### Sack to Village 2 (B2V2) - Report

(Format to be filled up by the Reporting Officer during his/her two day visit to the Panchayat)

### A) DETAILS OF REPORTING OFFICER:

RAJESH SHARMA

iii. Department/place of posting: Designation:

Anistant Executive Engineer PDD (JPDCL) | Electric Sub-DIV., Ramban

v. Email id:

iv. Mobile No.

9419175KI

vi. Home District

Udhambur

vii. Dates of visit: 25/26/27/28/29/30, November 2019 27/28, November, 2019

### B) LOCATIONAL DETAILS OF PANCHAYAT

Name of the Panchaya

DHARAM - A

ii. Local Government Directory (LGD) code of the Panchayat: (To be sourced from Rural Development Department/by DC)

239692

Name of Tehsil:

iii. Name of CD Block

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COUNDS DHARAM

v. Name of District:

RAMBAN

### C) PANCHAYAT PROFILE:

No. of revenue villages in the Panchayat.

ii. No. of hamlets in the Panchayat

1 (one) 7 (Seven)

iii. No. of households in the Panchayat:

317

iv. Population (approx.) of the Panchayat

2246

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# D) FRONTLINE OFFICERS/OFFICIALS WHO ARE PRESENT DURING THE VISIT:

ه و	7	6	O1	4	ω	2	-	₹ s
Education ISM (Health)	ICDS	PWD	Seviculture	Imigation	PDD	PHE	RDD	Department
Teacher Medical ablice	Angarwadi werker	Subervisor	Watchin	JE	JE, lineman	JE, lineman	BDO, Impeden Panchaya	Designation of the officer/official

# E) FUNCTIONALITY OF THE GRAM PANCHAYAT:

### 1. INFRASTRUCTURE:

i. Whether Panchayat Ghar is available in the Panchayat: Yes/No/under

If yes, whether functioning in: Own building/Other government building/Private

If no, whether land is available for construction of the Panchayat Ghar. Yes/No

Whether the BDC office has been established (in case the officer visits block Panchayat): Yes/No/Not applicable

iii. If not, whether the building for BDC office has been locillines.

Facilities available in the Panchayati Raj Institutions:

Facilities available	Panchayat Office	BDC	Remarks
Furniture	Yes/No	Yes/No	
Computer/printer	YesiNo	Yes/No	<b>\$</b>
Telephone facility	Yes/No	Yes/No	

v. In case Panchayat has not been constituted, whether Administrator has been appointed: Yes/No N·A·

vi. Whether Infrastructure and Assets Register has been prepared: Yes/No (Visiting Officer to physically check the register)

If no, Visiting Officer to get the register prepared in his/her presence and confirm:

1 41 1

#### 2. FUNCTIONALITY:

 Whether Gram Panchayat meeting is being held regularly on monthly basis: Yes/No

Date of last meeting held: | | | Nov., 2019

ii. Whether Gram Sabha meeting is being held regularly on quarterly basis: Yes/No
Date of last meeting held: 27 Nov, 29

iii. Whether the Karwai register is being maintained by the Panchayat Secretary: Yes/No

(Officer to inspect the register)

iv. Whether the Sarpanch/Administrator/Panchayat Secretary have digital signatures: Yes/No

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Bank Account opening and receipt of funds;

Name of the Scheme   S	14 <sup>th</sup> Finance Commission	ICDS (Nutrition)	ICDS (Honorarium)	Mid Day Meals (MDM)	Own resources of Panchayat	Any other Scheme, If yes, indicate name
Separate bank account opened	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	
Official signatory other than Sarpanch	Secretary	Supervisor	Superince YesiNo	ZEO	Securiary Panchayot	
Funds received	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	
Balance in the account as on date (Rs. in lakh)	21,015)9	Yes/No 51975	1	NIL	5	
Whether at least one transaction has been made	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	

(Visiting Officer to personally check the Passbook and enter the above details. He/she will also check that the bank account is in the name of the Panchayat and operated by Sarpanch.)

vi. Whether Panchayat Biodiversity Committee has been constituted: Yes/No

If no, the visiting officer to ensure that the Committee is constituted in his/her presence and confirm:

- vii. 14th Finance Commission Award:
- a. Whether 4 year Action Plan 2016-20 has been prepared: Yes/No
- b. Whether the detailed estimates for all works have been prepared: Yes/No
- No. of works for which estimates have been prepared: 23 No. ( 100 % to total)

(Visiting Officer to check the register and verify the signatures of the	
Whether the record on account of purchase of nutrition and payment of honorarium is being maintained by the Panchayat: Yes/No	م
If no, reason thereof:	
Is the Panchayat/Sarpanch paying honorarium to AWWs/Helpers directly at Panchayat level: Yes/No	ò
If no, reason thereof:	
Is nutrition being provided to Anganwadi Centres in the Panchayat: Yes/No	Ď.
Also mention if it is being purchased by someone else:	
If no, reason thereof:	
<ul> <li>a. Is the Panchayat/Sarpanch purchasing nutrition items at Panchayat level for use in the Anganwadi Centres of the Panchayat: Yes/No</li> </ul>	įρ
viii. Integrated Child Development Scheme (ICDS):	nteg
3) Others (specify):	
2) BDO	
1) Sarpanch (S	
Who is issuing work order for works being executed under $14^{\text{th}}$ FC (tick one):	-
If no, reason thereof:	
	Ġ
the works have been started: Yes/No	
If no, reason were	

### ix. Mid Day Meal (MDM) Scheme:

	ä
serving Mid day meal in the schools: YesiNo	Whether Panchayat/Sarpanch is purchasing items at Pa
	inchayat level for
	level
	ō,

h Manual Research
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children in the Panchayat: Yes/No 8

If no, reason thereof:

	Also m	
	mention if it is being p	
1	=	
	=	
	CO.	
	being	
	provided	
1	9	
	provided by someone else:	
	else:	
	1	

c. Whether the record on account of purchase of MDM items and honorarium to cooks is being maintained at the Panchayat: Yes/No

Sarpanch on the same) (Visiting Officer to check the register and verify the signatures of the

#### x. MGNREGA:

- a. Whether MGNREGA Plan 2019-20 has been approved: Yes/No
- Y Funds allocated to the Panchayat Rs NIL lakh
- No. of works approved: 38 No .
- ✓ No. of works started: 18 No .
- No of works completed: ZI
- No of Job Card holders in the Panchayat: 390 No
- V No. of man days generated: 2661 Days
- xi. Whether the Action Plan for funds on account of Own Resources of the Panchayat is being prepared: Yes/No

If yes, whether approved by the Gram Sabha: Yes/No

If no, reason thereof: Ranchaya

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xii. Whether subjects have been assigned by the Sarpanch to the Panchs: Yes/No If no, whether subjects have been assigned in presence of the visiting officer:

xiii. Major challenges being faced by the Panchayat in functioning and execution of

a) Whether full support and cooperation being provided by:

<u> </u>
Is the Panchayat facing any difficulty in execution of works, identification of beneficiaries/any other schemes:

`	_
Delay in administrative approval by officers: Yes/No	If yes, how long:(specify number of days)
Non disclosure of funds available/schemes by officials: Yes/No     Delay in preparation of estimates/technical sanctions by engineering staff: Yes/No	Non disclosure of funds available/schemes by officials: Yes/No  Delay in preparation of estimates/technical sanctions by engineering st Yes/No  Delay in administrative approval by officers: Yes/No
<ul> <li>Delay in preparation of estimates/technical sanctions by engineering st Yes/No</li> </ul>	<ul> <li>Delay in preparation of estimates/technical sanctions by engineering st</li> <li>Yes/No</li> <li>Delay in administrative approval by officers: Yes/No</li> </ul>
	<ul> <li>Delay in administrative approval by officers: Yes/No</li> </ul>

## F) FOLLOW UP OF BACK TO VILLAGE-1 (B2V1):

Any other difficulty, give details:

ii. Whether any other works started during Back to Village-1 have been completed: Yes/NoV

If not, list of such works and date by which they are likely to be completed:

(2)_	í	3
	o recenstruction	Triginal San to Dhana
	CPHE	nam A
	<i>ر</i>	Via
	15-1-20	chareon
	S .	Reservois

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Whether works identified in	If yes, amount released: R	iii. Whether any funds have b
identified in B2V1 have been st	s 3 00 la	een released for wor
een started: Yes/No	akh.	hether any funds have been released for works identified in B2V1: Yes/No

