



Back to Village 2

B2V2

Connotes
Governance at the Doorstep

November 25-30, 2019

Veer Sitaran



Government of Jammu & Kashmir

Jammu and Kashmir New Vision New Horizon

LIEUTENANT GOVERNOR
JAMMU & KASHMIR



RAJ BHAVAN
JAMMU-180001

Message

In June 2019, Jammu & Kashmir embarked on a unique initiative "Back to Village". The project was both daunting and ambitious - a public outreach of this size and scale had never been attempted before, certainly not in a State like Jammu & Kashmir with its unique problems of geography, climate and law and order.

Inspired by the thought, and the challenges we decided to go ahead with the programme. The response of the programme exceeded our own expectations. Everywhere the visiting officers were welcomed, liked and honoured. The affection and respect with which officers were received across geographies was, for us, a testimony to the trust which people have in the leadership of the Government. The officers spent two days and a night with the people living with them, eating the same food and learning first hand the challenges and difficulties of their existence. For many it was a unique learning experience - the sweet force of affection brought home to them the hazardous forms of things - for others was a humbling experience as it had been to them the dignity which the rural population lives, notwithstanding the myriad challenges of their existence. Such was the enthusiasm generated by the programme that a resident of Shopian District wrote to the Hon'ble Prime Minister about this programme following which the Prime Minister made a mention of it in his *Mann Ki Baat* Programme calling it a 'festival of development, public participation and public awareness'.

Encouraged by the success of the first edition of the programme, we have now decided to embark on its second phase. While the first phase of the programme was focused on collecting feedback and assessing needs, the second phase intends to look more closely at the task of engineering, emerging and institutionalizing the functioning of Panchayat Raj institutions, invariably they will associate Panchayat/Sanjunctions. The other objective of this edition of the programme will be to look at the various flagship programmes and individual beneficiary oriented schemes and learn more about the ingredients, processes which hampers their full implementation and their disposal also be ascertained. The visiting officers would also study legislation and allied activities in the Panchayats, particularly with the objective of our national goal of doubling farmers' income by 2022.

I am confident that our entire team will once again rise to the occasion and replicate the success of the first edition of the programme. I am also confident that the Deputy Commissioners and Administrative Secretaries will create the necessary conditions for the visiting officers to discharge their role effectively. I am equally sure that this programme will evolve into an institutionalized, doorstep governance programme which will not only be a genuine, undiluted ease to the ground but will also cut the infamous red tape and help in delivering development better and faster.

(G. C. Murrey)



Chief Secretary
Jammu and Kashmir

H. V. R. Subrahmanyam
IAS

Message

One of the key elements of good governance is the empowerment of democratic institutions so that people become real partners in decision making. After the successful conduct of Panchayat Elections in 2018, it was essential to reach out to the people for getting their valuable feedback for making the functioning of the democratic institutions as vibrant and meaningful institutions of governance.

With a view to reaching out to every nook and corner of Jammu & Kashmir, the Government conceived 'Back to Village (B2V) programme,' the first of its kind in Jammu & Kashmir. The programme which was organized from June 20-27, 2019, across all 483 Panchayats focused on organizing Panchayats, collecting feedback on delivery of government schemes/programmes, capturing specific economic potential and undertaking assessment of needs of the villages. People came out in droves to welcome the visiting officers and appreciated the initiative of the government. The initiative was widely acknowledged with Prime Minister Mr. Narendra Modi mentioning it in Mann Ki Baat on 28th July, 2019. The interface was visible and responsive so overwhelming and enthusiastic that some officers stayed in their Panchayats beyond the schedule.

Government has already released funds for the Panchayats to address the priority works identified during the first phase of B2V programme.

As B2V envisages equitable development of Panchayats with a sound financial base, it is expedient that the initiative is carried forward to assess the level of empowerment and institutionalization of the Panchayat Raj Institutions (PRIs) at the grassroot level viz-a-viz the impact of various flagship programmes and welfare schemes on the rural populace. The feedback so obtained will help the government to tailor the various central and other government schemes/programmes in improving delivery of village-specific services and making the village life better in terms of improved amenities and facilities. I am confident that B2V programme will evolve into an institutionalized, doorstep governance programme, which will help to deliver speedy and faster services and development.

I fervently request the Panchayat representatives as well as people to come forward to project their views before the visiting officers for strengthening the PRIs.

I would urge the Deputy Commissioners to coordinate the visit of officers to various Panchayat Hqqs for better outcomes.

I am confident that our officers who will be a part of the B2V programme will work indefatigably to make the initiative a grand success.

