, Anganwadis Centres etc. as possible. He should also inspect at least some of the works named outbidding carried out under various schemes like 14th EC, MUREGA and other government programmes. In case, there is a languishing project in the village, the officer should certainly inspect the same and record its progress.
- ix. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM-Kisan, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and emerging numerous enterprises and village industries.
- x. The visiting officer must restrain himself/herself from giving or offering any commitment on behalf of the government.
- xi. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensus view emerging from his interactions in the village.
- xii. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
- xiii. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the B2V2 booklets and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Checklist for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of copy of the filled-in booklet and other papers before leaving the district.

Day 1

- ✓ Arrival in the Panchayat by 10 A.M. (capture picture)
- ✓ About the Gram Sabha:
 - ✓ Read out the charter of Fundamental Duties.
 - ✓ Discuss E2v1 report card, critical gap analysis report and obtain feedback on follow up of E2v1 activities.
 - ✓ Unveil the GPDP booklet in the Gram Sabha.
 - ✓ Get the resolution for approval of GPDP and MGNREGS passed in the Gram Sabha.
 - ✓ Unveil the 14th FC plan booklet in the Gram Sabha.
 - ✓ Inspect the four pass books- 14th FC, MDM, ICDS, Own Resources.
 - ✓ Check the purchase record register for MDM and ICDS.
 - ✓ Distribute the information flyers on Individual Beneficiary Based Schemes.
 - ✓ Fill up those columns of the E2v2 booklet which require Gram Sabha responses.
 - ✓ Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - ✓ Get the Panchayat Biodiversity Committees constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - ✓ Check Panchayat Asset register and infrastructure register. If the same is not available, the officer will get it prepared.

- ✓ Collect copy of Panchayat Panch Collection and Deposit form.
- ✓ Get information list of households who are members of a standing PANCHAYAT beneficiary children's savings fund now not applied for for
- ✓ Collect any complaint/pressure that people may have, especially with regard to the functioning of the fund or the individual beneficiary's account.
- ✓ Get list of households with a poor status under the scheme.

DAY 1 Afternoon

- ✓ Visit local schools, health institutions, AWCs, government shops, banks, water facilities, libraries, electric lines, registered private enterprises.
- ✓ Visit other villages within Panchayat.
- ✓ Evening informal discussion with PNC representatives, business proprietors, functionaries and prominent citizens to discuss and deliberate upon the core responsibilities being faced by the locals of the Gram Panchayat and ways to increase local income and improve villagers' industries.
- ✓ Capture evening horizon picture by 3:30 P.M.

Day 2

- ✓ Capture morning picture at 7 A.M.
- ✓ Through meeting with the Panchayat members:
 - ✓ Get relevant subjects/officers assigned to the sections by the Supervisor. If not possible, request and get a Panchayat resolution passed for the same.
 - ✓ Inspect the revenue register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - ✓ Check the digital signatures of Sarpanch/Panchayat Secretary/Officers.
 - ✓ Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development work.
- ✓ Evening discussion with:
 - ✓ Resident government functionaries: District/Tehsil/Block/Kagazwad, Warkhad, etc. / JALMA, VRS/PS, working with representatives of PHE, PWD, Agriculture, Animal Group, Fisheries etc.
 - ✓ Local activists/NGOs.
 - ✓ Prominent citizens within neighbourhood and other persons connected to it.

Day 2 Afternoon

- ✓ Visit the Panchayat Gram BDO office and check the Nimitize/codgubai.
- ✓ Install bidrigat 1000 - certified for Panchayat Chair
- ✓ Load Gosh Panchayat Community for completed PMAY houses.
- ✓ Inaugurate the previous BSV work and lay foundation stone for a new one.
- ✓ Inspect BSV/HN² FC works/anguthing and other developmental projects open up.
- ✓ Inaugurate the playground, lay the foundation stone for CSC, start one sports event.
- ✓ Inaugurate lay foundation stone of any other works which are available.