Likely date of completion: 15-1-10 (date) PHE

 iv. Whether any new work(s) has/have been sanctioned/taken up/completed in the Panchayat after B2V-1, details thereof;

Sector/Department sa	Name of work sanctioned/taken up	Whether completed (yes/No)	Remarks;
	2	N N	NIL
NIL	NIC	i	

 Whether any improvement in attendance of following Government functionaries has been noticed after B2V1:

9	3		٥	0	9	02	
g) Animal Husbandry/Sheep Husbandry staff	Agriculture/Horticulture staff	JEs/other engineering staff	RDD staff	c) Anganwari Workers/Helpers	b) Teachers/ReT Teachers	a) Doctors/Paramedics/other Health staff	
(Yes/No)	(Yes/No)	(Yes/No)	(Yes/No)	(Yes/No)	(Yes/No)	(Yes/No)	<

In case any particular department has shown improvement, please specify:

PDD

Any department whose staff is absent most of the time: NIL

Any department whose officers/officials has not visited the Panchayat even once since B2V1:

NIL

Any department which has organized any event or camp or tour of senior officer in the Panchayat since B2V1 Agas cultive Harticulture

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vi. Areas of major complaints brought to notice:

Major area of complaint made during B2V1	Department	Resolution of Complaint
Health	Health	Yes/No
Education	Education	Yes/No
Road	PMGSY	Yes/No

vii. Major problems confronting the people:

F 18					
Safe botable with dunker available	Banking foulty	Road connectivity to head	Education facility Headmaster not available	Health facility Doctor not ovariable	Major problem highlighted during B2V1
Bayle	Bash	PHUSY	Education	Health	Department
Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Resolution of problem
200	ю	×			Remarks

G) PLANNING, EXECUTION AND TRAININGS:

1. GRAM PANCHAYAT DEVELOPMENTAL PLAN (GPDP): Whether the GPDP for the schemes transferred to the Gram Panchayats have

been prepared for the year 2019-20: Yes/No

11.000	If no
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	n then
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Whether the schemes and activities approved under GPDP for 2019-20 are

under implementation: Yes/No.

Whether Panchayat-wise disaggregation of the resources earmarked for the

schemes for 2020-21 has been done by the Sectoral Officers: Yes/No

If no, reason thereof:

iv. Whether Public Information Board indicating the schemes with allocation for the year 2020-21 has been installed in Panchayat Ghar or at some prominent place:

If no, the officer should get it installed and confirm:

v. Whether the meeting schedule of Gram Sabha has been, prepared and uploaded on GPDP Portal for preparation of GPDP 2020-21: Yes/No

vi. Whether the frontline workers of the subjects transferred to the Gram Panchayats If no, the visiting officer to ensure that the meeting schedule is framed in his/her

are participating in the scheduled Gram Sabha meetings: Yes/No

the last two meetings: If yes, provide details of participation of frontline workers (Govt. functionaries) in

N	-	No.	_
Aprillue	Education	Department	1" Meeting Date ( 11-11-19 )
Agricultuo	Teacher	Designation	( 1HHH)
20	(6) L2	No.	
Agricultue	Education	Department	2 <sup>rd</sup> Meeting Date (27-11-9)
Agricultur	Teacher	Designation	(27-11-19)

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	œ	7	6	S)	4	ယ	No.	_
	RDD	Health	ICDS	PWD	PHE	PDD	Department	1" Meeting Date ( 11-11-19)
	1) Imperter	Medical Anistant	Anganwal,	Supervisor	1) JE 2) Lineman	Uniman	Designation	(11-11-19)
	0	7	o	. on	4	မ	No.	2
	RDD	Health	IC0S	PWD	3Hd	PDD	Department	2 <sup>nd</sup> Meeting Date ( 2.T ールーパ)
	2) BDO	Dusint	Anganwadi Washa	Supervibor	J) JE	1) JE	Designation	(27-11-17)

If no, reason thereof:

vii. Whether the Gram Sabha Proceedings are read out in front of Gram Sabha after the conclusion of the meeting: Yes/No

If no, Reason thereof.