(H. V. R. Subrahmanyam)

General Instructions for the Visiting Officer Back to Village 2 (B2V2)

- i. A suggested activity schedule has been prepared for the visiting officer. It shall be incumbent on the officer to ensure that all activities and elements mentioned in the schedule are carried out/covered fully.
- ii. The visiting officer shall hold a meeting with the Deputy Commissioner of the district before undertaking the village visit. During this meeting he will be briefed about the action taken on the issues raised in the previous Back to Village visit in June and shall also be given various booklets, flyers and analyses.
- iii. Before undertaking the visit, officer must familiarise himself/herself with important schemes especially flagship schemes, rural income focussed programmes and individual beneficiary oriented programmes e.g. PM-Kisan, Dairy Entrepreneurship Development Scheme and Backyard Poultry Scheme, Pension Schemes etc. She/he must also be familiar with 14th FC, MDM and ICDS (nutrition component).
- iv. During his visit, the officer shall participate in the Gram Sabha, unveil the Gram Panchayat Development Plan (GPDP) and also ensure the constitution of various committees including Panchayat Biodiversity Committee.
- v. He/she shall hold detailed deliberations in the Gram Sabha about the issues raised in Back to Village-1 and the follow up action taken on the same by the district administration and the various line departments. He/she shall also share the report card and critical gap analysis under Mission Antyodaya prepared by the District Administration with the Gram Sabha.
- vi. The visiting officer shall distribute the information flyers regarding 100% coverage of all beneficiary oriented schemes and also discuss the issue in the Gram Sabha. He will ensure that frontline workers accompanying him explain at least some of these schemes in detail to the people.
- vii. The officer should assess the level of functionality of the Panchayat, infrastructure available in the Panchayat, support provided to it by the officials and the difficulties being faced by it in implementing various developmental schemes. For this purpose he/she should hold detailed meetings with Panchayat members and also officials.

14. The visiting officer should try and visit as many local institutions including schools, Panchayat, Anganwadi Centres etc. as possible. He should also inspect at least some of the works carried out/being carried out under various schemes like 14th F.C., MGNREGS and other government programmes. In case, there is a launching program in the village, the officer should certainly inspect the same and record its progress.
15. In addition to all other activities that the visiting officer will carry out, he/she should lay special emphasis on 100% enrolment of school children (age 4-14 years), 100% coverage of PM Aardram, Ayushman Bharat and 100% coverage of all beneficiary oriented schemes including pensions and scholarships. He/she should also try to understand how various government programmes can be better used for doubling rural incomes and energising rural/micro enterprises and village industries.
16. The visiting officer shall restrain himself/herself from giving or offering any commitment on behalf of the government.
17. The visiting officer shall adopt an unbiased attitude in reporting issues. As far as possible, his observations should be based on a consensus view emerging from his interactions in the village.
18. The report of the visiting officer shall be submitted both physically and electronically in the pre-circulated format. The officer should exercise all care and objectivity while filling up the same.
19. After completing the village visit and before leaving the district, the officer must hold a debriefing meeting with the Deputy Commissioner and his/her team and deposit the BZVZ booklet and any other lists/applications/grievances that may have been handed over to him/her during the visit.

Suggested Activity Schedule for the Visiting Officer

Pre and Post Visit Activities

- Meeting with the Deputy Commissioner for collection of documents and briefing regarding the visit before going to the Panchayat.
- Debriefing meeting with the Deputy Commissioner and submission of one copy of the field-in booklet and other outputs before leaving the district.

Day 1

- Arrival in the Panchayat by 10 A.M. (capture picture).
- Attend the Gram Sabha
 - Read out the charter of Fundamental Duties.
 - Discuss BZVZ report card, critical gap analysis report and obtain feedback on follow up of BZVZ activities.
 - Unveil the CPDP booklets in the Gram Sabha.
 - Get the resolution for approval of CPDP and MGNREGS passed in the Gram Sabha.
 - Unveil the 14th F.C. plan booklet in the Gram Sabha.
 - Inspect the four pass books- 14th F.C., MDM, ICDS, Own Resources.
 - Check the purchase record register for MDM and ICDS.
 - Distribute the information flyers on Individual Beneficiary Based Schemes.
 - Fill up those columns of the BZVZ booklet which require Gram Sabha response.
 - Distribute guidelines of government schemes which can help increase rural incomes e.g. Backyard Poultry, Dairy Entrepreneurship Scheme etc.
 - Get the Panchayat Biodiversity Committee constituted if not already constituted through a Panchayat (not Gram Sabha) resolution. The format for the resolution will be made available by the district administration.
 - Check Panchayat Asset Register and submit a list of assets if the same is not available. The

- Collect copy of Panchayat Plastic Collection and Disposal plan
- Get scheme wise list of individuals who are desirous of accessing individual beneficiary oriented schemes but have not applied so far.
- Collect any complaint/grievance that people may have, especially with regard to non-sanctioning of benefits under individual beneficiary oriented schemes
- Get list of households without piped water/electricity connection.