Back to Village 2 (B2V2) - Report

Form B2V2 to be filled up by the Reporting Officer
during his/her first day visit to the Panchayat

A) DETAILS OF REPORTING OFFICER:

1. Name: *Tanj Hunsin*
2. Designation: *Physical Education Lecturer*
3. Department/Agency: *DSSD / Govt. Arun School, Rihai (Dudu)*
4. Mobile No.: *9858417391*
5. Email ID: *tanj.hunsin@coel.gov.in - CoM*
6. Home Address: *A-10 Village Mundhra, Mohalla Sarpanch Kantipath, 102142*
7. Date of Visit: *25/07/2020 to 26/07/2020, November 2019*

B) LOCATIONAL DETAILS OF PANCHAYAT:

1. Name of the Panchayat: *Deadhu*
2. Local Government Directory (LGD) code of the Panchayat: *6983*
(Code assigned from Rural Development Department by DGI)
3. Name of CD Block: *Shaderwah*
4. Name of Taluk: *Shaderwah*
5. Name of District: *Doda*

C) PANCHAYAT PROFILE:

1. No. of revenue villages in the Panchayat: *04*
2. No. of hamlets in the Panchayat: *04*
3. No. of households in the Panchayat: *292*
4. Population (approx.) of the Panchayat: *1513 as per Census 2011*

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Education Hes. Dandhu	Lecturer Arul Kumar Mob. 7782445588
2	Fisheries	Fisheries guard: Rajarath mob. - 9858201919
3	Horticulture	HDO - Rajadurai Mr. Abid Hussain Tantiy Mob. - 9906335290
4	P.W.S.Y	Assistant Engineer Mr. Dilshad Ahmed Mob. - 9596687072
5	P.H.E.	Junior Engineer Mr. Altaf Ahmed Khan Mob. - 9419100639
6	Irrigation	Junior Engineer Mr. Abbas Mohammadi Mob. - 9419221596
7	Agriculture	Agriculture Extension Assistant Mr. Yalis Hassan Mob. 7006523823
8	P.D.O.	Technician Med (Seri Section) Mr. Abinelli Sharma Mob. 9906128809

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

1. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under construction ✓

If yes, whether functioning in: Own building/Other government building/Private building

If no, whether land is available for construction of the Panchayat Ghar: Yes/No

2. Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been constructed. Yes/No/Not applicable

iv. Facilities available in the Panchayat Raj Institute:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No	Yes/No	Furniture is not sufficient
Computer/printer	Yes/No	Yes/No	Panchayat is in debt 10, 2, 4, but the facilities not provided yet
Telephone facility	Yes/No	Yes/No	Applied for the connection

v. In case Panchayat has not been constituted, whether Administrator has been appointed. Yes/No

vi. Whether Infrastructure and Assets Register has been prepared. Yes/No

(Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in better format and submit: N/A

2. FUNCTIONALITY:

i. Whether Gram Panchayat meeting is being held regularly on monthly basis. Yes/No

Date of last meeting held 22/11/2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis. Yes/No

Date of last meeting held 22/11/2019

iii. Whether the Karmas register is being maintained by the Panchayat Secretary. Yes/No

(Officer to inspect the register)

iv. Whether the SanpachalAdmnistrat.Panchayat Secretary have legal signature. Yes/No

5. BANK ACCOUNT OPENING WITH AMOUNT OF ₹1000

Name of the Account	Whether Bank account opened	Official signature other than Panchayat	Funds received	Balance in the account as on date (Rs. in Lakhs)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No	Sec. Panchayat	Yes/No	7224950	Yes/No
CCD (Municipal)	Yes/No	Superintendent	Yes/No	87500	Yes/No
CCD (Municipal)	Yes/No	Superintendent	Yes/No	97200	Yes/No
Mid Day Meal (MDM)	Yes/No	Sec. Panchayat	Yes/No	Nil	Yes/No
Other resources of Panchayat	Yes/No	Sec. Panchayat	Yes/No	142500	Yes/No
Any other Scheme, if yes indicate name	—	—	—	—	—