≦. Whether the GPDP Plans are being approved by the Gram Sabha: Yes/No

If no, reason thereof:

Whether the approved Plans and Facilitator feedback reports are being uploaded through Plan Portal: Yes/No

If no, reason thereof:

(VLW to demonstrate the reports to the Visiting Officer)

x. Whether the critical gaps indentified in the Panchayat during Mission Antyodaya Survey, 2019 are being bridged while preparing GPDP plan for 2020-21: Yes/No.

If no, reason thereof:

#### 2. SOCIAL AUDIT:

i. Whether the details with regard to the schemes being implemented by the Gram Panchayats are placed before the Gram Sabha on quarterly basis for carrying out

If no, reason thereof:

- ii. Is the Social Audit Committee framed in B2V1 conducting social audit: Yes/No
- iii. Whether the issues raised during the audit are being redressed by the department concerned: Yes/No

If no, reason thereof: Inue reporter

### 3. CAPACITY BUILDING & TRAININGS:

i. Whether, the capacity building and training has been imparted to the elected representatives: Yes/No

If yes, provide details:

No of Elected Representatives trained	Place of training	Theme of training	No of days
JNO.	High School	Capacity Building	H da

- Quality of training: Poor/Satisfactory/Very Good/Excellent
- Whether any exposure visit within J&K/outside has been conducted: Yes/No

If yes, Visiting Officer to record the experiences/views of the elected representatives about the visit: Poor/Satisfactory/Very Good/Excellent

- iv. Whether any digital literacy training has been conducted for Sarpanches: Yes/No If yes, quality of training: Poor/Average/Good/Excellent.
- v. Level of awareness among the elected representatives and general public about the schemes devolved to Panchayats:
- Elected representatives : Poor/Satisfactory/Good/Excellent

: Poor/Satisfactory/Good/Excellent

General Public

(Visiting officer to read out the schemes from the pamphlet available)

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# H) INDIVIDUAL BENEFICIARY ORIENTED SCHEMES:

Visiting Officer to fill approximate number of beneficiaries covered and

State Marriage Not provided by Assistance Scheme	PM Awas Yojana - 96Nb. 204 No. P. Grameen	PM Suraksha Bima Not pour ded by	PM Jeevan Jyoti Bima Not provided by Yojana	Ayushman Bharat Not puvided by	PM Kissan Nidhi 180 %. 10 No. Na.	Pension - Disability 35 No 6 No a	Pension - Widow 43Nb. 7No. a	Pension - Old Age 223 45 No. a	Scholarship for Minority Students NIL NIL	Scholarship for SC/ST/OBC students ST NIL	covered but not (Nos.) sanctioned) (Nos.)
Concern	Enjarry	Concerned	concuned de	GACLINA	Name with of Andhor card	applied	applied	applied wat	ZIL	<u> </u>	pendency
by concerned department		d department	ed depart	concurred department	<u>L</u>				2	1	applications submitted to visiting officer (Nos.)

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PM Matru Vandana 25 No. 5 No. nut brush	Jandhan Account Not provided by conc	Ujala 25Nb. 600Nb. by Khildh	PMUjiwala Yojana Not provided by concerned departimon	Swahch Bharat Mission- Not provided by concerned department toolets	Ladii Beii Not provided by concerned department	NREGA Job Card 390 NIL	
Applied but	mores for	Extra charge by Khidmut	Commund	(chruma)	g concerne	1	
Et ,	by concerned department		department	department	d department	t	

and handover at district headquarter. \* The visiting officer to enclose scheme-wise list of individual beneficiaries who are interested to avail the benefit under the schemes. He/she to also collect any applications

# ii. Visiting Officer to fill number of cases pending and fresh demands:

Y	N)L	NIC	Electricity
<u>हें</u>	are not available	76No.	Piped water connection
Fresh demands/applications submitted (Nos.)	Reasons for pendency	No. of cases pending	Schemes/Services

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 Visiting officer to enclose the list of individuals/households who need fresh connections. He/she to also collect any applications and handover at district

### DOUBLING FARMERS INCOME:

#### 1. IRRIGATION

- i. Topography of the Panchayat: Semi-Hilly/Hilly/Plain/Kandi
- ii. Major sources of irrigation: Canal/Khuls/Tube well/Ponds/Springs/Water harvesting Tanks/Rainfed/Others (please specify): \_
- iii. Status of adequacy of irrigation facility in the Panchayat: Sufficient/Insufficient
- Are there any un-tapped irrigation sources in the Panchayat: Yes/No

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- If yes, please specify (Canal/Ground Water/Stream/Lake/Spring/Ponds/Any other water body: (tick as many as needed)
- v. Is there any area which can be developed by way of water conservation measures for irrigation purposes: Yes/no

If yes, please specify: fond to be developed at Mujkjy W. No.