Day 1 Afternoon:

- Visit local schools, health institutions, AWCs, government assets, banks, water bodies, tubewell electric station, important private enterprises.
- Visit other villages in the Panchayat.
- Evening informal interaction with PRI representatives, frontline government functionaries and prominent citizens to discuss and deliberate upon the core problems/issues being faced by the locals of the Gram Panchayat and ways to increase rural incomes and emerge village/micro industries.
- Capture evening interaction picture by 8.00 P.M.

Day 2:

- Capture morning picture at 7 A.M.
- Formal meeting with the Panchayat members.
 - Get various subjects/topics assigned to the panches by the Sarpanch if not already assigned and get a Panchayat resolution passed for the same.
 - Inspect the kerosene register and make the Panchayat members aware about the requirement of monthly meetings as per the Act.
 - Check the digital signatures of Sarpanch/Panchayat Secretary/Administrator.
 - Assess the functionality of Panchayats and discuss the difficulties being faced by the Panchayat in carrying out its functions and development works.
- Formal interaction with:
 - Frontline government functionaries (Doctor/Teacher/Police/Anganwadi Workers/ASHAs/ANMs/VLW/PDS storekeeper/representatives of PHE, PDD, PWD, Agriculture, Animal Sheep, Horticulture etc.)
 - Social activists/NGOs.
 - Prominent citizen/self-help teachers/Court employees/village sanitation etc.

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Day 2 Afternoon:

- Visit the Panchayat Char/BODC office and check for furniture/computer.
- Install board at land identified for Panchayat Char.
- Lead Grab Pravesh Ceremony for completed PMAY houses.
- Inaugurate the previous B2V work and lay foundation stone for a new one.
- Inspect B2V U/I 4" FC works/Languishing works/other developmental projects taken up.
- Inaugurate the playground; lay the foundation stone for CSC, start one sports event.
- Inaugurate/lay foundation stone of any other works which are available.

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Back to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

A) DETAILS OF REPORTING OFFICER:

- Name: **MUSTAFA AHMAD LONE, IAS**
- Designation: **DEPUTY SECRETARY TO GOVT**
- Department/Place of posting: **YOUTH SERVICES & SPORTS DEPARTMENT**
- Mobile No: **9419001458**
- Email id: **mustafalaseel.ias@jk.gov.in**
- Home District: **ANANTNAG**
- Date of visit: **25/26/27/28/29/30 November 2019**

B) LOCATIONAL DETAILS OF PANCHAYAT:

- Name of the Panchayat: **VEERKIRAN**
- Local Government Directory (LGD) code of the Panchayat: **274684**
(To be sourced from Rural Development Department/ DCI)
- Name of CD Block: **PAHALGAM**
- Name of Taluk: **SALLAL**
- Name of District: **ANANTNAG**

C) PANCHAYAT PROFILE:

- No. of revenue villages in the Panchayat: **2**
- No. of hamlets in the Panchayat: **4**
- No. of households in the Panchayat: **393**
- Population (approx.) of the Panchayat: **2250**

D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

S. No.	Department	Designation of the officer/official
1	Agriculture PHE	Subject Matter Specialist Junior Engineer
2	PDD PMGSY / R2B	Linerman JE / water supervisor
3	Revenue Education	Patwari Headmaster
4	Health ICDS	FMPHU Anganwadi worker
5	Wildlife Sociiculture	Forester Nursery Man
6	F&S & CA Horticulture	Assistant Store keeper AHTO
7	Sanitation Youth Services & sports	Sanitary NYC
8	Fishing Floriculture Animal / Sheep Husbandry Rural Development	Guard Gardener AHT / ASM GRS

E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

1. INFRASTRUCTURE:

- Whether Panchayat Chair is available in the Panchayat: **Yes/No/Under construction**
- If yes, whether functioning in: **Own building/Other government building/Private building**
- If no, whether land is available for construction of the Panchayat Chair: **Yes/No**
- Whether the BDO office has been established (in case the officer visits Block Panchayat): **Yes/Not/Not Applicable**