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sargent.)

d. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in further presence and confirm: A. A

vi. 14th Finance Commission Award:

a. Whether 4 year Action Plan 2018-20 has been prepared: Yes/No

b. Whether the detailed estimates for all works have been prepared: Yes/No

c. No. of works for which estimates have been prepared: 15 No. 100 % (in total)

d. Whether Action Plan has been approved by the CEO: Yes

If no, reason thereof: N.A.

e. Whether the works have been started: Yes

No. of works started: 25 No. 148 % 16.9

If no, reason thereof: N.A.

f. Who is issuing work order for works being executed under MP EO Disb.
(soft):

1) Sarpanch: (X)

2) CEO: (X)

3) Others (specify): N.A.

4B. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition stock at Panchayat level for
use in the Anganwadi Center of the Panchayat: Yes

If no, reason thereof: Due to delay in opening of account.

Also mention if it is being purchased by someone else: N.A.

b. Is nutrition being provided in Anganwadi Center in the Panchayat: Yes

If no, reason thereof: N.A.

c. Is the Panchayat/Sarpanch paying honorarium to ANM/AWHs directly at
Panchayat level: Yes

If no, reason thereof: Department not directed
to account

d. Whether the record on account of purchase of nutrition and payment of
honorarium is being maintained by the Panchayat: Yes

(Visiting Officer to check the register and verify the signatures of the
Sarpanch on the same)

d. Mid Day Meal (MDM) Scheme

- a. Whether Panchayat/Sarpanch is purchasing items or Panchayat does the serving Mid day meal in the schools? Yes/No ✓

If no, reason thereof: It was discussed that as Panchayat is school authorities have got around my duties regarding this matter.

- b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat? Yes/No ✓

If no, reason thereof: Waiting for further direction from members

Also mention if it is being provided by someone else: N/A

- c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat? Yes/No ✓

(Visiting Officer to check the register and verify the signature of the Sarpanch on the same)

e. MGNREGA

- a. Whether MGNREGA Plan 2019-20 has been approved? Yes/No ✓

- b. If yes,

✓ Funds allocated to the Panchayat: Rs. 81.55 lakh

✓ No. of works approved: 14

✓ No. of works started: 06

✓ No. of works completed: Works in Progress

✓ No. of Job Card holders in the Panchayat: 152

✓ No. of man days generated: 1218

- c. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared? Yes/No ✓

If yes, whether approved by the Gram Sabha? Yes/No ✓

If no, reason thereof: Due to limited income, the income generated is paid on Chankidas's honorarium.

- xi) Whether subjects have been assigned by the Sanction to the Panchayat? ☒ Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer? ☒ Yes/No
- xii) Major challenges being faced by the Panchayat in functioning and execution of works.
- a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
RDO	RDO	☒ Yes/No	Excellent response.
VJW	RDO	☒ Yes/No	Excellent response.
JE	RDO	☒ Yes/No	Excellent response.
COPO	Social Welfare	☒ Yes/No	Partially good
TSWC	Social Welfare	☒ Yes/No	Good
Anganwadi Supervisor	Social Welfare	☒ Yes/No	Good
Headmaster/Principal/ZEO	School Education	☒ Yes/No	Excellent response
IC MDM	School Education	☒ Yes/No	Excellent response.
BMO	Health	☒ Yes/No	Excellent response.
Tehsildar/Naib Tehsildar	Revenue	☒ Yes/No	Good
Patwar	Revenue	☒ Yes/No	Good
Agriculture Extension Officer	Agriculture	☒ Yes/No	Excellent response
Horticulture Extension Officer	Horticulture	☒ Yes/No	Excellent response
Village Sanctionaries		☒ Yes/No	Very excellent response
Any other	Very very excellent response by the Sanction/Inspector/Field Officer.		

iii. Is the Panchayat facing any difficulty in execution of work, installation of beneficiary other facilities.