- vi. Whether the Panchayat has potential for drips/sprinkler imgation: Yes/No
- vii. No. of farmers who use drip/sprinkler irrigation in the Panchayat NIL
- viii. No. of farmers who intend to use drip/sprinkler irrigation: NIL (Nos.)

ix. Any suggestions to improve irrigation facilities in the Panchayat:

existing one in damaged condition and ist be repaired for better impation facility 2. HIGH YIELDING VARIETY (HYV) SEEDS: Canals and Khulo which are already

- Farmers using High Yielding Variety seeds (Approx. 70\_%age)
- Are adequate HYV seeds available to the farmers: Yes/No
- iii. If no, reasons thereof,

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breams enthroners	Awareness camps shall be arganized by the department so that yearness can manage their	Any other suggestions for b	taken to ensure its better marketing;  Ongernized months ( Hand) should be extended in the family of	c) Any other, please specify:	Through un-organized market	<ul> <li>a) Through organized market (mandi)</li> </ul>	<ol> <li>How is agriculture/horticulture produce sold (tick whichever relevant):</li> </ol>	instructions you early disposal of Losan cases with minimum bine 4. MARKETING INTERVENTIONS:	v. Suggestions for improving the process of availing loan under KCC  Agraculture, nevenue and bounks should be given	d) Any other problem, please specify:	Lef Delay by bank concerned	<ul> <li>b) Delay by concerned Deptt.</li> </ul>	<ul> <li>a) Difficult processes and procedures</li> </ul>	w. Problems being faced by farmers in availing KCC loan (tick whatever relevant):	No. of farmers who applied for KCC Loan but not provided so far SD Nos.	<ul> <li>ii. No. of farmers who have availed loan facility through KCC during 2019</li> <li>216 Nos.</li> </ul>	i. No. of farmers without Kissan Credit Card 150 (Nos.)	3. LOANING FACILITY AVAILABLE TO THE FARMENS.
B2V2/PD&MD/2019	an manage then concerned	in the marketing of surplus	Handi) whould be		<u></u>		vhichever relevant):	low cases with minimum bing	o should be given		7			loan (tick whatever relevant):	provided so far	gh KCC during 2019	(Nos.)	

# 5. DIVERSIFICATION TO HIGH VALUE CROP/FRUIT:

i. Is there any scope/potential for diversification towards high value crops/fruits in the Panchayat: Yes/No

If yes, please specify:

Pear Normal	Apple Normal	Walnut Normal	remunerative diversification crop/fruit towards the crop/fruit crop/fruit
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## 6. INCREASING LIVESTOCK PRODUCTION:

- Awareness level of farmers about subsidy schemes of Animal/Sheep Husbandry Department: Poor/Satisfactory/Good/Excellent
- ii. Status of households/farmers engaged with Animal/Sheep Husbandry Sector and those interested to set-up new units

4	ω	2	4	No.
Fish Ponds	Sheep Units	Dairy units	Backyard Poultry	Sector
N 0.	200 No	NIL	NIL	No. of households/farme rs engaged
40 No	250 No.	9 No.	10-15 No.	No. of households/ farmers interested in setting up new units

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List 5 suggestions in order of priority which can help in increasing income of farmers/rural households:  High yielding reeds  Aurounces who doubty Festilizes  Aurounces who was the given to yourness year hold be made where the the young manual cooper.  High quality perbicides shall be made which available to the young made available to the young made which shall be established in the Panchayat Yes/No If no, the number of people in the Panchayat yet to get Aadhaar card:  Whether Aadhaar card has been provided to all people in the Panchayat Yes/No If no, the number of people in the Panchayat yet to get Aadhaar card:  Whether Aadhaar card has been provided to all people in the Panchayat Yes/No If no, the number of people in the Panchayat yet to get Aadhaar card:  Whether Aadhaar card has been provided to all people about the ration shops:  Poor/Satisfactory/Good/Excellent  Major problems/complaints with regard to ration shops:  a) Irregular opening:  b) Inadequate stock:  c) Overcharging:  b) Inadequate stock:  c) Overcharging:  c) Overcharging:  d) Rude behaviour of store owner:  e) Long distance to be covered to reach the store:  yes/No  yes/No  Overcharging:
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	₽	
a) Are people constally active.	Number of FIRs registered in last 3 months:	h) any other:
	Data	
-	Not brouid	