- iv. If not, whether the building for BDC office has been identified: Yes/No/Not applicable ☒ Yes/No/Not applicable
- iv. Facilities available in the Panchayat Raj Institutions:

Facilities available	Panchayat Office	BDC Office	Remarks
Furniture	Yes/No ☒ Yes/No	Yes/No	Two offices chairs, two tables, 2 boxes and two sets of plastic chairs are available.
Computer/printer	Yes/No ☒ Yes/No	Yes/No	-
Telephone facility	Yes/No ☒ Yes/No	Yes/No	-

- v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No
- vi. Whether Infrastructure and Assets Register has been prepared: Yes/No ☒ Yes/No
(Visiting Officer to physically check the register)
If no, Visiting Officer to get the register prepared in his/her presence and confirm: _____

2. FUNCTIONALITY:

- i. Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No ☒ Yes/No
Date of last meeting held: 16-10-2019
- ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No ☒ Yes/No
Date of last meeting held: 16-10-2019
- iii. Whether the Karmal register is being maintained by the Panchayat Secretary: Yes/No ☒ Yes/No
(Officer to inspect the register)
- iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No ☒ Yes/No

v. Bank Account : verify and record of funds:

Name of the Scheme	Signature bank account opened	Official signature other than Sarpanch	Funds received	Balance in the account as on date (Rs. in lakh)	Whether at least one transaction has been made
14 th Finance Commission	Yes/No ☒ Yes/No	Panchayat Secretary	Yes/No ☒ Yes/No	Rs. 21.00 Lacs	Yes/No ☒ Yes/No
ICDS (Nutrition)	Yes/No ☒ Yes/No	Supervisor ICDS	Yes/No ☒ Yes/No	-	Yes/No ☒ Yes/No
ICDS (Honorarium)	Yes/No ☒ Yes/No	Supervisor ICDS	Yes/No ☒ Yes/No	- Nil -	Yes/No ☒ Yes/No
Mid Day Meals (MDM)	Yes/No ☒ Yes/No	Headmaster M.S	Yes/No ☒ Yes/No		Yes/No ☒ Yes/No
Own resources of Panchayat	Yes/No ☒ Yes/No		Yes/No ☒ Yes/No		Yes/No ☒ Yes/No
Any other Scheme, If yes, indicate name					

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

- v. Whether Panchayat Biodiversity Committee has been constituted: Yes/No ☒ Yes/No
- If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm: Committee constituted in presence of the visiting officer
- vi. 14th Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No ☒ Yes/No
- b. Whether the detailed estimates for all works have been prepared: Yes/No ☒ Yes/No
- c. No. of works for which estimates have been prepared: 10 No 100 % (to total)

d. Whether Action Plan has been approved by the DDC. Yes/No

If no, reason thereof: _____

e. Whether the works have been started? Yes/No

No. of works started: 27 No. (70 % to total)

If no, reason thereof: _____

f. Who is issuing work order for works being executed under 14th FC (tick one)

1) Sarpanch

(✓)

2) BDO

()

3) Others (specify): _____

vi. Integrated Child Development Scheme (ICDS)

a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat. Yes/No

If no, reason thereof: _____

Funds for the purpose not provided to the Panchayat. Also mention if it is being purchased by someone else: ICDS Dependent

Shelly

b. Is nutrition being provided to Anganwadi Centres in the Panchayat. Yes/No

If no, reason thereof: Stock not available so the supplies exhausted by the end of September.

c. Is the Panchayat/Sarpanch paying honorarium to AWWs/helpers directly at Panchayat level. Yes/No

If no, reason thereof: Dependent didn't release credit money into the fund account maintained for the purpose of it.

d. Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

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x. Mid Day Meal (MDM) Scheme

a. Whether Panchayat/Sarpanch is purchasing items at Panchayat level for serving Mid day meal in the schools. Yes/No

If no, reason thereof: _____

b. Whether the Panchayat/Sarpanch is providing Mid day meal to the school children in the Panchayat. Yes/No

If no, reason thereof: _____

Also mention if it is being provided by someone else: _____

c. Whether the record on account of purchase of MDM items and honorarium so cooks is being maintained at the Panchayat. Yes/No