✓ Yes/No? Yes/No

If yes, why N/A (Specify)

✓ Non disclosure of funds available/other by officers Yes/No

✓ Delay in completion of administrative work by executing staff Yes/No

✓ Delay in administrative approval by officers Yes/No

If yes, how long: N/A (Specify number of days)

✓ Officers not sharing details of guidelines of beneficiaries Yes/No

✓ Any other difficulty, give details It is very difficult to collect the Panchayat wise data of scholarship and monthly scholarship beneficiaries from the concerned department.

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1)

i. Whether the construction work of playground inaugurated during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion: N/A (Date)

ii. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) N/A

(2) N/A

(3) N/A

iii. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released: Rs. 02 lakh

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: 15/11/19 (Date) Completed already.

- iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
R.O.D.	Construction of link and park at near P. 1, Daudh	yes	Ready to inaugurate
P.H.E	ward Churma Bliha to Chand	no.	upto ending Dec. 2019
— " —	watered Gromita Rpe line	no.	upto ending Dec. 2019
R.O.D.	tile work main road to lower Gid Daudh	yes	Ready to inaugurate
— " —	tile work main road to Subendra Khat Daudh	yes	Ready to inaugurate

- v. Whether any improvement in attendance of following Government functionaries has been noticed after B2V-1:

- | | |
|---|--|
| a) Doctors/Paramedics/other Health staff | (Yes/No) ☒ Yes |
| b) Teachers/Ret Teachers | (Yes/No) ☒ Yes |
| c) Anganwari Workers/Helpers | (Yes/No) ☒ Yes |
| d) R.O.D. staff | (Yes/No) ☒ Yes |
| e) JE/other engineering staff | (Yes/No) ☒ Yes |
| f) Agriculture/Horticulture staff | (Yes/No) ☒ Yes |
| g) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ☒ Yes |

In case any particular department has shown improvement, please specify:

Much improvement shown by R.O.D.

Any department whose staff is absent most of the time: NO.

Any department whose officers/officials has not visited the Panchayat even once since B2V1: NO.

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 R.O.D., Edu., Agriculture, Horticulture, Health, (Sheep Husbandry) organized many times

iv. Areas of major compliance brought to notice

Major areas of compliance brought during ECVT	Department	Resolution of Complaint	Remarks
Regarding PDS (P. D. B)	P. D. B	Yes	Officially reported to the PDS office on 10/11/2019.
Regarding all types of Social welfare	Social welfare	Yes	Notified to the PDS office on 10/11/2019.
		Yes	

v. Major problems confronting the people

Major problem highlighted during ECVT	Department	Resolution of problem	Remarks
Electricity connection in villages and town	P. D. B	Yes	Department is working on the same.
Health centre	P. D. B	Yes	Department is working on the same.
Old age pension cases pending since 2019	Social welfare	Yes	Concerned official assured that they have provided the old pension cases.
Construction of khuli for irrigation purpose	Irrigation	Yes	Department is working on the same.
Road connectivity with in the Panchayat	P. D. B	Yes	Concerned department is working on the same.

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

- i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: N/A

- ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

- iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof: Except R.D.D. other dept. says that they are not aware about allocation.

- iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: N/A

- v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in his/her presence and confirm: Confirmed

- vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings

1 st Meeting Date (7/11/19)			2 nd Meeting Date (29/11/19)		
S. No.	Department	Designation	S. No.	Department	Designation
1	Social Welfare	Social welfare officer	1	Social Welfare	Trainer
2	Agriculture	Agriculture extension Awt (A.A.)	2	Irrigation & flood control	JE

1 st Meeting Date : 27/01/19			2 nd Meeting Date : 27/01/19		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDS	ACS	1	RDS	ACS
2	RDS	Technician A. Jadh	2	RDS	Tech. A. Jadh
3	ICDS	Supervisor	3	ICDS	Supervisor
4	Agriculture	Extension	4	Agriculture	H.O.
5	Education	Teachers	5	Education	Lecturer
6	P.H.E.	Lineman	6	P.H.E.	JE

If no, reason thereof: N.A.