- a) Are people generally satisfied by response of Police to complaints: Yes/No
- b) Is copy of FIR given to people: Yes/No
- c) Are people satisfied about the overall security situation in Panchayat. Yes/No d) Any suggestions:

#### iv. Public perception:

- a. Are departmental staff available: Poor/Good/Very Good/Excellent
- b. Are departmental staff responsive: Poor/Good/Very Good/Excellent
- v. Average time taken for processing of applications/requests or redressal of complaints by the departmental field functionaries:

	V	PHE			Police Station		welfare	Social			Revenue	Department
• Never	<ul> <li>More than 1 month</li> </ul>	• Within 1 month	• Never	<ul> <li>More than 1 month</li> </ul>	<ul> <li>Within 1 month</li> </ul>	Never	<ul> <li>More than 1 month</li> </ul>	• Within 1 month	Never	More than 1 month	Within 1 month	Average time taken
			Tanchayar	quailable in the	Police station is not	one law charges	is not available in	Social welfare office		Ξ		Remarks/details, if any

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		Any other			PDD
Never	More than 1     month	Within 1 month	• Never	More than 1    month	. Within 1 month

vi. Any specific observation or complaint regarding any particular department.

No complaint against any department

All departments are perferencing used

#### K) OTHERS:

- i. Whether land has been identified within Panchayat for collection and disposal of plastic waste: Yes/Nb
- ii. Whether Panchayat Plastic Collection and Disposal plan is ready: Yes/No

(Visiting officer to collect a copy of the Plan)

- iii. Number of children in the age group of 4-14 years in the Panchayat: 300 (appour)
- iv. Number of children in the age group of 4-14 years enrolled in the schools:
- v. Is there any High/Higher Secondary school with more than 40% girl students: Yes/No
- vi. Whether RDD has provided Sanitary Napkin Vending Machines in any of the above Schools: Yes/No/Not applicable
- If yes, details of schools:
- If yes, whether the machine is functional: Yes/No
- vii. Whether RDD has provided Sanitary Napkin Incinerator in the above Schools: Yes/No/Not applicable
- If yes, whether the incinerator is functional: Yes/No

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# L) GENERAL ASSESSMENT OF THE VISITING OFFICER:

8.1		1	9	7	1	7	<	7	-
1) Inigation Khul at Ziavat Shavel to Medick malloh is in damaged condition and needs ungest repair on public is sufficient and needs ungest repair on public is sufficient which are in damaged condition and requirement of electric ST pubs alongwish wire and read bound some damaged brokella pells and needs transferences of the Idamage of the High Schael Mahalla (63KWA cach) than Idamaged to skyll said bean damaged of the said bayers baggas has been damaged	Any major complaint brought to notice of the Visiting Officer:	7. Construction of Khul from High school Dharam to Dragges and Khul from Warri Hehalla (Nalloh) to Sea	6. Priviples it Anganwadi centres at Dadu Mehallo (W.No#), W.No=2, W.No-5 (Rai Mahallo), W.No.1	and Primary Schril at rehabilitabe calony at Muklig	4. Provision of fencing wall and playground	3. Previolin et Road your Dharam be Tatas Pasni via Scera Basas Pipchalana	2. Requiement of Doctors alongwith PHC at Dharam	1. Construction of Road from Dharam to Coop learning to Mukelije	Urgent public requirements in order of priority (Max. 07):

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Ш	Overall perception of functioning of the government:
	Crevernment is performing well with good governance
ı∨̈́	Overall assessment of visit and suggestions:  (the visiting officer to ensure that the overall assessment is recorded in detail along with concrete suggestions.)
	Panchayet is functioning well and all the members are hardwarking and doing well in coordination with the public Mere training camps should be arranged you elected panchs and Sarpanch
	the state of the s
	Signature of the visiting officer Name (Rajesh Sharm