(Visiting Officer to check the register and verify the signatures of the Sarpanch on the same)

x. MCNREGA:

a. Whether MCNREGA Plan 2019-20 has been approved. Yes/No

b. If yes,

✓ Funds allocated to the Panchayat: Rs 52.50 lakh

✓ No. of works approved: 49

✓ No. of works started: Nil

✓ No. of works completed: Nil

✓ No. of Job Card holders in the Panchayat: 49

✓ No. of man days generated: Nil

xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared. Yes/No

If yes, whether approved by the Gram Sabha. Yes/No

If no, reason thereof: _____

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iii) Whether subjects have been assigned by the Sarpanch to the Panch. Yes/No
 If no, whether subjects have been assigned in presence of the visiting officer. Yes/No

iii) Major challenges being faced by the Panchayat in functioning and execution of works:

a) Whether full support and cooperation being provided by:

Officer	Department	Response	Remarks
BDO	RDD	<u>Yes/No</u>	
VLM	RDD	<u>Yes/No</u>	
JE	RDD	<u>Yes/No</u>	
CDO	Social Welfare	<u>Yes/No</u>	
TSMD	Social Welfare	<u>Yes/No</u>	
Angarwad Supervisor	Social Welfare	<u>Yes/No</u>	
Headmaster/Principal/ZEO	School Education	<u>Yes/No</u>	
IC NDM	School Education	<u>Yes/No</u>	
BMO	Health	<u>Yes/No</u>	
Tetalsdar/Naib Tetalsdar	Revenue	<u>Yes</u>	
Patwari	Revenue	<u>Yes/No</u>	
Agriculture Extension Officer	Agriculture	<u>Yes/No</u>	
Horticulture Extension Officer	Horticulture	<u>Yes/No</u>	
Village functionaries		<u>Yes/No</u>	
Any other			

ii) Is the Panchayat taking any difficulty in execution of works identification of beneficiaries/any other schemes.

Non co-operation by officials. Yes/No

If yes, who: Shree Nishant Singh, Anand, Nishant Singh

Non disclosure of funds available/schemes by officials. Yes/No

Delay in preparation of estimates/technical sanctions by engineering staff. Yes/No

Delay in administrative approval by officials. Yes/No

If yes, how long: _____ (specify number of days)

Officials not sharing details of guidelines/policies of beneficiaries. Yes/No

Any other difficulty, give details: Non-availability of internet

F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

1. Whether the construction work of playground inaugurated/duried during the visit of the officer in B2V1 has been completed. Yes/No

If not, likely date of completion: Not known, sp for (name) operation as yet.

2. Whether any other works started during Back to Village-1 have been completed. Yes/No

If not, list of such works and date by which they are likely to be completed:

(1) _____

(2) _____

(3) _____

3. Whether any funds have been released for works identified in B2V1. Yes/No

If yes, amount released: Rs. Nil - 1000.

Whether works identified in B2V1 have been started. Yes/No

Likely date of completion: 1 _____ (date).

iv. Whether any new work(s) have/has been sanctioned/taken up/completed in the Panchayat after BZV-1, details thereof:

Sector/Department	Name of work sanctioned/taken up	Whether completed (yes/no)	Remarks
No work			

v. Whether any improvement in attendance of following Government functionaries has been noticed after BZV-1:

- | | |
|---|--|
| i) Doctors/Paramedics/Other Health staff | (Yes/No) ☒ |
| ii) Teachers/Ret Teachers | (Yes/No) ☒ |
| iii) Anganwadi Workers/Helpers | (Yes/No) ☒ |
| iv) RDD staff | (Yes/No) ☒ |
| v) JEECOT/ engineering staff | (Yes/No) ☒ |
| vi) Agriculture/horticulture staff | (Yes/No) ☒ |
| vii) Animal Husbandry/Sheep Husbandry staff | (Yes/No) ☒ |

In case any particular department has shown improvement, please specify:

X

Any department whose staff is absent most of the time: _____

Any department whose officers/officials has not visited the Panchayat even once since BZV: Sheep Husbandry / Animal Husbandry / Vet. staff / Health Officer

Any department which has organized any event or camp or tour of senior officer in the Panchayat since BZV-1 ICDS

vi. Areas of major complaints brought to notice:

Major areas of complaint made during BZV-1	Department	Resolution of Complaint	Remarks
Non-availability of LT Supplement of LT Medicine (Abo, Wala)	PDD	Yes/No ☒	Nothing has been done so far. No supplement of LT medicine, PDD/SH PDD during that visit intended to address the issue.
Poor quality of Drinking water leakage of water pipes	PHE	Yes/No ☒	Nothing done so far. Spent on yet.
Non-availability of Doctor / Vet Centre / Sheep Centre	Health / Animal Husbandry / Sheep Husbandry	Yes/No ☒	Nothing has been done so far.

vii. Major problems confronting the people:

Major problem highlighted during BZV-1	Department	Resolution of problem	Remarks
Tamil Headquarter Taluk is too far (road issue) where no bus/transport is only 4 km	Roads	Yes/No ☒	
Some construction works not allowed by PDA. Fundament may be distributed from PDA	PDA / Tension	Yes/No ☒	
Poor distribution network of PDD (without PDS ab) / Low voltage	PDD	Yes/No ☒	
Poor quality of Drinking Water/leakage of pipes	PHE	Yes/No ☒	
Non-availability of Doctor, Vet Centre / Sheep Centre	Health / Animal Husbandry / Sheep Husbandry	Yes/No ☒	

D) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP):

i. Whether the GPDP for the schemes transferred to the Gram Panchayats have been prepared for the year 2019-20: Yes/No

If no, reason thereof: Now Supervisors of the departments.
Provide little follow up has been done by GP officials.

ii. Whether the schemes and activities approved under GPDP for 2019-20 are under implementation: Yes/No

iii. Whether Panchayat-wise disaggregation of the resources earmarked for the schemes for 2020-21 has been done by the Sectional Officers: Yes/No

If no, reason thereof: Non-Existence of the departments

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Office or at some prominent place: Yes/No

If no, the officer should get it installed and confirm: _____

v. Whether the meeting schedule of Gram Sabha has been prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

If no, the visiting officer to ensure that the meeting schedule is framed in further presence and confirm: _____

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats are participating in the scheduled Gram Sabha meetings: Yes/No

If yes, provide details of participation of frontline workers (Govt. functionaries) in the last two meetings:

1 st Meeting Date (25-7-2019)			2 nd Meeting Date (16-10-2019)		
S. No.	Department	Designation	S. No.	Department	Designation
1	RDD	Revenue Secretary / GRS	1	RDD	Revenue Secretary / GRS
2	Education	Teacher	2	Education	Teacher (one teacher participating from all subjects)

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1 st Meeting Date ()			2 nd Meeting Date ()		
S. No.	Department	Designation	S. No.	Department	Designation
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		

If no, reason thereof: Department didn't attend / Absent except RDD / Education

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof: _____

viii. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof: _____

ix. Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof: VLW could not demonstrate as
without facility not available at present.
(VLW to demonstrate the reports to the Visiting Officer)

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Whether the critical gaps identified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No

no, reason thereof: GPDP-2020-21 not prepared yet. Panchayat session

AL AUDIT:

not taken up as yet as reported by the secretary (AS)

Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out audit: Yes/No

no, reason thereof: Could not be done due to disturbance

Is the Social Audit Committee framed in BZV's conducting social audit: Yes/No

Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

no, reason thereof:

ACTIVITY BUILDING & TRAININGS:

Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
1	Ruralgram	Power of PRTs	4
5	Bellatoot	Power of PRTs	2

Quality of training: Poor/Satisfactory/Very Good/Excellent

Whether any exposure visit within J&K/Outside has been conducted: Yes/No

yes, Visiting Officer to record the experiences/Views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

Whether any digital literacy training has been conducted for Sarpanches: Yes/No

yes, quality of training: Poor/Average/Good/Excellent

Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:

Elected representatives: Poor/Satisfactory/Good/Excellent

General Public: Poor/Satisfactory/Good/Excellent

(visiting officer to read out the schemes from the pamphlet available)

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H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

1. Visiting Officer to fill approximate number of beneficiaries covered and approximate number left out

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
Scholarship for SC/ST/OBC students	29	not provided by social welfare Dept		
Scholarship for Minority students	—	Do		
Pension - Old Age	N.A	21	Not sanctioned from availability of funds	—
Pension - Widow	N.A	6	Do	
Pension - Disability	N.A	N.A		
PM Kisan Nidhi	408	26	Not available of funds/eligibility	
Ayushman Bharat	363	150	Not known	
PM Jeevan Jyoti Birna Yojana	N.A	—		
PM Suraksha Bima Yojana	N.A	—		
PM Awas Yojana - Gramin	28	103	Funds not available/not sanctioned yet	
State Marriage Assistance Scheme	3	32	Not sanctioned/Not available yet	

BZV2/PD&MD/2019

Schemes/Services	Beneficiaries covered (Nos.)	Pendency (applied but not sanctioned) (Nos.)	Reasons for pendency	Fresh applications submitted to visiting officer (Nos.)
NREGA Job Card	400	NIL	—	—
Ladi Bani	20	12	Non-availability of funds/official duty	—
Swachh Bharat Mission-Individual Household Toilets	252	58	Subsidy issue non-availability of funds	—
PM Ujjwala Yojana	—	Information not made available	—	—
Ujda	412	38	Non-Production of electricity bill	—
Jandhan Account	N.A	—	—	—
PM Matri Vandana Yojana	N.A	—	—	—

* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she is also collect any applications and handover at district headquarter.

ii. Visiting Officer to fill number of cases pending and fresh demands:

Schemes/Services	No. of cases pending	Reasons for pendency	Fresh demands/applications submitted (Nos.)
Piped water connection	20	No attention paid by the deptt.	15
Electricity connection	18	Non-response of the deptt.	2

* Visiting officer to enclose the list of individual households who need fresh connections. He/she is also collect any applications and handover at district headquarter.

ii) DOUBLING FARMERS INCOME

1. IRRIGATION

i. Topography of the Panchayat: Semi-Hilly/Hilly/Plainland ☒

ii. Major sources of irrigation: Canal/Well/Tube wells/Ponds/Springs/Water harvesting/Terraced/Others (please specify) ☒

iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient ☒

iv. Are there any un-tapped irrigation sources in the Panchayat: Yes/No ☒

* If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Pond/Any other water body. River water can be tapped many as needed)

v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/No ☒

If yes, please specify water harvesting tanks can irrigate some un-irrigated land

vi. Whether the Panchayat has potential for drip/sprinkler irrigation: Yes/No ☒

vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat: None

viii. No. of farmers who intend to use drip/sprinkler irrigation: X (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

There is need of sanction of a lift irrigation scheme. If water is lifted from the River ladder to provide irrigation facilities, about 63500 kowals of land can be irrigated.

2. HIGH YIELDING VARIETY (HYV) SEEDS:

i. Farmers using High Yielding Variety seeds (Approx. 30 %age)

ii. Are all/usable HYV seeds available to the farmers: Yes/No ☒

iii. If no, reasons thereof: Supplies are usually inadequate.

3. LOANING FACILITY AVAILABLE TO THE FARMERS

i. No. of farmers without KCC Credit Nil (Nil)

ii. No. of farmers who have availed loan facility through KCC during 2019
25 Yes Nil No

iii. No. of farmers who applied for KCC loan but not provided so far
Nil Yes Nil No

iv. Problems being faced by farmers in availing KCC loan (tick whatever relevant):

a) Difficult processes and procedures Yes

b) Delay by concerned Dept. No

c) Delay by bank concerned Yes

d) Any other problem, please specify: Bank not for at least two quarters who are govt employees. People who don't get quarterly

v. Suggestions for improving the process of availing loan under KCC

1. Farmers should be asked to standing loans without asking for quarterly

2. All the department concerned with KCC should visit the village & do not get to go only

4. MARKETING INTERVENTIONS: Sentain KCC loans on spot (under single window)

i. How is agricultural/horticulture produce sold (tick wherever relevant):

a) Through organized market (mandi) No

b) Through un-organized market No

c) Any other, please specify: _____

ii. If the surplus produce is not being sold in any market, what measures can be taken to ensure its better marketing?

There is no surplus produce that can be sold in the market

iii. Any other suggestions for bringing improvements in the marketing of surplus agricultural/horticulture produce: _____

5. DIVERSIFICATION TO HIGH VALUE CROPS/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat? Yes/No

ii. If yes, please specify:

Sl. No.	Non- remunerative crop/fruit	Potential for diversification towards the crop/fruit	Remarks (if any)
01.	Traditional maize	Hybrid maize	It is a potential to increase the crop and produce surplus.
02.	Vegetables	Hybrid vegetables	Hybrid Atrich, Jombay, Ecaah, Tawap may be provided.
03.	Walnut/Apple	High density Walnut and Apple	Has a tremendous potential to boost farmers' income.

6. INCREASING LIVESTOCK PRODUCTION:

i. Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent

ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units:

Sl. No.	Sector	No. of households/farmers engaged	No. of households/farmers interested in setting up new units
1	Backyard Poultry	96	10
2	Dairy units	342	15
3	Sheep units	50	20
4	Fish Ponds	Nil	-

iii) Suggestions for encouraging more households/farmers to set up new units

1. Awareness camps in the Panchayat.

2. Adoption of single window clearance / Simplifying procedure.

7. List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:

1. Adoption of HYV / Hybrid maize, oats, vegetables

2. Growing of High Density Apple / Walnut fruit trees.

3. Providing of Cross-Bred Cows / Sheep for high yielding milk/meat.

4. Honey Production with Bee-hives can be adopted as there is abundance of vast pastures / even wild

5. Floriculture department may introduce income yielding cut flowers as vast yellow land is available.

J) PUBLIC GRIEVANCES AND GOOD GOVERNANCE:

1. Whether Aadhaar card has been provided to all people in the Panchayat: Yes/No

If no, the number of people in the Panchayat yet to get Aadhaar card: 250 (approx)

II. Overall satisfaction level of the people about the ration shops: Poor/Satisfactory/Good/Excellent

Poor/Satisfactory/Good/Excellent

Major problems/complaints with regard to ration shops

a) Irregular opening

b) Inadequate stock

c) Overcharging

d) Rude behaviour of store owner

e) Long distance to be covered to reach the store

f) Non-display of rates

g) PCS machine not working

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

Yes/No

h) any other

i) Number of FIRs registered in last 3 months: Nil

a) Are people generally satisfied by response of Police to complaints: Yes/No

b) Is copy of FIR given to people: Yes/No

c) Are people satisfied about the overall security situation in Panchayat: Yes/No

d) Any suggestions: Yes

iv. Public perception:

a. Are departmental staff available: Poor/Good/Very Good/Excellent

b. Are departmental staff responsive: Poor/Good/Very Good/Excellent

* Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

Department	Average time taken	Remarks/details, if any
Revenue	☒ Within 1 month ☐ More than 1 month ☐ Never	
Social welfare	☐ Within 1 month ☒ More than 1 month ☐ Never	
Police Station	☒ Within 1 month ☐ More than 1 month ☐ Never	
PHC	☒ Within 1 month ☐ More than 1 month ☐ Never	

RDD	• Within 1 month • More than 1 month • Never	
Any other	• Within 1 month • More than 1 month • Never	

vi. Any specific observation or concern regarding any particular department?

RDD issues bills neither to some households instead even providing electricity. They used as policy RDD dept are not being replaced. PHE department providing unhygienic drinking water.

i. Whether land has been identified within Panchayat for collection and disposal of plastic waste. Yes/No

ii. Whether Panchayat Plastic Collection and Disposal plan is ready. Yes/No

(Visiting officer to collect a copy of the Plan)

iii. Number of children in the age group of 4-14 years in the Panchayat. 356

iv. Number of children in the age group of 4-14 years enrolled in the schools. 366

v. Is there any High/Higher Secondary school with more than 40% girl students. Yes/No. There is no High/Higher secondary school in the Panchayat. There are all MS & HS schools. There are more than 40% girl students in these schools.

vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools. Yes/No/Not applicable

✓ If yes, details of schools: _____

✓ If yes, whether the machine is functional. Yes/No

vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools. Yes/No/Not applicable

✓ If yes, whether the incinerator is functional. Yes/No

LI GENERAL ASSESSMENT OF THE VISITING OFFICER:

1	Urgent public requirements in order of priority (Max. 07):
1	Adequate and good quality drinking water.
2	Improvement of LT network by installation of poles/wires and providing of new transformers to address low voltage issues.
3	Construction of F.P works along River bedder and Mukam Road
4	Re-alignment of 35000/11000 kVA transmission line at Bodanum Lengmud
5	Establishment of one Vet/one Sheep Husbandry Centres
6	Upgradation of at least one MS to HS
7	Re-organisation of the Panchayat to make it part of Taluk Paluhgam as Taluk Headquarters. Sellar is Taluk (Mandi) 150
II	Any major complaint brought to notice of the Visiting Officer:
1	Very poor LT distribution network of RDD has claimed two human lives and five cattle in the Panchayat. Needs urgent attention.
2	Poor quality of drinking water has made the entire population vulnerable to certain health problems/diseases. Needs urgent attention of the deptt.

III Overall perception of functioning of the government.

People are somewhat satisfied with the work and presence of some departments like F&S, CA, Education, ICDS and RDD in the Panchayat. All the other departments will have to work very hard to meet the expectations of the people.

IV Overall assessment of visit and suggestions:

(the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)

1. People participated and put forth their demands / grievances. But mostly they had to repeat the demands as made in B2V1 as the concerned depts have done nothing on ground so far.
2. Concerned depts should attend to the demands of the people of Pgt as priority.
3. All the depts should organise awareness camps in the Panchayat in order to educate the people about various schemes of the govt and contribute actively in making the lives of common people better.


Signature of the visiting officer

Name

Mushtaq Ahmad Lone, IAS
Deputy Secretary to Govt.

Youth Services & Sports Department