- vi. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: N.A.

- vii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: N.A.

- ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: N.A.

(VLW to demonstrate the reports to the Visiting Officer)

3. Whether the critical gaps identified in the Panchayat during Mission Acharya's Survey, 2019 are being bridged while preparing QPOP plan for 2020-21. Yes/No
If no, reason thereof: N/A

2. SOCIAL AUDIT

1. Whether the gaps with regard to the schemes being implemented by the Gram Panchayat are placed before the Gram Sabha on quarterly basis for carrying out audit. Yes/No

If no, reason thereof: N/A

2. Is the Social Audit Committee framed in R2V1 conducting social audit. Yes/No

3. Whether the issues raised during the audit are being redressed by the department concerned. Yes/No

If no, reason thereof: N/A

3. CAPACITY BUILDING & TRAININGS:

1. Whether, the capacity building and training has been imparted to the elected representatives. Yes/No

If yes, provide details:

No. of Elected Representatives trained	Place of training	Theme of training	No. of days
One Sarpanch + 01 Ward members = 02	Panchayat Mahavidyalaya, Jangraha Doda	Capacity building and good governance	03

2. Quality of training: Poor/Satisfactory/Very Good/Excellent

3. Whether any exposure visit within J&K/outside has been conducted. Yes/No

If yes, Voting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent N/A

4. Whether any digital literacy training has been conducted for Sarpanches. Yes/No

If yes, quality of training: Poor/Average/Good/Excellent

5. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

a. Elected representatives: Poor/Satisfactory/Good/Excellent

b. General Public: Poor/Satisfactory/Good/Excellent

(Voting officer to read out the schemes from the pamphlet available)

INDIVIDUAL BENEFICIARY ORIENTED SCHEMES

Public Office of the Government, Union of Southwestern District and Government of Karnataka

Scheme/Service	Service applied (No.)	Priority applied but not sanctioned (No.)	Reasons for priority	First applications submitted to visiting office (No.)
Scholarship for SC/ST CBC students	—	05	Family income less than Rs. 10,000 per year and the student is studying in the district level school provided by the Government Department	276
Scholarship for Minority students	—	—	—	—
Pension - Old Age	28	05	non-availability of funds	—
Pension - Widow	08	01	non-availability of funds	—
Pension - Disability	32	02	non-availability of funds	—
PM Kisan Yojna	168	12	non-availability of funds	—
Ayushman Bharat	—	—	—	—
PM Janani Jyoti Bala Yojna	05	—	—	—
PM Suraksha Bala Yojna	04	—	—	—
PM Aardra Yojna - Grain	21	—	—	—
State Marriage Assistance Scheme	—	—	—	—

Scheme/Service	Beneficiaries covered (Nos.)	Pendency (Applied but not sanctioned) (Nos.)	Reasons (if any)	Fresh applications received & still pending (Nos.)
MPEDA Job Card	152	-	-	-
Land Rent	-	-	N/A	-
Search Special Mission - Individual Household Tokens	23	-	-	-
PM Ujjwala Yojana	65	-	-	-
Loan	-	-	-	-
Sanitation Aarogya	245	-	-	-
PM Muzo Yojana	13	03	due to non-availability of NET Service	-

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are benefited by each the benefit under the schemes. He/she is also collect any applications and handover at district headquarter.

4. Visiting Officer to fill number of cases pending and fresh demands:

Scheme/Service	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Point water connection	Nil	-	-
Electricity connection	Nil	-	-

making effort to increase the use of high yielding varieties and need to be encouraged further to not allow any resistance get through at seed level.

2. DOUBLING FARMERS INCOME:

1. IRRIGATION

- i. Topography of the Panchayat: Generally Hilly Then Plain Land
- ii. Major sources of irrigation: Canal Canal Tube well Spring Well running Tanks Hand Others (specify): Hand
- iii. Status of adequacy of irrigation facilities in the Panchayat: Sufficient
- iv. Are there any un-tapped irrigation sources in the Panchayat? Yes
 - a. Yes, please specify: Canal Ground Water Spring Well run any other water body (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes? Yes
 - a. Yes, please specify: Water Pond
- vi. Whether the Panchayat has potential for drip/sprinkler irrigation? Yes
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: Nil
- viii. No. of farmers who intend to use drip/sprinkler irrigation: Nil (Yes)
- ix. Any suggestions to improve irrigation facilities in the Panchayat:
We can make the irrigation procedure better by construction of canals and by water lifting measure.

2. HIGH YIELDING VARIETY (HYV) SEEDS

- i. Farmers using High Yielding Variety seeds: 60 Yes
- ii. Are Adequate HYV seeds available to the farmers? Yes
- iii. Any resistance threat: N.A.

3. LOANING FACILITY AVAILABLE TO THE FARMERS:

- No. of farmers without Kisan Credit Card N/A (Yes/No)
- No. of farmers who have availed KCC facility through KCC during 2018 N/A Yes
- No. of farmers who availed the KCC loan but not utilized it yet N/A Yes
- Problems being faced by farmers in availing KCC loan (tick whichever is/are relevant)

- Difficult processes and procedures N/A
- Delay by concerned Dept. N/A
- Delay by bank concerned Yes

4) Any other problem, please specify: Farmers hope that the concerned dept. (i.e. Agriculture) fill the form and Revenue department authenticates it. But when it is submitted to Bank, they delay. They never provide the actual data.

- Suggestions for increasing the progress of availing loan under KCC

The guidelines official says that Bank authorities never provide the data related to use loan beneficiaries, not provided. So some steps in this regard are necessary so that actual provision of beneficiaries maybe visible

4. MARKETING INTERVENTIONS:

- How is agriculture/horticulture produce sold (tick whichever is/are relevant):

- Through organized market (mandi) N/A
- Through un-organized market ✓

3) Any other, please specify: Farmers organisation.

- If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing:

The means and measures should be provided by the Government level for better disposal (Processing units)

- Any other suggestions for bringing improvements in the marketing of surplus agriculture produce:

Farmers produce organisation (FPO) should be organized, cold storage.

4. DIVERSIFICATION TO HIGH VALUE CROPPING:

1. Areas and crops diversified for diversification towards high value crops are:

(a) Household: Yes/No

1. If yes, please specify:

S. No.	Item/seasonal crop/fruit	Potential for diversification towards the crop/fruit	Remarks (If any)
	Maize	Mushroom	—
	wheat	bee keeping	—
	Oats	Vegetables/Flowers	—

5. INCREASING LIVESTOCK PRODUCTION:

1. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

2. Steps of household/farmers engaged with Animal/Sheep Husbandry Sector and how intended to set-up new units:

S. No.	Sector	No. of household/farmers engaged	No. of household/farmers interested in setting up new units
1	Backyard Poultry	—	—
2	Dairy units	—	—
3	Sheep Units	07	50 = KCC 08 = RKV 02 = CLSA
4	Fish Ponds	—	—

6. Suggests for encouraging more households/farmers to set up and start
Dairy with, duck-raising, Rice keeping, Floriculture
Lavender cultivation But also can double to have 2 farms

7. List 5 suggestions in order of priority what can help in increasing income of farmers/rural households.

1	Lavender, Merry Gold farming
2	Polutany and Fifth rice
3	Green eel farming
4	Quality seeds and nutrient based on soil health
5	Using latest farming techniques

A. PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhar card has been provided to all people in the Panchayat. If not, the number of people in the Panchayat yet to get Aadhar card: _____

2. Overall satisfaction level of the people about the ration shops
 Fair/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops:

- | | |
|--|--|
| a) irregular opening: | Yes/No ☒ |
| b) inadequate stock: | Yes/No ☒ |
| c) Overcharging: | Yes/No ☒ |
| d) Poor behaviour of store owner: | Yes/No ☒ |
| e) Long distance to be covered to reach the store: | Yes/No ☒ |
| f) Mis-issuance of ration: | Yes/No ☒ |
| g) PDS machine not working: | Yes/No ☒ |

The following are the names of the persons who
 have been appointed to the various positions
 of the Board of Directors of the
 City of New York, for the year 1900.
 The names of the persons who have been
 appointed to the various positions of the
 Board of Directors of the City of New York,
 for the year 1900, are as follows:

Position	Name	Term
Mayor	John A. Bidsell	1900-1901
Comptroller	John A. Bidsell	1900-1901
Police Commissioner	John A. Bidsell	1900-1901
Fire Commissioner	John A. Bidsell	1900-1901
Health Commissioner	John A. Bidsell	1900-1901
Public Works Commissioner	John A. Bidsell	1900-1901
Board of Education	John A. Bidsell	1900-1901
Board of Civil Service	John A. Bidsell	1900-1901
Board of Charities and Corrections	John A. Bidsell	1900-1901
Board of Mental Hygiene	John A. Bidsell	1900-1901
Board of Prison Management	John A. Bidsell	1900-1901
Board of Public Health	John A. Bidsell	1900-1901
Board of Public Safety	John A. Bidsell	1900-1901
Board of Public Works	John A. Bidsell	1900-1901
Board of Public Welfare	John A. Bidsell	1900-1901
Board of Public Works	John A. Bidsell	1900-1901
Board of Public Welfare	John A. Bidsell	1900-1901

POO	☐ Within 1 year ☐ More than 1 year ☐ Never	
Any other	☐ Within 1 year ☐ More than 1 year ☐ Never	<i>R.D.D. is responsible for every country. The package the staff has to be by the department itself.</i>

4. Are you aware of any other information regarding the POO?
*The Social Welfare Department should provide the POO
 information to the concerned package regarding the POO, and
 the staff has to be responsible for the POO, and
 should be called (I am not sure about this)*

NO OTHER:

1. Whether you have been working with Package for children and support of
 health work, Yes/No
2. Whether Package from Collection and Disposal plan is ready. ☒ Yes/No
Nothing other is asked in copy of the PMU
3. Number of children in the age group of 0-14 years in the PMU: 206
4. Number of children in the age group of 0-14 years enrolled in the school:
216
5. Is there any Non-formal Secondary school with more than 40% girl students?
 Yes/No
6. Whether POC has provided Sanitary Napkin, Menstrual Hygiene Kit in any of the above
 schools. Yes/No/Not applicable
- ✓ If yes, details of activity: N/A
- ✓ If yes, whether the machine is functional. Yes/No
7. Whether POC has provided Sanitary Napkin, Menstrual Hygiene Kit in the above school.
 Yes/No/Not applicable
- ✓ If yes, whether the machine is functional. Yes/No

iii. Overall perception of functioning of the government:

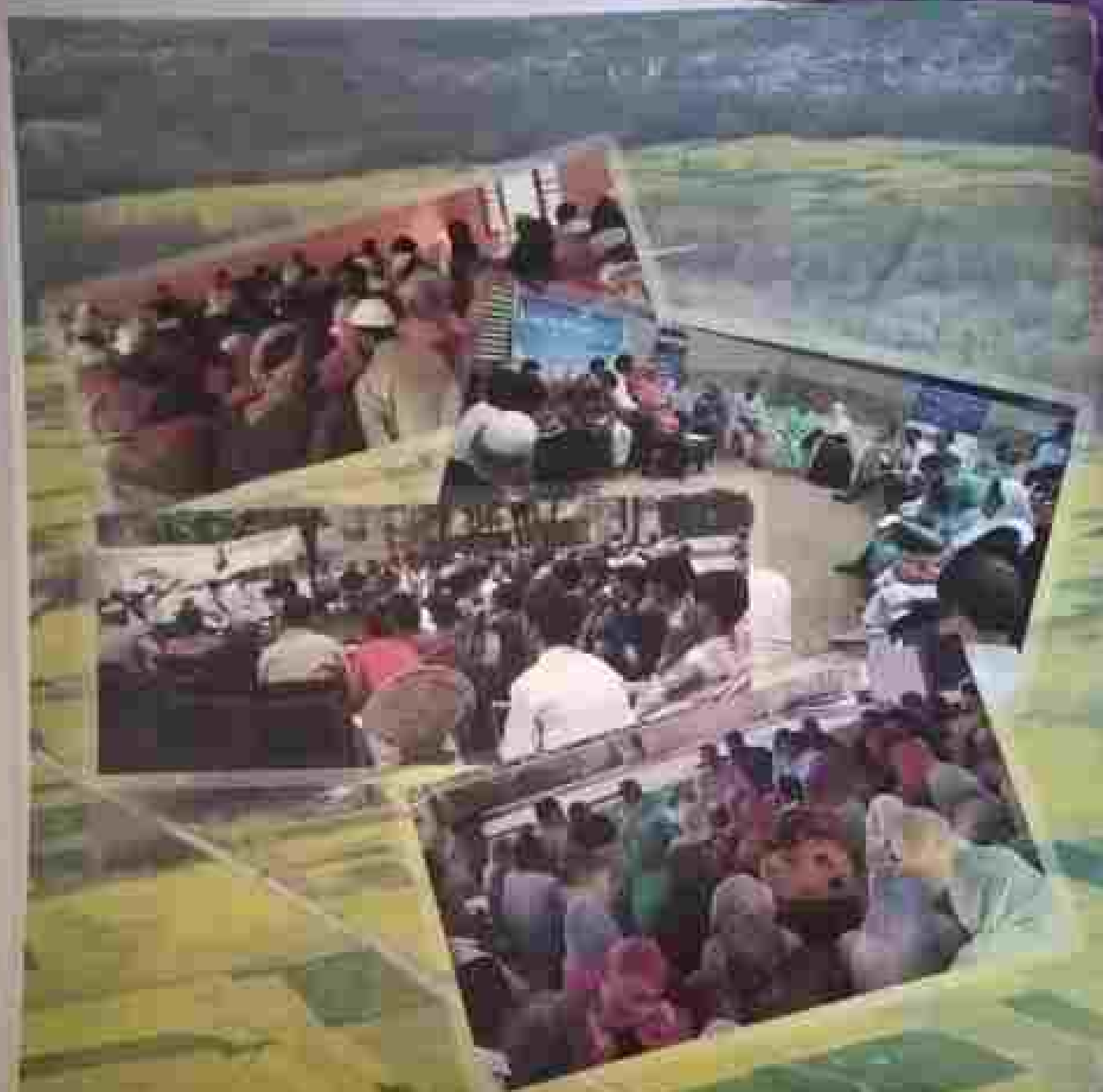
Very very Excellent. All the departments, mostly education, health, rural dev. Dept. Agriculture, Industries etc. are doing well. Elected Sarpanch and Panchas are strictly following the directions of higher authority (Govt. association). It is due to the good governance that this Panchayat (Daudh) is at No. 2 and for this Panchayat, Head has awarded recently.

iv. Overall assessment of visit and suggestions:

(The visiting officer to ensure that the overall assessment, is recorded in detail along with necessary suggestions.)

1. It is humbly suggested that any plan which is framed for the Development of Panchayat should be formulated in time at the beginning of financial year so that the works may be executed with a time.
2. Elected Panchas should be fully trained by the government so that all government's policies which are formulated for the welfare of General public may be fully implemented.


Nand Singh, Huzga
Lecturer P.E.



**Mission Delivering Development
Mission Good Governance**

Government of Jammu & Kashmir